



## CITY COUNCIL MEETING AGENDA

**PLACE:** City Hall, 120 Short Street, Panorama Park, Iowa

**DATE:** September 11, 2025

**TIME:** 7:00 p.m.

### WELCOME

Call To Order

Pledge Of Allegiance

Roll Call

**Agenda Approval** - Discussion and approval (including additions and deletions) of the Council Meeting Agenda for Thursday, September 11, 2025.

### CONSENT AGENDA

Approval of August 14, 2025 Council Meeting Minutes

Approval of August, 2025 Financial Statements

Payment authorization for August, 2025 Employee Payroll

Payment authorization of August, 2025 Claims

**PUBLIC COMMENTS TO THE COUNCIL** *Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.*

### COMMITTEE REPORTS

**DISCUSSION** regarding the search for a new City Attorney.

**DISCUSSION** of Code of Ordinances update.

**DISCUSSION AND APPROVAL** of a Preliminary Building Permit for a replacement shed at 125 Park Avenue.

### ADJOURNMENT



## CITY COUNCIL MEETING MINUTES

**PLACE:** City Hall, 120 Short Street, Panorama Park, Iowa

**DATE:** August 14, 2025

**TIME:** 7:00 p.m.

### WELCOME

**Call To Order** - Mayor Pro Tem S. Perry called the meeting to order at 7:00 p.m.

**Pledge Of Allegiance**

**Roll Call** - Present: S. Rice, S. Perry, D. Smith, I. Foltz; Absent: J. Krause, Mayor R. Rice

**Agenda Approval** - S. Perry requested that a discussion of the upcoming municipal election guideline be added to the agenda. Mayor Pro Tem S. Perry called for a motion to accept the agenda with the aforementioned change. Motion by D. Smith and second by I. Foltz. Mayor Pro Tem S. Perry called for a vote. All ayes, the motion was approved.

### CONSENT AGENDA

**Approval of July 22, 2025 Council Meeting Minutes**

**Approval of July, 2025 Financial Statements**

**Payment authorization for July, 2025 Employee Payroll**

**Payment authorization of July, 2025 Claims**

A motion was made by S. Rice and second by D. Smith. Mayor Pro Tem S. Perry called for a vote. All ayes, the motion was approved.

**PUBLIC COMMENTS TO THE COUNCIL** - None

**COMMITTEE REPORTS** - S. Rice conveyed the preparations for Movie Night on August 16th.

**DISCUSSION** regarding the search for a new City Attorney. S. Rice presented the Council with an update on the search for a new City Attorney.

**DISCUSSION** of Code of Ordinances update. S. Rice requested consideration of Urban Chicken, Fence, and Parking ordinances as part of the update to the Code of Ordinances.

**DISCUSSION** regarding the condition of public streets. S. Rice suggested that the city forego patchwork repairs on Park Avenue for this fiscal year and consider regrading to improve erosion control.

**DISCUSSION** regarding the November 4, 2025 municipal election. City Clerk Gilbert provided the Council with information on election filings and deadlines.

**ADJOURNMENT** - Mayor Pro Tem S. Perry called for adjournment. A motion was made by I Foltz. and seconded by S. Rice. Mayor Pro Tem S. Perry called for a vote. All ayes, the motion was approved and the meeting was adjourned at 7:45 p.m.

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

# City of Panorama Park

## Balance Sheet

As of August 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1. Checking GSB	
001-000-1110 General	12,680.91
110-000-1110 Road	523.05
610-000-1110 Sewer	9,305.08
<b>Total 1. Checking GSB</b>	<b>22,509.04</b>
2. Savings IPAIT	
001-000-1162 General	50,080.18
110-000-1162 Road	112,216.33
610-000-1162 Sewer	252,383.59
<b>Total 2. Savings IPAIT</b>	<b>414,680.10</b>
3. Savings GSB	
001-000-1160 General	723.80
110-000-1160 Road	1,589.60
<b>Total 3. Savings GSB</b>	<b>2,313.40</b>
<b>Total Bank Accounts</b>	<b>\$439,502.54</b>
<b>Total Current Assets</b>	<b>\$439,502.54</b>
<b>TOTAL ASSETS</b>	<b>\$439,502.54</b>
<b>LIABILITIES AND EQUITY</b>	<b>\$439,502.54</b>

