



# **CITY OF PANORAMA PARK**

## **COUNCIL MEETING AGENDA**

### **FEBRUARY 9, 2023 - 7:00 PM**

#### **CALL TO ORDER**

#### **AGENDA APPROVAL**

Discussion and approval (including additions and deletions) of the council meeting agenda for Thursday, February 9, 2023.

#### **PUBLIC COMMENTS TO THE COUNCIL**

*Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.*

#### **COMMITTEE REPORTS**

#### **CONSENT AGENDA**

- A. Approval of the December 15, 2022 council meeting minutes
- B. Approval of the December 2022 financial statements
- C. Approval for payment of December, 2022 bills
- D. Approval of January, 2023 financial statements
- E. Approval for payment of outstanding January, 2023 bills

**Discussion and approval** of Resolution 2022-01 to establish the maximum property tax levy for Fiscal Year 2024.

**DISCUSSION** regarding the Fiscal Year 2024 Budget.

#### **ADJOURNMENT**



# CITY OF PANORAMA PARK

## COUNCIL MEETING MINUTES

### DECEMBER 15, 2022 – 7:00 P.M.

The City Council of Panorama Park, Iowa met in a special session at 7:00 P.M., Thursday, December 15, 2022 in City Hall.

**In Attendance:** C. Gilbert, T. Huber, S. Perry, S. Rice, D. Smith

**Council Members Absent:** none

**Also Present:** Mayor Ronald Rice, Gary Gleason

**Presiding:** Mayor Ronald Rice

#### CALL TO ORDER

Mayor Rice called the meeting to order at 7:03 P.M. A quorum was reached.

**AGENDA APPROVAL** for the Thursday, December 15, 2022 Special Council Meeting. Mayor Rice asked if there were any changes to the meeting agenda. Hearing no comments, Mayor Rice called for a vote. *A motion was made by C. Gilbert and seconded by D. Smith. Roll Call: T. Huber - aye, S. Perry - aye, S. Rice - aye. The motion was approved.*

**MAYOR'S REPORT:** Mayor Rice reported that a water main break on Belmont road on December 12th that impacted Panorama Park. Water pressure was severely reduced for a few hours until repairs were completed. No boil order was required. There was also a power outage on December 13th that lasted for 1.25 hours and was restored without incident. Plans to purchase a portable generator for City Hall are still in place for the current fiscal year.

**COMMITTEE REPORTS:** S. Rice stated that participation/attendance was excellent for the December 10th cookie exchange.

**APPROVAL** of the Consent Agenda to include the November 21, 2022 Special Meeting Minutes, the November Financial Statements, and payment of all outstanding bills. Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by S. Perry. Roll Call: C. Gilbert - aye, S. Rice - aye, D. Smith - aye. The motion was approved.*

**DISCUSSION** regarding additional outdoor lighting for City Hall to be added to the FY2024 budget.

**DISCUSSION** regarding the Fiscal Year 2024 Budget. The Council suggested that the top priorities should be to maintain the current property tax rate and reduce expenses.

#### ADJOURNMENT

With no other business before the Council, Mayor Rice called for an adjournment of the meeting at 7:53 P.M. Hearing no comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by D. Smith. Roll Call: C. Gilbert - aye, S. Perry - aye, S. Rice - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR DECEMBER 15, 2022 WERE PASSED BY THE COUNCIL AND APPROVED THIS 9TH DAY OF FEBRUARY, 2023.

Approved: \_\_\_\_\_  
Ronald D. Rice, Mayor

Attest: \_\_\_\_\_

City of Panorama Park  
 BALANCE SHEET  
 CALENDAR 12/2022, FISCAL 6/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	1,405.26	4,477.68
110-000-1110	CASH - ROAD USE	63.99	1,210.17-
121-000-1110	CASH - LOCAL OPTION TAX		798.26-
610-000-1110	CASH - SEWER	436.96	436.96
	CASH TOTAL	1,906.21	2,906.21
001-000-1160	SAVINGS GSB - GENERAL	2,856.72	33,663.24
005-000-1160	SAVINGS GSB - ARPA		37,058.00
110-000-1160	SAVINGS GSB - ROAD USE	1,501.83	29,098.93
610-000-1160	SAVINGS GSB - SEWER	873.92-	9,206.37
	SAVINGS TOTAL	3,484.63	109,026.54
001-000-1161	SAVINGS FCU - GENERAL		25.00
	SAVINGS TOTAL	.00	25.00
001-000-1170	CD #2498 FCU - GENERAL		22,289.34
001-000-1171	CD #2499 FCU - GENERAL		22,289.34
110-000-1170	CD #2500 FCU - ROAD USE		22,289.34
110-000-1171	CD #2501 FCU - ROAD USE		22,289.34
610-000-1170	CD #2496 FCU - SEWER		22,289.34
610-000-1171	CD #2497 FCU - SEWER		22,289.34
610-000-1172	CD #2502 FCU - SEWER		22,289.34
	CD's TOTAL	.00	156,025.38
001-000-1173	CD 2723 GSB		150,000.00
	CD 2723 GSB TOTAL	.00	150,000.00
	TOTAL CASH	5,390.84	417,983.13

