



CITY COUNCIL MEETING AGENDA

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: April 13, 2023

TIME: 7:00 p.m.

1. WELCOME

1.1. CALL TO ORDER

1.2. PLEDGE OF ALLEGIANCE

1.3. ROLL CALL

1.4. AGENDA APPROVAL - Discussion and approval (including additions and deletions) of the Council Meeting Agenda for Thursday, April 13, 2023.

2. PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 3 minutes and group comments are limited to 6 minutes.

Please sign in if you wish to speak.

3. COMMITTEE REPORTS

4. REVIEW/APPROVAL OF THE CONSENT AGENDA

4.1. March 9, 2023 Budget Hearing Minutes.

4.2. March 9, 2023 Council Meeting Minutes.

4.3. March, 2023 Financial Statements.

4.4. Payment authorization of April, 2023 Claims.

5. DISCUSSION AND APPROVAL

5.1. Preliminary Building Permit Application for the construction of a new garage to be built at 5671 Kerr's Lane.

5.2. Request by Monte Dunscombe of 118 6th Street to consolidate Parcel IDs 841455129--1, 841455129--2, and 841455129--3 into a single parcel.

5.3. Authorization to purchase a portable emergency generator for City Hall.

6. RESOLUTIONS

6.1. Resolution 2023-04 authorizing Treasurer Gary Gleason and/or Mayor Rice to invest in two Certificates of Deposit at \$50,000.00 each.

7. ADJOURNMENT



PANORAMA PARK BUDGET HEARING MINUTES

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: March 9, 2023

TIME: 7:00 p.m.

1. WELCOME

1.1. PLEDGE OF ALLEGIANCE

1.2. **CALL TO ORDER** - The meeting was called to order at 7:05 p.m. by Mayor Ronald Rice.

1.3. **ROLL CALL** - Council Members present: C. Gilbert, T. Huber, S. Rice, D. Smith. Council Members Absent: S. Perry.

1.4. **AGENDA APPROVAL** - Mayor Rice asked if there were any questions or revisions to the agenda. Hearing none, Mayor Rice called for a vote. A motion was made by C. Gilbert and seconded by T. Huber. All ayes. The motion was approved.

2. PRESENTATIONS

Mayor Rice presented the rationale for the FY2024 Proposed Budget, reviewed each line item of the budget, and explained the need to pass Resolution 2023-02.

3. PUBLIC COMMENTS TO THE COUNCIL

None

4. ADJOURNMENT

With no one from the public in attendance, Mayor Rice called for a motion to adjourn. A motion was made by D. Smith and seconded by C. Gilbert. All ayes. The motion was approved. The FY2024 Budget Hearing was formally adjourned at 7:17 p.m.

THE FY2024 BUDGET HEARING MINUTES FOR MARCH 9, 2023 WERE PASSED BY THE COUNCIL AND APPROVED THIS 13TH DAY OF APRIL, 2023.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____.



PANORAMA PARK COUNCIL MEETING MINUTES

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: March 9, 2023

TIME: 7:00 p.m.

NOTE: The regular meeting of the City Council was held in-person at the appointed time and day in accordance with open meeting laws set and defined by the State of Iowa (Sections 21.2 and 21.8).

1. WELCOME

- 1.1. **CALL TO ORDER** - The meeting was called to order following the Budget Hearing at 7:20 p.m. by Mayor Ronald Rice.
- 1.2. **ROLL CALL** - Council Members present: C. Gilbert, T. Huber, S. Rice, D. Smith. Council Members Absent: S. Perry.
- 1.3. **AGENDA APPROVAL** - Mayor Rice requested that Resolution 2023-03 be added to the Agenda as item 5.2. A motion was made by C. Gilbert and seconded by T. Huber. All ayes. The motion was approved.

2. PUBLIC COMMENTS TO THE COUNCIL

None

3. COMMITTEE REPORTS

None

4. REVIEW/APPROVAL OF THE CONSENT AGENDA

- 4.1. February 9, 2023 Max Levy Hearing Minutes.
- 4.2. February 9, 2023 Council Meeting Minutes.
- 4.3. February, 2023 Financial Statements.
- 4.4. Payment authorization of March, 2023 Claims.

A motion was made by D. Smith and seconded by T. Huber. All ayes. The motion was approved. Claims Report attached.

5. RESOLUTIONS

- 5.1. **RESOLUTION 2023-02** to approve the Fiscal Year 2024 Budget and Certification of Taxes. Mayor Rice recited the resolution and asked if there were questions. Hearing no comments, Mayor Rice called for a vote. Roll Call: C. Gilbert - Aye, T. Huber - Aye, S. Rice - Aye, D. Smith - Aye. Resolution 2023-02 was approved.
- 5.2. **RESOLUTION 2023-03** authorizing Mayor Ronald Rice to redeem all seven (7) Certificates of Deposit invested with The Family Credit Union, totalling approximately \$175,000.00, and deposit the monies to the Great Southern Bank Savings Account. Mayor Rice recited the resolution and asked if there were questions. Hearing no comments, Mayor Rice called for a vote. Roll Call: C. Gilbert - Aye, T. Huber - Aye, S. Rice - Aye, D. Smith - Aye. Resolution 2023-03 was approved.

6. ADJOURNMENT

- 6.1. A motion was made by D. Smith and seconded by C. Gilbert. All ayes. The motion was approved. The regular Meeting of the City Council was formally adjourned at 8:17 p.m.

THE COUNCIL MEETING MINUTES FOR MARCH 9, 2023 WERE PASSED BY THE COUNCIL AND APPROVED THIS 13TH DAY OF APRIL, 2023.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____.

CLAIMS BY VENDOR

3/01/2023 THRU 3/31/2023

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
030923	AUDITOR OF STATE PERIODIC EXAM FEE	001-620-6401	200.00	200.00	1454	3/11/23
1332301	CITY OF DAVENPORT EQUIPMENT/RESERVE	610-815-6413	991.00	991.00	1455	3/11/23
1332304	FY2023 DEBT SERVICE	610-815-6413	643.00	643.00	1455	3/11/23
1332318	01/2023 PLANT OPERATIONS	610-815-6413	374.87	374.87	1455	3/11/23
021723	IOWA AMERICAN WATER WATER UTILITY (CITY HALL)	001-650-6374	14.00	14.00	1456	3/11/23
536254228	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	73.11	73.11	1457	3/11/23
536841752	STREET LIGHTING	110-230-6378	63.52	63.52	1458	3/11/23
031423	WELLS FARGO MEDIACOM INTERNET (CITY HALL)	001-650-6373	29.99			
	REPUBLIC GARBAGE/RECYCLING	001-290-6499	814.24			
				844.23	1459	3/11/23
	REPORT TOTAL			=====		
				3,203.73		

FUND	NAME	TOTAL
001	GENERAL	1,131.34
110	ROAD USE T	63.52
610	SEWER	2,008.87
		=====
	TOTAL	3,203.73

City of Panorama Park
 BALANCE SHEET
 CALENDAR 3/2023, FISCAL 9/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	65.46-	5,022.77
110-000-1110	CASH - ROAD FUND		1,274.16-
121-000-1110	CASH - LOCAL OPTION TAX		2,814.07-
	CASH TOTAL	65.46-	934.54
001-000-1160	SAVINGS GSB - GENERAL	4,457.51-	31,677.60
005-000-1160	SAVINGS GSB - ARPA	37,058.00-	
110-000-1160	SAVINGS GSB - ROAD FUND	3,882.42-	28,118.64
121-000-1160	SAVINGS GSB - LOST	2,371.14	4,386.95
610-000-1160	SAVINGS GSB - SEWER	2,008.87-	6,758.41
	SAVINGS TOTAL	45,035.66-	70,941.60
001-000-1161	SAVINGS FCU - GENERAL	49,983.90	50,008.90
005-000-1161	SAVINGS FCU - ARPA	37,058.00	37,058.00
110-000-1161	SAVINGS FCU - ROAD FUND	50,000.00	50,000.00
610-000-1161	SAVINGS FCU - SEWER	67,888.47	67,888.47
	SAVINGS TOTAL	204,930.37	204,955.37
001-000-1170	CD #2498 FCU - GENERAL	22,461.61-	
001-000-1171	CD #2499 FCU - GENERAL	22,461.61-	
110-000-1170	CD #2500 FCU - ROAD FUND	22,461.61-	
110-000-1171	CD #2501 FCU - ROAD FUND	22,461.61-	
610-000-1170	CD #2496 FCU - SEWER	22,461.61-	
610-000-1171	CD #2497 FCU - SEWER	22,461.61-	
610-000-1172	CD #2502 FCU - SEWER	22,461.61-	
	CD's TOTAL	157,231.27-	.00
001-000-1173	CD #2723 GSB GENERAL		150,000.00
	CD 2723 GSB TOTAL	.00	150,000.00
	TOTAL CASH	2,597.98	426,831.51

City of Panorama Park
TREASURER'S REPORT
CALENDAR 3/2023, FISCAL 9/2023

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	236,171.56	537.71	1,734.51	1,196.80		236,709.27
005	ARPA	37,058.00					37,058.00
110	ROAD USE TAX	75,650.12	1,194.36	1,257.88	63.52		76,844.48
121	LOCAL OPTION SALES TAX	798.26-	2,371.14	2,371.14			1,572.88
610	SEWER	76,152.11	1,505.23-	503.64	2,008.87		74,646.88
Report Total		424,233.53	2,597.98	5,867.17	3,269.19	.00	426,831.51

