



# **CITY OF PANORAMA PARK**

## **COUNCIL MEETING AGENDA**

**August 11, 2021 - 7:00 PM**

### **CALL TO ORDER**

### **AGENDA APPROVAL**

Discussion and approval (including additions and deletions) of the council meeting agenda for Wednesday, August 11, 2021.

### **PRESENTATIONS**

The City Clerk will discuss the upcoming municipal election and distribute petition papers to any interested parties.

### **PUBLIC COMMENTS TO THE COUNCIL**

Individual comments are limited to 5 minutes and group comments are limited to 10 minutes. Please sign in if you wish to speak.

### **MAYOR'S REPORT**

- Update on sanitary sewer system repair project.

### **COMMITTEE REPORTS**

- Oktoberfest details

### **CONSENT AGENDA ITEMS**

1. Approval of the July 14, 2021 public hearing minutes.
2. Approval of the July 14, 2021 council meeting minutes.
3. Approval of the monthly financial statements.
4. Approval for payment of outstanding bills.
5. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

1. Discussion and approval of Resolution 2021-08 to change council meetings to the second Tuesday of each month.
2. Discussion and approval of Resolution 2021-09 authorizing the Mayor to sign a 28E Agreement for the City of Bettendorf to provide snow removal for FY2022.

### **ADJOURNMENT**



**CITY OF PANORAMA PARK  
PUBLIC HEARING MINUTES  
SANITARY SEWER REHABILITATION PROJECT  
JULY 14, 2020 – 7:00 PM**

The City Council of Panorama Park, Iowa met in a special session Wednesday, July 14, 2021 in the City Hall.

**In Attendance:** T. Huber, S. Perry, S. Rice, D. Smith, D. White

**Council Members Absent:** None

**Also Present:** Mayor Ronald Rice, Treasurer, Gary Gleason, Chris Cooper (MSA), and Lavonne Gleason

**Presiding:** Mayor Ronald Rice

**CALL TO ORDER**

Mayor Rice called the meeting to order at 7:00 PM. A quorum was reached.

**AGENDA APPROVAL**

Discussion and approval (including additions and deletions) of the public hearing agenda for Wednesday, July 14, 2021. Mayor Rice asked if there were any changes to the meeting agenda. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by D. White. Roll Call: S. Perry - aye, T. Huber- aye, D. Smith - aye The motion was approved.*

**PRESENTATIONS**

- Mayor Rice explained the rationale for proceeding with repairs to the sanitary sewer system and the need to pass Resolution 2021-07.
- Chris Cooper with MSA Professional Services, Inc. provided an overview of the sanitary sewer rehabilitation project and the bidding process.

**PUBLIC COMMENTS TO THE COUNCIL**

None

**ADJOURNMENT**

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 7:15 PM. *A motion was made by T. Huber and seconded by D. White. Roll Call: S. Perry - aye, S. Rice - aye, D. White - aye. The motion was approved.*

THE PUBLIC HEARING MEETING MINUTES FOR JULY 14, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 12TH DAY OF AUGUST, 2021.

Approved: \_\_\_\_\_  
Ronald D. Rice, Mayor

Attest: \_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer



# CITY OF PANORAMA PARK

## COUNCIL MEETING MINUTES

### JULY 14, 2020 – 7:00 PM

The City Council of Panorama Park, Iowa met in a regular session Wednesday, July 14, 2021 in the City Hall.

**In Attendance:** T. Huber, S. Perry, S. Rice, D. Smith, D. White

**Council Members Absent:** None

**Also Present:** Mayor Ronald Rice, Treasurer, Gary Gleason, Chris Cooper (MSA), and Lavonne Gleason

**Presiding:** Mayor Ronald Rice

#### **CALL TO ORDER**

Mayor Rice called the meeting to order at 7:15 PM. A quorum was reached.

#### **AGENDA APPROVAL**

Discussion and approval of the council meeting agenda for Wednesday, July 14, 2021. Mayor Rice asked if any item should be removed from the consent agenda or if there were any changes to the meeting agenda. S. Perry asked that the monthly financial statement be removed and placed in new business. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. White - aye. Roll Call: T. Huber - aye S. Rice - aye, D. Smith - aye The motion was approved.*

#### **PRESENTATIONS**

None

#### **PUBLIC COMMENTS TO THE COUNCIL**

None

#### **MAYOR'S REPORT**

- Update on the Great American Recovery Act of 2021. The city has filled out all applications and has emailed the state consultant with questions about the next step of the process. Census numbers are incorrect for allotment of funds, and Mayor Rice is working toward a correction.

