



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

DECEMBER 15, 2022 - 7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the council meeting agenda for Thursday, December 15, 2022.

4. PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.

5. COMMITTEE REPORTS

6. CONSENT AGENDA

- a. Approval of the November 21, 2022 special meeting minutes.
- b. Approval of the monthly financial statements.
- c. Approval for payment of outstanding bills.

7. DISCUSSION regarding outdoor lighting at City Hall.

8. DISCUSSION regarding the Fiscal Year 2024 Budget.

9. ADJOURNMENT



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

NOVEMBER 21, 2022 – 7:00 P.M.

The City Council of Panorama Park, Iowa met in a special session at 7:00 P.M., Monday, November 21, 2022 in City Hall.

In Attendance: C. Gilbert, T. Huber, S. Perry, S. Rice, D. Smith

Council Members Absent:

Also Present: Mayor Ronald Rice, Gary Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:03 P.M. A quorum was reached.

AGENDA APPROVAL for the Monday, November 21, 2022 Special Council Meeting. Mayor Rice asked if there were any changes to the meeting agenda. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by T. Huber. Roll Call: C. Gilbert - aye, S. Perry - aye, S. Rice - aye. The motion was approved.*

DISCUSSION AND APPROVAL of the November 10, 2022 council meeting minutes. Mayor Rice asked if there were any additions or corrections to the minutes. Hearing none, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by C. Gilbert. Roll Call: T. Huber - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

RESOLUTION 2022-11 accepting and approving the Annual Financial Report for fiscal year ended June 30, 2022. Mayor Rice reviewed the details of the report and answered questions. Hearing no additional comments, Mayor Rice called for a vote. *Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. The resolution was approved.*

RESOLUTION 2022-12 accepting and approving the City Street Finance Report for fiscal year ended June 30, 2022. Mayor Rice reviewed the details of the report and answered questions. Hearing no additional comments, Mayor Rice called for a vote. *Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. The resolution was approved.*

RESOLUTION 2022-13 accepting and approving the transfer of \$10,000.00 from the General Fund to the Sewer Fund. Hearing no comments, Mayor Rice called for a vote. *Roll Call: C. Gilbert - aye, T. Huber - aye, S. Perry - aye, S. Rice - aye, D. Smith - aye. The resolution was approved.*

ADJOURNMENT

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 7:23 P.M. Hearing no comments, Mayor Rice called for a vote. *A motion was made by C. Gilbert and seconded by D. Smith. Roll Call: T. Huber - aye, S. Perry - aye, S. Rice - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR NOVEMBER 21, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 15TH DAY OF DECEMBER, 2022.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____

City of Panorama Park
 BALANCE SHEET
 CALENDAR 11/2022, FISCAL 5/2023

| ACCOUNT NUMBER | ACCOUNT TITLE | MTD BALANCE | YTD BALANCE |
|----------------|-------------------------|----------------|----------------|
| 001-000-1110 | CASH - GENERAL | | 3,072.42 |
| 110-000-1110 | CASH - ROAD USE | | 1,274.16- |
| 121-000-1110 | CASH - LOCAL OPTION TAX | | 798.26- |
| | CASH TOTAL | .00 | 1,000.00 |
| 001-000-1160 | SAVINGS GSB - GENERAL | 14,015.53- | 30,806.52 |
| 005-000-1160 | SAVINGS GSB - ARPA | | 37,058.00 |
| 110-000-1160 | SAVINGS GSB - ROAD USE | 1,448.21 | 27,597.10 |
| 610-000-1160 | SAVINGS GSB - SEWER | 4,427.60 | 10,080.29 |
| | SAVINGS TOTAL | 8,139.72- | 105,541.91 |
| 001-000-1161 | SAVINGS FCU - GENERAL | | 25.00 |
| | SAVINGS TOTAL | .00 | 25.00 |
| 001-000-1170 | CD #2498 FCU - GENERAL | | 22,289.34 |
| 001-000-1171 | CD #2499 FCU - GENERAL | | 22,289.34 |
| 110-000-1170 | CD #2500 FCU - ROAD USE | | 22,289.34 |
| 110-000-1171 | CD #2501 FCU - ROAD USE | | 22,289.34 |
| 610-000-1170 | CD #2496 FCU - SEWER | | 22,289.34 |
| 610-000-1171 | CD #2497 FCU - SEWER | | 22,289.34 |
| 610-000-1172 | CD #2502 FCU - SEWER | | 22,289.34 |
| | CD's TOTAL | .00 | 156,025.38 |
| 001-000-1173 | CD 2723 GSB | | 150,000.00 |
| | CD 2723 GSB TOTAL | .00 | 150,000.00 |
| | TOTAL CASH | 8,139.72- | 412,592.29 |