# City of Panorama Park

## Treasurer's Report

As of August 31, 2025

**Current Assets**

	<b>Beginning Cash</b>		<b>Change +/-</b>		<b>Ending Cash</b>
<b>001 General Fund</b>					
<b>Certificates</b>	\$	-	\$	-	\$
<b>Checking</b>	\$	44,552.68	\$	(31,871.77)	\$
<b>Savings</b>	\$	19,969.33	\$	30,834.65	\$
<b>Total General Fund</b>	\$	64,522.01	\$	(1,037.12)	\$
<b>110 Road Fund</b>					
<b>Certificates</b>	\$	-	\$	-	\$
<b>Checking</b>	\$	20,129.41	\$	(19,606.36)	\$
<b>Savings</b>	\$	92,488.17	\$	19,728.16	\$
<b>Total Road Fund</b>	\$	112,617.58	\$	121.80	\$
<b>610 Sewer Fund</b>					
<b>Certificates</b>	\$	-	\$	-	\$
<b>Checking</b>	\$	9,395.76	\$	(90.68)	\$
<b>Savings</b>	\$	251,894.31	\$	2,802.68	\$
<b>Total Sewer Fund</b>	\$	261,290.07	\$	2,712.00	\$
<b>Report Total</b>	<b>\$</b>	<b>438,429.66</b>	<b>\$</b>	<b>1,796.68</b>	<b>\$</b>
		<b>440,226.34</b>			

# City of Panorama Park

## Revenue & Expenses

August 2025

	TOTAL	
	AUG 2025	JUL - AUG, 2025 (YTD)
Revenue		
A. TAXES		
4000 Property Taxes	262.46	805.76
4065 Utility Franchise Tax		62.14
4090 LOST		2,829.09
<b>Total A. TAXES</b>	<b>262.46</b>	<b>3,696.99</b>
C. USE OF MONEY & PROPERTY		
4300 Interest	698.95	2,375.35
<b>Total C. USE OF MONEY &amp; PROPERTY</b>	<b>698.95</b>	<b>2,375.35</b>
D. INTERGOVERNMENTAL		
State Shared Revenue		
4430 Road Use Taxes	1,589.60	3,108.10
<b>Total State Shared Revenue</b>	<b>1,589.60</b>	<b>3,108.10</b>
<b>Total D. INTERGOVERNMENTAL</b>	<b>1,589.60</b>	<b>3,108.10</b>
<b>Total Revenue</b>	<b>\$2,551.01</b>	<b>\$9,180.44</b>
Expenses		
1 GOVERNMENTAL ACTIVITIES		
B. Public Works		
210 Roads, Bridges, Sidewalks		
110-210-6417 Street Maintenance	32.45	32.45
<b>Total 210 Roads, Bridges, Sidewalks</b>	<b>32.45</b>	<b>32.45</b>
230 Street Lighting	62.08	124.04
290 Garbage	1,148.00	2,296.00
299 Other Public Works		18.00
<b>Total B. Public Works</b>	<b>1,242.53</b>	<b>2,470.49</b>
D. Culture and Recreation		
499 Other Culture & Recreation	45.72	45.72
<b>Total D. Culture and Recreation</b>	<b>45.72</b>	<b>45.72</b>
F. General Government		
620 Clerk, Treasurer & Finance	37.48	103.14
650 City Hall/General Buildings	142.84	245.55
699 Other General Government	6.50	1,276.82
<b>Total F. General Government</b>	<b>186.82</b>	<b>1,625.51</b>
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	<b>1,475.07</b>	<b>4,141.72</b>
2. BUSINESS TYPE ACTIVITIES		
Sewer Utility		628.65
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>		<b>628.65</b>
<b>Total Expenses</b>	<b>\$1,475.07</b>	<b>\$4,770.37</b>
<b>NET OPERATING REVENUE</b>	<b>\$1,075.94</b>	<b>\$4,410.07</b>
<b>NET REVENUE</b>	<b>\$1,075.94</b>	<b>\$4,410.07</b>