#### **COMMITTEE REPORTS**

- Spring Cleanup was a success with many households participating. Mayor Rice took a trailer with appliances and tires to the dump using the city's certificate.
- The Community Garage Sale had nine families participate. The event resulted in successful sales and neighborhood goodwill. \$48.00 was expended for an ad in the QC Times. S. Rice suggested a poll of neighborhood interest be taken before proceeding with next year's sale.
- The Bluegrass Music Festival will be held in conjunction with Oktoberfest this year, due to scheduling and availability of the bands.

#### **CONSENT AGENDA ITEMS**

1. Approval of the June 9, 2021 council meeting minutes.
2. Approval for payment of outstanding bills.
3. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

Mayor Rice called for a vote on the consent agenda. *A motion was made by T. Huber and seconded by D. Smith. Roll Call: S. Perry - aye, S. Rice - aye,, D. White - aye. The motion was approved.*

## Unfinished Business

None.

## New Business

1. Discussion and approval of Resolution 2021-07 allowing MSA to proceed with the bid process for the joint sanitary sewer repair project. After reciting the resolution and with no additional comments or questions from the council, Mayor Rice called for a vote. *Roll Call: T. Huber - aye, D. Smith - aye, S. Perry - aye, S. Rice - aye, D. White - aye. Resolution 2021-07 was approved.*
2. Discussion of recent auto break-ins. On June 13th several residents reported that their vehicles had been broken into overnight. The Scott County Sheriff's Office was notified and they took statements from the affected residents. To date, the Sheriff's Office has not announced any arrests in the case.
3. Approval of the monthly financial statements. Since the fiscal year ended on June 30th, S. Perry requested a detailed review of the financial statements. Mayor Rice did a line-by-line review of the Budget vs. Actual Statement and then called for a vote on approving the monthly financial statements. *A motion was made by D. Smith and seconded by T. Huber. Roll Call: S. Perry - aye, S. Rice - aye,, D. White - aye. The motion was approved.*

## Adjournment

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 8:06 PM. *A motion was made by S. Rice and seconded by D. Smith. Roll Call: T. Huber - aye, S. Perry - aye, D. White - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR JULY 14, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 12TH DAY OF AUGUST, 2021.

Approved: \_\_\_\_\_  
Ronald D. Rice, Mayor

Attest: \_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer

## Expenses:

Brook's Law Firm \$73.75 (Legal Services)	City of Bettendorf \$2,846.71 (FY2021 Fire & EMS)	City of Davenport \$587.29 (Sanitary Sewer Operations)
IA-American Water \$14.00 (City Hall Water Utility)	Iowa DNR \$100.00 (Permit Fee)	Iowa League of Cities \$347.00 (FY2022 Membership Dues)
Iowa One Call \$25.20 (Location Services)	K&K Hardware \$39.27 (Weed Killer & Flag Hdw)	MidAmerican Energy \$62.61 (Street Lighting)
MidAmerican Energy \$27.08 (City Hall Utilities)	MSA Services \$2,227.00 (Consulting)	Republic Services \$782.88 (Garbage & Recycling Collection)
Lowe's \$26.98 (Screws for Fence Repair)	Mediacom \$19.99 (City Hall Internet)	Pleasant Valley BP \$20.00 (Fuel for Lawn Maintenance)

