



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

NOVEMBER 16, 2021 - 7:00 PM

CALL TO ORDER

AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the council meeting agenda for Tuesday, November 16, 2021.

PRESENTATIONS

PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 5 minutes and group comments are limited to 10 minutes. Please sign in if you wish to speak.

MAYOR'S REPORT

- Update on Sanitary Sewer Repair project

COMMITTEE REPORTS

- Review of recent city events

CONSENT AGENDA ITEMS

1. Approval of the October 12, 2021 council meeting minutes.
2. Approval of the monthly financial statements.
3. Approval for payment of outstanding bills.
4. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and approval of Resolution 2021-11 to file the Annual Financial Report with the Iowa Department of Revenue and Finance.
2. Discussion and approval of Resolution 2021-12 to file the City Street Finance Report with the Iowa Department of Transportation.

ADJOURNMENT



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

OCTOBER 12, 2021 – 7:00 PM

The City Council of Panorama Park, Iowa met in a regular session on Tuesday, October 12, 2021 in the City Hall.

In Attendance: T. Huber, S. Perry, S. Rice, D. Smith

Council Members Absent: D. White

Also Present: Mayor Ronald Rice, Treasurer, Gary Gleason, Lavonne Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:04 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the council meeting agenda for Tuesday, October 12, 2021. Mayor Rice asked if any item should be removed from the consent agenda or if there were any changes to the meeting agenda. S. Perry requested that the unpaid bills approval be moved to item 4 New Business. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by T. Huber* Roll Call: S. Rice - aye, D. Smith - aye. *The motion was approved.*

PRESENTATIONS

None

PUBLIC COMMENTS TO THE COUNCIL

LaVonne Gleason suggested that the Pledge of Allegiance be recited before each meeting. The council agreed and Mayor Rice will include it to the meeting procedures beginning in January, 2022.

MAYOR'S REPORT

- Update on the American Rescue Plan Act of 2021 - The first tranche of \$18,529.00 has been deposited to the sewer fund.
- Unanticipated revenue from Scott County - Panorama Park will receive \$49,338 due to reapportionment of the state Water Excise Tax. This revenue will be applied to the General Fund.
- The certified census count for Panorama Park in 2020 is 139. This is an increase of 10 people since the 2010 census.

COMMITTEE REPORTS

- Oktoberfest details - It will be held outdoors at the city hall on Friday, October 15th from 6:00 to 9:00 PM. It will feature a Bluegrass Band, crafts for kids, hayrack ride, and a chili cook-off. In the event of rain, the festivities will be cancelled and not rescheduled.

CONSENT AGENDA ITEMS

1. Approval of the September 14, 2021 public hearing minutes.
2. Approval of the September 14, 2021 council meeting minutes.
3. Approval of the monthly financial statements.
4. ~~Approval for payment of outstanding bills.~~
5. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

Mayor Rice called for a vote on the consent agenda. *A motion was made by T. Huber and seconded by S. Perry. Roll Call: S. Rice - aye, D. Smith - aye. The motion was approved.*

Unfinished Business

None.

New Business

1. Discussion and approval of purchasing a storage shed for City Hall. The shed will be constructed by the Pleasant Valley High School Constructions Skills classes at a total cost of \$2400.00. Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by T. Huber. Roll Call: S. Perry - aye, D. Smith - aye. The motion was approved.*
2. Discussion of future expenses. Mayor Rice suggested that the city consider the upgrading to a new accounting software program, purchasing an emergency generator for City Hall, and completing the fence behind City Hall.
3. Discussion and approval of MSA Professional Service Agreement. Mayor Rice stated that a new agreement in the amount of \$14,600 is required to complete phase one of the sanitary sewer rehabilitation project. Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by T. Huber. Roll Call: S. Rice- aye, D. Smith - aye. The motion was approved.*
4. Discussion and approval for payment of outstanding bills. Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by T. Huber. Roll Call: S. Rice- aye, D. Smith - aye. The motion was approved.*

