



# **CITY OF PANORAMA PARK**

## **COUNCIL MEETING AGENDA**

**JUNE 9, 2021 - 7:00 PM**

### **CALL TO ORDER**

### **AGENDA APPROVAL**

Discussion and approval (including additions and deletions) of the council meeting agenda for Wednesday, June 9, 2021.

### **PRESENTATIONS**

### **PUBLIC COMMENTS TO THE COUNCIL**

Individual comments limited to 5 minutes and group comments limited to 10 minutes. Please sign in if you wish to speak.

### **MAYOR'S REPORT**

### **COMMITTEE REPORTS**

- Update on "Big Garbage Day"
- Update on the community garage sale.

### **CONSENT AGENDA ITEMS**

1. Approval of the May 12, 2021 council meeting minutes.
2. Approval of the monthly financial statements.
3. Approval for payment of outstanding bills.
4. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

None

### **ADJOURNMENT**



# CITY OF PANORAMA PARK

## COUNCIL MEETING MINUTES

### MAY 12, 2020 – 7:00 PM

The City Council of Panorama Park, Iowa met in a regular session at 7:00 PM, Wednesday, May 12, 2021 in the City Hall.

**In Attendance:** T. Huber, S. Perry, S. Rice, and D. White

**Council Members Absent:** D. Smith

**Also Present:** Mayor Ronald Rice, Treasurer, Gary Gleason

**Presiding:** Mayor Ronald Rice

#### **CALL TO ORDER**

Mayor Rice called the meeting to order at 7:03 PM. A quorum was reached.

#### **AGENDA APPROVAL**

Discussion and approval of the council meeting agenda for Wednesday, May 12, 2021. Mayor Rice asked if any item should be removed from the consent agenda or if there were any changes to the meeting agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by S. Perry. Roll Call: S. Rice - aye, D. White - aye. The motion was approved.*

#### **PRESENTATIONS**

#### **PUBLIC COMMENTS TO THE COUNCIL**

#### **MAYOR'S REPORT**

- Update on the Great American Recovery Act of 2021. Mayor Rice reported that the city will be receiving approximately \$44,000.00 of additional funding from the federal government. The monies will be distributed in two tranches, the first of these should be received in June. The final installment will follow in one year.
- Update on the sanitary sewer system repair project. Mayor Rice reports that MSA submitted a contract amendment to include repairing areas that are designated in yellow in their report.

#### **COMMITTEE REPORTS**

S. Rice reported that a City-Wide garage sale will be held on June 12th & 13th. Additionally, the annual Spring Cleanup Event will be held on Monday, June 14th. A newsletter will be mailed to all residents and the information will also be made available on the city's website.

#### **CONSENT AGENDA ITEMS**

1. Approval of the April 14, 2021 council meeting minutes.
2. Approval of the monthly financial statements.
3. Approval for payment of outstanding bills.
4. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

Mayor Rice called for a vote on the consent agenda. *A motion was made by D. White and seconded by S. Rice. Roll Call: T. Huber - aye, S. Perry - aye. The motion was approved.*

#### **Unfinished Business**

None.

**New Business**

1. Discussion and approval of an amendment to the MSA contract to manage the sanitary sewer repair project. The amendment is for repairs to areas designated in yellow on the MSA Sanitary Sewer Report. There would be an additional cost of \$3,800.00 for MSA to manage the added repair area. Due to uncertainty regarding federal legislation for infrastructure spending at this time, Mayor Rice asked that the Council forgo the contract amendment. *The contract amendment was not approved due to the lack of a motion.*
2. Discussion and approval of Resolution 2021-06 to cooperate with the City of Riverdale for sanitary sewer repairs. The resolution authorizes Mayor Rice to sign a Memorandum of Understanding with the City of Riverdale. Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by S. Rice. Roll Call: T. Huber - aye, D. White - aye. The motion was approved.*
3. Discussion of nuisance properties. A certified letter was sent to the resident at 5734 Valley Drive to mow their property. The property has since been mowed. Other complaints about abandoned vehicles and general property upkeep have been made to the city. Ordinances and fines will be included in the newsletter to encourage neighbors to clean up their properties.
4. Discussion of traffic speed on Park Avenue. The city has gotten complaints about people speeding on Park Avenue. Mayor Rice will request extra traffic patrols from the Scott County Sheriff and also investigate the costs for having a center-line painted on Park Avenue.

