



## **CITY COUNCIL MEETING AGENDA**

**PLACE:** City Hall, 120 Short Street, Panorama Park, Iowa

**DATE:** May 11, 2023

**TIME:** 7:00 p.m.

**1. WELCOME**

**1.1. CALL TO ORDER**

**1.2. PLEDGE OF ALLEGIANCE**

**1.3. ROLL CALL**

**1.4. AGENDA APPROVAL** - Discussion and approval (including additions and deletions) of the Council Meeting Agenda for Thursday, May 11, 2023.

**2. PUBLIC COMMENTS TO THE COUNCIL**

*Individual comments are limited to 3 minutes and group comments are limited to 6 minutes.*

*Please sign in if you wish to speak.*

**3. COMMITTEE REPORTS**

**4. REVIEW/APPROVAL OF THE CONSENT AGENDA**

**4.1.** April 13, 2023 Council Meeting Minutes.

**4.2.** April, 2023 Financial Statements.

**4.3.** Payment authorization of May, 2023 Claims.

**5. DISCUSSION AND APPROVAL**

**5.1.** Authorization to purchase an emergency generator for City Hall.

**6. ADJOURNMENT**



## **CITY COUNCIL MEETING MINUTES**

**PLACE:** City Hall, 120 Short Street, Panorama Park, Iowa

**DATE:** April 13, 2023

**TIME:** 7:00 p.m.

### **1. WELCOME**

**1.1. CALL TO ORDER** - The meeting was called to order at 7:00 p.m. by Mayor Ronald Rice.

**1.2. PLEDGE OF ALLEGIANCE**

**1.3. ROLL CALL** - Council Members present: C. Gilbert, T. Huber, S. Rice, D. Smith; Council Members Absent: S. Perry; Also Present: Treasurer Gary Gleason, Kurt Aguilar, Monty Dunscombe, Lora Dunscombe, Betty Leach, Ellen Steiger, and David White.

**1.4. AGENDA APPROVAL** - Discussion and approval (including additions and deletions) of the Council Meeting Agenda for Thursday, April 13, 2023. A motion was made by C. Gilbert and seconded by D. Smith. All ayes. The motion was approved.

### **2. PUBLIC COMMENTS TO THE COUNCIL**

Mayor Rice explained the rules for addressing the Council and provided context regarding property taxes in the City of Panorama Park, Iowa. Lora Dunscombe expressed her concern about the new property assessments established by Scott County and how her valuation had increased 67%. Betty Leach also stated that her assessment had increased significantly. Mayor Rice referred all in attendance to the Scott County Assessor's Office and the County website for additional information on assessments.

### **3. COMMITTEE REPORTS**

S. Rice stated that the Community Garage Sale is scheduled for June 8, 9, and 10th and the annual Bulk Item Cleanup is scheduled for June 12th. A newsletter with the details will be forthcoming.

### **4. REVIEW/APPROVAL OF THE CONSENT AGENDA**

**4.1.** March 9, 2023 Budget Hearing Minutes.

**4.2.** March 9, 2023 Council Meeting Minutes.

**4.3.** March, 2023 Financial Statements.

**4.4.** Payment authorization of April, 2023 Claims.

A motion was made by T. Huber and seconded by D. Smith. All ayes. The motion was approved. Claims Report attached.

### **5. DISCUSSION AND APPROVAL**

**5.1.** Preliminary Building Permit Application for the construction of a new garage to be built at 5671 Kerr's Lane. Kurt Aguilar (homeowner) presented plans including property setbacks to the Council for approval. After a brief discussion, Mayor Rice called for a vote to approve construction of the garage. A motion was made by S. Rice and seconded by T. Huber. All ayes. The motion was approved.

**5.2.** Request by Monty Dunscombe of 118 6th Street to consolidate Parcel IDs 841455129--1, 841455129--2, and 841455129--3 into a single parcel. Mayor Rice explained to the Council that the Scott County Assessor's Office advised M. Dunscombe that the consolidation of his three (3) lots into one parcel might reduce his property tax assessment and his tax obligation. The Assessor's Office requested City Council approval before proceeding with the consolidation. Mayor Rice asked for questions, hearing none he called for a motion. A motion was made by T. Huber and seconded by C. Gilbert. All ayes. The motion was approved.

**5.3.** Authorization to purchase a portable emergency generator for City Hall. Mayor Rice explained that he had not gathered all of the information as yet, and asked to table the issue until the next Council Meeting. A motion to table was made by D. Smith and seconded by T. Huber. All ayes. The motion to table was approved.

**6. RESOLUTIONS**

**6.1.** Resolution 2023-04 authorizing Treasurer Gary Gleason and/or Mayor Rice to invest in two Certificates of Deposit at \$50,000.00 each. Mayor Rice recited the resolution and asked if there were questions. Hearing none, Mayor Rice called a vote. Roll Call: C. Gilbert - aye, T. Huber - aye, S. Rice - aye, D. Smith - abstain. The resolution was approved.

**7. ADJOURNMENT**

**1.1.** A motion was made by T. Huber and seconded by C. Gilbert. All ayes. The motion was approved. The regular Meeting of the City Council was formally adjourned at 7:57 p.m.

THE COUNCIL MEETING MINUTES FOR APRIL 13, 2023 WERE PASSED BY THE COUNCIL AND APPROVED THIS 11TH DAY OF MAY, 2023.

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

**CLAIMS BY VENDOR**

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
1332489	CITY OF DAVENPORT 02/2023 PLANT OPERATIONS	610-815-6413	617.49	617.49	1461	4/13/23
041323	IOWA AMERICAN WATER WATER (CITY HALL)	001-650-6374	14.00	14.00	1462	4/13/23
537406115	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	49.87	49.87	1463	4/13/23
537954669	STREET LIGHTING	110-230-6378	63.13	63.13	1464	4/13/23
041323	SCOTT COUNTY LIBRARY SEMIANNUAL TAXES	001-410-6413	2,750.50	2,750.50	1465	4/13/23
041323	WELLS FARGO MEDIACOM INTERNET (CITY HALL)	001-650-6373	29.99			
	REPUBLIC GARBAGE/RECYCLING	001-290-6499	814.24			
	BOTTLED WATER	001-699-6599	7.96			
				852.19	1466	4/13/23
	REPORT TOTAL			=====		
				4,347.18		

FUND	NAME	TOTAL
001	GENERAL	3,666.56
110	ROAD USE T	63.13
610	SEWER	617.49
		=====
	TOTAL	4,347.18

City of Panorama Park  
 BALANCE SHEET  
 CALENDAR 4/2023, FISCAL 10/2023

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	104.74	5,127.51
110-000-1110	CASH - ROAD FUND		1,274.16-
121-000-1110	CASH - LOCAL OPTION TAX		2,814.07-
	CASH TOTAL	104.74	1,039.28
001-000-1160	SAVINGS GSB - GENERAL	8,782.86	40,460.46
110-000-1160	SAVINGS GSB - ROAD FUND	1,493.96	29,612.60
121-000-1160	SAVINGS GSB - LOST		4,386.95
610-000-1160	SAVINGS GSB - SEWER	617.49-	6,140.92
	SAVINGS TOTAL	9,659.33	80,600.93
001-000-1161	SAVINGS FCU - GENERAL	24.29	50,033.19
005-000-1161	SAVINGS FCU - ARPA		37,058.00
110-000-1161	SAVINGS FCU - ROAD FUND		50,000.00
610-000-1161	SAVINGS FCU - SEWER		67,888.47
	SAVINGS TOTAL	24.29	204,979.66
001-000-1173	CD #2723 GSB - GENERAL		150,000.00
	CD's TOTAL	.00	150,000.00
	TOTAL CASH	9,788.36	436,619.87

City of Panorama Park  
TREASURER'S REPORT  
CALENDAR 4/2023, FISCAL 10/2023

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	236,709.27	8,911.89	12,578.45	3,666.56		245,621.16
005	ARPA	37,058.00					37,058.00
110	ROAD USE TAX	76,844.48	1,493.96	1,557.09	63.13		78,338.44
121	LOCAL OPTION SALES TAX	1,572.88		1,611.21	1,611.21		1,572.88
610	SEWER	74,646.88	617.49-		617.49		74,029.39
Report Total		426,831.51	9,788.36	15,746.75	5,958.39	.00	436,619.87

**REVENUE REPORT**  
**CALENDAR 4/2023, FISCAL 10/2023**

**PCT OF FISCAL YTD 83.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	31,108.00	12,578.45	50,011.52	160.77	18,903.52-
	ARPA TOTAL	18,529.00	.00	18,529.00	100.00	.00
	ROAD USE TAX TOTAL	19,300.00	1,557.09	18,380.62	95.24	919.38
	LOCAL OPTION SALES TAX TOTAL	26,150.00	1,611.21	20,404.57	78.03	5,745.43
	SEWER TOTAL	26,150.00	.00	11,538.88	44.13	14,611.12
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		121,237.00	15,746.75	118,864.59	98.04	2,372.41
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 4/2023, FISCAL 10/2023**

**PCT OF FISCAL YTD 83.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GENERAL TOTAL	65,950.00	3,666.56	33,539.15	50.86
	ROAD USE TAX TOTAL	58,300.00	63.13	32,218.00	55.26
	LOCAL OPTION SALES TAX TOTAL	.00	1,611.21	18,033.43	.00
	SEWER TOTAL	100,000.00	617.49	24,171.55	24.17
	TOTAL EXPENSES BY FUND	224,250.00	5,958.39	107,962.13	48.14



**BUDGET REPORT**  
**CALENDAR 4/2023, FISCAL 10/2023**

**PCT OF FISCAL YTD 83.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	FIRE TOTAL	3,200.00	.00	3,180.51	99.39
	ANIMAL CONTROL TOTAL	100.00	.00	.00	.00
	OTHER PUBLIC SAFETY TOTAL	200.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	3,500.00	.00	3,180.51	90.87
	ROADS, BRIDGES, SIDEWALKS TOTA	50,000.00	.00	31,585.00	63.17
	STREET LIGHTING TOTAL	800.00	63.13	633.00	79.13
	SNOW REMOVAL TOTAL	7,500.00	.00	.00	.00
	GARBAGE TOTAL	11,000.00	814.24	8,142.40	74.02
	OTHER PUBLIC WORKS TOTAL	200.00	.00	127.10	63.55
	PUBLIC WORKS TOTAL	69,500.00	877.37	40,487.50	58.26
	LIBRARY TOTAL	5,500.00	2,750.50	5,501.00	100.02
	OTHER CULTURE/RECREATION TOTA	100.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	5,600.00	2,750.50	5,501.00	98.23
	MAYOR/COUNCIL/CITY MGR TOTAL	850.00	.00	357.00	42.00
	CLERK/TREASURER/ADM TOTAL	3,800.00	.00	200.00	5.26
	LEGAL SERVICES/ATTORNEY TOTAL	2,000.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS TOTAL	10,000.00	93.86	982.78	9.83
	TORT LIABILITY TOTAL	2,000.00	.00	1,703.00	85.15
	OTHER GENERAL GOVERNMENT TOTA	850.00	7.96	3,345.36	393.57
	GENERAL GOVERNMENT TOTAL	19,500.00	101.82	6,588.14	33.79
	SEWER/SEWAGE DISPOSAL TOTAL	100,000.00	617.49	24,171.55	24.17
	ENTERPRISE FUNDS TOTAL	100,000.00	617.49	24,171.55	24.17
	TRANSFERS IN/OUT TOTAL	26,150.00	1,611.21	28,033.43	107.20
	TRANSFER OUT TOTAL	26,150.00	1,611.21	28,033.43	107.20
	TOTAL EXPENSES	224,250.00	5,958.39	107,962.13	48.14

**CLAIMS BY VENDOR**

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
0473367-001	BETTENDORF OFFICE PRINTER PAPER (2)	001-699-6506	27.98	27.98		
1332661	CITY OF DAVENPORT 03/2023 PLANT OPERATIONS	610-815-6413	457.26	457.26		
042023	IOWA AMERICAN WATER WATER (CITY HALL)	001-650-6374	14.21	14.21		
538519801	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	37.40	37.40		
539095862	STREET LIGHTING	110-230-6378	61.94	61.94		
051123	WELLS FARGO GASOLINE (MOWING)	001-650-6320	22.25			
	INTERNET (MEDIACOM)	001-650-6373	29.99			
	GARBAGE (REPUBLIC)	001-290-6499	814.24			
				866.48		
				=====		
	REPORT TOTAL			1,465.27		

FUND	NAME	TOTAL
001	GENERAL	946.07
110	ROAD USE T	61.94
610	SEWER	457.26
		=====
	TOTAL	1,465.27