



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

OCTOBER 12, 2021 - 7:00 PM

CALL TO ORDER

AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the council meeting agenda for Tuesday, October 12, 2021.

PRESENTATIONS

PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 5 minutes and group comments are limited to 10 minutes. Please sign in if you wish to speak.

MAYOR'S REPORT

- Update on the American Rescue Plan Act of 2021
- Unanticipated revenue from Scott County

COMMITTEE REPORTS

- Oktoberfest details

CONSENT AGENDA ITEMS

1. Approval of the September 14, 2021 public hearing minutes.
2. Approval of the September 14, 2021 council meeting minutes.
3. Approval of the monthly financial statements.
4. Approval for payment of outstanding bills.
5. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and approval of purchasing a storage shed for City Hall.
2. Discussion of future expenses.

ADJOURNMENT



CITY OF PANORAMA PARK

PUBLIC HEARING MINUTES

September 14, 2020 – 7:00 PM

The City Council of Panorama Park, Iowa met for a public hearing at 7:00 PM, Tuesday, September 12, 2021 in the City Hall.

In Attendance: T. Huber, S. Perry, S. Rice, D. Smith, D. White

Council Members Absent: none

Also Present: Mayor Ronald Rice, Treasurer, Gary Gleason, Lavonne Gleason, Chris Gilbert, Doug Yoeckel

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:05 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the public hearing agenda for Tuesday, September 14, 2021. Mayor Rice asked if there were any changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by D. Smith. Roll Call: S. Perry - aye, S. Rice - aye, D. White - aye. The motion was approved.*

PRESENTATIONS

Mayor Rice explained the need and process for awarding a contract for repairs to the sanitary sewer system.

PUBLIC COMMENTS TO THE COUNCIL

None

ADJOURNMENT

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 7:15 PM. *A motion was made by D. White and seconded by D. Smith. Roll Call: T. Huber - aye, S. Perry - aye, S. Rice - aye. The motion was approved.*

THE PUBLIC HEARING MINUTES FOR SEPTEMBER 14, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 12TH DAY OF OCTOBER, 2021.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Gary Gleason, City Clerk/Treasurer



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

September 14, 2021 – 7:00 PM

The City Council of Panorama Park, Iowa met in a regular session immediately following the public hearing, Tuesday, September 12, 2021 in the City Hall.

In Attendance: T. Huber, S. Perry, S. Rice, D. Smith, D. White

Council Members Absent:

Also Present: Mayor Ronald Rice, Treasurer, Gary Gleason, Lavonne Gleason, Chris Gilbert, Doug Yoeckel

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:15 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the council meeting agenda for Tuesday, September 14, 2021. Mayor Rice asked if any item should be removed from the consent agenda or if there were any changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by D. Smith. Roll Call: T. Huber, S. Perry - aye, S. Rice - aye, D. White - aye. The motion was approved.*

PRESENTATIONS

None

PUBLIC COMMENTS TO THE COUNCIL

Doug Yoeckel addressed the council regarding his desire to rebuild his detached garage located at 111 Second Street. Mayor Rice provided an overview of the process and requested that a site plan be developed for the improvements to the property. Mr. Yoeckel agreed to provide a detailed plan to the council in advance of his request for a preliminary building permit.

MAYOR'S REPORT

Mayor Rice provided an update on the application for the American Rescue Plan Act of 2021. He stated that a memorandum had been received from the State of Iowa Department of Management explaining that the funds will be distributed in two tranches of \$18,529.00 each. Mayor Rice expects that the first installment will be deposited within the next thirty days and the second tranche will follow in approximately one year.

COMMITTEE REPORTS

S. Rice stated that the Oktoberfest celebration will take place outside the City Hall (weather permitting) on Friday, October 15th. A mailer will be sent to each home this week promoting the event. Oktoberfest 2021 will feature the Quartermoon Tinsnips Bluegrass Band and a chili cook-off.

CONSENT AGENDA ITEMS

1. Approval of the August 11, 2021 council meeting minutes.
2. Approval of the monthly financial statements.
3. Approval for payment of outstanding bills.
4. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

Mayor Rice called for a vote on the consent agenda. *A motion was made by S. Perry and seconded by D. Smith. Roll Call: T. Huber - aye, S. Rice - aye, D. White - aye. The motion was approved.*

Unfinished Business

None.

New Business

1. Discussion and approval of Resolution 2021-10 accepting and approving the execution of a construction contract for the joint sanitary sewer rehabilitation project. Mayor Rice called for a vote. *Roll Call: T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye, D. White - aye. Resolution 2021-10 was approved.*
2. Discussion on the future of the city-owned lot located at the southwest corner of 2nd Street and Park Avenue. Mayor Rice took a non-binding informal poll of all in attendance regarding the disposition of the lot and the general consensus was to sell it for use as a new home site. Mayor Rice will investigate the process to move forward with the sale.

Adjournment

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 8:00 PM. *A motion was made by D. Smith and seconded by T. Huber. Roll Call: S. Perry - aye, S. Rice - aye, D. White - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR SEPTEMBER 14, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 12TH DAY OF OCTOBER, 2021.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Gary Gleason, City Clerk/Treasurer

Expenses:

Bettendorf Office \$19.98
(printer paper)

City of Davenport \$914.72
(sanitary sewer fees)

IA-American Water \$14.00
(City Hall water utility)

MidAmerican Energy \$30.58
(City Hall utilities)

MidAmerican Energy \$62.66
(street lighting)

Mediacom \$29.99
(City Hall internet)

Republic Services \$782.88
(garbage & recycling collection)