**Adjournment**

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 8:15 PM. *A motion was made by D. White and seconded by T. Huber. Roll Call: S. Perry - aye, S. Rice - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR MAY 12, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 9TH DAY OF JUNE, 2021.

Approved: \_\_\_\_\_  
Ronald D. Rice, Mayor

Attest: \_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer

Expenses:

City of Bettendorf \$5,175.00  
(snow removal)

City of Davenport \$331.67  
(sanitary sewer operations)

IA-American Water \$14.00  
(City Hall water utility)

MidAmerican Energy \$31.55  
(City Hall utilities)

MidAmerican Energy \$62.69  
(street lighting)

Republic Services \$782.88  
(garbage & recycling collection)

Shawn Rice \$7.00  
(postage reimbursement)

Amazon.com \$48.19  
(telephone adapter)

Lowe's \$14.83  
(HVAC filters, screws)

Mediacom \$19.99  
(City Hall internet)

1:05 PM  
 06/01/21  
 Cash Basis

**CITY OF PANORAMA PARK (FY2021)**  
**Expenses by Vendor Detail**  
 May 2021

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Paid Amount</u>
<b>CITY OF BETTENDORF</b>				
05/14/2021	Account No.: 206-0512-424.23-07	250 Snow Removal	ROAD FUND	(5,175.00)
	Total CITY OF BETTENDORF			(5,175.00)
<b>CITY OF DAVENPORT</b>				
05/14/2021	March 2021 Plant Operational Fund	6413 Payments to other Agencies	SEWER FUND	(331.67)
	Total CITY OF DAVENPORT			(331.67)
<b>IOWA AMERICAN WATER CO.</b>				
05/14/2021	03/16/2021 to 04/16/2021	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
	Total IOWA AMERICAN WATER CO.			(14.00)
<b>MIDAMERICAN ENERGY</b>				
05/14/2021	03/17/2021 to 04/15/2021	6371 Electric / Gas Expense	GENERAL FU...	(31.55)
05/14/2021	04/08/2021 to 05/05/2021	230 Street Lighting	ROAD FUND	(62.69)
	Total MIDAMERICAN ENERGY			(94.24)
<b>REPUBLIC SERVICES</b>				
05/14/2021		290 Garbage	GENERAL FU...	(782.88)
	Total REPUBLIC SERVICES			(782.88)
<b>SHAWN RICE</b>				
05/14/2021	USPS - Certified Mail (5734 Valley Dr.)	6508 Postage / Shipping	GENERAL FU...	(7.00)
	Total SHAWN RICE			(7.00)
<b>WELLS FARGO VISA</b>				
05/14/2021	Amazon - (1) VOIP Adapter	6373 Telecommunication	GENERAL FU...	(48.19)
05/14/2021	Lowe's - (3) HVAC Filters	6310 Building Maintenance & Rep	GENERAL FU...	(9.48)
05/14/2021	Mediacom Internet 04/20/2021 to 05/19/2021	6373 Telecommunication	GENERAL FU...	(7.38)
05/14/2021	Lowe's - (2 bx) Screws to repair fence	6320 Grounds Maintenance & Re...	GENERAL FU...	(17.96)
	Total WELLS FARGO VISA			(83.01)
<b>TOTAL</b>				<b>(6,487.80)</b>