City of Panorama Park  
TREASURER'S REPORT  
CALENDAR 12/2022, FISCAL 6/2023

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	228,482.62	4,261.98	5,718.16	1,456.18		232,744.60
005	ARPA	37,058.00					37,058.00
110	ROAD USE TAX	70,901.62	1,565.82	1,629.81	63.99		72,467.44
121	LOCAL OPTION SALES TAX	798.26-		4,815.32	4,815.32		798.26-
610	SEWER	76,948.31	436.96-		436.96		76,511.35
Report Total		412,592.29	5,390.84	12,163.29	6,772.45	.00	417,983.13

**REVENUE REPORT**  
**CALENDAR 12/2022, FISCAL 6/2023**

**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	31,108.00	5,718.16	30,388.83	97.69	719.17
	ARPA TOTAL	18,529.00	.00	18,529.00	100.00	.00
	ROAD USE TAX TOTAL	19,300.00	1,629.81	12,255.11	63.50	7,044.89
	LOCAL OPTION SALES TAX TOTAL	26,150.00	4,815.32	11,990.08	45.85	14,159.92
	SEWER TOTAL	26,150.00	.00	10,518.43	40.22	15,631.57
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		121,237.00	12,163.29	83,681.45	69.02	37,555.55
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 12/2022, FISCAL 6/2023**

**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GENERAL TOTAL	65,950.00	1,456.18	26,793.02	40.63
	ROAD USE TAX TOTAL	58,300.00	63.99	31,963.49	54.83
	LOCAL OPTION SALES TAX TOTAL	.00	4,815.32	11,990.08	.00
	SEWER TOTAL	100,000.00	436.96	20,669.14	20.67
	TOTAL EXPENSES BY FUND	224,250.00	6,772.45	91,415.73	40.77

**BUDGET REPORT**  
**CALENDAR 12/2022, FISCAL 6/2023**

**PCT OF FISCAL YTD 50.0%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	FIRE TOTAL	3,200.00	.00	3,180.51	99.39
	ANIMAL CONTROL TOTAL	100.00	.00	.00	.00
	OTHER PUBLIC SAFETY TOTAL	200.00	.00	.00	.00
	<b>PUBLIC SAFETY TOTAL</b>	<b>3,500.00</b>	<b>.00</b>	<b>3,180.51</b>	<b>90.87</b>
	ROADS, BRIDGES, SIDEWALKS TOTA	50,000.00	.00	31,585.00	63.17
	STREET LIGHTING TOTAL	800.00	63.99	378.49	47.31
	SNOW REMOVAL TOTAL	7,500.00	.00	.00	.00
	GARBAGE TOTAL	11,000.00	814.24	4,885.44	44.41
	OTHER PUBLIC WORKS TOTAL	200.00	.00	116.30	58.15
	<b>PUBLIC WORKS TOTAL</b>	<b>69,500.00</b>	<b>878.23</b>	<b>36,965.23</b>	<b>53.19</b>
	LIBRARY TOTAL	5,500.00	.00	2,750.50	50.01
	OTHER CULTURE/RECREATION TOTA	100.00	.00	.00	.00
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>5,600.00</b>	<b>.00</b>	<b>2,750.50</b>	<b>49.12</b>
	MAYOR/COUNCIL/CITY MGR TOTAL	850.00	.00	357.00	42.00
	CLERK/TREASURER/ADM TOTAL	3,800.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	2,000.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS TOTAL	10,000.00	82.10	548.50	5.49
	TORT LIABILITY TOTAL	2,000.00	.00	1,703.00	85.15
	OTHER GENERAL GOVERNMENT TOTA	850.00	559.84	3,251.77	382.56
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>19,500.00</b>	<b>641.94</b>	<b>5,860.27</b>	<b>30.05</b>
	SEWER/SEWAGE DISPOSAL TOTAL	100,000.00	436.96	20,669.14	20.67
	<b>ENTERPRISE FUNDS TOTAL</b>	<b>100,000.00</b>	<b>436.96</b>	<b>20,669.14</b>	<b>20.67</b>
	TRANSFERS IN/OUT TOTAL	26,150.00	4,815.32	21,990.08	84.09
	<b>TRANSFER OUT TOTAL</b>	<b>26,150.00</b>	<b>4,815.32</b>	<b>21,990.08</b>	<b>84.09</b>
	<b>TOTAL EXPENSES</b>	<b>224,250.00</b>	<b>6,772.45</b>	<b>91,415.73</b>	<b>40.77</b>

