



CITY COUNCIL MEETING MINUTES

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: July 13, 2023

TIME: 7:00 p.m.

1. WELCOME

- 1.1. **CALL TO ORDER** - The meeting was called to order at 7:02 p.m. by Mayor Pro Tem Christopher Gilbert.
- 1.2. **PLEDGE OF ALLEGIANCE**
- 1.3. **ROLL CALL** - Council Members Present: C. Gilbert, T. Huber, S. Perry, S. Rice
Council Members Absent: D. Smith
Others Present: Gary Gleason, Jeff McDaniel, Bill Minard, Mandi Lauritzen.
- 1.4. **AGENDA APPROVAL** - Discussion and approval (with 155.08 Restricted Residence District addition to 9. Discussion) of the Council Meeting Agenda for Thursday, July 13, 2023. A motion was made by S. Rice and seconded by T. Huber. Roll Call: C. Gilbert - aye, S. Perry - aye. The motion was approved.

2. PUBLIC COMMENTS TO THE COUNCIL

No comments

3. MAYOR NOMINATION AND APPROVAL

Christopher Gilbert resigned as city council member and mayor pro tem. *Christopher Gilbert was nominated as Mayor by S. Rice and seconded by S. Perry. Roll Call: T. Huber. Christopher Gilbert was approved as the next Mayor for the City of Panorama Park, Iowa and sworn in by City Attorney Jeff McDaniel.* C. Gilbert's resignation leaves the city with one council vacancy. The position may be filled by appointment in compliance with Section 372.13, (2), (a) of the Code of Iowa.

4. COMMITTEE REPORTS

- 4.1. City Hall Generator Update- generator has been installed; information on purchasing an extended warranty will be provided for discussion at the August meeting.
- 4.2. City Hall Fence Update- fence has been completed; thank you to Ron Rice, Gary Gleason, Tim Huber, Shawn Rice for their work. A \$141 rebate from Menards will be applied to the City's account.
- 4.3. City Election Update- election materials and website were provided to council members and will be made available on the City's website.

5. MAYOR'S REPORT

28E Agreement with the City of Riverdale, Iowa to share an employee to serve as the City Clerk for Panorama Park was not passed by Riverdale. Council discussed the next steps in securing a clerk: Mayor Gilbert will contact LeClaire Mayor to inquire about a 28E with them.

6. CONSENT AGENDA APPROVAL

- 6.1. June 8, 2023 Council Meeting Minutes.
- 6.2. June, 2023 Financial Statements.
- 6.3. Payment authorization of July, 2023 Claims.

Following a review of the financial statements, Mayor Gilbert called for a vote. A motion was made by S. Perry and seconded by S. Rice. Roll Call: T. Huber - aye. The motion was approved.

7. **RESOLUTION 2023-06** to add the new mayor as an authorized signatory to the City's credit card and bank accounts. Hearing no additional comments, Mayor Gilbert called for a vote. *Roll Call: T. Huber - aye, S. Perry - aye, S. Rice - aye. Resolution 2022-06 was approved.*
8. **DISCUSSION**
- 8.1. 155.08 Restricted Residence District - Information will be provided at the August Council Meeting to determine the City's status as a district.
- 8.2. Variance request for 717 Park Avenue - owner's request was made in writing for the City Council to consider.
9. **ADJOURNMENT**
- With no other business before the Council, Mayor Gilbert called for an adjournment of the meeting at 7:58 p.m. Hearing no additional comments, Mayor Gilbert called for a vote. *A motion was made by S. Perry and seconded by S. Rice. Roll Call: T. Huber - aye. The motion to adjourn was approved.*

THE COUNCIL MEETING MINUTES FOR JULY 13, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 10TH DAY OF AUGUST, 2023.

Approved: _____

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Christopher Gilbert, Mayor

Attest:

6/10/2023 THRU 7/14/2023

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
27	BROOKS LAW FIRM LEGAL SERVICES	001-640-6411	103.25	103.25	1483	7/14/23
1333113	CITY OF DAVENPORT 05/2023 PLANT OPERATIONS	610-815-6413	317.85	317.85	1484	7/14/23
15727	ELECTRIC DOCTOR METER REPAIR (CITY HALL)	001-650-6310	400.00	400.00	1481	6/15/23
071123	IOWA AMERICAN WATER WATER (CITY HALL)	001-650-6374	14.78	14.78	1485	7/14/23
099774	IOWA LEAGUE OF CITIES ANNUAL DUES	001-610-6210	375.00	375.00	1486	7/14/23
540764038	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	29.80	29.80	1487	7/14/23
541328769	STREET LIGHTING	110-230-6378	61.50	61.50	1488	7/14/23
0400-002269687	WELLS FARGO GARBAGE & RECY (REPUBLIC)	001-290-6499	846.72	846.72		
061323	CASH BACK CREDIT	001-950-4340	39.13-	39.13-		
062023	FENCE MATERIALS (CITY HALL)	001-650-6320	1,463.14	1,463.14		
062523	NAILS/ PAINT (HOME DEPOT)	001-650-6320	91.55	91.55		
062923	(1) 2x4x10' (HOME DEPOT)	001-650-6320	6.72	6.72		
062923B	MARKING PAINT (HOME DEPOT)	001-650-6320	10.68-	10.68-		
070123	INTERNET (MEDIACOM)	001-650-6373	29.99	29.99		
071223	CHECKS (SAM'S CLUB)	001-699-6506	60.78	60.78		
	REPORT TOTAL			=====		
				3,751.27		
	PAID TOTAL			1,302.18		
	SCHED TOTAL			2,449.09		

FUND	NAME	TOTAL
001	GENERAL	3,371.92
110	ROAD USE T	61.50
610	SEWER	317.85

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
TOTAL		=====	3,751.27			