REVENUE REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	31,108.00	1,734.51	37,433.07	120.33	6,325.07-
	ARPA TOTAL	18,529.00	.00	18,529.00	100.00	.00
	ROAD USE TAX TOTAL	19,300.00	1,257.88	16,823.53	87.17	2,476.47
	LOCAL OPTION SALES TAX TOTAL	26,150.00	2,371.14	18,793.36	71.87	7,356.64
	SEWER TOTAL	26,150.00	503.64	11,538.88	44.13	14,611.12
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		121,237.00	5,867.17	103,117.84	85.05	18,119.16
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GENERAL TOTAL	65,950.00	1,196.80	29,872.59	45.30
	ROAD USE TAX TOTAL	58,300.00	63.52	32,154.87	55.15
	LOCAL OPTION SALES TAX TOTAL	.00	.00	16,422.22	.00
	SEWER TOTAL	100,000.00	2,008.87	23,554.06	23.55
	TOTAL EXPENSES BY FUND	224,250.00	3,269.19	102,003.74	45.49

BUDGET REPORT
CALENDAR 3/2023, FISCAL 9/2023

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	FIRE TOTAL	3,200.00	.00	3,180.51	99.39
	ANIMAL CONTROL TOTAL	100.00	.00	.00	.00
	OTHER PUBLIC SAFETY TOTAL	200.00	.00	.00	.00
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	PUBLIC SAFETY TOTAL	3,500.00	.00	3,180.51	90.87
	ROADS, BRIDGES, SIDEWALKS TOTA	50,000.00	.00	31,585.00	63.17
	STREET LIGHTING TOTAL	800.00	63.52	569.87	71.23
	SNOW REMOVAL TOTAL	7,500.00	.00	.00	.00
	GARBAGE TOTAL	11,000.00	814.24	7,328.16	66.62
	OTHER PUBLIC WORKS TOTAL	200.00	.00	127.10	63.55
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	PUBLIC WORKS TOTAL	69,500.00	877.76	39,610.13	56.99
	LIBRARY TOTAL	5,500.00	.00	2,750.50	50.01
	OTHER CULTURE/RECREATION TOTA	100.00	.00	.00	.00
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	CULTURE & RECREATION TOTAL	5,600.00	.00	2,750.50	49.12
	MAYOR/COUNCIL/CITY MGR TOTAL	850.00	.00	357.00	42.00
	CLERK/TREASURER/ADM TOTAL	3,800.00	200.00	200.00	5.26
	LEGAL SERVICES/ATTORNEY TOTAL	2,000.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS TOTAL	10,000.00	117.10	888.92	8.89
	TORT LIABILITY TOTAL	2,000.00	.00	1,703.00	85.15
	OTHER GENERAL GOVERNMENT TOTA	850.00	65.46	3,337.40	392.64
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	GENERAL GOVERNMENT TOTAL	19,500.00	382.56	6,486.32	33.26
	SEWER/SEWAGE DISPOSAL TOTAL	100,000.00	2,008.87	23,554.06	23.55
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	ENTERPRISE FUNDS TOTAL	100,000.00	2,008.87	23,554.06	23.55
	TRANSFERS IN/OUT TOTAL	26,150.00	.00	26,422.22	101.04
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	TRANSFER OUT TOTAL	26,150.00	.00	26,422.22	101.04
		=====	=====	=====	=====
	TOTAL EXPENSES	224,250.00	3,269.19	102,003.74	45.49
		=====	=====	=====	=====



CITY OF PANORAMA PARK

RESOLUTION 2023-04

April 13, 2023

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE TRANSFER OF \$100,000.00 FROM THE FAMILY CREDIT UNION SAVINGS ACCOUNT FOR INVESTMENT IN A \$50,000.00 CERTIFICATE OF DEPOSIT FOR THE GENERAL FUND AND A \$50,000.00 CERTIFICATE OF DEPOSIT FOR THE ROAD FUND.

WHEREAS, the Panorama Park City Council would like to maximize the value of excess assets; and,

WHEREAS, the Treasurer has determined that excess money is available for investment; and,

WHEREAS, the Treasurer recommends purchasing two Certificates of Deposit (CD) to be valued at fifty thousand dollars each (\$50,000.00), at a rate of approximately 4.75% APY, and for a period of nineteen (19) months from the Family Credit Union; and,

WHEREAS, the Mayor and City Council of the City of Panorama Park have reviewed the investment policy.

NOW, THEREFORE BE IT RESOLVED by the Panorama Park City Council, that Mayor Ronald Rice and Treasurer Gary Gleason are directed to transfer \$100,000.00 from the Family Credit Union Savings Account and purchase two Certificates of Deposit in the amount of \$50,000.00 each for the General Fund and for the Road Fund.

C. Gilbert _____ T. Huber _____ S. Perry _____ S. Rice _____ D. Smith _____

ADOPTED BY THE COUNCIL AND APPROVED THIS 13TH DAY OF APRIL, 2023.

Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2023-04 is a true, correct, and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of April, 2023.

Gary Gleason, City Clerk/Treasurer