



## **CITY COUNCIL MEETING AGENDA**

**PLACE:** City Hall, 120 Short Street, Panorama Park, Iowa

**DATE:** June 13, 2024

**TIME:** 7:00 p.m.

### **1. WELCOME**

- 1.1. **Call To Order**
- 1.2. **Pledge Of Allegiance**
- 1.3. **Roll Call**
- 1.4. **Agenda Approval** - Discussion and approval (including additions and deletions) of the council meeting agenda for Thursday, June 13, 2024.

### **2. CONSENT AGENDA**

- 2.1. Approval of May, 2024 financial statements.
- 2.2. Approval of May 9, 2024 council meeting minutes.
- 2.3. Payment authorization of May, 2024 claims.
- 2.4. Payment authorization for May, 2024 employee payroll.

### **3. PUBLIC COMMENTS TO THE COUNCIL**

*Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.*

### **4. MAYOR'S REPORT**

### **5. COMMITTEE REPORTS**

### **6. RESOLUTIONS**

- 6.1. Resolution sponsored by Mayor Rice to adopt a temporary council meeting schedule for July and August, 2024.
- 6.2. Resolution sponsored by Mayor Rice to terminate our agreement with gWorks for financial software.

### **7. ADJOURNMENT**

**CITY OF PANORAMA PARK**  
**Balance Sheet**  
As of May 31, 2024

	<u>May 31, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1 GSB Checking</b>	
001-000-1110 GF/GSB Checking	7,088.58
110-000-1110 RF/GSB Checking	161.91
610-000-1110 SF/GSB Checking	<u>1,436.37</u>
<b>Total 1 GSB Checking</b>	8,686.86
<b>2 GSB Savings</b>	
001-000-1160 GF/GSB Savings	33,133.21
110-000-1160 RF/GSB Savings	11,414.20
610-000-1160 SF/GSB Savings	<u>21,385.62</u>
<b>Total 2 GSB Savings</b>	65,933.03
<b>3 FCU Savings</b>	
001-000-1161 GF/FCU Savings	225.72
005-000-1161 ARPA/FCU Savings	37,058.00
610-000-1161 SF/FCU Savings	<u>67,888.47</u>
<b>Total 3 FCU Savings</b>	105,172.19
<b>4 FCU CDs</b>	
001-000-1174 GF/FCU CD2748	51,786.89
001-000-1176 GF/FCU CD2833	40,514.79
110-000-1175 RF/FCU CD2749	<u>51,786.89</u>
<b>Total 4 FCU CDs</b>	144,088.57
<b>5 GSB CDs</b>	
001-000-1172 GF/GSB CD2673	125,000.00
110-000-1177 RF/GSB CD2805	<u>25,000.00</u>
<b>Total 5 GSB CDs</b>	150,000.00
<b>Total Checking/Savings</b>	<u>473,880.65</u>
<b>Total Current Assets</b>	<u>473,880.65</u>
<b>TOTAL ASSETS</b>	<b><u>473,880.65</u></b>
<b>LIABILITIES &amp; EQUITY</b>	<u>473,880.65</u>

**CITY OF PANORAMA PARK**  
**Fund Balance Sheet**  
**May 31, 2024**

**Current Assets**

<b>General Fund</b>		
Certificates	\$217,301.68	
Checking	\$7,088.58	
Savings	<u>\$33,358.93</u>	
<b>Total General Fund</b>		\$257,749.19
<b>ARPA Fund</b>		
Certificates	\$0.00	
Checking	\$0.00	
Savings	<u>\$37,058.00</u>	
<b>Total ARPA Fund</b>		\$37,058.00
<b>Road Fund</b>		
Certificates	\$76,786.89	
Checking	\$161.91	
Savings	<u>\$11,414.20</u>	
<b>Total Road Fund</b>		\$88,363.00
<b>Sewer Fund</b>		
Certificates	\$0.00	
Checking	\$1,436.37	
Savings	<u>\$89,274.09</u>	
<b>Total Sewer Fund</b>		<u>\$90,710.46</u>
<b>Total Current Assets</b>		<u><u><b>\$473,880.65</b></u></u>