**CLAIMS BY VENDOR**

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
1331938	CITY OF DAVENPORT 11/2022 PLANT OPERATIONS	610-815-6413	378.90	378.90	1443	1/21/23
121922	IOWA AMERICAN WATER WATER (CITY HALL)	001-650-6374	18.76	18.76	1444	1/21/23
534051168	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	49.93	49.93	1445	1/21/23
534600652	STREET LIGHTING	110-230-6378	64.21	64.21	1446	1/21/23
011323	WELLS FARGO GoDaddy (WEBSITE DOMAIN)	001-699-6419	20.17			
	MEDIACOM (INTERNET)	001-650-6373	29.99			
	REPUBLIC (GARBAGE & RECYCLING)	001-290-6499	814.24			
				864.40	1447	1/21/23
				=====		
	REPORT TOTAL			1,376.20		

FUND	NAME	TOTAL
001	GENERAL	933.09
110	ROAD USE T	64.21
610	SEWER	378.90
		=====
	TOTAL	1,376.20

City of Panorama Park  
 BALANCE SHEET  
 CALENDAR 1/2023, FISCAL 7/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	2,015.81	6,493.49
110-000-1110	CASH - ROAD USE		1,210.17-
121-000-1110	CASH - LOCAL OPTION TAX	2,015.81-	2,814.07-
610-000-1110	CASH - SEWER		436.96
	CASH TOTAL	.00	2,906.21
001-000-1160	SAVINGS GSB - GENERAL	632.62-	33,030.62
005-000-1160	SAVINGS GSB - ARPA		37,058.00
110-000-1160	SAVINGS GSB - ROAD USE	1,312.46	30,411.39
121-000-1160	SAVINGS GSB - LOST	2,015.81	2,015.81
610-000-1160	SAVINGS GSB - SEWER	378.90-	8,827.47
	SAVINGS TOTAL	2,316.75	111,343.29
001-000-1161	SAVINGS FCU - GENERAL		25.00
	SAVINGS TOTAL	.00	25.00
001-000-1170	CD #2498 FCU - GENERAL		22,289.34
001-000-1171	CD #2499 FCU - GENERAL		22,289.34
110-000-1170	CD #2500 FCU - ROAD USE		22,289.34
110-000-1171	CD #2501 FCU - ROAD USE		22,289.34
610-000-1170	CD #2496 FCU - SEWER		22,289.34
610-000-1171	CD #2497 FCU - SEWER		22,289.34
610-000-1172	CD #2502 FCU - SEWER		22,289.34
	CD's TOTAL	.00	156,025.38
001-000-1173	CD 2723 GSB		150,000.00
	CD 2723 GSB TOTAL	.00	150,000.00
	TOTAL CASH	2,316.75	420,299.88

City of Panorama Park  
TREASURER'S REPORT  
CALENDAR 1/2023, FISCAL 7/2023

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	232,744.60	1,383.19	2,316.28	933.09		234,127.79
005	ARPA	37,058.00					37,058.00
110	ROAD USE TAX	72,467.44	1,312.46	1,376.67	64.21		73,779.90
121	LOCAL OPTION SALES TAX	798.26-		2,015.81	2,015.81		798.26-
610	SEWER	76,511.35	378.90-		378.90		76,132.45
Report Total		417,983.13	2,316.75	5,708.76	3,392.01	.00	420,299.88

**REVENUE REPORT**  
**CALENDAR 1/2023, FISCAL 7/2023**

**PCT OF FISCAL YTD 58.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	31,108.00	2,316.28	32,705.11	105.13	1,597.11-
	ARPA TOTAL	18,529.00	.00	18,529.00	100.00	.00
	ROAD USE TAX TOTAL	19,300.00	1,376.67	13,631.78	70.63	5,668.22
	LOCAL OPTION SALES TAX TOTAL	26,150.00	2,015.81	14,005.89	53.56	12,144.11
	SEWER TOTAL	26,150.00	.00	10,518.43	40.22	15,631.57
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		121,237.00	5,708.76	89,390.21	73.73	31,846.79
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 1/2023, FISCAL 7/2023**

**PCT OF FISCAL YTD 58.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GENERAL TOTAL	65,950.00	933.09	27,726.11	42.04
	ROAD USE TAX TOTAL	58,300.00	64.21	32,027.70	54.94
	LOCAL OPTION SALES TAX TOTAL	.00	2,015.81	14,005.89	.00
	SEWER TOTAL	100,000.00	378.90	21,048.04	21.05
	TOTAL EXPENSES BY FUND	224,250.00	3,392.01	94,807.74	42.28

