



# **CITY OF PANORAMA PARK**

## **COUNCIL MEETING AGENDA**

### **NOVEMBER 10, 2022 - 7:00 PM**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA APPROVAL**

Discussion and approval (including additions and deletions) of the council meeting agenda for Thursday, November 10, 2022.

**4. PUBLIC COMMENTS TO THE COUNCIL**

*Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.*

**5. COMMITTEE REPORTS**

**6. MAYOR'S REPORT**

**7. CONSENT AGENDA**

- a. Approval of the October 13, 2022 council meeting minutes.
- b. Approval of the monthly financial statements.
- c. Approval for payment of outstanding bills.

**8. RESOLUTION 2022-11** accepting and approving the Annual Financial Report for fiscal year ended June 30, 2022.

**9. RESOLUTION 2022-12** accepting and approving the City Street Finance Report for fiscal year ended June 30, 2022.

**10. DISCUSSION** regarding the transfer of monies from the General Fund to the Sewer Fund.

**11. DISCUSSION AND APPROVAL** to schedule the Annual Spring Cleanup date for Monday, June 12, 2023.

**12. ADJOURNMENT**



# CITY OF PANORAMA PARK

## COUNCIL MEETING MINUTES

### OCTOBER 13, 2022 – 7:00 PM

The City Council of Panorama Park, Iowa met in a regular session at 7:00 PM, Thursday, October 13, 2022 in City Hall.

**In Attendance:** C. Gilbert, T. Huber, S. Perry, S. Rice, D. Smith

**Council Members Absent:**

**Also Present:** Mayor Ronald Rice, Gary Gleason

**Presiding:** Mayor Ronald Rice

#### CALL TO ORDER

Mayor Rice called the meeting to order at 7:04 PM. A quorum was reached.

**AGENDA APPROVAL** for the Thursday, October 13, 2022 Council Meeting. Mayor Rice asked if there were any changes to the meeting agenda. Hearing no comments, Mayor Rice called for a vote. *A motion was made by C. Gilbert and seconded by T. Huber. Roll Call: S. Perry - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

#### PUBLIC COMMENTS TO THE COUNCIL

None

#### COMMITTEE REPORTS

S. Rice reported that the annual Chili Cook Off was a big success and thanked the Quarter Moon Tin Snips bluegrass band for performing at the event. S. Rice also recognized the residents who brought desserts and those who participated in the Chili Cook Off. The next city event is Halloween/Trick or Treat on Monday, October 31 from 5:30-7:00 PM.

#### MAYOR'S REPORT

Mayor Rice reported that he is waiting on an additional bid for replacement of the cracked window at City Hall. He also stated that completion of the City Hall fence is still planned for this year, weather permitting.

#### CONSENT AGENDA

1. Approval of the September 15, 2022 council meeting minutes.
2. Approval of the monthly financial statements.
3. Approval for payment of outstanding bills.

Mayor Rice called for a vote. *A motion was made by C. Gilbert and seconded by T. Huber. Roll Call: S. Perry - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

**RESOLUTION 2022-07** authorizing Treasurer G. Gleason to invest \$150,000.00 from the General Fund in an 11-month Certificate of Deposit from Great Southern Bank at a rate of 3.15%. Hearing no comments, Mayor Rice called for a vote. *Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. Resolution 2022-07 was approved.*

**RESOLUTION 2022-08** authorizing Mayor Rice to approve the amendment to the 28E agreement with the City of Bettendorf for FY2023 snow removal services. Mayor Rice stated that the agreement is identical to the 28E approved by the Council last year. Hearing no comments, Mayor Rice called for a vote. *Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. The resolution*

was approved.

**RESOLUTION 2022-09** authorizing Mayor Rice to approve Amendment 1 to the agreement with MSA Professional Services for Phase 1 of the Sanitary Sewer Rehabilitation Project. Mayor Rice stated that the Amendment reduces the estimated cost by \$3,000.00 for MSA to manage the project. Hearing no comments, Mayor Rice called for a vote. *Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. Resolution 2022-09 was approved.*

**RESOLUTION 2022-10** authorizing Mayor Rice to approve the Professional Services Agreement with MSA Professional Services for Phase 2 of the Sanitary Sewer Rehabilitation Project. Hearing no comments, Mayor Rice called for a vote. *Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. Resolution 2022-10 was approved.*

#### **ADJOURNMENT**

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 7:50 PM. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by S. Perry. Roll Call: C. Gilbert - aye, T. Huber - aye, D. Smith - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR OCTOBER 13, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 10TH DAY OF NOVEMBER, 2022.

