



CITY OF PANORAMA PARK

CITY COUNCIL MEETING AGENDA

February 13, 2019 - 6:00 PM

A - Agenda Approval

Discussion and approval of Council Meeting Agenda for Wednesday, February 13, 2019

B - Presentations

C - Public Comments to the Council

D - Mayor's Report

E - Committee Reports

Culture and Recreation - Valentine's Event

F - Unfinished Business

G - New Business

1. Discussion and approval of Council Meetings Minutes from January 23, 2019
2. Discussion and approval of Budget Hearing Minutes from January 23, 2019
3. Discussion and Approval of Expenses
4. Discussion and Approval of monthly Financial Statements
5. Discussion of approval of Resolution 2019-02, revised Regular Council Meeting Schedule

H – Adjournment



**City of Panorama Park
City Council Meeting Minutes
January 23, 2019**

The City Council of Panorama Park, Iowa met in regular session on Wednesday, January 23, 2019 in the City Hall at 6:30 p.m.

Council Members Present: Beth Elmore, Jacque Krause, Mandi Lauritzson, Shawn Rice, and David White

Council Members Absent: None

Also Present: Treasurer, Gary Gleason

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 6:38 p.m. A quorum was reached.

Agenda Approval

Mayor Rice asked if there were any questions on the agenda. Council Member Lauritzson requested that animal control be added to the agenda and discussed. With no further changes, Mayor Rice asked for a motion to approve the agenda with the addition of animal control as item 4 under New Business. *A motion was made by Council Member Rice, seconded by Jacque Krause to approve the Agenda as presented. With no further discussion, Roll Call: Beth Elmore – aye, Lauritzson – aye, David White - aye. Agenda was approved.*

Presentations

None.

Public Comments to the Council

No comments from the public.

Mayor's Report

- Mayor said he called Advantage to pre-salt all of Park Avenue ahead of the recent snow storm

Committee Reports

No committees reported.

New Business

1. Discussion and approval of Council meeting minutes from January 9, 2019. Mayor Rice asked if there were any questions or corrections to the minutes. Council Member Rice asked to delete the sentence "Mayor has purchased a machine that can make signs." Hearing no other comments, he called for a vote. *A motion was made by Council Member Rice and seconded by Elmore to approve the January 9, 2019 meeting minutes as amended. With no further discussion, Krause, -aye, Lauritzson – aye, and White – aye, motion was approved.*
2. Discussion and approval of expenses. Council members reviewed the check requests and invoices. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve expenses. *A motion was made by Krause and seconded by White to approve expenses as presented. With no further discussion, Elmore – aye, Lauritzson – aye, Council Member Rice – aye, and motion was approved.*
3. Discussion and approval of Resolution 2019-01 FY2020 Budget Proposal. Mayor Rice called for a vote to approve the budget for FY2020. *Motion by Lauritzson, second by Elmore, Krause –aye, Council Member Rice – aye, White – aye, motion approved.*

4. Discussion of animal control. Council discussed complaint brought by Lauritzson regarding loose dogs by a neighboring resident that was coming into their yard and showing aggressive behavior to her visitors. Council said a letter had been sent previously by the City to the dog owner. Council suggested calling Scott County animal control, but document the violations, so that a ticket could be issued. Another suggestion was to call the Scott County Sheriff's office when the dogs are loose and have them return the dogs to their owner.

Adjournment

With no other business before the Council, motion to adjourn by White, second by Elmore, Krause - aye, Lauritzson – aye, Council Member Rice – aye, motion carried. The meeting was adjourned at 7:10 p.m.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Elaine Schilling, City Clerk

APPROVED Expenses:

Iowa American Water	\$14.00
MidAmerican	\$31.60
MidAmerican	\$62.61
Wells Fargo	\$151.67
Advantage Tree Service	\$1,260.00



**City of Panorama Park
Public Hearing Minutes
January 23, 2019**

The City of Panorama Park held a **PUBLIC HEARING** at City Hall, 120 Short Street on Wednesday, January 23, 2019 at 6:00 p.m. to review the proposed budget for FY2020.

Council Members Present: Beth Elmore, Jacque Krause, Mandi Lauritzson, Shawn Rice, and David White

Council Members Absent: None

Presiding: Mayor Ronald Rice

Also Present: Treasurer Gary Gleason

Call to Order of Public Hearing

Mayor Rice called the Public Hearing to order at 6:03 p.m.