Adjournment

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 8:00 PM. *A motion was made by T. Huber and seconded by S. Perry. Roll Call: S. Rice - aye, D. Smith - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR OCTOBER 12, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 16TH DAY OF NOVEMBER, 2021.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Gary Gleason, City Clerk/Treasurer

Expenses:

City of Bettendorf \$2896.83
(FY2022 Fire Protection Fee)

City of Davenport \$11.70
(sanitary sewer fees)

IA-American Water \$14.00
(City Hall water utility)

Mediacom \$29.99
(City Hall internet)

MidAmerican Energy \$25.99
(City Hall utilities)

MidAmerican Energy \$62.45
(street lighting)

Pleasant Valley HS \$1200.00
(storage shed deposit)

Republic Services \$782.88
(garbage & recycling collection)

4:05 PM
 10/31/21
 Cash Basis

CITY OF PANORAMA PARK (FY2022)
Expenses by Vendor Detail
 October 2021

Date	Memo	Account	Class	Paid Amount
CITY OF BETTENDORF				
10/13/2021	FY2022 Fire Protection Fee	150 Fire Department	GENERAL FU...	(2,896.83)
	Total CITY OF BETTENDORF			(2,896.83)
CITY OF DAVENPORT				
10/13/2021	Final June 2021 Sewage Treatment Plant Operational ...	6413 Payments to other Agencies	SEWER FUND	(11.70)
	Total CITY OF DAVENPORT			(11.70)
IOWA AMERICAN WATER CO.				
10/13/2021	08/17/2021 to 09/16/2021	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
	Total IOWA AMERICAN WATER CO.			(14.00)
MIDAMERICAN ENERGY				
10/13/2021	08/13/2021 to 09/14/2021	6371 Electric / Gas Expense	GENERAL FU...	(25.99)
10/13/2021	09/02/2021 to 10/04/2021	230 Street Lighting	ROAD FUND	(62.45)
	Total MIDAMERICAN ENERGY			(88.44)
PLEASANT VALLEY HIGH SCHOOL				
10/13/2021	Utility Shed Deposit	6750 Buildings	GENERAL FU...	(1,200.00)
	Total PLEASANT VALLEY HIGH SCHOOL			(1,200.00)
REPUBLIC SERVICES				
10/13/2021	09/01/2021 to 09/30/2021	290 Garbage	GENERAL FU...	(782.88)
	Total REPUBLIC SERVICES			(782.88)
WELLS FARGO VISA				
10/01/2021	Mediacom Internet 09/20/2021 to 10/19/2021	6373 Telecommunication	GENERAL FU...	(1.90)
10/13/2021	Mediacom Internet 09/20/2021 to 10/19/2021	6373 Telecommunication	GENERAL FU...	(28.09)
	Total WELLS FARGO VISA			(29.99)
TOTAL				(5,023.84)

12:04 PM

CITY OF PANORAMA PARK (FY2022)

11/02/21

Budget vs. Actual

Cash Basis

July through October 2021

	Jul - Oct 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes	14,788	29,139	51%
Other City Taxes			
4060 Utility Excise Tax	49,728	811	6,132%
4065 Utility Franchise Tax	302		
4090 Local Option Sales Tax	7,701	22,000	35%
Total Other City Taxes	57,731	22,811	253%
Total 1 TAXES	72,519	51,950	140%
3 USE OF MONEY & PROPERTY	1,255		
4 INTERGOVERNMENTAL			
ARPA NEU Funding	18,529		
State Shared Revenues	7,073	17,161	41%
Total 4 INTERGOVERNMENTAL	25,602	17,161	149%
5 CHARGES FOR SERVICES	965		
Total Income	100,342	69,111	145%
Gross Profit	100,342	69,111	145%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety	2,897	3,100	93%
b. Public Works	3,411	28,261	12%
c. Health & Social Services			
d. Culture & Recreation		5,300	
e. Community & Economic Develop			
f. General Government			
610 Mayor & Council	347	850	41%
620 Clerk, Treasurer, Finance		775	
630 Elections		125	
640 Legal Services & City Attor	30	2,000	1%
650 City Hall / General Buildin	1,564	3,200	49%
660 Tort Liability	1,703	2,800	61%
699 Other General Government	20	700	3%
Total f. General Government	3,663	10,450	35%
Total 1 GOVERNMENTAL ACTIVITIES	9,970	47,111	21%
2. BUSINESS TYPE ACTIVITIES	2,955	250,000	1%
Total Expense	12,925	297,111	4%
Net Ordinary Income	87,416	(228,000)	(38)%
Net Income	87,416	(228,000)	(38)%