**CITY OF PANORAMA PARK**  
**Revenue & Expenses by Fund**  
 May 2024

	001 General Fund	110 Road Fund	610 Sewer Fund	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>A. TAXES</b>				
4000 Property Taxes	782.97	0.00	0.00	782.97
4090 LOST	2,540.34	0.00	0.00	2,540.34
<b>Total A. TAXES</b>	3,323.31	0.00	0.00	3,323.31
<b>C. USE OF MONEY &amp; PROPERTY</b>				
4300 Interest	25.63	0.00	0.00	25.63
<b>Total C. USE OF MONEY &amp; PROPERTY</b>	25.63	0.00	0.00	25.63
<b>D. INTERGOVERNMENTAL</b>				
State Shared Revenue				
4430 Road Use Taxes	0.00	1,582.94	0.00	1,582.94
<b>Total State Shared Revenue</b>	0.00	1,582.94	0.00	1,582.94
<b>Total D. INTERGOVERNMENTAL</b>	0.00	1,582.94	0.00	1,582.94
<b>Total Income</b>	3,348.94	1,582.94	0.00	4,931.88
<b>Expense</b>				
<b>1 GOVERNMENTAL ACTIVITIES</b>				
<b>B. Public Works</b>				
230 Street Lighting	0.00	63.12	0.00	63.12
250 Snow Removal	0.00	3,375.00	0.00	3,375.00
290 Garbage	846.72	0.00	0.00	846.72
<b>Total B. Public Works</b>	846.72	3,438.12	0.00	4,284.84
<b>F. General Government</b>				
620 Clerk, Treasurer & Finance	229.03	0.00	0.00	229.03
650 City Hall/General Buildings	125.02	0.00	0.00	125.02
<b>Total F. General Government</b>	354.05	0.00	0.00	354.05
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	1,200.77	3,438.12	0.00	4,638.89
<b>2. BUSINESS TYPE ACTIVITIES</b>				
610 Sewer Utility	0.00	0.00	432.82	432.82
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	0.00	0.00	432.82	432.82
<b>Total Expense</b>	1,200.77	3,438.12	432.82	5,071.71
<b>Net Ordinary Income</b>	2,148.17	-1,855.18	-432.82	-139.83
<b>Net Income</b>	<u>2,148.17</u>	<u>-1,855.18</u>	<u>-432.82</u>	<u>-139.83</u>

## CITY OF PANORAMA PARK

## Budget vs. Actual

July 2023 through May 2024

	Jul '23 - May 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>A. TAXES</b>				
4000 Property Taxes	29,637.33	29,763.00	-125.67	99.6%
4060 Utility Excise Tax	797.67	785.00	12.67	101.6%
4065 Utility Franchise Tax	396.08	550.00	-153.92	72.0%
4090 LOST	25,157.09	28,000.00	-2,842.91	89.8%
4464 Comm/Ind Prop Tax Replace	2.41	0.00	2.41	100.0%
<b>Total A. TAXES</b>	<b>55,990.58</b>	<b>59,098.00</b>	<b>-3,107.42</b>	<b>94.7%</b>
<b>C. USE OF MONEY &amp; PROPERTY</b>				
4120 Building Permits	10.00			
4300 Interest	9,145.71			
<b>Total C. USE OF MONEY &amp; PROPERTY</b>	<b>9,155.71</b>			
<b>D. INTERGOVERNMENTAL</b>				
State Shared Revenue				
4430 Road Use Taxes	17,417.86	21,000.00	-3,582.14	82.9%
<b>Total State Shared Revenue</b>	<b>17,417.86</b>	<b>21,000.00</b>	<b>-3,582.14</b>	<b>82.9%</b>
<b>Total D. INTERGOVERNMENTAL</b>	<b>17,417.86</b>	<b>21,000.00</b>	<b>-3,582.14</b>	<b>82.9%</b>
<b>Total Income</b>	<b>82,564.15</b>	<b>80,098.00</b>	<b>2,466.15</b>	<b>103.1%</b>
<b>Expense</b>				
<b>1 GOVERNMENTAL ACTIVITIES</b>				
<b>A. Public Safety</b>				
150 Fire	3,198.37	3,500.00	-301.63	91.4%
190 Animal Control	50.00			
199 Other Public Safety	0.00	200.00	-200.00	0.0%
<b>Total A. Public Safety</b>	<b>3,248.37</b>	<b>3,700.00</b>	<b>-451.63</b>	<b>87.8%</b>
<b>B. Public Works</b>				
210 Roads, Bridges, Sidewalks	700.00	10,000.00	-9,300.00	7.0%
230 Street Lighting	617.55	1,000.00	-382.45	61.8%
250 Snow Removal	3,375.00	10,000.00	-6,625.00	33.8%
290 Garbage	8,467.20	10,500.00	-2,032.80	80.6%
299 Other Public Works	27.90	200.00	-172.10	14.0%
<b>Total B. Public Works</b>	<b>13,187.65</b>	<b>31,700.00</b>	<b>-18,512.35</b>	<b>41.6%</b>
<b>D. Culture and Recreation</b>				
410 Library	5,638.00	5,700.00	-62.00	98.9%
499 Other Culture & Recreation	0.00	100.00	-100.00	0.0%
<b>Total D. Culture and Recreation</b>	<b>5,638.00</b>	<b>5,800.00</b>	<b>-162.00</b>	<b>97.2%</b>
<b>F. General Government</b>				
610 Mayor/Council	375.00	400.00	-25.00	93.8%
620 Clerk, Treasurer & Finance	1,532.37	15,000.00	-13,467.63	10.2%
630 Elections	44.52	100.00	-55.48	44.5%
640 Legal Services/Attorney	1,106.25	2,000.00	-893.75	55.3%
650 City Hall/General Buildings	2,807.18	2,400.00	407.18	117.0%
660 Tort Liability	1,753.00	2,000.00	-247.00	87.7%
699 Other General Government	1,336.75	1,700.00	-363.25	78.6%
<b>Total F. General Government</b>	<b>8,955.07</b>	<b>23,600.00</b>	<b>-14,644.93</b>	<b>37.9%</b>
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	<b>31,029.09</b>	<b>64,800.00</b>	<b>-33,770.91</b>	<b>47.9%</b>
<b>2. BUSINESS TYPE ACTIVITIES</b>				
610 Sewer Utility	7,107.76	100,000.00	-92,892.24	7.1%
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	<b>7,107.76</b>	<b>100,000.00</b>	<b>-92,892.24</b>	<b>7.1%</b>
<b>Total Expense</b>	<b>38,136.85</b>	<b>164,800.00</b>	<b>-126,663.15</b>	<b>23.1%</b>
<b>Net Ordinary Income</b>	<b>44,427.30</b>	<b>-84,702.00</b>	<b>129,129.30</b>	<b>-52.5%</b>
<b>Other Income/Expense</b>	<b>0.00</b>			
<b>Net Income</b>	<b>44,427.30</b>	<b>-84,702.00</b>	<b>129,129.30</b>	<b>-52.5%</b>