## CITY OF PANORAMA PARK (FY2021)

## Budget vs. Actual

06/01/21

July 2020 through May 2021

Cash Basis

	Jul '20 - May 21	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>1 TAXES</b>			
General Property Taxes	28,122	29,950	94%
<b>Other City Taxes</b>			
4060 Utility Excise Tax	1,568		
4065 Utility Franchise Tax	661	600	110%
4090 Local Option Sales Tax	20,960	20,000	105%
<b>Total Other City Taxes</b>	<u>23,189</u>	<u>20,600</u>	<u>113%</u>
<b>Total 1 TAXES</b>	<u>51,312</u>	<u>50,550</u>	<u>102%</u>
<b>2 LICENSES AND PERMITS</b>	10		
<b>3 USE OF MONEY &amp; PROPERTY</b>	3,779		
<b>4 INTERGOVERNMENTAL</b>	17,629	17,000	104%
<b>5 CHARGES FOR SERVICES</b>	497		
<b>Total Income</b>	<u>73,227</u>	<u>67,550</u>	<u>108%</u>
<b>Gross Profit</b>	73,227	67,550	108%
<b>Expense</b>			
<b>1 GOVERNMENTAL ACTIVITIES</b>			
a. Public Safety		4,150	
b. Public Works			
210 Roads, Bridges, Sidewalks	18,535		
230 Street Lighting	690		
250 Snow Removal	5,175		
290 Garbage	8,315		
299 Other Public Works	1,588		
b. Public Works - Other		52,600	
<b>Total b. Public Works</b>	<u>34,303</u>	<u>52,600</u>	<u>65%</u>
d. Culture & Recreation	5,075	5,350	95%
f. General Government			
610 Mayor & Council		1,500	
620 Clerk, Treasurer, Finance	200	800	25%
640 Legal Services & City Attor	1,151	2,000	58%
650 City Hall / General Buildin	1,112	8,550	13%
660 Tort Liability	1,527	2,000	76%
699 Other General Government	621	600	103%
<b>Total f. General Government</b>	<u>4,610</u>	<u>15,450</u>	<u>30%</u>
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	<u>43,988</u>	<u>77,550</u>	<u>57%</u>
<b>2. BUSINESS TYPE ACTIVITIES</b>			
Sewer Utility	5,464	170,000	3%
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	<u>5,464</u>	<u>170,000</u>	<u>3%</u>
<b>Total Expense</b>	<u>49,452</u>	<u>247,550</u>	<u>20%</u>
<b>Net Ordinary Income</b>	23,775	(180,000)	(13)%
<b>Other Income/Expense</b>			
<b>Net Income</b>	<u>23,775</u>	<u>(180,000)</u>	<u>(13)%</u>

**CITY OF PANORAMA PARK (FY2021)**  
**Fund Balance Sheet**  
**May 31, 21**

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**Current Assets**

**General Fund**

<b>Certificates</b>	\$	85,110.96	
<b>Checking</b>	\$	2,779.56	
<b>Savings</b>	\$	11,254.16	
<b>Total General Fund</b>			\$ 99,144.68

**Road Fund**

<b>Certificates</b>	\$	63,833.22	
<b>Checking</b>	\$	1,314.46	
<b>Savings</b>	\$	9,328.92	
<b>Total Road Fund</b>			\$ 74,476.60

**Sewer Fund**

<b>Certificates</b>	\$	-	
<b>Checking</b>	\$	-	
<b>Savings</b>	\$	187,377.84	
<b>Total Sewer Fund</b>			\$ 187,377.84

**Total Current Assets** \$ 360,999.12

## CITY OF PANORAMA PARK (FY2021)

## Unpaid Bills Detail

As of June 8, 2021

<u>Date</u>	<u>Memo</u>	<u>Due Date</u>	<u>Open Balance</u>
<b>CITY OF DAVENPORT</b>			
05/21/2021		06/20/2021	339.23
Total CITY OF DAVENPORT			339.23
<b>IOWA AMERICAN WATER CO.</b>			
05/19/2021		06/10/2021	14.00
Total IOWA AMERICAN WATER CO.			14.00
<b>MIDAMERICAN ENERGY</b>			
05/19/2021	Account No.: 03600-81019	06/15/2021	29.27
Total MIDAMERICAN ENERGY			29.27
<b>MSA PROFESSIONAL SERVICES, INC.</b>			
05/20/2021		06/19/2021	5,895.00
Total MSA PROFESSIONAL SERVICES, INC.			5,895.00
<b>REPUBLIC SERVICES</b>			
05/15/2021		06/04/2021	782.88
Total REPUBLIC SERVICES			782.88
<b>WELLS FARGO VISA</b>			
05/19/2021	USPS - Stamps (100)	05/19/2021	55.00
06/01/2021	Mediacom - Internet 05/20/2021 to 06/1...	06/01/2021	19.99
Total WELLS FARGO VISA			74.99
<b>TOTAL</b>			<b>7,135.37</b>