



COUNCIL MEETING MINUTES

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: February 8, 2024

TIME: 7:00 p.m.

1. WELCOME

1.1. **Call To Order** - Mayor Rice called the meeting to order at 7:03 p.m.

1.2. **Pledge Of Allegiance**

1.3. **Roll Call** - Council Members Present: J. Krause, S. Perry, S. Rice, D. Smith.

Absent: I Foltz arrived at 7:10 p.m. Presiding: Mayor Ronald Rice.

1.4. **Agenda Approval** - With no changes requested, a motion was made by S. Rice to accept the agenda and seconded by J. Krause. Mayor Rice called for a vote. All Ayes (I. Foltz was absent). The motion was approved.

2. PRESENTATIONS

2.1. Kristal Schaefer with the Scott County Library board provided an update on the library's services and answered questions from the public and the council. K. Schaefer will look into moving the location of the book mobile to city hall and the start time to 4:00 p.m. The goals are to improve communication and increase usage of the bookmobile and library.

2.2. Chris Cooper with MSA presented the Professional Services Agreement and answered questions regarding Phase 2 of the Sanitary Sewer Rehabilitation Project. Gathering bids is the next step.

3. PUBLIC HEARING

3.1. **Approval to open a public hearing** pertaining to Ordinance 24-001 of the Code of Ordinances. A motion was made by S. Perry to open the public hearing and seconded by S. Rice Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The motion was approved.

3.2. **Public comments to the council** None

3.3. **Approval to close the public hearing.**

A motion was made by D. Smith to close the public hearing and seconded by J. Krause. Hearing no comments, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The motion was approved and Mayor Rice closed the public hearing.

4. ORDINANCES

4.1. **Ordinance 24-001** review and first reading of the amendment provisions to Chapter 160 of the Code of Ordinances pertaining to floodplain management. A motion was made by S. Rice and seconded by S. Perry. Hearing no comments, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The first reading of Ordinance 24-001 was approved. Mayor Rice asked for motions to waive the second and third readings of the ordinance. Without further discussion, a motion was made by S. Perry and seconded by J. Krause. Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

Ordinance 24-001 was approved and additional readings were waived.

5. RESOLUTIONS

5.1. Resolution 2024-04 for the American Rescue Plan Act (ARPA) allocation. A motion was made by S. Perry and seconded by J. Krause.. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.2. Resolution 2024-05 accepting and approving of the professional services agreement with MSA Professional Services, Inc. for phase 2 of the Sanitary Sewer Rehabilitation Project. A motion was made by I. Foltz and seconded by S. Perry. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.3. Resolution 2024-06 in support of the approval to amend the naming depositories policy. A motion was made by S. Perry and seconded by J. Krause. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.4. Resolution 2024-07 authorizing and directing the Mayor and Treasurer to transfer \$25,000.00 from the Road Fund savings account for investment in a \$25,000.00 certificate of deposit. A motion was made by S. Perry and seconded by S. Rice. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.5. Resolution 2024-08 accepting and approving the transfer of \$25,000.00 from the General Fund to the Sewer Fund. A motion was made by S. Rice and seconded by J. Krause. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

6. CONSENT AGENDA

6.1. January, 2024 Financial Statements.

6.2. Payment authorization for January, 2024 Employee Payroll.

6.3. Payment authorization of February, 2024 Claims.

A motion was made by S. Perry and seconded by S. Rice to approve the Consent Agenda. Mayor Rice called for a vote. All Ayes. The motion was approved.

7. COMMITTEE REPORTS

S. Rice reminded all in attendance that there will be a Valentine’s Day event on Saturday, February 10th at 10:00 a.m. at City Hall.

8. ADJOURNMENT

Mayor Rice called for adjournment. A motion was made by D. Smith and seconded by J. Krause.. With no further discussion, Mayor Rice called for a vote. All Ayes. The motion was approved. Mayor Rice adjourned the meeting at 8:45 p.m.

Approved: /s/ Ronald Rice, Mayor

Attest: /s/ Christopher Gilbert, Clerk

5. **RESOLUTIONS**

5.1. **Resolution 2024-04** for the American Rescue Plan Act (ARPA) allocation. A motion was made by S. Perry and seconded by J. Krause.. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.2. **Resolution 2024-05** accepting and approving of the professional services agreement with MSA Professional Services, Inc. for phase 2 of the Sanitary Sewer Rehabilitation Project. A motion was made by I. Foltz and seconded by S. Perry. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.3. **Resolution 2024-06** in support of the approval to amend the naming depositories policy. A motion was made by S. Perry and seconded by J. Krause. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.4. **Resolution 2024-07** authorizing and directing the Mayor and Treasurer to transfer \$25,000.00 from the Road Fund savings account for investment in a \$25,000.00 certificate of deposit. A motion was made by S. Perry and seconded by S. Rice. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.5. **Resolution 2024-08** accepting and approving the transfer of \$25,000.00 from the General Fund to the Sewer Fund. A motion was made by S. Rice and seconded by J. Krause. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

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Approved: 

Attest: 