City of Panorama Park
TREASURER'S REPORT
CALENDAR 11/2022, FISCAL 5/2023

| FUND | TITLE | BEGINNING CASH+ | CHANGE IN ASSETS- | REVENUE+ | EXPENSES- | CHANGE IN LIABILITIES+ | ENDING CASH |
|--------------|------------------------|--------------------|----------------------|-----------|-----------|---------------------------|----------------|
| 001 | GENERAL | 242,498.15 | 14,015.53- | 673.78 | 14,689.31 | | 228,482.62 |
| 005 | ARPA | 37,058.00 | | | | | 37,058.00 |
| 110 | ROAD USE TAX | 69,453.41 | 1,448.21 | 1,511.83 | 63.62 | | 70,901.62 |
| 121 | LOCAL OPTION SALES TAX | 798.26- | | | | | 798.26- |
| 610 | SEWER | 72,520.71 | 4,427.60 | 10,000.00 | 5,572.40 | | 76,948.31 |
| Report Total | | 420,732.01 | 8,139.72- | 12,185.61 | 20,325.33 | .00 | 412,592.29 |

REVENUE REPORT
CALENDAR 11/2022, FISCAL 5/2023

PCT OF FISCAL YTD 41.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | BUDGET ESTIMATE | MTD BALANCE | YTD BALANCE | PERCENT RECVD | UNCOLLECTED |
|----------------|------------------------------|-----------------|-------------|-------------|---------------|-------------|
| | GENERAL TOTAL | 31,108.00 | 673.78 | 24,670.67 | 79.31 | 6,437.33 |
| | ARPA TOTAL | 18,529.00 | .00 | 18,529.00 | 100.00 | .00 |
| | ROAD USE TAX TOTAL | 19,300.00 | 1,511.83 | 10,625.30 | 55.05 | 8,674.70 |
| | LOCAL OPTION SALES TAX TOTAL | 26,150.00 | .00 | 7,174.76 | 27.44 | 18,975.24 |
| | SEWER TOTAL | 26,150.00 | 10,000.00 | 10,518.43 | 40.22 | 15,631.57 |
| | TOTAL REVENUE BY FUND | ===== | ===== | ===== | ===== | ===== |
| | | 121,237.00 | 12,185.61 | 71,518.16 | 58.99 | 49,718.84 |
| | | ===== | ===== | ===== | ===== | ===== |

BUDGET REPORT
CALENDAR 11/2022, FISCAL 5/2023

PCT OF FISCAL YTD 41.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED |
|----------------|------------------------------|------------------------------|-----------------------------|-----------------------------|-------------------------|
| | GENERAL TOTAL | 65,950.00 | 14,689.31 | 25,336.84 | 38.42 |
| | ROAD USE TAX TOTAL | 58,300.00 | 63.62 | 31,899.50 | 54.72 |
| | LOCAL OPTION SALES TAX TOTAL | .00 | .00 | 7,174.76 | .00 |
| | SEWER TOTAL | 100,000.00 | 5,572.40 | 20,232.18 | 20.23 |
| | TOTAL EXPENSES BY FUND | ===== 224,250.00 ===== | ===== 20,325.33 ===== | ===== 84,643.28 ===== | ===== 37.75 ===== |

