



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

December 14, 2021 - 7:00 PM

CALL TO ORDER

AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the Council Meeting Agenda for Tuesday, December 14, 2021.

PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 5 minutes and group comments are limited to 10 minutes. Please sign in if you wish to speak.

PRESENTATIONS

- Q&A with City Attorney Jeff McDaniel

MAYOR'S REPORT

- Update on the Sanitary Sewer Repair Project

COMMITTEE REPORTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Discussion and approval of the November 16, 2021 Council Meeting Minutes.
2. Discussion and approval of the monthly financial statements.
3. Discussion and approval for payment of outstanding bills.
4. Discussion on the disposition of the City-owned lot (2nd & Park Av).
5. Oath of Office ceremony for elected officials.

ADJOURNMENT



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

NOVEMBER 16, 2021 – 7:00 PM

The City Council of Panorama Park, Iowa met in rescheduled session, Tuesday, November 16, 2021 in the City Hall. The original meeting was scheduled for Tuesday, November 9, 2021 and was postponed due to the lack of a quorum.

In Attendance: T. Huber, S. Perry, S. Rice, D. Smith

Council Members Absent: D. White

Also Present: Mayor Ronald Rice, Treasurer Gary Gleason, Chris Gilbert

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:04 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the council meeting agenda for Tuesday, November 16, 2021. Mayor Rice asked if any item should be removed from the consent agenda or if there were any changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by S. Perry. Roll Call: T. Huber - aye, D. Smith - aye. The motion was approved.*

PRESENTATIONS

None

PUBLIC COMMENTS TO THE COUNCIL

MAYOR'S REPORT

- Update on the Sanitary Sewer Rehabilitation Project. The contractor has informed Mayor Rice that repairs to the manholes should be started in the next couple of weeks.

COMMITTEE REPORTS

- Review of recent community events. S. Rice reported that turnout for the Halloween event at City Hall was high and that it was an overall success.

CONSENT AGENDA ITEMS

1. Approval of the October 12, 2021 public hearing minutes.
2. Approval of the October 12, 2021 council meeting minutes.
3. Approval of the monthly financial statements.
4. Approval for payment of outstanding bills.
5. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

Mayor Rice called for a vote on the consent agenda. *A motion was made by S. Perry and seconded by T. Huber. Roll Call: S. Rice - aye, D. Smith - aye. The motion was approved.*

Unfinished Business

None.

New Business

1. Discussion and approval of Resolution 2021-11 to file the Annual Financial Report with the Iowa Department of Revenue and Finance. Mayor Rice called for a vote on Resolution 2021-11. *Roll Call: T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith-aye. Resolution 2021-11 was approved.*
2. Discussion and approval of Resolution 2021-12 to file the City Street Finance Report with the Iowa Department of Transportation. Mayor Rice called for a vote on Resolution 2021-12. *Roll Call: T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. Resolution 2021-12 was approved.*

Adjournment

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 7:43 PM. *A motion was made by D. Smith-aye and seconded by T. Huber-aye. Roll Call: S. Perry - aye, S. Rice - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR NOVEMBER 16, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 14TH DAY OF DECEMBER, 2021.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Gary Gleason, City Clerk/Treasurer

Expenses:

GoDaddy \$128.27
(website renewal)

IA-American Water \$18.45
(City Hall water utility)

Mediacom \$29.99
(City Hall internet)

MidAmerican Energy \$24.26
(City Hall utilities)

MidAmerican Energy \$62.46
(street lighting)

Pleasant Valley BP \$18.50
(fuel for mowing)

Republic Services \$782.88
(garbage & recycling collection)

Sam's Club \$13.48
(office supplies)

Scott County Library \$2,563.00
(library services)

