



# **CITY OF PANORAMA PARK**

## **SPECIAL MEETING AGENDA**

### **NOVEMBER 21, 2022 - 7:00 PM**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA APPROVAL**

Discussion and approval (including additions and deletions) of the special meeting agenda for Thursday, November 21, 2022.

**4. PUBLIC COMMENTS TO THE COUNCIL**

*Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.*

**5. DISCUSSION AND APPROVAL** of the November 10, 2022 council meeting minutes.

**6. RESOLUTION 2022-11** accepting and approving the Annual Financial Report for fiscal year ended June 30, 2022.

**7. RESOLUTION 2022-12** accepting and approving the City Street Finance Report for fiscal year ended June 30, 2022.

**8. RESOLUTION 2022-13** accepting and approving the transfer of \$10,000.00 from the General Fund to the Sewer Fund.

**9. ADJOURNMENT**



# CITY OF PANORAMA PARK

## COUNCIL MEETING MINUTES

### NOVEMBER 10, 2022 – 7:00 P.M.

The City Council of Panorama Park, Iowa met in a regular session at 7:00 P.M., Thursday, November 10, 2022 in City Hall.

**In Attendance:** C. Gilbert, T. Huber, S. Perry, S. Rice, D. Smith

**Council Members Absent:**

**Also Present:** Mayor Ronald Rice, Gary Gleason, Lavonne Gleason

**Presiding:** Mayor Ronald Rice

#### CALL TO ORDER

Mayor Rice called the meeting to order at 7:03 P.M. A quorum was reached.

**AGENDA APPROVAL** for the Thursday, November 10, 2022 Council Meeting. Mayor Rice asked to add the purchase of new chairs as item 12 to the agenda and asked if there were any additional changes to the meeting agenda. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by C. Gilbert. Roll Call: T. Huber - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

#### PUBLIC COMMENTS TO THE COUNCIL

L. Gleason suggested having more lighting around the City Hall to be used at gatherings. The item will be put on the agenda for the next meeting, when suggestions can be made.

#### COMMITTEE REPORTS

S. Rice reported that the Halloween festivities were well attended and details for a Holiday Cookie Exchange will be announced. She also reported that the Quarter Moon Tin Snips would like to use the City Hall once a month for jam sessions.

#### MAYOR'S REPORT

Mayor Rice met with MSA and the Mayor of Riverdale about coordinating Phase 2 of the Sanitary Sewer Rehabilitation Project. As more details are worked-out the Mayor will update the Council.

#### CONSENT AGENDA

1. Approval of the October 13, 2022 council meeting minutes.
2. Approval of the monthly financial statements.
3. Approval for payment of outstanding bills.

Mayor Rice called for a vote. *A motion was made by C. Gilbert and seconded by T. Huber. Roll Call: S. Perry - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

**RESOLUTION 2022-11** accepting and approving the Annual Financial Report for fiscal year ended June 30, 2022. Mayor Rice reported that the report has not been completed and asked for a motion to postpone a vote on Resolution 2022-11 until the next meeting. Mayor Rice will schedule a special meeting once the report is ready for adoption. *A motion was made by D. Smith and seconded by S. Perry. Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. The motion to postpone was approved.*

**RESOLUTION 2022-12** accepting and approving the City Street Finance Report for fiscal year ended June 30, 2022. Mayor Rice reported that the report has not been completed and asked for a motion to postpone a vote on Resolution 2022-12 until the next meeting. Mayor Rice will schedule a special

meeting once the report is ready for adoption. *A motion was made by D. Smith and seconded by S. Perry. Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. The motion to postpone was approved.*

**DISCUSSION** regarding the transfer of monies from the General Fund to the Sewer Fund. The Council suggested ten thousand dollars (\$10,000.00) and Mayor Rice will present a resolution authorizing the transfer at the next council meeting.