Agenda Approval

Mayor Rice asked for a vote to approve the agenda. *Motion by Krause, seconded by Council Member Rice, Elmore – aye, Lauritzson – aye, White – aye, agenda approved.*

Presentation on the Budget for FY2020

Mayor Rice presented the proposed budget (see attached).

Public Comment

Mayor Rice opened the floor for public comment on the proposed budget. One resident was present in the audience and the comment period was closed with no comment.

Adjournment

The public hearing was adjourned at 6:30 p.m.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Elaine Schilling, City Clerk

CITY OF PANORAMA PARK

BILL PAYMENT LIST

January 25 - February 10, 2019

DATE	NUM	VENDOR	AMOUNT
Checking			
General Fund GSB			
02/06/2019	1037	K&K HARDWARE	-27.98
02/04/2019	1036	IOWA ONE CALL	-10.80
Total for General Fund GSB			\$ -38.78
Road Fund GSB			
01/26/2019	1034	ADVANTAGE TREE SERVICE	-1,230.00
02/04/2019	1035	ADVANTAGE TREE SERVICE	-460.00
02/08/2019	1041	ADVANTAGE TREE SERVICE	-90.00
Total for Road Fund GSB			\$ -1,780.00
Total for Checking			\$ -1,818.78

CITY OF PANORAMA PARK

BUDGET VS. ACTUALS: 2019 BUDGET - FY19 P&L CLASSES

July 2018 - June 2019

	001 GENERAL FUND				110 ROAD FUND				610 SEWER FUND				TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING
Income																
1 TAXES													\$0	\$0	\$0	0%
General Property Taxes													\$0	\$0	\$0	0%
4000.4 Property Taxes - Current	13,819	26,194	12,375	47.00 %									\$13,819	\$26,194	\$12,375	47.00 %
4001.4 Property Taxes - Prior	232		-232										\$232	\$0	\$ -232	0%
Total General Property Taxes	14,052	26,194	12,142	46.00 %									\$14,052	\$26,194	\$12,142	46.00 %
Other City Taxes													\$0	\$0	\$0	0%
4060.4 Utility Excise Tax	1,796	2,221	425	19.00 %									\$1,796	\$2,221	\$425	19.00 %
4065.4 Utility Franchise Tax	590	1,200	610	51.00 %									\$590	\$1,200	\$610	51.00 %
4090.4 Local Option Sales Tax	13,086	27,500	14,414	52.00 %									\$13,086	\$27,500	\$14,414	52.00 %
Total Other City Taxes	15,471	30,921	15,450	50.00 %									\$15,471	\$30,921	\$15,450	50.00 %
Total 1 TAXES	29,523	57,115	27,592	48.00 %									\$29,523	\$57,115	\$27,592	48.00 %
2 LICENSES AND PERMITS													\$0	\$0	\$0	0%
Building Structure & Equipment													\$0	\$0	\$0	0%
4120.1 Building & Construction	10		-10										\$10	\$0	\$ -10	0%