**BUDGET REPORT**  
**CALENDAR 1/2023, FISCAL 7/2023**

**PCT OF FISCAL YTD 58.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	FIRE TOTAL	3,200.00	.00	3,180.51	99.39
	ANIMAL CONTROL TOTAL	100.00	.00	.00	.00
	OTHER PUBLIC SAFETY TOTAL	200.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	3,500.00	.00	3,180.51	90.87
	ROADS, BRIDGES, SIDEWALKS TOTA	50,000.00	.00	31,585.00	63.17
	STREET LIGHTING TOTAL	800.00	64.21	442.70	55.34
	SNOW REMOVAL TOTAL	7,500.00	.00	.00	.00
	GARBAGE TOTAL	11,000.00	814.24	5,699.68	51.82
	OTHER PUBLIC WORKS TOTAL	200.00	.00	116.30	58.15
	PUBLIC WORKS TOTAL	69,500.00	878.45	37,843.68	54.45
	LIBRARY TOTAL	5,500.00	.00	2,750.50	50.01
	OTHER CULTURE/RECREATION TOTA	100.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	5,600.00	.00	2,750.50	49.12
	MAYOR/COUNCIL/CITY MGR TOTAL	850.00	.00	357.00	42.00
	CLERK/TREASURER/ADM TOTAL	3,800.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	2,000.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS TOTAL	10,000.00	98.68	647.18	6.47
	TORT LIABILITY TOTAL	2,000.00	.00	1,703.00	85.15
	OTHER GENERAL GOVERNMENT TOTA	850.00	20.17	3,271.94	384.93
	GENERAL GOVERNMENT TOTAL	19,500.00	118.85	5,979.12	30.66
	SEWER/SEWAGE DISPOSAL TOTAL	100,000.00	378.90	21,048.04	21.05
	ENTERPRISE FUNDS TOTAL	100,000.00	378.90	21,048.04	21.05
	TRANSFERS IN/OUT TOTAL	26,150.00	2,015.81	24,005.89	91.80
	TRANSFER OUT TOTAL	26,150.00	2,015.81	24,005.89	91.80
	TOTAL EXPENSES	224,250.00	3,392.01	94,807.74	42.28

**CLAIMS BY VENDOR**

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
1332138	CITY OF DAVENPORT 12-2022 PLANT OPERATIONAL FUND	610-815-6413	497.15	497.15	1448	2/11/23
020923	IOWA AMERICAN WATER WATER (CITY HALL)	001-650-6374	14.00	14.00	1449	2/11/23
248721	IOWA ONE CALL LOCATION SERVICES	001-299-6490	10.80	10.80	1450	2/11/23
535121705	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	80.65	80.65	1452	2/11/23
535731287	STREET LIGHTING	110-230-6378	63.65	63.65	1451	2/11/23
020923	WELLS FARGO GARBAGE & RECYCLING (REPUBLIC) INTERNET (MEDIACOM)	001-290-6499 001-650-6373	814.24 29.99	844.23	1453	2/11/23
	REPORT TOTAL			=====		
				1,510.48		

FUND	NAME	TOTAL
001	GENERAL	949.68
110	ROAD USE T	63.65
610	SEWER	497.15
		=====
	TOTAL	1,510.48



# CITY OF PANORAMA PARK

## RESOLUTION 2023-01

FEBRUARY 9, 2023

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING OF THE PROPOSED MAXIMUM PROPERTY TAX LEVY FOR FISCAL YEAR 2024.

**WHEREAS**, a public hearing concerning the proposed FY 2024 maximum property tax levy was held on February 9, 2023; and

**WHEREAS**, the City Council of Panorama Park, Iowa has considered the proposed FY 2024 maximum property tax levy.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Panorama Park, Iowa, that the maximum property tax levy for FY 2024, as set forth in the levy summary, is hereby adopted; and

**BE IT FURTHER RESOLVED**, by the City Council of Panorama Park, Iowa, that the total maximum property tax dollars for the affected tax levies for FY 2024 shall be \$30,548 at a rate not to exceed \$5.47248 per taxable valuation; and

**BE IT FURTHER RESOLVED**, by the City Council of Panorama Park, Iowa, that the maximum property tax dollars requested in the total maximum levy for affected property tax levies for FY 2024 represents an increase of less than 102% from the maximum property tax dollars requested for FY 2023.

C. Gilbert \_\_\_\_\_ T. Huber \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 9TH DAY OF FEBRUARY, 2023.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Attorney of Panorama Park, hereby certify that the foregoing Resolution No. 2023-01 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 9th day of February, 2023.

\_\_\_\_\_  
Gary Gleason, Treasurer/Clerk