

## CITY OF PANORAMA PARK COUNCIL MEETING AGENDA

December 14, 2021 - 7:00 PM

### CALL TO ORDER

#### AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the Council Meeting Agenda for Tuesday, December 14, 2021.

#### PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 5 minutes and group comments are limited to 10 minutes. Please sign in if you wish to speak.

#### PRESENTATIONS

• Q&A with City Attorney Jeff McDaniel

#### MAYOR'S REPORT

• Update on the Sanitary Sewer Repair Project

#### **COMMITTEE REPORTS**

None

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

- 1. Discussion and approval of the November 16, 2021 Council Meeting Minutes.
- 2. Discussion and approval of the monthly financial statements.
- 3. Discussion and approval for payment of outstanding bills.
- 4. Discussion on the disposition of the City-owned lot (2nd & Park Av).
- 5. Oath of Office ceremony for elected officials.

#### **ADJOURNMENT**



## **CITY OF PANORAMA PARK** COUNCIL MEETING MINUTES NOVEMBER 16, 2021 – 7:00 PM

The City Council of Panorama Park, Iowa met in rescheduled session, Tuesday, November 16, 2021 in the City Hall. The original meeting was scheduled for Tuesday, November 9, 2021 and was postponed due to the lack of a quorum.

In Attendance: T. Huber, S. Perry, S. Rice, D. Smith Council Members Absent: D. White Also Present: Mayor Ronald Rice, Treasurer Gary Gleason, Chris Gilbert Presiding: Mayor Ronald Rice

#### CALL TO ORDER

Mayor Rice called the meeting to order at 7:04 PM. A quorum was reached.

#### AGENDA APPROVAL

Discussion and approval of the council meeting agenda for Tuesday, November 16, 2021. Mayor Rice asked if any item should be removed from the consent agenda or if there were any changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by S. Perry. Roll Call: T. Huber - aye, D. Smith - aye. The motion was approved.* 

#### PRESENTATIONS

None

#### PUBLIC COMMENTS TO THE COUNCIL

#### MAYOR'S REPORT

• Update on the Sanitary Sewer Rehabilitation Project. The contractor has informed Mayor Rice that repairs to the manholes should be started in the next couple of weeks.

#### **COMMITTEE REPORTS**

• Review of recent community events. S. Rice reported that turnout for the Halloween event at City Hall was high and that it was an overall success.

#### CONSENT AGENDA ITEMS

- 1. Approval of the October 12, 2021 public hearing minutes.
- 2. Approval of the October 12, 2021 council meeting minutes.
- 3. Approval of the monthly financial statements.
- 4. Approval for payment of outstanding bills.
- 5. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

Mayor Rice called for a vote on the consent agenda. A motion was made by S. Perry and seconded by T. Huber. Roll Call: S. Rice - aye, D. Smith - aye. The motion was approved.

#### **Unfinished Business**

None.

#### New Business

- 1. Discussion and approval of Resolution 2021-11 to file the Annual Financial Report with the Iowa Department of Revenue and Finance. Mayor Rice called for a vote on Resolution 2021-11. *Roll Call: T. Huber aye, S. Perry aye, S. Rice aye, D. Smith-aye. Resolution 2021-11 was approved.*
- Discussion and approval of Resolution 2021-12 to file the City Street Finance Report with the Iowa Department of Transportation. Mayor Rice called for a vote on Resolution 2021-12. *Roll Call: T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. Resolution 2021-12 was approved.*

#### Adjournment

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 7:43 PM. A motion was made by D. Smith-aye and seconded by T. Huber-aye. Roll Call: S. Perry - aye, S. Rice - aye. The motion was approved.

THE COUNCIL MEETING MINUTES FOR NOVEMBER 16, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 14TH DAY OF DECEMBER, 2021.

