



CITY COUNCIL MEETING AGENDA

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: December 14, 2023

TIME: 7:00 p.m.

1. WELCOME

1.1. CALL TO ORDER

1.2. PLEDGE OF ALLEGIANCE

1.3. ROLL CALL

1.4. AGENDA APPROVAL - Discussion and approval (including additions and deletions) of the Council Meeting Agenda for Thursday, December 14, 2023.

2. PRESENTATIONS

Mayor Elect Ronald Rice to address the Council regarding 2024 priorities.

3. PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.

4. MAYOR'S REPORT

5. COMMITTEE REPORTS

6. CONSENT AGENDA

6.1. November 9, 2023 Council Meeting Minutes.

6.2. November, 2023 Financial Statements.

6.3. Payment authorization of December, 2023 Claims.

7. OATH OF OFFICE

8. ADJOURNMENT



CITY COUNCIL MEETING MINUTES

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: November 9, 2023

TIME: 7:00 p.m.

1. **WELCOME**

1.1. **CALL TO ORDER** Mayor Gilbert called the meeting to order at 7:06 p.m.

1.2. **PLEDGE OF ALLEGIANCE**

1.3. **ROLL CALL** Council Members Present: T. Huber, S. Perry, S. Rice Absent: J. Krause, D. Smith. Also Present: Mayor Christopher Gilbert, Treasurer Gary Gleason, Ronald Rice, Betty Leach

1.4. **AGENDA APPROVAL** - Mayor Gilbert asked for any changes to the agenda. Hearing no comments, Mayor Gilbert called for a vote. *A motion was made by S. Perry to accept the agenda and seconded by S. Rice. All Ayes. The motion was approved.*

2. **PUBLIC COMMENTS TO THE COUNCIL**

2.1. Betty Leach mentioned the recent municipal election had a high turnout.

2.2. Gary Gleason reported that the bookmobile did not come this month.

3. **MAYOR'S REPORT**

Mayor Gilbert made the Council aware of the 2023-24 Municipal Leadership Academy.

4. **COMMITTEE REPORTS**

4.1. S. Rice reported that the Chili Cook-Off and the Halloween events were both successes.

4.2. S. Rice announced that a representative from the Scott County Library will attend the January Council meeting to address issues with the bookmobile.

4.3. S. Rice reported that Ranger Tree Service had completed trimming the trees along Park Avenue on Tuesday, November 7th.

5. **CONSENT AGENDA**

5.1. October 12, 2023 Council Meeting Minutes.

5.2. October, 2023 Financial Statements.

5.3. Payment authorization of November, 2023 Claims.

Mayor Gilbert called for a vote on the consent agenda. *A motion was made by T. Huber and seconded by S. Perry to accept the consent agenda. All Ayes. The motion was approved.*

6. **RESOLUTIONS**

6.1. Resolution 2023-11 accepting and approving the Annual Financial Report (AFR) for the fiscal year ended June 30, 2023. Mayor Gilbert reviewed the AFR and hearing no additional comments, Mayor Gilbert called for a vote. *Roll Call: T. Huber - Aye, S. Rice - Aye, S. Perry - Aye. The resolution was approved.*

6.2. Resolution 2023-12 accepting and approving the City Street Finance Report (SFR) for the fiscal year ended June 30, 2023. Mayor Gilbert reviewed the SFR and hearing no additional comments, Mayor Gilbert called for a vote. *Roll Call: T. Huber - Aye, S. Rice - Aye, S. Perry - Aye. The resolution was approved.*

6.3. Resolution 2023-13 authorizing and directing the Mayor and Treasurer to transfer \$125,000.00 from the Great Southern Bank savings account for investment in a Certificate of Deposit (CD) for the General Fund. Following a brief discussion, Mayor Gilbert called for a vote. *Roll Call: T. Huber - Aye, S. Rice - Aye, S. Perry - Aye. The resolution was approved.*

7. DISCUSSION and APPROVAL

Changing Internet service providers. Mayor Gilbert recommended switching from Mediacom to Metronet to improve service and to reduce costs. Following a brief discussion, Mayor Gilbert called for a vote. *A motion was made by T. Huber and seconded by S. Perry. All Ayes. The motion was approved.*

8. ADJOURNMENT

A motion was made by S. Rice and seconded by T. Huber to adjourn the meeting. All Ayes. The motion was approved. The regular Meeting of the City Council was adjourned at 7:43 p.m.

THE COUNCIL MEETING MINUTES FOR NOVEMBER 9, 2023 WERE PASSED BY THE COUNCIL AND APPROVED THIS 14TH DAY OF DECEMBER, 2023.

Approved: _____
Christopher Gilbert, Mayor

Attest: _____

Sat Nov 4, 2023 8:58 PM		CLAIMS BY VENDOR	
10/13/2023 THRU 11/09/2023			
INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT
1333907	CITY OF DAVENPORT 09/23 PLANT OPERATION FUND	610-815-6413	437.06
101723	IOWA AMERICAN WATER WATER (CITY HALL)	001-650-6374	14.78
101023	MEDIACOM INTERNET (CITY HALL)	001-650-6373	39.99
545287847	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	26.75
545853413	STREET LIGHTING	110-230-6378	61.60
0400-002297148	REPUBLIC SERVICES GARBAGE & RECYCLING	001-290-6499	846.72
2784905151	SHAWN RICE GODADDY WEBSITE HOSTING	001-699-6419	153.95
REPORT TOTAL			