9:00 AM  
 08/02/21  
 Cash Basis

**CITY OF PANORAMA PARK (FY2022)**  
**Expenses by Vendor Detail**  
 July 2021

Date	Memo	Account	Class	Paid Amount
<b>CITY OF DAVENPORT</b>				
07/03/2021	FY21 SEWAGE TREATMENT PLANT DEBT SERVIC...	6413 Payments to other Agencies	SEWER FUND	(324.00)
07/03/2021	May 2021 Plant Operations	6413 Payments to other Agencies	SEWER FUND	(263.29)
Total CITY OF DAVENPORT				(587.29)
<b>IOWA AMERICAN WATER CO.</b>				
07/03/2021	05/18/2021 to 06/15/2021	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
Total IOWA AMERICAN WATER CO.				(14.00)
<b>IOWA LEAGUE OF CITIES</b>				
07/03/2021	FY2022 Membership Dues	6210 Association Dues	GENERAL FU...	(347.00)
Total IOWA LEAGUE OF CITIES				(347.00)
<b>IOWA ONE CALL</b>				
07/03/2021	Underground Location Service 03/01/2021 to 05/31/2021	299 Other Public Works	GENERAL FU...	(25.20)
Total IOWA ONE CALL				(25.20)
<b>K&amp;K HARDWARE</b>				
07/15/2021	(1 gal.) Roundup Weed Killer	6320 Grounds Maintenance & Re...	GENERAL FU...	(16.99)
07/15/2021	(2) Snap Hooks for Flag Pole	6320 Grounds Maintenance & Re...	GENERAL FU...	(3.29)
07/15/2021	(50') Nylon Rope for Flag Pole	650 City Hall / General Buildin	GENERAL FU...	(18.99)
Total K&K HARDWARE				(39.27)
<b>MIDAMERICAN ENERGY</b>				
07/03/2021	05/14/2021 to 06/15/2021	6371 Electric / Gas Expense	GENERAL FU...	(27.08)
07/15/2021	06/04/2021 to 07/06/2021	230 Street Lighting	ROAD FUND	(62.61)
Total MIDAMERICAN ENERGY				(89.69)
<b>REPUBLIC SERVICES</b>				
07/03/2021	06/01/2021 to 06/30/2021	290 Garbage	GENERAL FU...	(782.88)
Total REPUBLIC SERVICES				(782.88)
<b>WELLS FARGO VISA</b>				
07/15/2021	Mediacom Internet 06/20/2021 to 07/19/2021	6373 Telecommunication	GENERAL FU...	(19.99)
07/15/2021	Lowe's (5 lbs.) Screws for Fence Repair	6320 Grounds Maintenance & Re...	GENERAL FU...	(26.98)
07/15/2021	Pleasant Valley BP - (fuel for lawn maintenance)	6320 Grounds Maintenance & Re...	GENERAL FU...	(20.00)
Total WELLS FARGO VISA				(66.97)
<b>TOTAL</b>				<b>(1,952.30)</b>

10:09 AM

## CITY OF PANORAMA PARK (FY2022)

08/07/21

## Budget vs. Actual

Cash Basis

July 2021

	Jul 21	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>1 TAXES</b>			
General Property Taxes	1,292	29,139	4%
<b>Other City Taxes</b>			
4060 Utility Excise Tax		811	
4065 Utility Franchise Tax	152		
4090 Local Option Sales Tax	1,732	22,000	8%
<b>Total Other City Taxes</b>	1,883	22,811	8%
<b>Total 1 TAXES</b>	3,175	51,950	6%
<b>4 INTERGOVERNMENTAL</b>	2,018	17,161	12%
<b>5 CHARGES FOR SERVICES</b>	965		
<b>Total Income</b>	6,158	69,111	9%
<b>Gross Profit</b>	6,158	69,111	9%
<b>Expense</b>			
<b>1 GOVERNMENTAL ACTIVITIES</b>			
<b>a. Public Safety</b>		3,100	
<b>b. Public Works</b>			
210 Roads, Bridges, Sidewalks		8,200	
230 Street Lighting	63	761	8%
250 Snow Removal		8,200	
290 Garbage	783	11,000	7%
299 Other Public Works	25	100	25%
<b>Total b. Public Works</b>	871	28,261	3%
<b>c. Health &amp; Social Services</b>			
<b>d. Culture &amp; Recreation</b>		5,300	
<b>e. Community &amp; Economic Develop</b>			
<b>f. General Government</b>			
610 Mayor & Council	347	850	41%
620 Clerk, Treasurer, Finance		775	
630 Elections		125	
640 Legal Services & City Attor		2,000	
650 City Hall / General Buildin	147	3,200	5%
660 Tort Liability			
660 Tort Liability - Other		2,800	
<b>Total 660 Tort Liability</b>		2,800	
699 Other General Government		700	
<b>Total f. General Government</b>	494	10,450	5%
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	1,365	47,111	3%
<b>2. BUSINESS TYPE ACTIVITIES</b>			
Sewer Utility	587	250,000	0%
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	587	250,000	0%
<b>Total Expense</b>	1,952	297,111	1%
<b>Net Ordinary Income</b>	4,206	(228,000)	(2)%
<b>Net Income</b>	4,206	(228,000)	(2)%