Approved: \_

Ronald D. Rice, Mayor

Attest: \_\_\_\_\_

Gary Gleason, City Clerk/Treasurer

Expenses:

GoDaddy \$128.27	IA-American Water \$18.45	Mediacom \$29.99
(website renewal)	(City Hall water utility)	(City Hall internet)
MidAmerican Energy \$24.26	MidAmerican Energy \$62.46	Pleasant Valley BP \$18.50
(City Hall utilities)	(street lighting)	(fuel for mowing)
Republic Services \$782.88	Sam's Club \$13.48	Scott County Library \$2,563.00
(garbage & recycling collection)	(office supplies)	(library services)

11:29 AM

12/01/21 Cash Basis

## CITY OF PANORAMA PARK (FY2022) Expenses by Vendor Detail November 2021

Date	Мето	Account	Class	Paid Amount	
<b>IOWA AME</b> 11/11/2021	ERICAN WATER CO. 09/17/2021 to 10/15/2021	6374 Water / Sewer Expense	GENERAL FU	(18.45)	
Total IOW	A AMERICAN WATER CO.			(18.45)	
MIDAMER 11/11/2021 11/11/2021	ICAN ENERGY 09/14/2021 to 10/13/2021 10/04/2021 to 11/02/2021	6371 Electric / Gas Expense 230 Street Lighting	GENERAL FU ROAD FUND	(24.26) (62.46)	
Total MIDA	MERICAN ENERGY			(86.72)	
<b>REPUBLIC</b> 11/11/2021	SERVICES 10/01/2021 to 10/31/2021	290 Garbage	GENERAL FU	(782.88)	
Total REPL	JBLIC SERVICES			(782.88)	
<b>SCOTT CO</b> 11/11/2021	DUNTY LIBRARY Semiannual Taxes	410 Library Services	GENERAL FU	(2,563.00)	
Total SCO	TT COUNTY LIBRARY			(2,563.00)	
11/15/2021 11/15/2021 11/15/2021 11/15/2021 11/15/2021 11/15/2021	RGO VISA Mediacom Interenet 10/20/2021 to 11/19/2021 GoDaddy.com Website Renewal Sam's Club - (200) Sheet Protectors Pleasant Valley BP - Fuel for lawn mower Sam's Club - (200) Clear Sheet Protectors	6373 Telecommunication 6490 Other Professional Service 6506 Office Supplies 6320 Grounds Maintenance & Re 6506 Office Supplies	GENERAL FU GENERAL FU GENERAL FU GENERAL FU GENERAL FU	(29.99) (118.29) (9.98) (18.50) (13.48)	
Total WEL	LS FARGO VISA			(190.24)	
TOTAL				(3,641.29)	