## CITY COUNCIL MEETING MINUTES

PLACE: City Hall, 120 Short Street, Panorama Park, Iowa

DATE: May 9, 2024

TIME: 7:00 p.m.

### 1. **WELCOME**

1.1. **Call To Order** - Mayor Rice called the meeting to order at 7:02 p.m.

1.2. **Pledge Of Allegiance**

1.3. **Roll Call** - Council Members Present: I. Foltz, S. Rice, S. Perry.

Absent: J. Krause; Presiding: Mayor Ronald Rice.

1.4. **Agenda Approval** - A motion was made to approve the council meeting agenda for Thursday, May 9, 2024 by S. Rice and seconded by S. Perry. Mayor Rice called for a vote. All ayes, the motion was approved.

### 2. **CONSENT AGENDA**

2.1. Approval of April, 2024 financial statements.

2.2. Approval of April 11, 2024 council meeting minutes.

2.3. Approval of April 25, 2024 budget hearing minutes.

2.4. Approval of April 25, 2024 public hearing minutes.

2.5. Approval of April 25, 2024 special meeting minutes.

2.6. Payment authorization of April, 2024 claims.

2.7. Payment authorization for April, 2024 employee payroll.

A motion was made by D. Smith and seconded by I. Foltz to approve the consent agenda. Mayor Rice called for a vote. All ayes, the motion was approved.

### 3. **PUBLIC COMMENTS TO THE COUNCIL**

*None.*

### 4. **MAYOR'S REPORT**

*None.*

### 5. **COMMITTEE REPORTS**

S. Rice discussed the newsletter that was distributed on May 1st and upcoming events, including the community garage sale, bulk trash pick up, and Book Mobile event in June.

### 6. **DISCUSSION & MOTIONS**

6.1. Discussion to reevaluate financial software.

6.2. Mayor Rice recommended rescheduling of July and August council meetings due to schedule conflicts.

### 7. **ADJOURNMENT**

Mayor Rice called for adjournment. A motion was made by S. Rice and seconded by D. Smith. With no further discussion, Mayor Rice called for a vote. All ayes, the motion was approved and the meeting was adjourned at 7:28 p.m.

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

## CITY OF PANORAMA PARK

## Claims by Vendor

May 2024

06/07/24

Cash Basis

Date	Memo	Account	Class	Paid Amount
<b>Christopher Gilbert</b>				
05/15/2024	Net Pay 04/01/2024 to 04/30/2024	6020 Wages Part Time	001 General Fund	(193.64)
Total Christopher Gilbert				(193.64)
<b>City of Bettendorf</b>				
05/23/2024	FY2024 Snow Removal Contract	6499 Other Contractual Service	110 Road Fund	(3,375.00)
Total City of Bettendorf				(3,375.00)
<b>City of Davenport</b>				
05/28/2024	APR 2024 Plant Operations	6413 Payments - Other Agencies	610 Sewer Fund	(432.82)
Total City of Davenport				(432.82)
<b>Iowa American Water</b>				
05/09/2024	Water (City Hall)	6374 Water/Sewer Expense	001 General Fund	(23.38)
Total Iowa American Water				(23.38)
<b>IPERS</b>				
05/16/2024	WAGE REPORT APRIL 2024	6130 IPERS	001 General Fund	(35.39)
Total IPERS				(35.39)
<b>MidAmerican Energy Company</b>				
05/15/2024	Gas & Electric (City Hall)	6371 Electric/Gas Expense	001 General Fund	(41.64)
05/24/2024	Street Lights	230 Street Lighting	110 Road Fund	(63.12)
Total MidAmerican Energy Company				(104.76)
<b>Republic Services</b>				
05/05/2024	Garbage & Recycling Collection	6499 Other Contractual Service	001 General Fund	(846.72)
Total Republic Services				(846.72)
<b>T-Mobile</b>				
05/06/2024	Internet (City Hall)	6373 Telephone/Communications	001 General Fund	(60.00)
Total T-Mobile				(60.00)
<b>TOTAL</b>				<b>(5,071.71)</b>

