



CITY COUNCIL MEETING AGENDA

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: March 14, 2024

TIME: 7:00 p.m.

1. WELCOME

1.1. Call To Order

1.2. Pledge Of Allegiance

1.3. Roll Call

1.4. Agenda Approval - Discussion and approval (including additions and deletions) of the council meeting agenda for Thursday, March 14, 2024.

2. CONSENT AGENDA

2.1. Approval of February, 2024 financial statements.

2.2. Approval of February 8, 2024 council meeting minutes.

2.3. Payment authorization of February, 2024 claims.

2.4. Payment authorization for February, 2024 employee payroll.

3. PUBLIC COMMENTS TO THE COUNCIL

Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.

4. MAYOR'S REPORT

5. COMMITTEE REPORTS

6. RESOLUTIONS

6.1. Mayor Rice to present a resolution establishing the date and time of a public hearing for the FY2025 Proposed Property Tax Levy.

7. ADJOURNMENT

City of Panorama Park
 BALANCE SHEET
 CALENDAR 2/2024, FISCAL 8/2024

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING GSB/GF	147.06	3,000.00
110-000-1110	CHECKING GSB/RF	100.00	100.00
610-000-1110	CHECKING GSB/SF	900.00	900.00
	CASH TOTAL	1,147.06	4,000.00
001-000-1160	SAVINGS GSB/GF	22,227.73-	26,172.45
110-000-1160	SAVINGS GSB/RF	23,730.18-	12,231.58
610-000-1160	SAVINGS GSB/SF	23,158.42	23,461.18
	SAVINGS TOTAL	22,799.49-	61,865.21
001-000-1161	SAVINGS FCU/GF		173.54
005-000-1161	SAVINGS FCU/ARPA		37,058.00
610-000-1161	SAVINGS FCU/SF		67,888.47
	SAVINGS TOTAL	.00	105,120.01
001-000-1172	CD GSB2673/GF		125,000.00
001-000-1174	CD FCU2748/GF		51,184.27
001-000-1176	CD FCU2833/GF		40,000.00
110-000-1175	CD FCU2749/RF		51,184.27
110-000-1177	CD GSB2805/RF	25,000.00	25,000.00
	CD's TOTAL	25,000.00	292,368.54
	TOTAL CASH	3,347.57	463,353.76

City of Panorama Park
TREASURER'S REPORT
CALENDAR 2/2024, FISCAL 8/2024

FUND	TITLE	BEGINNING CASH+	CHANGE IN ASSETS-	REVENUE+	EXPENSES-	CHANGE IN LIABILITIES+	ENDING CASH
001	GENERAL	267,610.93	22,080.67-	3,182.77	26,172.94	909.50	245,530.26
005	ARPA	37,058.00					37,058.00
110	ROAD USE TAX	87,146.03	1,369.82	1,431.47	61.65		88,515.85
121	LOCAL OPTION SALES TAX			2,696.85	2,696.85		
610	SEWER	68,191.23	24,058.42	25,000.00	941.58		92,249.65
Report Total		460,006.19	3,347.57	32,311.09	29,873.02	909.50	463,353.76

REVENUE REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	59,098.00	3,182.77	42,428.39	71.79	16,669.61
	ROAD USE TAX TOTAL	21,000.00	1,431.47	14,295.73	68.07	6,704.27
	LOCAL OPTION SALES TAX TOTAL	28,000.00	2,696.85	18,701.22	66.79	9,298.78
	SEWER TOTAL	100,000.00	25,000.00	25,000.00	25.00	75,000.00
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		208,098.00	32,311.09	100,425.34	48.26	107,672.66
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	GENERAL TOTAL	143,800.00	26,172.94	42,966.94	29.88
	ARPA TOTAL	37,058.00	.00	.00	.00
	ROAD USE TAX TOTAL	21,000.00	61.65	1,192.73	5.68
	LOCAL OPTION SALES TAX TOTAL	28,000.00	2,696.85	18,701.22	66.79
	SEWER TOTAL	100,000.00	941.58	5,568.57	5.57
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====
		329,858.00	29,873.02	68,429.46	20.75
		=====	=====	=====	=====