CITY OF PANORAMA PARK
Fund Balance Sheet
October 31, 2021

Current Assets

General Fund		
Certificates	\$	43,223.12
Checking	\$	63,850.82
Savings	\$	53,536.94
Total General Fund		<u>\$ 160,610.88</u>
Road Fund		
Certificates	\$	43,223.12
Checking	\$	1,544.07
Savings	\$	38,984.62
Total Road Fund		<u>\$ 83,751.81</u>
Sewer Fund		
Certificates	\$	64,834.68
Checking	\$	-
Savings	\$	131,513.81
Total Sewer Fund		<u>\$ 196,348.49</u>
Total Current Assets		<u><u>\$ 440,711.18</u></u>

CITY OF PANORAMA PARK (FY2022)

Unpaid Bills Detail

As of November 8, 2021

<u>Date</u>	<u>Memo</u>	<u>Due Date</u>	<u>Open Balance</u>
IOWA AMERICAN WATER CO.			
10/19/2021		11/10/2021	18.45
Total IOWA AMERICAN WATER CO.			18.45
MIDAMERICAN ENERGY			
01/02/2021	Account No.: 03390-81017	02/24/2021	62.46
10/18/2021	Account No.: 03600-81019	11/15/2021	24.26
Total MIDAMERICAN ENERGY			86.72
REPUBLIC SERVICES			
10/15/2021		11/14/2021	782.88
Total REPUBLIC SERVICES			782.88
SCOTT COUNTY LIBRARY			
10/14/2021		11/13/2021	2,563.00
Total SCOTT COUNTY LIBRARY			2,563.00
WELLS FARGO VISA			
10/25/2021	Sam's Club - REFUND (200) Sheet Protectors		-9.98
10/21/2021	GoDaddy.com Website Renewal	10/21/2021	128.27
10/23/2021	Sam's Club - (200) Sheet Protectors	10/23/2021	9.98
10/26/2021	Sam's Club - (200) Clear Sheet Protectors	10/26/2021	13.48
10/27/2021	Pleasant Valley BP - Fuel for lawn mower	10/27/2021	18.50
10/10/2021	Mediacom Interenet 10/20/2021 to 11/19/2021	11/01/2021	29.99
Total WELLS FARGO VISA			190.24
TOTAL			3,641.29



CITY OF PANORAMA PARK

RESOLUTION 2021-11

NOVEMBER 16, 2021

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2021.

WHEREAS, in accordance with the requirements of the Iowa Department of Revenue & Finance and the State Auditor's Office; and

WHEREAS, the Mayor and Council of the City of Panorama Park has reviewed the report that included the city expenditures, revenues, and funds transfers for periods July 1, 2020 through June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED by the City of Panorama Park, Iowa, that the proposed Annual Finance Report for the fiscal year ending June 30, 2021 is hereby approved and adopted, and the Mayor is hereby authorized and directed to file the adopted report with the Iowa Department of Management.

T. Huber _____ S. Perry _____ S. Rice _____ D. Smith _____ D. White _____

ADOPTED BY THE COUNCIL AND APPROVED THIS 16TH DAY OF NOVEMBER, 2021.

Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-11 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 16th day of November, 2021.