# City of Panorama Park

## Budget Report

August 2025

	<u>Budget</u>	<u>MTD Balance</u>	<u>FYTD Balance</u>	<u>% Expended</u>
<b>Income</b>				
<b>A. TAXES</b>				
4000 Property Taxes	\$ 27,000.00	\$ 262.46	\$ 805.76	2.98%
4060 Utility Excise Tax	\$ 674.00	\$ -	\$ -	0.00%
4065 Utility Franchise Tax	\$ 350.00	\$ -	\$ 62.14	17.75%
4090 LOST	\$ 27,000.00	\$ -	\$ 2,829.09	10.48%
<b>Total A. TAXES</b>	<b>\$ 55,024.00</b>	<b>\$ 262.46</b>	<b>\$ 3,696.99</b>	<b>6.72%</b>
<b>B. LICENSES &amp; PERMITS</b>				
4120 Building Permits	\$ - .00	\$ -	\$ -	0.00%
<b>Total B. LICENSES &amp; PERMITS</b>	<b>\$ - .00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>C. USE OF MONEY &amp; PROPERTY</b>			\$ -	
4300 Interest	\$ 13,000.00	\$ 698.95	\$ 2,375.35	18.27%
4340 Other Misc Use	\$ - .00	\$ -	\$ -	0.00%
<b>Total C. USE OF MONEY &amp; PROPERTY</b>	<b>\$ 13,000.00</b>	<b>\$ 698.95</b>	<b>\$ 2,375.35</b>	<b>18.27%</b>
<b>D. INTERGOVERNMENTAL</b>			\$ 216.33	
4430 Road Use Taxes	\$ 20,000.00	\$ 1,589.60	\$ 3,108.10	15.54%
<b>Total D. INTERGOVERNMENTAL</b>	<b>\$ 20,000.00</b>	<b>\$ 1,589.60</b>	<b>\$ 3,108.10</b>	<b>15.54%</b>
<b>Total Income</b>	<b>\$ 88,024.00</b>	<b>\$ 2,551.01</b>	<b>\$ 9,180.44</b>	<b>10.43%</b>
<b>Expenses</b>			\$ -	
<b>1 GOVERNMENTAL ACTIVITIES</b>			\$ -	
<b>A. Public Safety</b>			\$ -	
150 Fire	\$ 3,750.00	\$ -	\$ -	0.00%
190 Animal Control	\$ 200.00	\$ -	\$ -	0.00%
199 Other Public Safety	\$ 50.00	\$ -	\$ -	0.00%
<b>Total A. Public Safety</b>	<b>\$ 4,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>B. Public Works</b>			\$ -	
210 Roads, Bridges, Sidewalks	\$ 12,000.00	\$ 32.45	\$ 32.45	0.27%
230 Street Lighting	\$ 1,000.00	\$ 62.08	\$ 124.04	12.40%
250 Snow Removal	\$ 7,000.00	\$ -	\$ -	0.00%
290 Garbage	\$ 15,500.00	\$ 1,148.00	\$ 2,296.00	14.81%
299 Other Public Works	\$ 100.00	\$ -	\$ 18.00	18.00%
<b>Total B. Public Works</b>	<b>\$ 35,600.00</b>	<b>\$ 1,242.53</b>	<b>\$ 2,470.49</b>	<b>6.94%</b>
<b>D. Culture and Recreation</b>			\$ -	
410 Library	\$ 6,000.00	\$ -	\$ -	0.00%
499 Other Culture & Recreation	\$ 200.00	\$ 45.72	\$ 45.72	22.86%
<b>Total D. Culture and Recreation</b>	<b>\$ 6,200.00</b>	<b>\$ 45.72</b>	<b>\$ 45.72</b>	<b>0.74%</b>
<b>F. General Government</b>			\$ -	
610 Mayor/Council	\$ 500.00	\$ -	\$ -	0.00%
620 Clerk, Treasurer & Finance	\$ 5,000.00	\$ 37.48	\$ 103.14	2.06%
630 Elections	\$ 100.00	\$ -	\$ -	0.00%
640 Legal Services/Attorney	\$ 4,000.00	\$ -	\$ -	0.00%
650 City Hall/General Buildings	\$ 5,000.00	\$ 142.84	\$ 245.55	4.91%
660 Tort Liability	\$ 3,500.00	\$ -	\$ -	0.00%
699 Other General Government	\$ 1,900.00	\$ 6.50	\$ 1,276.82	67.20%
<b>Total F. General Government</b>	<b>\$ 20,000.00</b>	<b>\$ 186.82</b>	<b>\$ 1,625.51</b>	<b>8.13%</b>
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	<b>\$ 65,800.00</b>	<b>\$ 1,475.07</b>	<b>\$ 4,141.72</b>	<b>6.29%</b>
<b>2. BUSINESS TYPE ACTIVITIES</b>			\$ -	
610 Sewer Utility	\$ 10,000.00	\$ -	\$ 628.65	6.29%
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ 628.65</b>	<b>6.29%</b>
<b>Total Expenses</b>	<b>\$ 75,800.00</b>	<b>\$ 1,475.07</b>	<b>\$ 4,770.37</b>	<b>6.29%</b>
<b>Net Income</b>	<b>\$ 12,224.00</b>	<b>\$ 1,075.94</b>	<b>\$ 4,410.07</b>	<b>36.08%</b>