11:33 AM

12/01/21

Cash Basis

# CITY OF PANORAMA PARK (FY2022) Budget vs. Actual July through November 2021

Ordinary Income/Expanse Income   Image: Control Property Taxes   15.251   29.139   52%     Other City Taxes 4005 Unity Frinchile Tax 4005 Unity Frinchile Ta		Jul - Nov 21	Budget	% of Budget	
1 TAKES General Property Taxes   15,251   29,139   52%     Other City Taxes 4060 Utility Facise Tax 4060 Utility Fachise Tax   49,730 302   811   6,132%     4080 Local Option Sales Tax   14,441   22,000   66%     Total Other City Taxes   64,473   22,811   283%     3 USE OF MONEY & PROPERTY   1,268   153%   153%     3 USE OF MONEY & PROPERTY   1,268   153%   153%     4 INTERGOVERNMENTAL ASD Road Use Taxes   8,293   17,161   48%     Total State Shared Revenues   8,293   17,161   48%     Total Income   108,779   69,111   157%     Gross Profit   108,779   69,111   157%     I COVERNMENTAL ACTIVITIES a. Public Safety   2,897   3,100   93%     b. Public Works   4,256   28,261   15%     c. Community & Economic Develop f. General Government SID Mayor & Council   347   850   41%     Good City Hall / General Buildin   1,655   3,200   52%     Good City Hall / General Boverneet   125   30   2,200 <th></th> <th></th> <th></th> <th></th>					
General Property Taxes   15.251   29,139   52%     Other City Taxes   49,730   811   6,132%     4985 Utility Excise Tax   302   811   6,132%     4985 Utility Franchise Tax   302   66%     4090 Local Option Sales Tax   14,441   22,000   66%     Total Other City Taxes   64,473   22,811   283%     Total TAXES   79,723   51,980   153%     3 USE OF MONEY & PROPERTY   1,268   16,529   17,161   48%     A INTERGOVERNMENTAL   8,293   17,161   48%   48%     Total State Shared Revenues   8,293   17,161   48%   5     Total State Shared Revenues   8,293   17,161   48%   5     Total AINTERGOVERNMENTAL   26,822   17,161   156%   5     Total State Shared Revenues   8,293   17,161   157%     Gross Profit   108,779   68,111   157%     Gross Profit   108,779   3,100   93%     S. Chatth & Social Services					
4060 Utility Excise Tax   49,730   811   6,132%     4090 Local Option Sales Tax   14,441   22,000   66%     Total Other City Taxes   64,473   22,811   283%     Total TAXES   79,723   51,950   153%     3 USE OF MONEY & PROPERTY   1,268   4   4     4 INTERGOVERNMENTAL ARPA NEU Funding State Shared Revenues   8,293   17,161   48%     Total State Shared Revenues   8,293   17,161   48%     Total INTERGOVERNMENTAL   26,822   17,161   156%     5 CHARGES FOR SERVICES   965	-	15,251 29,139		52%	
4065 Utility Franchise Tax   302 14,441   22,000   66%     Total Other City Taxes   64,473   22,811   283%     Total 1 TAXES   79,723   51,950   153%     3 USE OF MONEY & PROPERTY   1,268   4   4     ARPA NEU Funding   18,529   51,950   153%     3 USE OF MONEY & PROPERTY   1,268   4430 Road Use Taxes   8,293   17,161   49%     4 INTERGOVERNMENTAL   28,822   17,161   49%   564,779   69,111   156%     5 CHARGES FOR SERVICES   965		49.730	811	6.132%	
Total 1 TAXES   79,723   51,950   153%     3 USE OF MONEY & PROPERTY   1.268   1	4065 Utility Franchise Tax	302	22,000		
3 USE OF MONEY & PROPERTY   1,268     4 INTERGOVERNMENTAL ARPA NEU Funding State Shared Revenues   18,529     4430 Road Use Taxes   8,293   17,161   48%     Total State Shared Revenues   8,293   17,161   48%     Total State Shared Revenues   8,293   17,161   48%     Total A INTERGOVERNMENTAL   26,822   17,161   48%     5 CHARGES FOR SERVICES   965	Total Other City Taxes	64,473	22,811	283%	
4 INTERGOVERNMENTAL ARPA NEU Funding   18,529     State Shared Revenues   8,293   17,161   48%     Total I INTERGOVERNMENTAL   28,822   17,161   48%     5 CHARGES FOR SERVICES   965	Total 1 TAXES	79,723	51,950	153%	
ARPA NEU Funding State Shared Revenues   18,529     4430 Road Use Taxes   8,293   17,161   48%     Total State Shared Revenues   8,293   17,161   48%     Total State Shared Revenues   8,293   17,161   48%     Total A INTERGOVERNMENTAL   26,822   17,161   156%     5 CHARGES FOR SERVICES   965	<b>3 USE OF MONEY &amp; PROPERTY</b>	1,268			
4430 Road Use Taxes   8,293   17,161   48%     Total State Shared Revenues   8,293   17,161   48%     Total 4 INTERGOVERNMENTAL   26,822   17,161   156%     5 CHARGES FOR SERVICES   965	ARPA NEU Funding	18,529			
Image: Constraint of the		8,293	17,161	48%	
S CHARGES FOR SERVICES   965     Total Income   108,779   69,111   157%     Gross Profit   108,779   69,111   157%     Gross Profit   108,779   69,111   157%     Expense   1   60VERNMENTAL ACTIVITIES   2,897   3,100   93%     b. Public Works   4,256   28,261   15%   5.     c. Health & Social Services   3,5,300   48%   4.     e. Community & Economic Develop   7.   600 Government   125     fold Mayor & Council   347   850   41%     620 Clerk, Treasurer, Finance   775   630 Elections   125     630 Elections   125   3,200   52%     640 Legal Services & City Attor   30   2,2000   1%     650 City Hall / General Buildin   1,655   3,200   52%     660 Tort Liability   1,703   2,800   61%     699 Other General Government   3,896   10,450   37%     Cotal f. General Government   3,896   10,450   37%	Total State Shared Revenues	8,293	17,161	48%	
Total Income   108,779   69,111   157%     Gross Profit   108,779   69,111   157%     Expense 1 GOVERNMENTAL ACTIVITIES a. Public Safety   2,897   3,100   93%     b. Public Works   4,256   28,261   15%     c. Health & Social Services d. Culture & Recreation   2,563   5,300   48%     e. Community & Economic Develop f. General Government 610 Mayor & Council   347   850   41%     620 Clerk, Treasurer, Finance   125   14%   155   3,200   52%     630 Elections 640 Legal Services & City Attor 650 City Hall / General Buildin   1,655   3,200   52%     660 Tort Liability   1,703   2,800   61%   37%     Total f. General Government   162   700   23%     Total f. General Government   182   3,612   47,111   29%     2. BUSINESS TYPE ACTIVITIES Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%	Total 4 INTERGOVERNMENTAL	26,822	17,161	156%	
Gross Profit   108,779   69,111   157%     Expense 1 GOVERNMENTAL ACTIVITIES a. Public Safety   2,897   3,100   93%     b. Public Safety   2,897   3,100   93%     c. Health & Social Services d. Culture & Recreation   2,563   5,300   48%     e. Community & Economic Develop f. General Government 610 Mayor & Council   347   850   41%     620 Clerk, Treasurer, Finance   775   125   14%     630 Elections 640 Legal Services & City Attor 650 City Hall / General Buildin   1,655   3,200   52%     660 Tort Liability   1,703   2,800   61%     699 Other General Government   162   700   23%     Total f. General Government   3,896   10,450   37%     2. BUSINESS TYPE ACTIVITIES Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955	5 CHARGES FOR SERVICES	965			
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b. Public Works   4,256   28,261   15%     c. Health & Social Services   2,563   5,300   48%     e. Community & Economic Develop   2,563   5,300   48%     f. General Government   610 Mayor & Council   347   850   41%     620 Clerk, Treasurer, Finance   775   630 Elections   125   640 Legal Services & City Attor   30   2,000   1%     640 Legal Services & City Attor   30   2,000   1%   52%   660 Tort Liability   1,703   2,800   61%     699 Other General Government   162   700   23%   7%   280%   37%     Total f. General Government   3,896   10,450   37%   280%   13,612   47,111   29%     2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Sewer Utility   2,955   250,000   1%     Met Ordinary Income   92,213   (228,000)   (40)%	1 GOVERNMENTAL ACTIVITIES	2 207	2 100	0.28/	
c. Health & Social Services d. Culture & Recreation   2,563   5,300   48%     e. Community & Economic Develop f. General Government 610 Mayor & Council   347   850   41%     620 Clerk, Treasurer, Finance   775	•				
d. Culture & Recreation   2,563   5,300   48%     e. Community & Economic Develop f. General Government 610 Mayor & Council   347   850   41%     620 Clerk, Treasurer, Finance   775	b. Public Works	4,256	28,261	15%	