Employee: Christopher Gilbert

Pay Period: 05/01/2024 to 05/31/2024

EARNINGS					
	Current	Current Hours		YTD Earnings	YTD Hours
Regular	\$ 165.00	8.25		\$ 945.00	47.25
Overtime	\$ -	0.00		\$ -	0.00
Gross	\$ 165.00	8.25		\$ 945.00	47.25
DEDUCTIONS					
Deductions	Current	YTD		Employer	YTD
Federal Tax	\$ -	\$ -		\$ -	\$ -
State Tax	\$ -	\$ -		\$ -	\$ -
Social Security	\$ (10.23)	\$ (58.59)		\$ 10.23	\$ 58.59
Medicare	\$ (2.39)	\$ (13.69)		\$ 2.39	\$ 13.69
IPERS	\$ (10.38)	\$ (59.44)		\$ 15.58	\$ 89.21
Total	\$ (23.00)	\$ (131.72)		\$ 28.20	\$ 161.49
NET PAY					
Net Pay	\$ 142.00	\$ 813.28			

Date	Start Time	End Time	Regular Hours	Overtime	Total Hours
5/1/2024	5:45 PM	6:45 PM	1.00		1.00
5/5/2024	9:10 AM	11:10 AM	2.00		2.00
5/6/2024	4:30 PM	6:30 PM	2.00		2.00
5/9/2024	7:00 PM	7:45 PM	0.75		0.75
5/11/2024	8:00 AM	9:00 AM	1.00		1.00
5/17/2024	6:00 PM	6:30 PM	0.50		0.50
5/25/2024	8:00 AM	9:00 AM	1.00		1.00
					0.00
					0.00
					0.00
					0.00
					0.00
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					0.00
					0.00
					0.00
					0.00

Total Regular Hours:	8.25
Total Overtime Hours:	0.00
Total Hours:	8.25

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_





# CITY OF PANORAMA PARK

RESOLUTION 2024 - \_\_\_\_\_

JUNE 13, 2024

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE CHANGE OF SCHEDULE FOR COUNCIL MEETINGS EFFECTIVE JULY 8, 2024.

**WHEREAS**, Mayor Rice has a scheduling conflict with the present meeting schedule for July and August, 2024; and

**WHEREAS**, the Mayor and Council of the City of Panorama Park have determined that temporarily rescheduling the council meetings for July and August, 2024 for the second Tuesday of each month should minimize scheduling conflicts.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the City of Panorama Park, Iowa, that the regular council meetings for July and August, 2024 shall be held at 7:00 PM on Tuesday, July 8th and Tuesday, August 13th.

I. Foltz \_\_\_\_\_ J. Krause \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 13TH DAY OF JUNE, 2024.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of June, 2024.

\_\_\_\_\_  
Christopher Gilbert, City Clerk/Treasurer



# CITY OF PANORAMA PARK

RESOLUTION 2024 - \_\_\_\_\_

JUNE 13, 2024

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING TO TERMINATE THE AGREEMENT WITH GWORKS FOR FINANCIAL SOFTWARE.

**WHEREAS**, the City Clerk and Mayor Rice have determined that the financial software provided by gWorks is buggy and difficult to use; and

**WHEREAS**, Mayor Rice and Council of the City of Panorama Park have concluded that the software is unsuitable for continued use; and

**NOW THEREFORE, BE IT RESOLVED** by the Council of the City of Panorama Park, Iowa, that Mayor Rice is directed to cancel the agreement with gWorks for financial software and pursue a refund.

I. Foltz \_\_\_\_\_ J. Krause \_\_\_\_\_ S. Perry \_\_\_\_\_ S. Rice \_\_\_\_\_ D. Smith \_\_\_\_\_

ADOPTED BY THE COUNCIL AND APPROVED THIS 13TH DAY OF JUNE, 2024.

\_\_\_\_\_  
Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of June, 2024.

\_\_\_\_\_  
Christopher Gilbert, City Clerk/Treasurer