City of Panorama Park  
120 Short St  
Bettendorf IA 52722

Chris J. Gilbert  
515 Park Ave  
Bettendorf IA 52722-5681

Pay Stub Detail  
PAY DATE: 09/15/2025  
NET PAY: \$77.45

**EMPLOYER**

City of Panorama Park  
120 Short St  
Bettendorf IA 52722

**EMPLOYEE**

Chris J. Gilbert  
515 Park Ave  
Bettendorf IA 52722-5681

**PAY PERIOD**

Period Beginning: 08/01/2025  
Period Ending: 08/31/2025  
Pay Date: 09/15/2025  
Total Hours: 4.50

**OTHER PAY/CONTRIBUTIONS**

	Current	Year To Date
IPERS (Employer)	8.50	42.63

**NET PAY:**

Acct#....8180: **\$77.45**

**MEMO:**

<u>PAY</u>	<u>Hours</u>	<u>Rate</u>	<u>Current</u>	<u>YTD</u>
Regular Pay	4.50	20.00	90.00	451.60

<u>DEDUCTIONS</u>	<u>Current</u>	<u>YTD</u>
IPERS (Employee)	5.66	28.41

<u>TAXES</u>	<u>Current</u>	<u>YTD</u>
Federal Income Tax	0.00	0.00
Social Security	5.58	28.00
Medicare	1.31	6.55
IA Income Tax	0.00	0.00

<u>SUMMARY</u>	<u>Current</u>	<u>YTD</u>
Total Pay	\$90.00	\$451.60
Taxes	\$6.89	\$34.55
Deductions	\$5.66	\$28.41

**Net Pay \$77.45**



# City of Panorama Park

## Claims Report

August 2025

DATE	VENDOR	MEMO/DESCRIPTION	AMOUNT
08/01/2025	Amazon	Popcorn Oil & Boxes (Movie Night)	-45.72
08/04/2025	Republic Services	Garbage & Recycling Collection	-1,148.00
08/08/2025	T-Mobile	Internet Service (City Hall)	-60.00
08/11/2025	Iowa American Water	Water (City Hall)	-14.00
08/15/2025	MidAmerican Energy Company	Gas & Electric (City Hall)	-38.85
08/15/2025	Sherwin-Williams Company	Paint (Speed Bumps)	-32.45
08/15/2025	K&K Hardware	Weed Killer (City Hall)	-29.99
08/19/2025	Intuit Quickbooks	Payroll Processing Fee	-6.50
08/25/2025	MidAmerican Energy Company	Street Lights	-62.08