**DISCUSSION AND APPROVAL** to schedule the Annual Spring Cleanup date for Monday, June 12, 2023. Hearing no suggestions for alternative dates, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by T. Huber. Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

**DISCUSSION AND APPROVAL** to purchase eight (8) new office chairs from Sam's Club at a cost of \$69.98 each. Following a debate, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by D. Smith Roll Call: C. Gilbert - aye, S. Perry - aye, S. Rice - recused, D. Smith - aye. The motion was approved.*

#### **ADJOURNMENT**

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 7:37 P.M. Hearing no objections, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by D. Smith Roll Call: C. Gilbert - aye, S. Perry - aye, S. Rice - recused, D. Smith - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR NOVEMBER 10, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 21ST DAY OF NOVEMBER, 2022.

Approved: /s/ Ronald Rice  
Ronald D. Rice, Mayor

Attest: /s/ Gary Gleason

**CLAIMS BY VENDOR**

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
1331290	CITY OF DAVENPORT 07/2022 PLANT OPERATIONS	610-815-6413	479.94	479.94		
101322	IOWA AMERICAN WATER WATER UTILITY (CITY HALL)	001-650-6374	14.00	14.00		
530704371	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	27.59	27.59		
531258870	STREET LIGHTING	110-230-6378	63.62	63.62		
101322	WELLS FARGO CONNECTORS (HOME DEPOT)	001-650-6310	7.47			
	INTERNET (MEDIACOM)	001-650-6373	29.99			
	GARBAGE COLLECTION (REPUBLIC)	001-290-6499	814.24			
				851.70		
				=====		
	REPORT TOTAL			1,436.85		

FUND	NAME	TOTAL
001	GENERAL	893.29
110	ROAD USE T	63.62
610	SEWER	479.94
		=====
	TOTAL	1,436.85



**CITY OF PANORAMA PARK**  
**RESOLUTION 2022-11**  
**NOVEMBER 21, 2022**

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2022.

**WHEREAS**, in accordance with the requirements of the Iowa Department of Revenue & Finance and the State Auditor's Office; and

**WHEREAS**, the Mayor and Council of the City of Panorama Park has reviewed the report that included the city expenditures, revenues, and funds transfers for periods July 1, 2021 through June 30, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Panorama Park, Iowa, that the proposed Annual Finance Report for the fiscal year ending June 30, 2022 is hereby approved and adopted, and the Mayor is hereby authorized and directed to file the adopted report with the Iowa Department of Management.

C. Gilbert \_\_\_\_\_ T. Huber \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 21ST DAY OF NOVEMBER, 2022.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2022-11 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 21st day of November, 2022.

\_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer

<b>STATE OF IOWA</b> <b>2022</b> <b>FINANCIAL REPORT</b> <b>FISCAL YEAR ENDED</b> <b>JUNE 30, 2022</b> <b>CITY OF PANORAMA PARK, IOWA</b> <b>DUE: December 1, 2022</b>	16208201300000 CITY OF PANORAMA PARK 120 SHORT ST PANORAMA PARK IA 52722-5669 POPULATION: 139
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**NOTE** - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

<b>ALL FUNDS</b>				
	<b>Governmental (a)</b>	<b>Proprietary (b)</b>	<b>Total Actual (c)</b>	<b>Budget (d)</b>
<b>Revenues and Other Financing Sources</b>				
Taxes Levied on Property	127,493		127,493	29,139
Less: Uncollected Property Taxes-Levy Year	0		0	0
<b>Net Current Property Taxes</b>	127,493		127,493	29,139
Delinquent Property Taxes	0		0	0
TIF Revenues	0		0	0
Other City Taxes	28,990	0	28,990	22,811
Licenses and Permits	0	0	0	0
Use of Money and Property	2,940	2,018	4,958	0
Intergovernmental	38,447	0	38,447	17,165
Charges for Fees and Service	0	965	965	0
Special Assessments	0	0	0	0
Miscellaneous	0	0	0	0
Other Financing Sources	0	0	0	0
Transfers In	28,017	0	28,017	80,000
<b>Total Revenues and Other Sources</b>	225,887	2,983	228,870	149,115
<b>Expenditures and Other Financing Uses</b>				
Public Safety	2,897		2,897	3,100
Public Works	14,221		14,221	28,261
Health and Social Services	0		0	0
Culture and Recreation	5,126		5,126	5,300
Community and Economic Development	0		0	0
General Government	10,546		10,546	10,450
Debt Service	0		0	0
Capital Projects	0		0	0
<b>Total Governmental Activities Expenditures</b>	32,790	0	32,790	47,111
BUSINESS TYPE ACTIVITIES		95,627	95,627	250,000
<b>Total All Expenditures</b>	32,790	95,627	128,417	297,111
Other Financing Uses	0	0	0	
Transfers Out	28,017	0	28,017	80,000
<b>Total All Expenditures/and Other Financing Uses</b>	60,807	95,627	156,434	377,111
<b>Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses</b>	165,080	-92,644	72,436	-227,996
Beginning Fund Balance July 1, 2021	173,988	179,306	353,294	331,119
Ending Fund Balance June 30, 2022	339,068	86,662	425,730	103,123