**CITY OF PANORAMA PARK (FY2022)**  
**Fund Balance Sheet**  
**Jul 31, 21**

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**Current Assets**

**General Fund**

<b>Certificates</b>	\$	85,776.00	
<b>Checking</b>	\$	4,175.25	
<b>Savings</b>	\$	9,810.03	
		<u>                    </u>	
<b>Total General Fund</b>			\$ 99,761.28

**Road Fund**

<b>Certificates</b>	\$	64,332.00	
<b>Checking</b>	\$	2,017.92	
<b>Savings</b>	\$	12,195.17	
		<u>                    </u>	
<b>Total Road Fund</b>			\$ 78,545.09

**Sewer Fund**

<b>Certificates</b>	\$	-	
<b>Checking</b>	\$	964.98	
<b>Savings</b>	\$	178,229.32	
		<u>                    </u>	
<b>Total Sewer Fund</b>			\$ 179,194.30

**Total Current Assets**                      **\$ 357,500.67**

10:49 AM

08/10/21

## CITY OF PANORAMA PARK (FY2022)

## Unpaid Bills Detail

As of August 10, 2021

<u>Date</u>	<u>Memo</u>	<u>Due Date</u>	<u>Open Balance</u>
<b>BROOKS LAW FIRM</b>			
07/01/2021		07/31/2021	29.50
	Total BROOKS LAW FIRM		29.50
<b>IOWA AMERICAN WATER CO.</b>			
07/20/2021		08/11/2021	14.00
	Total IOWA AMERICAN WATER CO.		14.00
<b>IOWA ONE CALL</b>			
07/15/2021	Customer # 1223	08/09/2021	3.60
	Total IOWA ONE CALL		3.60
<b>MIDAMERICAN ENERGY</b>			
07/20/2021	Account No.: 03600-81019	08/16/2021	27.66
08/04/2021	Account No.: 03390-81017	08/26/2021	62.58
	Total MIDAMERICAN ENERGY		90.24
<b>MSA PROFESSIONAL SERVICES, INC.</b>			
07/01/2021		07/31/2021	1,441.00
	Total MSA PROFESSIONAL SERVICES, INC.		1,441.00
<b>REPUBLIC SERVICES</b>			
07/15/2021		08/04/2021	782.88
	Total REPUBLIC SERVICES		782.88
<b>WELLS FARGO VISA</b>			
08/01/2021	Mediacom Internet 07/20/2021 to 08/19/2021	08/01/2021	29.99
	Total WELLS FARGO VISA		29.99
<b>TOTAL</b>			<b>2,391.21</b>



# CITY OF PANORAMA PARK

RESOLUTION 2021-08

AUGUST 11, 2021

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE CHANGE OF SCHEDULE FOR COUNCIL MEETINGS EFFECTIVE SEPTEMBER 14, 2021.

**WHEREAS**, several Council Members have scheduling conflicts with the present meeting schedule; and

**WHEREAS**, the Mayor and Council of the City of Panorama Park have determined that a new meeting time of 7:00 PM on the second (2) Tuesday of each month should minimize scheduling conflicts.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Panorama Park, Iowa, that the Council shall convene for a regular meeting on the second (2nd) Tuesday of each month effective September 14, 2021.

T. Huber \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_ D. White \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 11TH DAY OF AUGUST, 2021.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-08 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 11th day of August, 2021.

\_\_\_\_\_  
Gary L. Gleason, City Clerk/Treasurer



# CITY OF PANORAMA PARK

RESOLUTION 2021-09

August 11, 2021

**RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO SIGN A 28E INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF PANORAMA PARK AND THE CITY OF BETTENDORF FOR SNOW AND ICE REMOVAL OF CITY STREETS WITHIN THE CITY LIMITS OF PANORAMA PARK.**

**WHEREAS,** The City of Panorama Park desires to have the City of Bettendorf provide snow and ice removal service on City streets within the City limits of Panorama Park; and

**WHEREAS,** it has been reviewed by the City Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Panorama Park, Iowa, that the Mayor is hereby authorized and directed to sign an updated intergovernmental agreement between the City of Panorama Park, Iowa and the City of Bettendorf, Iowa for snow and ice removal of City streets within the City limits of Panorama Park.

T. Huber \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_ D. White \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 11TH DAY OF AUGUST, 2021.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-09 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 11th day of August, 2021.

\_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer