



CITY COUNCIL MEETING MINUTES

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: September 14, 2023

TIME: 7:00 p.m.

1. WELCOME

1.1. **CALL TO ORDER-** The meeting was called to order at 7:02 p.m. by Mayor Chris Gilbert.

1.2. **PLEDGE OF ALLEGIANCE**

1.3. **ROLL CALL** - Council Members present: S. Perry, S. Rice, T. Huber, D. Smith, Jacque Krause. Also present: Gary Gleason, Betty Leach, Mandi Lauritzen

1.4. **AGENDA APPROVAL** - *A motion to accept the agenda was made by S. Rice and seconded by S. Perry. All ayes. The motion was approved.*

2. PUBLIC COMMENTS TO THE COUNCIL

M. Lauritzen asked when the city website will be updated. The updating is ongoing, but has been secondary during the transfer of responsibilities. It will be updated soon.

3. MAYOR'S REPORT

3.1. Sewer Project will be postponed due to a delay in Riverdale's camera inspection schedule. Chris Cooper from MSA communicated to Mayor Gilbert that the project will now start in November.

3.2. The current flag pole light has been flickering. Mayor Gilbert will purchase a new one.

4. COMMITTEE REPORTS

4.1. Newsletter went out to the residents.

4.2. Chili Cook-Off and BlueGrass Festival and Halloween Event will both take place in October. S. Rice will deliver flyers to residents.

5. DISCUSSION AND APPROVAL

5.1. A variance request for 717 Park Avenue was made to move a shed to the back corner of the property. The request included signatures of approval from adjacent property owners.

5.2. A Preliminary Building Permit request for the shed at 717 Park Avenue was made. After discussion of the variance needed to move the shed and permit for the structure, roll call was made to grant the variance and permit: *J. Krause Aye Dave Smith Aye S. Perry Aye T. Huber Aye S. Rice Aye. Variance and Permit were approved.* Mayor Gilbert will write and file a formal synopsis of justification for the variance.

5.3. Approval of the August 10, 2023 Council Meeting Minutes. *A motion was made by S. Perry and seconded by T. Huber. All ayes. The minutes were approved.*

5.4. Approval of the August, 2023 Financial Statements. *A motion was made by T. Huber and seconded by D. Smith. All ayes. The Financial Statements were approved.*

5.5. Approval of Payment authorization of September, 2023 Claims. *A motion was made by S. Perry and seconded by T. Huber. All ayes. The payment authorization was approved.*

6. DISCUSSION

6.1. Discussion regarding future investment of excess funds. Mayor Gilbert proposed that as CD's come due, the Resolution Naming Depositories may need to be amended as the city finds the best rates. The funds for the current CD that is due will be placed in the city's savings account until a suitable CD is found.

- 6.2. Discussion regarding right-of-way tree trimming. Mayor Gilbert made the council aware that many ash trees on private properties may be jeopardizing residents' safety. He will look into grants to help residents remove nuisance trees.
- 6.3. Discussion regarding dead trees on the city lot. S. Rice will get bids for removing two dead trees on the city's lot at Park Avenue and Second Street.

7. **RESOLUTIONS**

- 7.1. Resolution 2023-07 authorizing Mayor Gilbert to open a credit card account. Roll Call: *J. Krause Aye Dave Smith Aye S. Perry Aye T. Huber Aye S. Rice Aye. Resolution was approved.*
- 7.2. Resolution 2023-08 authorizing Mayor Gilbert and Treasurer Gleason to redeem Certificate of Deposit GSB-2723. Roll Call: *J. Krause Aye Dave Smith Aye S. Perry Aye T. Huber Aye S. Rice Aye. Resolution was approved.*

8. **ADJOURNMENT**

A motion was made by D. Smith and seconded by J. Krause. All ayes. The motion was approved.
The regular Meeting of the City Council was formally adjourned at 8:13 p.m.

THE COUNCIL MEETING MINUTES FOR SEPTEMBER 14, 2023 WERE PASSED BY THE COUNCIL AND APPROVED THIS 12TH DAY OF OCTOBER, 2023.

Approved: /s/ Christopher Gilbert

Attest: /s/ Gary Gleason