Gary Gleason, City Clerk/Treasurer

STATE OF IOWA 2021 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2021 CITY OF PANORAMA PARK, IOWA DUE: December 1, 2021	16208201300000 CITY OF PANORAMA PARK 120 SHORT ST PANORAMA PARK IA 52722-5669 POPULATION: 139
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NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS				
	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	27,615		27,615	27,991
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	27,615		27,615	27,991
Delinquent Property Taxes	691		691	0
TIF Revenues	0		0	0
Other City Taxes	24,921	0	24,921	22,559
Licenses and Permits	10	0	10	0
Use of Money and Property	3,019	3,436	6,455	0
Intergovernmental	19,306	0	19,306	17,000
Charges for Fees and Service	0	497	497	0
Special Assessments	0	0	0	0
Miscellaneous	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	0	0	0	40,000
Total Revenues and Other Sources	75,562	3,933	79,495	107,550
Expenditures and Other Financing Uses				
Public Safety	2,847		2,847	4,150
Public Works	35,148		35,148	52,600
Health and Social Services	0		0	0
Culture and Recreation	5,123		5,123	5,350
Community and Economic Development	0		0	0
General Government	4,802		4,802	15,450
Debt Service	0		0	0
Capital Projects	0		0	0
Total Governmental Activities Expenditures	47,920	0	47,920	77,550
BUSINESS TYPE ACTIVITIES		14,025	14,025	170,000
Total All Expenditures	47,920	14,025	61,945	247,550
Other Financing Uses	0	0	0	
Transfers Out	0	0	0	40,000
Total All Expenditures/and Other Financing Uses	47,920	14,025	61,945	287,550
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	27,642	-10,092	17,550	-180,000
Beginning Fund Balance July 1, 2020	146,346	189,398	335,744	312,211
Ending Fund Balance June 30, 2021	173,988	179,306	353,294	132,211

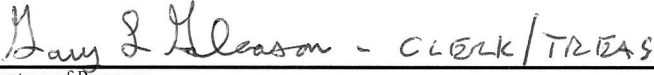

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds

Indebtedness at June 30, 2021	Amount	Indebtedness at June 30, 2021	Amount
General Obligation Debt	0	Other Long-Term Debt	0
Revenue Debt	0	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	914,773

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

 Signature of Preparer Printed name of Preparer GARY L GLEASON	Posted 563-293-1293 Phone Number
 Signature of Mayor or other City official (Name and Title)	Date Signed 10/29/2021

PLEASE PUBLISH THIS PAGE ONLY



CITY OF PANORAMA PARK

RESOLUTION 2021-12

NOVEMBER 16, 2021

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE CITY STREET FINANCE REPORT FOR FISCAL YEAR ENDED JUNE 30, 2021.

WHEREAS, in accordance with the requirements of the Iowa Department of Transportation and the State Auditor's Office; and

WHEREAS, the Mayor and Council of the City of Panorama Park has reviewed the report that included the city expenditures, revenues, and funds transfers for periods July 1, 2020 through June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED by the City of Panorama Park, Iowa, that the proposed City Street Finance Report for the fiscal year ending June 30, 2021 is hereby approved and adopted, and the Mayor is hereby authorized and directed to file the adopted report with the Iowa Department of Transportation.

T. Huber _____ S. Perry _____ S. Rice _____ D. Smith _____ D. White _____

ADOPTED BY THE COUNCIL AND APPROVED THIS 16TH DAY OF NOVEMBER, 2021.

Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-12 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 16th day of November, 2021.

Gary Gleason, City Clerk/Treasurer



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2021
Panorama Park
10/29/2021 3:10:09 PM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$0	\$81,989	\$0	\$0	\$0	\$0	\$81,989
SubTotal Expenses (-)		\$26,005					\$26,005
Subtotal Revenues (+)	\$0	\$20,610	\$0	\$0		\$0	\$20,610
Ending Balance	\$0	\$76,594	\$0	\$0	\$0	\$0	\$76,594

Resolution Number: 2021-12

Execution Date: Tuesday, November 9, 2021

Signature: Gary L. Gleason