BUDGET REPORT
CALENDAR 11/2022, FISCAL 5/2023

PCT OF FISCAL YTD 41.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | MTD BALANCE | YTD BALANCE | PERCENT EXPENDED |
|----------------|--------------------------------|--------------|-------------|-------------|------------------|
| | FIRE TOTAL | 3,200.00 | .00 | 3,180.51 | 99.39 |
| | ANIMAL CONTROL TOTAL | 100.00 | .00 | .00 | .00 |
| | OTHER PUBLIC SAFETY TOTAL | 200.00 | .00 | .00 | .00 |
| | PUBLIC SAFETY TOTAL | 3,500.00 | .00 | 3,180.51 | 90.87 |
| | ROADS, BRIDGES, SIDEWALKS TOTA | 50,000.00 | .00 | 31,585.00 | 63.17 |
| | STREET LIGHTING TOTAL | 800.00 | 63.62 | 314.50 | 39.31 |
| | SNOW REMOVAL TOTAL | 7,500.00 | .00 | .00 | .00 |
| | GARBAGE TOTAL | 11,000.00 | 814.24 | 4,071.20 | 37.01 |
| | OTHER PUBLIC WORKS TOTAL | 200.00 | .00 | 116.30 | 58.15 |
| | PUBLIC WORKS TOTAL | 69,500.00 | 877.86 | 36,087.00 | 51.92 |
| | LIBRARY TOTAL | 5,500.00 | 2,750.50 | 2,750.50 | 50.01 |
| | OTHER CULTURE/RECREATION TOTA | 100.00 | .00 | .00 | .00 |
| | CULTURE & RECREATION TOTAL | 5,600.00 | 2,750.50 | 2,750.50 | 49.12 |
| | MAYOR/COUNCIL/CITY MGR TOTAL | 850.00 | .00 | 357.00 | 42.00 |
| | CLERK/TREASURER/ADM TOTAL | 3,800.00 | .00 | .00 | .00 |
| | LEGAL SERVICES/ATTORNEY TOTAL | 2,000.00 | .00 | .00 | .00 |
| | CITY HALL/GENERAL BLDGS TOTAL | 10,000.00 | 140.64 | 466.40 | 4.66 |
| | TORT LIABILITY TOTAL | 2,000.00 | .00 | 1,703.00 | 85.15 |
| | OTHER GENERAL GOVERNMENT TOTA | 850.00 | 983.93 | 2,691.93 | 316.70 |
| | GENERAL GOVERNMENT TOTAL | 19,500.00 | 1,124.57 | 5,218.33 | 26.76 |
| | SEWER/SEWAGE DISPOSAL TOTAL | 100,000.00 | 5,572.40 | 20,232.18 | 20.23 |
| | ENTERPRISE FUNDS TOTAL | 100,000.00 | 5,572.40 | 20,232.18 | 20.23 |
| | TRANSFERS IN/OUT TOTAL | 26,150.00 | 10,000.00 | 17,174.76 | 65.68 |
| | TRANSFER OUT TOTAL | 26,150.00 | 10,000.00 | 17,174.76 | 65.68 |
| | TOTAL EXPENSES | 224,250.00 | 20,325.33 | 84,643.28 | 37.75 |

CLAIMS BY VENDOR

| INVOICE NUMBER | VENDOR NAME REFERENCE | GL ACCOUNT # | AMOUNT | PAYMENT AMOUNT | CHECK # | CHECK DATE |
|----------------|--|--------------|--------|-------------------|---------|------------|
| 1331715 | CITY OF DAVENPORT 10/22 OPERATIONAL FUND | 610-815-6413 | 436.96 | 436.96 | 1438 | 12/17/22 |
| 111722 | IOWA AMERICAN WATER WATER (CITY HALL) | 001-650-6374 | 14.00 | 14.00 | 1439 | 12/17/22 |
| 532913872 | MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL) | 001-650-6371 | 38.11 | 38.11 | 1440 | 12/17/22 |
| 533473316 | STREET LIGHTING | 110-230-6378 | 63.99 | 63.99 | 1441 | 12/17/22 |
| 121422 | WELLS FARGO 8-CHAIRS (SAM'S CLUB) | 001-699-6505 | 559.84 | | | |
| | INTERNET (MEDIACOM) | 001-650-6373 | 29.99 | | | |
| | GARBAGE & RECYCLING (REPUBLIC) | 001-290-6499 | 814.24 | | | |
| | CASH BACK CREDIT (WELLS FARGO) | 001-950-4715 | 50.92- | | | |
| | | | | 1,353.15 | 1442 | 12/17/22 |
| | | | | ===== | | |
| | REPORT TOTAL | | | 1,906.21 | | |

| FUND | NAME | TOTAL |
|------|------------|----------|
| 001 | GENERAL | 1,405.26 |
| 110 | ROAD USE T | 63.99 |
| 610 | SEWER | 436.96 |
| | | ===== |
| | TOTAL | 1,906.21 |