Total Building Structure & Equipment	10		-10										\$10	\$0	\$ -10	0%
Total 2 LICENSES AND PERMITS	10		-10										\$10	\$0	\$ -10	0%
3 USE OF MONEY & PROPERTY													\$0	\$0	\$0	0%
4300.2, 3, or 4 Interest	66		-66										\$66	\$0	\$ -66	0%
4340.2, 3, or 4 Other Misc Use	87		-87										\$87	\$0	\$ -87	0%
Total 3 USE OF MONEY & PROPERTY	153		-153										\$153	\$0	\$ -153	0%
4 INTERGOVERNMENTAL													\$0	\$0	\$0	0%
State Shared Revenues													\$0	\$0	\$0	0%
4430.2 Road Use Taxes					10,527	16,000	5,473	34.00 %					\$10,527	\$16,000	\$5,473	34.00 %
Total State Shared Revenues					10,527	16,000	5,473	34.00 %					\$10,527	\$16,000	\$5,473	34.00 %
Total 4 INTERGOVERNMENTAL					10,527	16,000	5,473	34.00 %					\$10,527	\$16,000	\$5,473	34.00 %
5 CHARGES FOR SERVICES													\$0	\$0	\$0	0%
Sewer Service													\$0	\$0	\$0	0%
4510.1 Non-metered Service									9,882	17,000	7,118	42.00 %	\$9,882	\$17,000	\$7,118	42.00 %
4530.1 Forfeitures/Penalties									175		-175		\$175	\$0	\$ -175	0%
Total Sewer Service									10,057	17,000	6,943	41.00 %	\$10,057	\$17,000	\$6,943	41.00 %
Total 5 CHARGES FOR SERVICES									10,057	17,000	6,943	41.00 %	\$10,057	\$17,000	\$6,943	41.00 %
7 MISCELLANEOUS													\$0	\$0	\$0	0%
4745 Sale of Salvage	187		-187										\$187	\$0	\$ -187	0%
Total 7 MISCELLANEOUS	187		-187										\$187	\$0	\$ -187	0%
Total Income	\$29,873	\$57,115	\$27,242	48.00 %	\$10,527	\$16,000	\$5,473	34.00 %	\$10,057	\$17,000	\$6,943	41.00 %	\$50,456	\$90,115	\$39,659	44.00 %
GROSS PROFIT	\$29,873	\$57,115	\$27,242	48.00 %	\$10,527	\$16,000	\$5,473	34.00 %	\$10,057	\$17,000	\$6,943	41.00 %	\$50,456	\$90,115	\$39,659	44.00 %
Expenses																
1 GOVERNMENTAL ACTIVITIES													\$0	\$0	\$0	0%
a. Public Safety													\$0	\$0	\$0	0%
140 Flood Control		1,000	1,000	100.00 %									\$0	\$1,000	\$1,000	100.00 %
150 Fire Department	2,742	3,000	258	9.00 %									\$2,742	\$3,000	\$258	9.00 %
190 Animal Control		250	250	100.00 %									\$0	\$250	\$250	100.00 %
Total a. Public Safety	2,742	4,250	1,508	35.00 %									\$2,742	\$4,250	\$1,508	35.00 %
b. Public Works													\$0	\$0	\$0	0%
210 Roads, Bridges, Sidewalks													\$0	\$0	\$0	0%
6417 Street Maintenance Expense					2,905	8,500	5,595	66.00 %					\$2,905	\$8,500	\$5,595	66.00 %

	001 GENERAL FUND				110 ROAD FUND				610 SEWER FUND				TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING
Total 210 Roads, Bridges, Sidewalks					2,905	8,500	5,595	66.00 %					\$2,905	\$8,500	\$5,595	66.00 %
230 Street Lighting					438	1,500	1,062	71.00 %					\$438	\$1,500	\$1,062	71.00 %
250 Snow Removal					4,350	6,000	1,650	28.00 %					\$4,350	\$6,000	\$1,650	28.00 %
290 Garbage	4,873	10,000	5,127	51.00 %									\$4,873	\$10,000	\$5,127	51.00 %
299 Other Public Works	17	3,000	2,983	99.00 %	4		-4						\$21	\$3,000	\$2,979	99.00 %
Total b. Public Works	4,890	13,000	8,110	62.00 %	7,697	16,000	8,303	52.00 %					\$12,587	\$29,000	\$16,413	57.00 %
d. Culture & Recreation													\$0	\$0	\$0	0%
410 Library Services	2,473	5,000	2,528	51.00 %									\$2,473	\$5,000	\$2,528	51.00 %
499 Other Culture & Recreation		1,000	1,000	100.00 %									\$0	\$1,000	\$1,000	100.00 %
Total d. Culture & Recreation	2,473	6,000	3,528	59.00 %									\$2,473	\$6,000	\$3,528	59.00 %
f. General Government													\$0	\$0	\$0	0%
610 Mayor & Council													\$0	\$0	\$0	0%
6240 Meetings and Conferences	110		-110										\$110	\$0	\$ -110	0%
Total 610 Mayor & Council	110		-110										\$110	\$0	\$ -110	0%
620 Clerk, Treasurer, Finance	0	13,500	13,500	100.00 %									\$0	\$13,500	\$13,500	100.00 %
6240 Meetings and Conferences	45	250	205	82.00 %									\$45	\$250	\$205	82.00 %
6401 Accounting & Auditing	795	1,000	205	21.00 %									\$795	\$1,000	\$205	21.00 %
6506 Office Supplies	88	250	162	65.00 %									\$88	\$250	\$162	65.00 %
Total 620 Clerk, Treasurer, Finance	928	15,000	14,072	94.00 %									\$928	\$15,000	\$14,072	94.00 %
640 Legal Services & City Attorney	295	10,000	9,705	97.00 %									\$295	\$10,000	\$9,705	97.00 %
650 City Hall / General Buildings													\$0	\$0	\$0	0%
6310 Building Maintenance & Repair	3,406	3,500	94	3.00 %									\$3,406	\$3,500	\$94	3.00 %
6320 Grounds Maintenance & Repair	2,644	2,500	-144	-6.00 %									\$2,644	\$2,500	\$ -144	-6.00 %
6371 Electric / Gas Expense	210	500	290	58.00 %									\$210	\$500	\$290	58.00 %
6373 Telecommunication	430	750	320	43.00 %									\$430	\$750	\$320	43.00 %
6374 Water / Sewer Expense	100	250	150	60.00 %									\$100	\$250	\$150	60.00 %
Total 650 City Hall / General Buildings	6,791	7,500	709	9.00 %									\$6,791	\$7,500	\$709	9.00 %
660 Tort Liability													\$0	\$0	\$0	0%
6408 Insurance Expense	1,527		-1,527										\$1,527	\$0	\$ -1,527	0%
Total 660 Tort Liability	1,527		-1,527										\$1,527	\$0	\$ -1,527	0%
699 Other General Government													\$0	\$0	\$0	0%
6490 Other Professional Services	120	250	130	52.00 %									\$120	\$250	\$130	52.00 %
6505 Other Equipment	182	250	68	27.00 %									\$182	\$250	\$68	27.00 %
6506 Office Supplies	105	250	145	58.00 %									\$105	\$250	\$145	58.00 %
6508 Postage / Shipping	201	500	299	60.00 %									\$201	\$500	\$299	60.00 %
6599 Other Supplies	42	3,750	3,708	99.00 %									\$42	\$3,750	\$3,708	99.00 %
Total 699 Other General Government	650	5,000	4,350	87.00 %									\$650	\$5,000	\$4,350	87.00 %
Total f. General Government	10,301	37,500	27,199	73.00 %									\$10,301	\$37,500	\$27,199	73.00 %
Total 1 GOVERNMENTAL ACTIVITIES	20,405	60,750	40,345	66.00 %	7,697	16,000	8,303	52.00 %					\$28,102	\$76,750	\$48,648	63.00 %
2. BUSINESS TYPE ACTIVITIES													\$0	\$0	\$0	0%
Sewer Utility													\$0	\$0	\$0	0%
815 Sewer & Sewage Disposal													\$0	\$0	\$0	0%
6413 Payments to other Agencies									2,960	7,000	4,040	58.00 %	\$2,960	\$7,000	\$4,040	58.00 %
6499 Other Contractual Service									575	2,500	1,925	77.00 %	\$575	\$2,500	\$1,925	77.00 %
Total 815 Sewer & Sewage Disposal									3,535	9,500	5,965	63.00 %	\$3,535	\$9,500	\$5,965	63.00 %
Total Sewer Utility									3,535	9,500	5,965	63.00 %	\$3,535	\$9,500	\$5,965	63.00 %
Total 2. BUSINESS TYPE ACTIVITIES									3,535	9,500	5,965	63.00 %	\$3,535	\$9,500	\$5,965	63.00 %
Unapplied Cash Bill Payment Expense	1,191		-1,191										\$1,191	\$0	\$ -1,191	0%
Total Expenses	\$21,596	\$60,750	\$39,154	64.00 %	\$7,697	\$16,000	\$8,303	52.00 %	\$3,535	\$9,500	\$5,965	63.00 %	\$32,828	\$86,250	\$53,422	62.00 %
NET OPERATING INCOME	\$8,276	\$ -3,635	\$ -11,911	328.00 %	\$2,830	\$0	\$ -2,830	0%	\$6,522	\$7,500	\$978	13.00 %	\$17,628	\$3,865	\$ -13,763	-356.00 %
NET INCOME	\$8,276	\$ -3,635	\$ -11,911	328.00 %	\$2,830	\$0	\$ -2,830	0%	\$6,522	\$7,500	\$978	13.00 %	\$17,628	\$3,865	\$ -13,763	-356.00 %

CITY OF PANORAMA PARK

BALANCE SHEET

As of February 10, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Certificates	
General Fund	
CD 20190319-654 GSB	75,346.42
Total General Fund	75,346.42
Road Fund	
CD 20190711-816 GSB	20,000.00
CD 20190711-824 GSB	20,000.00
CD 20191230-269 SENB	20,000.00
Total Road Fund	60,000.00
Sewer Fund	
CD 20190319-646 GSB	75,000.00
CD 20190711-832 GSB	20,000.00
CD 20190711-840 GSB	20,000.00
CD 20190711-859 GSB	20,000.00
Total Sewer Fund	135,000.00
Total Certificates	270,346.42
Checking	0.00
General Fund GSB	27,970.00
Road Fund GSB	7,546.05
Sewer Fund GSB	13,149.38
Total Checking	48,665.43
z - Closed Bank Accounts	0.00
Total Bank Accounts	\$319,011.85
Other Current Assets	\$ -778.38
Total Current Assets	\$318,233.47
TOTAL ASSETS	\$318,233.47
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Cards	
Wells Fargo Visa	64.93
Total Credit Cards	64.93
Total Credit Cards	\$64.93
Total Current Liabilities	\$64.93
Total Liabilities	\$64.93
Equity	\$318,168.54
TOTAL LIABILITIES AND EQUITY	\$318,233.47

CITY OF PANORAMA PARK

BILL PAYMENT LIST

January 2019

DATE	NUM	VENDOR	AMOUNT
Checking			
General Fund GSB			
01/04/2019	1023	REPUBLIC SERVICES	-696.08
01/04/2019	1022	IOWA AMERICAN WATER CO.	-14.00
01/10/2019	1026	MIDAMERICAN ENERGY	-53.71
01/11/2019	1028	MIDAMERICAN ENERGY	-62.61
01/24/2019	1030	WELLS FARGO BANK	-151.67
01/24/2019	1033	IOWA AMERICAN WATER CO.	-14.00
Total for General Fund GSB			\$ -992.07
Road Fund GSB			
01/10/2019	1025	MIDAMERICAN ENERGY	-62.51
01/11/2019	1027	MIDAMERICAN ENERGY	-31.60
01/24/2019	1029	ADVANTAGE TREE SERVICE	-1,260.00
01/26/2019	1034	ADVANTAGE TREE SERVICE	-1,230.00
Total for Road Fund GSB			\$ -2,584.11
Sewer Fund GSB			
01/09/2019	1024	CITY OF DAVENPORT	-356.04
Total for Sewer Fund GSB			\$ -356.04
Total for Checking			\$ -3,932.22
Credit Cards			
Wells Fargo Visa			
Ronald Rice			
01/01/2019		MEDIACOM	60.69
Total for Ronald Rice			\$60.69
Total for Wells Fargo Visa			\$60.69
Total for Credit Cards			\$60.69

CITY OF PANORAMA PARK
A/R Aging Summary
As of February 10, 2019

	Current	1 - 90	91 and over	Total
740 PARK AVE	37.22	89.60	32.64	159.46
702 PARK AVE	37.02	89.26	30.97	157.25
5708 VALLEY DR	35.18	86.07	15.77	137.02
5808 VALLEY DR	33.28	82.75		116.03
106 6TH ST	27.50	25.00		52.50
426 PARK AVE	27.50	25.00		52.50
515 PARK AVE	27.50	25.00		52.50
905 PARK AVE	27.50	25.00		52.50
926 PARK AVE	27.49	24.92		52.41
209 PARK AVE	25.69	6.86		32.55
118 7TH ST	25.25	2.50		27.75

Sunday, Feb 10, 2019 07:09:19 PM GMT-8



CITY OF PANORAMA PARK

RESOLUTION 2019-02

FEBRUARY 13, 2018 - 6:00 PM

RESOLUTION OF PANORAMA PARK, IOWA TO CHANGE THE REGULAR SCHEDULE FOR COUNCIL MEETINGS.

The City of Panorama Park, Iowa shall convene a regular meeting of the City Council on the second Wednesday of each month.

Passed and approved by the Council on the 13th day of February, 2019.

Mayor:

ATTEST:

City Clerk