1:30 PM
 10/04/21
 Cash Basis

CITY OF PANORAMA PARK (FY2022)
Expenses by Vendor Detail
 September 2021

Date	Memo	Account	Class	Paid Amount
BETTENDORF OFFICE PRODUCTS				
09/16/2021	(2 reams) Printer Paper	6506 Office Supplies	GENERAL FU...	(19.98)
Total BETTENDORF OFFICE PRODUCTS				(19.98)
CINCINNATI INSURANCE COMPANY				
09/18/2021	Insurance Policy Renewal	6408 Insurance Expense	GENERAL FU...	(1,703.00)
Total CINCINNATI INSURANCE COMPANY				(1,703.00)
CITY OF DAVENPORT				
09/16/2021	June 2021 Plant Operation Fund	6413 Payments to other Agencies	SEWER FUND	(914.72)
Total CITY OF DAVENPORT				(914.72)
IOWA AMERICAN WATER CO.				
09/16/2021	07/17/2021 to 08/16/2021	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
Total IOWA AMERICAN WATER CO.				(14.00)
MIDAMERICAN ENERGY				
09/16/2021	07/15/2021 to 08/18/2021	6371 Electric / Gas Expense	GENERAL FU...	(30.58)
09/16/2021	08/04/2021 to 09/02/2021	230 Street Lighting	ROAD FUND	(62.66)
Total MIDAMERICAN ENERGY				(93.24)
REPUBLIC SERVICES				
09/16/2021	08/01/2021 to 08/31/2021	290 Garbage	GENERAL FU...	(782.88)
Total REPUBLIC SERVICES				(782.88)
WELLS FARGO VISA				
09/16/2021	Mediacom Internet 08/20/2021 to 09/19/2021	6373 Telecommunication	GENERAL FU...	(29.99)
Total WELLS FARGO VISA				(29.99)
TOTAL				(3,557.81)

12:08 PM

CITY OF PANORAMA PARK (FY2022)

Budget vs. Actual

July through September 2021

10/12/21

Cash Basis

	Jul - Sep 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes	3,827	29,139	13%
Other City Taxes			
4060 Utility Excise Tax		811	
4065 Utility Franchise Tax	152		
4090 Local Option Sales Tax	5,690	22,000	26%
Total Other City Taxes	5,841	22,811	26%
Total 1 TAXES	9,668	51,950	19%
3 USE OF MONEY & PROPERTY	1,238		
4 INTERGOVERNMENTAL			
ARPA NEU Funding	18,529		
State Shared Revenues	5,529	17,161	32%
Total 4 INTERGOVERNMENTAL	24,058	17,161	140%
5 CHARGES FOR SERVICES	965		
Total Income	35,929	69,111	52%
Gross Profit	35,929	69,111	52%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety		3,100	
b. Public Works	2,565	28,261	9%
c. Health & Social Services			
d. Culture & Recreation		5,300	
e. Community & Economic Develop			
f. General Government			
610 Mayor & Council	347	850	41%
620 Clerk, Treasurer, Finance		775	
630 Elections		125	
640 Legal Services & City Attor	30	2,000	1%
650 City Hall / General Buildin	294	3,200	9%
660 Tort Liability	1,703	2,800	61%
699 Other General Government	20	700	3%
Total f. General Government	2,393	10,450	23%
Total 1 GOVERNMENTAL ACTIVITIES	4,958	47,111	11%
2. BUSINESS TYPE ACTIVITIES			
Sewer Utility	2,943	250,000	1%
Total 2. BUSINESS TYPE ACTIVITIES	2,943	250,000	1%
Total Expense	7,901	297,111	3%
Net Ordinary Income	28,028	(228,000)	(12)%
Net Income	28,028	(228,000)	(12)%

CITY OF PANORAMA PARK (FY2022)
Fund Balance Sheet
September 30, 2021

Current Assets

General Fund

Certificates	\$	86,446.24	
Checking	\$	3,010.91	
Savings	\$	14,064.46	
Total General Fund			\$ 103,521.61

Road Fund

Certificates	\$	64,834.68	
Checking	\$	2,312.75	
Savings	\$	15,286.32	
Total Road Fund			\$ 82,433.75

Sewer Fund

Certificates	\$	-	
Checking	\$	18,529.00	
Savings	\$	176,838.58	
Total Sewer Fund			\$ 195,367.58

Total Current Assets \$ 381,322.94

11:17 AM

10/12/21

CITY OF PANORAMA PARK (FY2022)

Unpaid Bills Detail

As of October 12, 2021

<u>Date</u>	<u>Memo</u>	<u>Due Date</u>	<u>Open Balance</u>
CITY OF BETTENDORF			
09/24/2021	FY2022 Fire Protection Fee	10/24/2021	2,896.83
Total CITY OF BETTENDORF			2,896.83
CITY OF DAVENPORT			
09/30/2021	Account No.: 120039912	10/30/2021	11.70
Total CITY OF DAVENPORT			11.70
IOWA AMERICAN WATER CO.			
09/20/2021		10/20/2021	14.00
Total IOWA AMERICAN WATER CO.			14.00
MIDAMERICAN ENERGY			
09/17/2021	Account No.: 03600-81019	10/15/2021	25.99
10/04/2021	Account No.: 03390-81017	10/26/2021	62.45
Total MIDAMERICAN ENERGY			88.44
PLEASANT VALLEY HIGH SCHOOL			
10/12/2021	Utility Shed Deposit	11/11/2021	1,200.00
Total PLEASANT VALLEY HIGH SCHOOL			1,200.00
REPUBLIC SERVICES			
09/15/2021		10/05/2021	782.88
Total REPUBLIC SERVICES			782.88
WELLS FARGO VISA			
09/13/2021	Cash Back Credit		-1.90
10/01/2021	Mediacom Internet 09/20/2021 to 10/19/2021	10/01/2021	29.99
Total WELLS FARGO VISA			28.09
TOTAL			5,021.94