f. General Government 610 Mayor & Council   347   850   41%     620 Clerk, Treasurer, Finance   775   630 Elections   125   640 Legal Services & City Attor   30   2,000   1%     640 Legal Services & City Attor   30   2,000   1%   52%     660 Tort Liability   1,655   3,200   52%     660 Tort Liability   1,703   2,800   61%     699 Other General Government   162   700   23%     Total f. General Government   3,896   10,450   37%     2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Met Ordinary Income   92,213   (228,000)   (40)%		2,563	5,300	48%	
620 Clerk, Treasurer, Finance   775     630 Elections   125     640 Legal Services & City Attor   30   2,000   1%     650 City Hall / General Buildin   1,655   3,200   52%     660 Tort Liability   1,703   2,800   61%     699 Other General Government   162   700   23%     Total f. General Government   3,896   10,450   37%     L BUSINESS TYPE ACTIVITIES   13,612   47,111   29%     2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Met Ordinary Income   92,213   (228,000)   (40)%	f. General Government	247	050	44.0/	
630 Elections 125   640 Legal Services & City Attor 30 2,000 1%   650 City Hall / General Buildin 1,655 3,200 52%   660 Tort Liability 1,703 2,800 61%   699 Other General Government 162 700 23%   Total f. General Government 162 47,111 29%   2. BUSINESS TYPE ACTIVITIES 13,612 47,111 29%   Total 2. BUSINESS TYPE ACTIVITIES 2,955 250,000 1%   Total 2. BUSINESS TYPE ACTIVITIES 2,955 250,000 1%   Total 2. BUSINESS TYPE ACTIVITIES 2,955 250,000 1%   Met Ordinary Income 92,213 (228,000) (40)%	-	347		41%	
640 Legal Services & City Attor 650 City Hall / General Buildin   30 1,655   2,000 3,200   1% 52%     660 Tort Liability   1,703   2,800   61%     699 Other General Government   162   700   23%     Total f. General Government   3,896   10,450   37%     Total 1 GOVERNMENTAL ACTIVITIES   13,612   47,111   29%     2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Met Ordinary Income   92,213   (228,000)   (40)%					
699 Other General Government   162   700   23%     Total f. General Government   3,896   10,450   37%     Total 1 GOVERNMENTAL ACTIVITIES   13,612   47,111   29%     2. BUSINESS TYPE ACTIVITIES Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Met Ordinary Income   92,213   (228,000)   (40)%	640 Legal Services & City Attor		2,000		
Total f. General Government   3,896   10,450   37%     Total 1 GOVERNMENTAL ACTIVITIES   13,612   47,111   29%     2. BUSINESS TYPE ACTIVITIES Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Met Ordinary Income   92,213   (228,000)   (40)%	660 Tort Liability	1,703	2,800	61%	
Total 1 GOVERNMENTAL ACTIVITIES   13,612   47,111   29%     2. BUSINESS TYPE ACTIVITIES Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Met Ordinary Income   92,213   (228,000)   (40)%	699 Other General Government	162	700	23%	
2. BUSINESS TYPE ACTIVITIES Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total Expense   16,566   297,111   6%     Net Ordinary Income   92,213   (228,000)   (40)%	Total f. General Government	3,896	10,450	37%	
Sewer Utility   2,955   250,000   1%     Total 2. BUSINESS TYPE ACTIVITIES   2,955   250,000   1%     Total Expense   16,566   297,111   6%     Net Ordinary Income   92,213   (228,000)   (40)%	Total 1 GOVERNMENTAL ACTIVITIES	13,612	47,111	29%	
Total Expense   16,566   297,111   6%     Net Ordinary Income   92,213   (228,000)   (40)%		2,955	250,000	1%	
Net Ordinary Income   92,213   (228,000)   (40)%	Total 2. BUSINESS TYPE ACTIVITIES	2,955	250,000	1%	
	Total Expense	16,566	297,111	6%	
let Income 92,213 (228,000) (40)%	Net Ordinary Income	92,213	(228,000)	(40)%	
	let Income	92,213	(228,000)	(40)%	

### CITY OF PANORAMA PARK Fund Balance Sheet November 30, 2021

#### **Current Assets**

General Fund			
Certificates	\$ 43,223.12		
Checking	\$ 8,204.23		
Savings	\$ 112,822.20	_	
Total General Fund		\$	164,249.55
Road Fund			
Certificates	\$ 43,223.12		
Checking	\$ 1,220.02		
Savings	\$ 40,466.23	-	
Total Road Fund		\$	84,909.37
Sewer Fund			
Certificates	\$ 64,834.68		
Checking	\$ -		
Savings	\$ 131,513.81	_	
Total Sewer Fund		\$	196,348.49
Total Current Assets		\$	445,507.41