BUDGET REPORT
CALENDAR 2/2024, FISCAL 8/2024

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	FIRE TOTAL	3,500.00	.00	.00	.00
	ANIMAL CONTROL TOTAL	.00	.00	50.00	.00
	OTHER PUBLIC SAFETY TOTAL	200.00	.00	.00	.00
	PUBLIC SAFETY TOTAL	3,700.00	.00	50.00	1.35
	ROADS, BRIDGES, SIDEWALKS TOTA	10,000.00	.00	700.00	7.00
	STREET LIGHTING TOTAL	1,000.00	61.65	492.73	49.27
	SNOW REMOVAL TOTAL	10,000.00	.00	.00	.00
	GARBAGE TOTAL	10,500.00	846.72	7,620.48	72.58
	OTHER PUBLIC WORKS TOTAL	200.00	.00	27.90	13.95
	PUBLIC WORKS TOTAL	31,700.00	908.37	8,841.11	27.89
	LIBRARY TOTAL	5,700.00	.00	2,819.00	49.46
	OTHER CULTURE/RECREATION TOTA	100.00	.00	.00	.00
	CULTURE & RECREATION TOTAL	5,800.00	.00	2,819.00	48.60
	MAYOR/COUNCIL/CITY MGR TOTAL	400.00	.00	375.00	93.75
	CLERK/TREASURER/ADM TOTAL	15,000.00	208.67	278.17	1.85
	ELECTIONS TOTAL	100.00	.00	44.52	44.52
	LEGAL SERVICES/ATTORNEY TOTAL	2,000.00	.00	1,106.25	55.31
	CITY HALL/GENERAL BLDGS TOTAL	2,400.00	82.33	2,495.09	103.96
	TORT LIABILITY TOTAL	2,000.00	.00	1,753.00	87.65
	OTHER GENERAL GOVERNMENT TOTA	1,700.00	35.22	1,397.53	82.21
	GENERAL GOVERNMENT TOTAL	23,600.00	326.22	7,449.56	31.57
	SEWER/SEWAGE DISPOSAL TOTAL	100,000.00	941.58	5,568.57	5.57
	ENTERPRISE FUNDS TOTAL	100,000.00	941.58	5,568.57	5.57
	TRANSFERS IN/OUT TOTAL	165,058.00	27,696.85	43,701.22	26.48
	TRANSFER OUT TOTAL	165,058.00	27,696.85	43,701.22	26.48
	TOTAL EXPENSES	329,858.00	29,873.02	68,429.46	20.75



COUNCIL MEETING MINUTES

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: February 8, 2024

TIME: 7:00 p.m.

1. WELCOME

- 1.1. **Call To Order** - Mayor Rice called the meeting to order at 7:03 p.m.
- 1.2. **Pledge Of Allegiance**
- 1.3. **Roll Call** - Council Members Present: J. Krause, S. Perry, S. Rice, D. Smith.
Absent: I Foltz arrived at 7:10 p.m. Presiding: Mayor Ronald Rice.
- 1.4. **Agenda Approval** - With no changes requested, a motion was made by S. Rice to accept the agenda and seconded by J. Krause. Mayor Rice called for a vote. All Ayes (I. Foltz was absent). The motion was approved.

2. PRESENTATIONS

- 2.1. Kristal Schaefer with the Scott County Library board provided an update on the library's services and answered questions from the public and the council. K. Schaeffer will look into moving the location of the book mobile to city hall and the start time to 4:00 p.m. The goals are to improve communication and increase usage of the bookmobile and library.
- 2.2. Chris Cooper with MSA presented the Professional Services Agreement and answered questions regarding Phase 2 of the Sanitary Sewer Rehabilitation Project. Gathering bids is the next step.

3. PUBLIC HEARING

- 3.1. **Approval to open a public hearing** pertaining to Ordinance 24-001 of the Code of Ordinances. A motion was made by S. Perry to open the public hearing and seconded by S. Rice Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The motion was approved.

- 3.2. **Public comments to the council** None

- 3.3. **Approval to close the public hearing.**

A motion was made by D. Smith to close the public hearing and seconded by J. Krause. Hearing no comments, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry -Aye S. Rice - Aye D. Smith - Aye

The motion was approved and Mayor Rice closed the public hearing.

4. ORDINANCES

- 4.1. **Ordinance 24-001** review and first reading of the amendment provisions to Chapter 160 of the Code of Ordinances pertaining to floodplain management. A motion was made by S. Rice and seconded by S. Perry. Hearing no comments, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The first reading of Ordinance 24-001 was approved. Mayor Rice asked for motions to waive the second and third readings of the ordinance. Without further discussion, a motion was made by S. Perry and seconded by J. Krause. Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

Ordinance 24-001 was approved and additional readings were waived.