Approved: \_\_\_\_\_

Attest:

-

Ronald D. Rice, Mayor

City of Panorama Park  
 BALANCE SHEET  
 CALENDAR 10/2022, FISCAL 4/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL		1,000.00
	CASH TOTAL	.00	1,000.00
001-000-1160	SAVINGS GSB - GENERAL	137,106.10-	44,834.63
005-000-1160	SAVINGS GSB - ARPA		37,058.00
110-000-1160	SAVINGS GSB - ROAD USE	1,537.41	26,148.89
610-000-1160	SAVINGS GSB - SEWER	479.94-	5,652.69
	SAVINGS TOTAL	136,048.63-	113,694.21
001-000-1161	SAVINGS FCU - GENERAL		25.00
	SAVINGS TOTAL	.00	25.00
001-000-1170	CD #2498 FCU - GENERAL		22,289.34
001-000-1171	CD #2499 FCU - GENERAL		22,289.34
110-000-1170	CD #2500 FCU - ROAD USE		22,289.34
110-000-1171	CD #2501 FCU - ROAD USE		22,289.34
610-000-1170	CD #2496 FCU - SEWER		22,289.34
610-000-1171	CD #2497 FCU - SEWER		22,289.34
610-000-1172	CD #2502 FCU - SEWER		22,289.34
	CD's TOTAL	.00	156,025.38
001-000-1173	CD 2723 GSB	150,000.00	150,000.00
	CD 2723 GSB TOTAL	150,000.00	150,000.00
	TOTAL CASH	13,951.37	420,744.59

City of Panorama Park  
TREASURER'S REPORT  
CALENDAR 10/2022, FISCAL 4/2023

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	227,544.41	12,893.90	13,787.19	893.29		240,438.31
005	ARPA	37,058.00					37,058.00
110	ROAD USE TAX	69,190.16	1,537.41	1,601.03	63.62		70,727.57
121	LOCAL OPTION SALES TAX			1,160.46	1,160.46		
610	SEWER	73,000.65	479.94-		479.94		72,520.71
Report Total		406,793.22	13,951.37	16,548.68	2,597.31	.00	420,744.59

**REVENUE REPORT**  
**CALENDAR 10/2022, FISCAL 4/2023**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	31,108.00	13,787.19	23,996.89	77.14	7,111.11
	ARPA TOTAL	18,529.00	.00	18,529.00	100.00	.00
	ROAD USE TAX TOTAL	19,300.00	1,601.03	9,113.47	47.22	10,186.53
	LOCAL OPTION SALES TAX TOTAL	26,150.00	1,160.46	7,174.76	27.44	18,975.24
	SEWER TOTAL	26,150.00	.00	518.43	1.98	25,631.57
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		121,237.00	16,548.68	59,332.55	48.94	61,904.45
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 10/2022, FISCAL 4/2023**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GENERAL TOTAL	65,950.00	893.29	10,647.53	16.14
	ROAD USE TAX TOTAL	58,300.00	63.62	31,835.88	54.61
	LOCAL OPTION SALES TAX TOTAL	.00	1,160.46	7,174.76	.00
	SEWER TOTAL	100,000.00	479.94	14,659.78	14.66
	TOTAL EXPENSES BY FUND	224,250.00	2,597.31	64,317.95	28.68

**BUDGET REPORT**  
**CALENDAR 10/2022, FISCAL 4/2023**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	FIRE TOTAL	3,200.00	.00	3,180.51	99.39
	ANIMAL CONTROL TOTAL	100.00	.00	.00	.00
	OTHER PUBLIC SAFETY TOTAL	200.00	.00	.00	.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>3,500.00</b>	<b>.00</b>	<b>3,180.51</b>	<b>90.87</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	50,000.00	.00	31,585.00	63.17
	STREET LIGHTING TOTAL	800.00	63.62	250.88	31.36
	SNOW REMOVAL TOTAL	7,500.00	.00	.00	.00
	GARBAGE TOTAL	11,000.00	814.24	3,256.96	29.61
	OTHER PUBLIC WORKS TOTAL	200.00	.00	116.30	58.15
	<b>PUBLIC WORKS TOTAL</b>	<b>69,500.00</b>	<b>877.86</b>	<b>35,209.14</b>	<b>50.66</b>
	LIBRARY TOTAL	5,500.00	.00	.00	.00
	OTHER CULTURE/RECREATION TOTA	100.00	.00	.00	.00
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>5,600.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	850.00	.00	357.00	42.00
	CLERK/TREASURER/ADM TOTAL	3,800.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	2,000.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS TOTAL	10,000.00	79.05	325.76	3.26
	TORT LIABILITY TOTAL	2,000.00	.00	1,703.00	85.15
	OTHER GENERAL GOVERNMENT TOTA	850.00	.00	1,708.00	200.94
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>19,500.00</b>	<b>79.05</b>	<b>4,093.76</b>	<b>20.99</b>
	SEWER/SEWAGE DISPOSAL TOTAL	100,000.00	479.94	14,659.78	14.66
	<b>ENTERPRISE FUNDS TOTAL</b>	<b>100,000.00</b>	<b>479.94</b>	<b>14,659.78</b>	<b>14.66</b>
	TRANSFERS IN/OUT TOTAL	26,150.00	1,160.46	7,174.76	27.44
	<b>TRANSFER OUT TOTAL</b>	<b>26,150.00</b>	<b>1,160.46</b>	<b>7,174.76</b>	<b>27.44</b>
	<b>TOTAL EXPENSES</b>	<b>224,250.00</b>	<b>2,597.31</b>	<b>64,317.95</b>	<b>28.68</b>

**CLAIMS BY VENDOR**

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
0471042-001	BETTENDORF OFFICE PRINTER PAPER (2)	001-699-6506	19.98	19.98		
1331515	CITY OF DAVENPORT 09/22 OPERATIONAL FUND	610-815-6413	522.40	522.40		
2019-14975	GWORKS ACCOUNTING SOFTWARE	001-699-6419	810.00	810.00		
101922	IOWA AMERICAN WATER CITY HALL (WATER)	001-650-6374	14.00	14.00		
531790653	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	26.67	26.67		
532360893	STREET LIGHTING	110-230-6378	63.62	63.62		
R19924003.0 - 3	MSA PROFESSIONAL SERVICES SANITARY SEWER REHABILITATION	610-815-6407	5,050.00	5,050.00		
101022	SCOTT COUNTY LIBRARY LIBRARY (BOOKMOBILE)	001-410-6413	2,750.50	2,750.50		
111322	WELLS FARGO GARBAGE & RECYCLING (REPUBLIC)	001-290-6499	814.24			
	INTERNET (MEDIACOM)	001-650-6373	29.99			
	WEBSITE (GODADDY)	001-699-6419	153.95			
	POWER SUPPLY (SAM'S CLUB)	001-650-6504	69.98			
				1,068.16		
				=====		
	REPORT TOTAL			10,325.33		

FUND	NAME	TOTAL
001	GENERAL	4,689.31
110	ROAD USE T	63.62
610	SEWER	5,572.40
		=====
	TOTAL	10,325.33



## CITY OF PANORAMA PARK

RESOLUTION 2022-11

NOVEMBER 10, 2022

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2022.

**WHEREAS**, in accordance with the requirements of the Iowa Department of Revenue & Finance and the State Auditor's Office; and

**WHEREAS**, the Mayor and Council of the City of Panorama Park has reviewed the report that included the city expenditures, revenues, and funds transfers for periods July 1, 2021 through June 30, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Panorama Park, Iowa, that the proposed Annual Finance Report for the fiscal year ending June 30, 2022 is hereby approved and adopted, and the Mayor is hereby authorized and directed to file the adopted report with the Iowa Department of Management.

C. Gilbert \_\_\_\_\_ T. Huber \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 10TH DAY OF NOVEMBER, 2022.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2022-11 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 10th day of November, 2022.

\_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer



**CITY OF PANORAMA PARK**  
**RESOLUTION 2022-12**  
**NOVEMBER 10, 2022**

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE CITY STREET FINANCE REPORT FOR FISCAL YEAR ENDED JUNE 30, 2022.

**WHEREAS**, in accordance with the requirements of the Iowa Department of Transportation and the State Auditor's Office; and

**WHEREAS**, the Mayor and Council of the City of Panorama Park has reviewed the report that included the city expenditures, revenues, and funds transfers for periods July 1, 2021 through June 30, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Panorama Park, Iowa, that the proposed City Street Finance Report for the fiscal year ending June 30, 2022 is hereby approved and adopted, and the Mayor is hereby authorized and directed to file the adopted report with the Iowa Department of Transportation.

C. Gilbert \_\_\_\_\_ T. Huber \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 10TH DAY OF NOVEMBER, 2022.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-12 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 10th day of November, 2022.

\_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer