



## CITY COUNCIL MEETING AGENDA

**PLACE:** City Hall, 120 Short Street, Panorama Park, Iowa

**DATE:** February 13, 2025

**TIME:** 7:00 p.m.

### WELCOME

Call To Order

Pledge Of Allegiance

Roll Call

**Agenda Approval** - Discussion and approval (including additions and deletions) of the Council Meeting Agenda for Thursday, February 13, 2025.

### CONSENT AGENDA

Approval of January 9, 2025 Council Meeting Minutes

Approval of January, 2025 Financial Statements

Payment authorization for January, 2025 Employee Payroll

Payment authorization of January, 2025 Claims

**PUBLIC COMMENTS TO THE COUNCIL** *Individual comments are limited to 3 minutes and group comments are limited to 6 minutes. Please sign in if you wish to speak.*

### MAYOR'S REPORT

### COMMITTEE REPORTS

**DISCUSSION AND APPROVAL** of a revised building permit for the construction of a new house at 118 7th Street.

**DISCUSSION AND APPROVAL** to schedule the FY2026 Property Tax Hearing for 7:00 PM Thursday, March 27, 2025 at City Hall and discussion of objectives for the FY2026 Budget.

### ADJOURNMENT



# CITY COUNCIL MEETING MINUTES

**PLACE:** City Hall, 120 Short Street, Panorama Park, Iowa

**DATE:** January 9, 2025

**TIME:** 7:00 p.m.

## WELCOME

**Call To Order** - Mayor Rice called the meeting to order at 7:03 p.m.

**Pledge Of Allegiance**

**Roll Call** - Council Members Present: J. Krause, S. Perry, S. Rice

**Agenda Approval** - Mayor Rice called for a motion to accept the agenda with no changes. A motion was made by S. Rice and seconded by J. Krause. Mayor Rice called for a vote. All ayes, the motion was approved.

## CONSENT AGENDA

**Approval of December 12, 2024 Council Meeting Minutes**

**Approval of December, 2024 Financial Statements**

**Payment authorization for December, 2024 Employee Payroll**

**Payment authorization of December, 2024 Claims**

A motion was made by S. Rice and seconded by S. Perry. Mayor Rice called for a vote. All ayes, the motion was approved.

## PUBLIC COMMENTS TO THE COUNCIL

None.

## MAYOR'S REPORT

Mayor Rice reported that Phase 2 of the Sanitary Sewer Rehabilitation Project has been completed.

## COMMITTEE REPORTS

S. Rice provided details for Panorama Park Picasso's to be held in February at City Hall. This is intended to be an event for adults.

**RESOLUTION** authorizing and directing the Mayor and Treasurer to transfer \$140,000.00 from the Sewer Fund savings account for investment in a \$140,000.00 Certificate of Deposit (CD).

I. Foltz - Absent    J. Krause - Aye    S. Perry - Aye    S. Rice - Aye    D. Smith - Absent

**DISCUSSION** regarding objectives for the FY2026 Budget. The Council discussed appropriation for street beautification and the removal of trees along Park Avenue.

## ADJOURNMENT

Mayor Rice called for adjournment. A motion was made by J. Krause and seconded by S. Perry. With no further discussion Mayor Rice called for a vote. All ayes, the motion was approved and the meeting was adjourned at 7:45 p.m.

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

# City of Panorama Park

## Balance Sheet

As of January 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1. GSB Checking	
001-000-1110 General Fund - GSB/Checking	7,059.80
110-000-1110 Road Fund - GSB/Checking	9,502.08
610-000-1110 Sewer Fund - GSB/Checking	18,784.28
<b>Total 1. GSB Checking</b>	<b>35,346.16</b>
2. GSB Savings	
001-000-1160 General Fund - GSB/Savings	32,228.01
110-000-1160 Road Fund - GSB/Savings	6,553.77
<b>Total 2. GSB Savings</b>	<b>38,781.78</b>
3. FCU Savings	
610-000-1161 Sewer Fund - FCU/Savings	217.92
<b>Total 3. FCU Savings</b>	<b>217.92</b>
4. FCU CDs	
610-000-1171 Sewer Fund - FCU/CDs	182,070.49
<b>Total 4. FCU CDs</b>	<b>182,070.49</b>
5. GSB CDs	
001-000-1170 General Fund - GSB/CDs	75,000.00
110-000-1170 Road Fund - GSB/CDs	90,000.00
<b>Total 5. GSB CDs</b>	<b>165,000.00</b>
<b>Total Bank Accounts</b>	<b>\$421,416.35</b>
<b>Total Current Assets</b>	<b>\$421,416.35</b>
<b>TOTAL ASSETS</b>	<b>\$421,416.35</b>
<b>LIABILITIES AND EQUITY</b>	<b>\$421,416.35</b>

# City of Panorama Park

## Treasurer's Report

As of January 31, 2025

**Current Assets**

	<b>Beginning Cash</b>		<b>Change +/-</b>		<b>Ending Cash</b>	
<b>001 General Fund</b>						
<b>Certificates</b>	\$	75,000.00	\$	-	\$	75,000.00
<b>Checking</b>	\$	11,820.39	\$	(4,760.59)	\$	7,059.80
<b>Savings</b>	\$	29,106.67	\$	3,121.34	\$	32,228.01
<b>Total General Fund</b>	\$	115,927.06	\$	(1,639.25)	\$	114,287.81
<b>005 ARPA Fund</b>						
<b>Certificates</b>	\$	-	\$	-	\$	-
<b>Checking</b>	\$	-	\$	-	\$	-
<b>Savings</b>	\$	-	\$	-	\$	-
<b>Total ARPA Fund</b>	\$	-	\$	-	\$	-
<b>110 Road Fund</b>						
<b>Certificates</b>	\$	90,000.00	\$	-	\$	90,000.00
<b>Checking</b>	\$	9,564.42	\$	(62.34)	\$	9,502.08
<b>Savings</b>	\$	4,902.17	\$	1,651.60	\$	6,553.77
<b>Total Road Fund</b>	\$	104,466.59	\$	1,589.26	\$	106,055.85
<b>610 Sewer Fund</b>						
<b>Certificates</b>	\$	92,694.99	\$	89,375.50	\$	182,070.49
<b>Checking</b>	\$	292.49	\$	18,491.79	\$	18,784.28
<b>Savings</b>	\$	107,979.50	\$	(107,761.58)	\$	217.92
<b>Total Sewer Fund</b>	\$	200,966.98	\$	105.71	\$	201,072.69
<b>Report Total</b>	<b>\$</b>	<b>421,360.63</b>	<b>\$</b>	<b>55.72</b>	<b>\$</b>	<b>421,416.35</b>

# City of Panorama Park

## Revenue & Expenses

January 2025

	TOTAL	
	JAN 2025	JUL 2024 - JAN 2025 (YTD)
<b>Revenue</b>		
<b>A. TAXES</b>		
4000 Property Taxes	74.53	15,827.85
4060 Utility Excise Tax		310.95
4065 Utility Franchise Tax		171.62
4090 LOST	3,042.57	16,772.60
<b>Total A. TAXES</b>	<b>3,117.10</b>	<b>33,083.02</b>
<b>B. LICENSES &amp; PERMITS</b>		
4120 Building Permits		40.00
<b>Total B. LICENSES &amp; PERMITS</b>		<b>40.00</b>
<b>C. USE OF MONEY &amp; PROPERTY</b>		
4300 Interest	618.16	10,424.90
<b>Total C. USE OF MONEY &amp; PROPERTY</b>	<b>618.16</b>	<b>10,424.90</b>
<b>D. INTERGOVERNMENTAL</b>		
State Shared Revenue		
4430 Road Use Taxes	1,651.60	11,710.40
<b>Total State Shared Revenue</b>	<b>1,651.60</b>	<b>11,710.40</b>
<b>Total D. INTERGOVERNMENTAL</b>	<b>1,651.60</b>	<b>11,710.40</b>
<b>Total Revenue</b>	<b>\$5,386.86</b>	<b>\$55,258.32</b>
<b>Expenses</b>		
<b>1 GOVERNMENTAL ACTIVITIES</b>		
<b>A. Public Safety</b>		
150 Fire		
001-150-6413 Payment to Other Agencies	3,605.99	3,605.99
<b>Total 150 Fire</b>	<b>3,605.99</b>	<b>3,605.99</b>
199 Other Public Safety		25.42
<b>Total A. Public Safety</b>	<b>3,605.99</b>	<b>3,631.41</b>
<b>B. Public Works</b>		
230 Street Lighting	62.34	436.53
290 Garbage	880.88	6,180.16
299 Other Public Works	0.90	35.10
<b>Total B. Public Works</b>	<b>944.12</b>	<b>6,651.79</b>
<b>D. Culture and Recreation</b>		
410 Library		2,876.00
499 Other Culture & Recreation		43.59
<b>Total D. Culture and Recreation</b>		<b>2,919.59</b>

# City of Panorama Park

## Revenue & Expenses

January 2025

	TOTAL	
	JAN 2025	JUL 2024 - JAN 2025 (YTD)
<b>F. General Government</b>		
620 Clerk, Treasurer & Finance	70.91	1,142.34
640 Legal Services/Attorney		1,000.00
650 City Hall/General Buildings	183.50	1,248.74
660 Tort Liability		3,039.00
699 Other General Government	14.20	612.30
<b>Total F. General Government</b>	<b>268.61</b>	<b>7,042.38</b>
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	<b>4,818.72</b>	<b>20,245.17</b>
<b>2. BUSINESS TYPE ACTIVITIES</b>		
Sewer Utility		
815 Sewer/Sewage Disposal	508.21	91,425.76
<b>Total Sewer Utility</b>	<b>508.21</b>	<b>91,425.76</b>
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	<b>508.21</b>	<b>91,425.76</b>
<b>Total Expenses</b>	<b>\$5,326.93</b>	<b>\$111,670.93</b>
NET OPERATING REVENUE	\$59.93	\$ -56,412.61
NET REVENUE	\$59.93	\$ -56,412.61

# City of Panorama Park

## Budget Report

January 2025

	<u>Budget</u>	<u>MTD Balance</u>	<u>FYTD Balance</u>	<u>% Expended</u>
<b>Income</b>				
<b>A. TAXES</b>				
4000 Property Taxes	\$ 27,000.00	\$ 74.53	\$ 15,827.85	58.62%
4060 Utility Excise Tax	\$ 625.00	\$ -	\$ 310.95	49.75%
4065 Utility Franchise Tax	\$ 400.00	\$ -	\$ 171.62	42.91%
4090 LOST	\$ 28,000.00	\$ 3,042.57	\$ 16,772.60	59.90%
<b>Total A. TAXES</b>	<b>\$ 56,025.00</b>	<b>\$ 3,117.10</b>	<b>\$ 33,083.02</b>	<b>59.05%</b>
<b>B. LICENSES &amp; PERMITS</b>				
4120 Building Permits	\$ - .00	\$ -	\$ 40.00	0.00%
<b>Total B. LICENSES &amp; PERMITS</b>	<b>\$ - .00</b>	<b>\$ -</b>	<b>\$ 40.00</b>	<b>0.00%</b>
<b>C. USE OF MONEY &amp; PROPERTY</b>			\$ -	
4300 Interest	\$ - .00	\$ 618.16	\$ 10,424.90	0.00%
4340 Other Misc Use	\$ - .00	\$ -	\$ -	0.00%
<b>Total C. USE OF MONEY &amp; PROPERTY</b>	<b>\$ - .00</b>	<b>\$ 618.16</b>	<b>\$ 10,424.90</b>	<b>0.00%</b>
<b>D. INTERGOVERNMENTAL</b>			\$ -	
4430 Road Use Taxes	\$ 19,000.00	\$ 1,651.60	\$ 11,710.40	61.63%
<b>Total D. INTERGOVERNMENTAL</b>	<b>\$ 19,000.00</b>	<b>\$ 1,651.60</b>	<b>\$ 11,710.40</b>	<b>61.63%</b>
<b>Total Income</b>	<b>\$ 75,025.00</b>	<b>\$ 5,386.86</b>	<b>\$ 55,258.32</b>	<b>73.65%</b>
<b>Expenses</b>			\$ -	
<b>1 GOVERNMENTAL ACTIVITIES</b>			\$ -	
<b>A. Public Safety</b>			\$ -	
150 Fire	\$ 3,500.00	\$ 3,605.99	\$ 3,605.99	103.03%
190 Animal Control	\$ 200.00	\$ -	\$ -	0.00%
199 Other Public Safety	\$ - .00	\$ -	\$ 25.42	0.00%
<b>Total A. Public Safety</b>	<b>\$ 3,700.00</b>	<b>\$ 3,605.99</b>	<b>\$ 3,631.41</b>	<b>98.15%</b>
<b>B. Public Works</b>			\$ -	
210 Roads, Bridges, Sidewalks	\$ 9,000.00	\$ -	\$ -	0.00%
230 Street Lighting	\$ 1,000.00	\$ 62.34	\$ 436.53	43.65%
250 Snow Removal	\$ 9,000.00	\$ -	\$ -	0.00%
290 Garbage	\$ 12,000.00	\$ 880.88	\$ 6,180.16	51.50%
299 Other Public Works	\$ 150.00	\$ 0.90	\$ 35.10	23.40%
<b>Total B. Public Works</b>	<b>\$ 31,150.00</b>	<b>\$ 944.12</b>	<b>\$ 6,651.79</b>	<b>21.35%</b>
<b>D. Culture and Recreation</b>			\$ -	
410 Library	\$ 6,000.00	\$ -	\$ 2,876.00	47.93%
499 Other Culture & Recreation	\$ 300.00	\$ -	\$ 43.59	14.53%
<b>Total D. Culture and Recreation</b>	<b>\$ 6,300.00</b>	<b>\$ -</b>	<b>\$ 2,919.59</b>	<b>46.34%</b>
<b>F. General Government</b>			\$ -	
610 Mayor/Council	\$ 400.00	\$ -	\$ -	0.00%
620 Clerk, Treasurer & Finance	\$ 7,900.00	\$ 70.91	\$ 1,142.34	14.46%
630 Elections	\$ - .00	\$ -	\$ -	0.00%
640 Legal Services/Attorney	\$ 2,000.00	\$ -	\$ 1,000.00	50.00%
650 City Hall/General Buildings	\$ 5,050.00	\$ 183.50	\$ 1,248.74	24.73%
660 Tort Liability	\$ 2,000.00	\$ -	\$ 3,039.00	151.95%
699 Other General Government	\$ 2,575.00	\$ 14.20	\$ 612.30	23.78%
<b>Total F. General Government</b>	<b>\$ 19,925.00</b>	<b>\$ 268.61</b>	<b>\$ 7,042.38</b>	<b>35.34%</b>
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	<b>\$ 61,075.00</b>	<b>\$ 4,818.72</b>	<b>\$ 20,245.17</b>	<b>33.15%</b>
<b>2. BUSINESS TYPE ACTIVITIES</b>			\$ -	
610 Sewer Utility	\$ 105,000.00	\$ 508.21	\$ 91,425.76	87.07%
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	<b>\$ 105,000.00</b>	<b>\$ 508.21</b>	<b>\$ 91,425.76</b>	<b>87.07%</b>
<b>Total Expenses</b>	<b>\$ 166,075.00</b>	<b>\$ 5,326.93</b>	<b>\$ 111,670.93</b>	<b>67.24%</b>
<b>Net Income</b>	<b>\$ (91,050.00)</b>	<b>\$ 59.93</b>	<b>\$ (56,412.61)</b>	<b>61.96%</b>

City of Panorama Park  
120 Short St  
Bettendorf IA 52722

Chris J. Gilbert  
515 Park Ave  
Bettendorf IA 52722-5681

Pay Stub Detail  
PAY DATE: 02/14/2025  
NET PAY: \$38.73

**EMPLOYER**

City of Panorama Park  
120 Short St  
Bettendorf IA 52722

**EMPLOYEE**

Chris J. Gilbert  
515 Park Ave  
Bettendorf IA 52722-5681

**PAY PERIOD**

Period Beginning: 01/01/2025  
Period Ending: 01/31/2025  
Pay Date: 02/14/2025  
Total Hours: 2.25

**OTHER PAY/CONTRIBUTIONS**

	Current	Year To Date
IPERS (Employer)	4.25	9.44

**NET PAY:**

Acct#....8180: **\$38.73**

**MEMO:**

<u>PAY</u>	<u>Hours</u>	<u>Rate</u>	<u>Current</u>	<u>YTD</u>
Regular Pay	2.25	20.00	45.00	100.00

<u>DEDUCTIONS</u>	<u>Current</u>	<u>YTD</u>
IPERS (Employee)	2.83	6.29

<u>TAXES</u>	<u>Current</u>	<u>YTD</u>
Medicare	0.65	1.45
Federal Income Tax	0.00	0.00
IA Income Tax	0.00	0.00
Social Security	2.79	6.20

<u>SUMMARY</u>	<u>Current</u>	<u>YTD</u>
Total Pay	\$45.00	\$100.00
Taxes	\$3.44	\$7.65
Deductions	\$2.83	\$6.29

**Net Pay \$38.73**



# TIME CARD

DATE	TIME IN	TIME OUT	REMARKS	TOTAL
1/4/25	9:15	10:15	reconciliation	1
1/25/25	9:15	10:30	enter bills	1.25
<b>Total Hours</b>				2.25

Christopher Gilbert

Manager signature

2/1/25  
Date

2/1/2025  
Date

# City of Panorama Park

## Claims Report

January 2025

DATE	VENDOR	MEMO/DESCRIPTION	AMOUNT
01/04/2025	Republic Services	Garbage & Recycling Collection	-880.88
01/06/2025	T-Mobile	Internet (City Hall)	-60.00
01/08/2025	Iowa American Water	Water (City Hall)	-14.00
01/09/2025	K&K Hardware	Salt (City Hall)	-59.96
01/09/2025	Shawn Rice	Certified Mail (Visu-Sewer)	-8.20
01/15/2025	IPERS	Employee Pension	-8.65
01/15/2025	MidAmerican Energy Company	Gas & Electric (City Hall)	-49.54
01/19/2025	Intuit Quickbooks	Payroll Processing	-6.00
01/25/2025	City of Davenport	11/24 Plant Operations	-508.21
01/25/2025	City of Bettendorf	Fire Protection Fee	-3,605.99
01/25/2025	Iowa One Call	Location Services	-0.90
01/27/2025	MidAmerican Energy Company	Street Lighting	-62.34