5. RESOLUTIONS

5.1. Resolution 2024-04 for the American Rescue Plan Act (ARPA) allocation. A motion was made by S. Perry and seconded by J. Krause.. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.2. Resolution 2024-05 accepting and approving of the professional services agreement with MSA Professional Services, Inc. for phase 2 of the Sanitary Sewer Rehabilitation Project. A motion was made by I. Foltz and seconded by S. Perry. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.3. Resolution 2024-06 in support of the approval to amend the naming depositories policy. A motion was made by S. Perry and seconded by J. Krause. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.4. Resolution 2024-07 authorizing and directing the Mayor and Treasurer to transfer \$25,000.00 from the Road Fund savings account for investment in a \$25,000.00 certificate of deposit. A motion was made by S. Perry and seconded by S.Rice. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

5.5. Resolution 2024-08 accepting and approving the transfer of \$25,000.00 from the General Fund to the Sewer Fund. A motion was made by S. Rice and seconded by J. Krause. Following a short discussion, Mayor Rice called for a vote.

I. Foltz - Aye J. Krause - Aye S. Perry - Aye S. Rice - Aye D. Smith - Aye

The resolution was approved.

6. CONSENT AGENDA

6.1. January, 2024 Financial Statements.

6.2. Payment authorization for January, 2024 Employee Payroll.

6.3. Payment authorization of February, 2024 Claims.

A motion was made by S. Perry and seconded by S. Rice to approve the Consent Agenda. Mayor Rice called for a vote. All Ayes. The motion was approved.

7. COMMITTEE REPORTS

S. Rice reminded all in attendance that there will be a Valentine’s Day event on Saturday, February 10th at 10:00 a.m. at City Hall.

8. ADJOURNMENT

Mayor Rice called for adjournment. A motion was made by D. Smith and seconded by J. Krause.. With no further discussion, Mayor Rice called for a vote. All Ayes. The motion was approved. Mayor Rice adjourned the meeting at 8:45 p.m.

Approved: _____

Attest: _____

CLAIMS BY VENDOR

INVOICE NUMBER	VENDOR NAME REFERENCE	GL ACCOUNT #	AMOUNT	PAYMENT AMOUNT	CHECK #	CHECK DATE
112-8466999-1605809	AMAZON PRINTER CARTRIDGES (2)	001-699-6506	35.22	35.22	24027009	2/23/24
013124	CHRISTOPHER GILBERT NET PAY 01/04/24 TO 01/31/24	001-620-6020	176.43	176.43	1543	2/15/24
1334502	CITY OF DAVENPORT 12/23 PLANT OPERATIONS	610-815-6413	583.73	583.73	24027004	2/03/24
1334692	01/24 PLANT OPERATIONS	610-815-6413	357.85	357.85	24027010	2/23/24
013124	IPERS IPERS CONTRIBUTION	001-620-6130	32.24	32.24	24027006	2/15/24
549243390	MIDAMERICAN ENERGY ELECTRIC/GAS (CITY HALL)	110-230-6378	61.65	61.65	24027012	2/26/24
	REPORT TOTAL			=====		
				1,247.12		

FUND	NAME	TOTAL
001	GENERAL	243.89
110	ROAD USE T	61.65
610	SEWER	941.58
	TOTAL	=====
		1,247.12

Employee: Christopher Gilbert

Pay Period: 02/01/2024 to 02/29/2024

EARNINGS					
	Current	Current Hours		YTD Earnings	YTD Hours
Regular	\$ 165.00	8.25		\$ 370.00	18.50
Overtime	\$ -	0.00		\$ -	0.00
Gross	\$ 165.00	8.25		\$ 370.00	18.50
DEDUCTIONS					
Deductions	Current	YTD		Employer	YTD
Federal Tax	\$ -	\$ -		\$ -	\$ -
State Tax	\$ -	\$ -		\$ -	\$ -
Social Security	\$ (10.23)	\$ (22.94)		\$ 10.23	\$ 22.94
Medicare	\$ (2.39)	\$ (5.36)		\$ 2.39	\$ 5.36
IPERS	\$ (10.38)	\$ (23.27)		\$ 15.58	\$ 34.93
Total	\$ (23.00)	\$ (51.57)		\$ 28.20	\$ 63.23
NET PAY					
Net Pay	\$ 142.00	\$ 318.43			