City of Panorama Park
 BALANCE SHEET
 CALENDAR 11/2023, FISCAL 5/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING GSB/GF		1,000.00
110-000-1110	CHECKING GSB/RF	700.00-	700.00-
	CASH TOTAL	700.00-	300.00
001-000-1160	SAVINGS GSB/GF	122,009.93-	48,690.10
110-000-1160	SAVINGS GSB/RF	1,477.01	33,483.74
610-000-1160	SAVINGS GSB/SF	437.06-	2,302.66
	SAVINGS TOTAL	120,969.98-	84,476.50
001-000-1161	SAVINGS FCU/GF		120.82
005-000-1161	SAVINGS FCU/ARPA		37,058.00
610-000-1161	SAVINGS FCU/SF		67,888.47
	SAVINGS TOTAL	.00	105,067.29
001-000-1172	CD GSB2673/GF	125,000.00	125,000.00
001-000-1174	CD FCU2748/GF		50,588.67
001-000-1176	CD FCU2833/GF		40,000.00
110-000-1175	CD FCU2749/RF		50,588.67
	CD's TOTAL	125,000.00	266,177.34
	TOTAL CASH	3,330.02	456,021.13

City of Panorama Park
TREASURER'S REPORT
CALENDAR 11/2023, FISCAL 5/2024

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	262,409.52	2,990.07	3,158.80	168.73		265,399.59
005	ARPA	37,058.00					37,058.00
110	ROAD USE TAX	82,595.40	777.01	1,538.61	761.60		83,372.41
121	LOCAL OPTION SALES TAX			2,561.54	2,561.54		
610	SEWER	70,628.19	437.06-		437.06		70,191.13
Report Total		452,691.11	3,330.02	7,258.95	3,928.93	.00	456,021.13

REVENUE REPORT
CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	59,098.00	3,158.80	33,486.66	56.66	25,611.34
	ROAD USE TAX TOTAL	21,000.00	1,538.61	8,967.28	42.70	12,032.72
	LOCAL OPTION SALES TAX TOTAL	28,000.00	2,561.54	11,702.27	41.79	16,297.73
	SEWER TOTAL	100,000.00	.00	.00	.00	100,000.00
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		208,098.00	7,258.95	54,156.21	26.02	153,941.79
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GENERAL TOTAL	143,800.00	168.73	13,246.38	9.21
	ARPA TOTAL	37,058.00	.00	.00	.00
	ROAD USE TAX TOTAL	21,000.00	761.60	1,007.72	4.80
	LOCAL OPTION SALES TAX TOTAL	28,000.00	2,561.54	11,702.27	41.79
	SEWER TOTAL	100,000.00	437.06	2,627.09	2.63
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====
		329,858.00	3,928.93	28,583.46	8.67
		=====	=====	=====	=====

BUDGET REPORT
CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	FIRE TOTAL	3,500.00	.00	.00	.00
	OTHER PUBLIC SAFETY TOTAL	200.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	3,700.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	10,000.00	700.00	700.00	7.00
	STREET LIGHTING TOTAL	1,000.00	61.60	307.72	30.77
	SNOW REMOVAL TOTAL	10,000.00	.00	.00	.00
	GARBAGE TOTAL	10,500.00	.00	4,233.60	40.32
	OTHER PUBLIC WORKS TOTAL	200.00	.00	10.80	5.40
	PUBLIC WORKS TOTAL	31,700.00	761.60	5,252.12	16.57
	LIBRARY TOTAL	5,700.00	.00	2,819.00	49.46
	OTHER CULTURE/RECREATION TOTA	100.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	5,800.00	.00	2,819.00	48.60
	MAYOR/COUNCIL/CITY MGR TOTAL	400.00	.00	375.00	93.75
	CLERK/TREASURER/ADM TOTAL	15,000.00	.00	66.00	.44
	ELECTIONS TOTAL	100.00	.00	.00	.00
	LEGAL SERVICES/ATTORNEY TOTAL	2,000.00	.00	1,106.25	55.31
	CITY HALL/GENERAL BLDGS TOTAL	2,400.00	14.78	1,743.29	72.64
	TORT LIABILITY TOTAL	2,000.00	.00	1,753.00	87.65
	OTHER GENERAL GOVERNMENT TOTA	1,700.00	153.95	1,139.44	67.03
	GENERAL GOVERNMENT TOTAL	23,600.00	168.73	6,182.98	26.20
	SEWER/SEWAGE DISPOSAL TOTAL	100,000.00	437.06	2,627.09	2.63
	ENTERPRISE FUNDS TOTAL	100,000.00	437.06	2,627.09	2.63
	TRANSFERS IN/OUT TOTAL	165,058.00	2,561.54	11,702.27	7.09
	TRANSFER OUT TOTAL	165,058.00	2,561.54	11,702.27	7.09
	TOTAL EXPENSES	329,858.00	3,928.93	28,583.46	8.67

CLAIMS BY VENDOR

11/10/2023 THRU 12/09/2023

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
111623	IOWA AMERICAN WATER WATER (CITY HALL)	001-650-6374	14.78	14.78	1524	12/02/23
546415572	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	001-650-6371	37.73	37.73	1525	12/02/23
546984251	STREET LIGHTING	110-230-6378	61.66	61.66	1527	12/09/23
2023222	RANGER TREE SERVICE TRIM TREES FROM ROADWAY	110-210-6417	700.00	700.00	1522	11/11/23
0400-002303359	REPUBLIC SERVICES GARBAGE AND RECYCLING	001-290-6499	846.72	846.72	1526	12/02/23
120423	SHAWN RICE STAMPS	001-699-6508	66.00	66.00	1528	12/09/23
	REPORT TOTAL			=====		
				1,726.89		

FUND	NAME	TOTAL
001	GENERAL	965.23
110	ROAD USE T	761.66
	TOTAL	=====
		1,726.89