11:29 AM
 12/01/21
 Cash Basis

CITY OF PANORAMA PARK (FY2022)
Expenses by Vendor Detail
 November 2021

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Paid Amount</u>
IOWA AMERICAN WATER CO.				
11/11/2021	09/17/2021 to 10/15/2021	6374 Water / Sewer Expense	GENERAL FU...	(18.45)
	Total IOWA AMERICAN WATER CO.			(18.45)
MIDAMERICAN ENERGY				
11/11/2021	09/14/2021 to 10/13/2021	6371 Electric / Gas Expense	GENERAL FU...	(24.26)
11/11/2021	10/04/2021 to 11/02/2021	230 Street Lighting	ROAD FUND	(62.46)
	Total MIDAMERICAN ENERGY			(86.72)
REPUBLIC SERVICES				
11/11/2021	10/01/2021 to 10/31/2021	290 Garbage	GENERAL FU...	(782.88)
	Total REPUBLIC SERVICES			(782.88)
SCOTT COUNTY LIBRARY				
11/11/2021	Semiannual Taxes	410 Library Services	GENERAL FU...	(2,563.00)
	Total SCOTT COUNTY LIBRARY			(2,563.00)
WELLS FARGO VISA				
11/15/2021	Mediacom Interenet 10/20/2021 to 11/19/2021	6373 Telecommunication	GENERAL FU...	(29.99)
11/15/2021	GoDaddy.com Website Renewal	6490 Other Professional Service	GENERAL FU...	(118.29)
11/15/2021	Sam's Club - (200) Sheet Protectors	6506 Office Supplies	GENERAL FU...	(9.98)
11/15/2021	Pleasant Valley BP - Fuel for lawn mower	6320 Grounds Maintenance & Re...	GENERAL FU...	(18.50)
11/15/2021	Sam's Club - (200) Clear Sheet Protectors	6506 Office Supplies	GENERAL FU...	(13.48)
	Total WELLS FARGO VISA			(190.24)
TOTAL				(3,641.29)

11:33 AM

CITY OF PANORAMA PARK (FY2022)

Budget vs. Actual

July through November 2021

12/01/21

Cash Basis

	Jul - Nov 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes	15,251	29,139	52%
Other City Taxes			
4060 Utility Excise Tax	49,730	811	6,132%
4065 Utility Franchise Tax	302		
4090 Local Option Sales Tax	14,441	22,000	66%
Total Other City Taxes	64,473	22,811	283%
Total 1 TAXES	79,723	51,950	153%
3 USE OF MONEY & PROPERTY	1,268		
4 INTERGOVERNMENTAL			
ARPA NEU Funding	18,529		
State Shared Revenues			
4430 Road Use Taxes	8,293	17,161	48%
Total State Shared Revenues	8,293	17,161	48%
Total 4 INTERGOVERNMENTAL	26,822	17,161	156%
5 CHARGES FOR SERVICES	965		
Total Income	108,779	69,111	157%
Gross Profit	108,779	69,111	157%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety	2,897	3,100	93%
b. Public Works	4,256	28,261	15%
c. Health & Social Services			
d. Culture & Recreation	2,563	5,300	48%
e. Community & Economic Develop			
f. General Government			
610 Mayor & Council	347	850	41%
620 Clerk, Treasurer, Finance		775	
630 Elections		125	
640 Legal Services & City Attor	30	2,000	1%
650 City Hall / General Buildin	1,655	3,200	52%
660 Tort Liability	1,703	2,800	61%
699 Other General Government	162	700	23%
Total f. General Government	3,896	10,450	37%
Total 1 GOVERNMENTAL ACTIVITIES	13,612	47,111	29%
2. BUSINESS TYPE ACTIVITIES			
Sewer Utility	2,955	250,000	1%
Total 2. BUSINESS TYPE ACTIVITIES	2,955	250,000	1%
Total Expense	16,566	297,111	6%
Net Ordinary Income	92,213	(228,000)	(40)%
Net Income	92,213	(228,000)	(40)%

CITY OF PANORAMA PARK
Fund Balance Sheet
November 30, 2021

Current Assets

General Fund		
Certificates	\$	43,223.12
Checking	\$	8,204.23
Savings	\$	112,822.20
Total General Fund		<u>\$ 164,249.55</u>
Road Fund		
Certificates	\$	43,223.12
Checking	\$	1,220.02
Savings	\$	40,466.23
Total Road Fund		<u>\$ 84,909.37</u>
Sewer Fund		
Certificates	\$	64,834.68
Checking	\$	-
Savings	\$	131,513.81
Total Sewer Fund		<u>\$ 196,348.49</u>
Total Current Assets		<u><u>\$ 445,507.41</u></u>