Date	Start Time	End Time	Regular Hours	Overtime	Total Hours
2/3/2024	8:00 AM	10:45 AM	2.75		2.75
2/8/2024	6:30 PM	8:45 PM	2.25		2.25
2/17/2024	8:15 AM	11:30 AM	3.25		3.25
					0.00
					0.00
					0.00
					0.00
					0.00
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					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00

Total Regular Hours:	8.25
Total Overtime Hours:	0.00
Total Hours:	8.25

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____



**CITY OF PANORAMA PARK
RESOLUTION 2024-09
MARCH 14, 2024**

RESOLUTION OF PANORAMA PARK, IOWA SETTING THE TIME AND PLACE AND AUTHORIZING THE PUBLICATION OF NOTICE FOR A PUBLIC HEARING ON THE PROPOSED PROPERTY TAX RATE FOR THE FISCAL YEAR 2025.

WHEREAS, the City Council of Panorama Park, Iowa has met to prepare and discuss the annual budget and proposed property tax rate for the Fiscal Year 2025; and

WHEREAS, the City Council of Panorama Park Iowa proposes the following property tax dollar levy not to exceed \$5.01421, to be requested for FY2025; and

WHEREAS, the City Council of the City of Panorama Park, Iowa, sets the public hearing date on the Panorama Park FY2025 Proposed Tax Rate to take place at 7:00 p.m. March 28, 2024 at City Hall, 120 Short Street.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Panorama Park, Iowa, confirms that the clerk shall post notice of a public hearing pertaining to proposed FY2025 property tax rate, not less than ten (10) days nor more than twenty (20) days prior to the date set for the hearing.

I. Foltz _____ J. Krause _____ S. Perry _____ S. Rice _____ D. Smith _____

ADOPTED BY THE COUNCIL AND APPROVED THIS 14TH DAY OF MARCH, 2024.

Ronald Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2024-09 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 14th day of March, 2024.

Christopher Gilbert, Clerk

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 3/28/2024 Meeting Time: 07:00 PM Meeting Location: City Hall, 120 Short St, Panorama Park, IA

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After the hearing of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
<https://panoramaparkiaowa.com>

City Telephone Number
 (563) 293-1293

Iowa Department of Management	Current Year Certified Property Tax 2023 - 2024	Budget Year Effective Property Tax 2024 - 2025	Budget Year Proposed Property Tax 2024 - 2025
Taxable Valuations for Non-Debt Service	5,264,810	5,935,783	5,935,783
Consolidated General Fund	29,763	29,763	29,763
Operation & Maintenance of Public Transit	0	0	0
Aviation Authority	0	0	0
Liability, Property & Self Insurance	0	0	0
Support of Local Emergency Mgmt. Comm.	0	0	0
Unified Law Enforcement	0	0	0
Police & Fire Retirement	0	0	0
FICA & IPERS (If at General Fund Limit)	0	0	0
Other Employee Benefits	0	0	0
Capital Projects (Capital Improv. Reserve)	0	0	0
Taxable Value for Debt Service	5,264,810	5,935,783	5,935,783
Debt Service	0	0	0
CITY REGULAR TOTAL PROPERTY TAX	29,763	29,763	29,763
CITY REGULAR TAX RATE	5.65318	5.01417	5.01421
Taxable Value for City Ag Land	0	0	0
Ag Land	0	0	0
CITY AG LAND TAX RATE	0.00000	0.00000	0.00000
Tax Rate Comparison-Current VS. Proposed			
Residential property with an Actual/Assessed Value of \$100,000	Current Year Certified 2023/2024	Budget Year Proposed 2024/2025	Percent Change
City Regular Residential	309	232	-24.92
Commercial property with an Actual/Assessed Value of \$100,000	Current Year Certified 2023/2024	Budget Year Proposed 2024/2025	Percent Change
City Regular Commercial	309	232	-24.92

Note: Actual/Assessed Valuation is multiplied by a Rollback Percentage to get to the Taxable Valuation to calculate Property Taxes. Residential and Commercial properties have the same Rollback Percentage at \$100,000 Actual/Assessed Valuation.

Reasons for tax increase if proposed exceeds the current:

No tax increased proposed.