**NOTE** - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds

<b>Indebtedness at June 30, 2022</b>		<b>Indebtedness at June 30, 2022</b>	
	<b>Amount</b>		<b>Amount</b>
General Obligation Debt	0	Other Long-Term Debt	0
Revenue Debt	0	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	436,711

**CERTIFICATION**

The forgoing report is correct to the best of my knowledge and belief

	<b>Posted</b> 11/14/2022
Signature of Preparer	
Printed name of Preparer Gary L. Gleason	Phone Number 563-293-1293
	Date Signed
Signature of Mayor or other City official (Name and Title)	

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**CITY OF PANORAMA PARK**  
**RESOLUTION 2022-12**  
**NOVEMBER 21, 2022**

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE CITY STREET FINANCE REPORT FOR FISCAL YEAR ENDED JUNE 30, 2022.

**WHEREAS**, in accordance with the requirements of the Iowa Department of Transportation and the State Auditor's Office; and

**WHEREAS**, the Mayor and Council of the City of Panorama Park has reviewed the report that included the city expenditures, revenues, and funds transfers for periods July 1, 2021 through June 30, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Panorama Park, Iowa, that the proposed City Street Finance Report for the fiscal year ending June 30, 2022 is hereby approved and adopted, and the Mayor is hereby authorized and directed to file the adopted report with the Iowa Department of Transportation.

C. Gilbert \_\_\_\_\_ T. Huber \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 21ST DAY OF NOVEMBER, 2022.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-12 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 21st day of November, 2022.

\_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer



Bureau of Local Systems  
Ames, IA 50010

## City Street Finance Report

Fiscal Year 2022

Panorama Park

11/17/2022 12:24:32 PM

### Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$0	\$76,594	\$0	\$0	\$0	\$0	\$76,594
SubTotal Expenses (-)		\$4,728					\$4,728
Subtotal Revenues (+)	\$0	\$20,310	\$0	\$0		\$0	\$20,310
Ending Balance	\$0	\$92,176	\$0	\$0	\$0	\$0	\$92,176

Resolution Number: 2022-12

Execution Date: Monday, November 21, 2022

Signature: Gary L. Gleason



## CITY OF PANORAMA PARK

RESOLUTION 2022-13

NOVEMBER 21, 2022

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE TRANSFER OF TEN THOUSAND DOLLARS (\$10,000.00) FROM THE GENERAL FUND TO THE SEWER FUND.

**WHEREAS**, pursuant to Iowa Administrative Code Rule 542.2.5, transfer of monies between funds found in the city budget forms must be approved by a fund transfer resolution; and

**WHEREAS**, the Mayor and Council of the City of Panorama Park has reviewed the financial reports that included the city expenditures, revenues, and funds transfers for the period ending October 31, 2022; and

**WHEREAS**, the City Council deems it beneficial to transfer ten thousand dollars (\$10,000.00) from the General Fund to the Sewer Fund for the purpose of updating and maintaining the sanitary sewer system.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Panorama Park, Iowa, that the City Clerk is directed to make the recommended transfers and payments; and

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

C. Gilbert \_\_\_\_\_ T. Huber \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 21ST DAY OF NOVEMBER, 2022.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-13 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 21st day of November, 2022.

\_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer