



CITY OF PANORAMA PARK

CITY COUNCIL MEETING AGENDA

APRIL 10, 2019 - 6:00 PM

A - Agenda Approval

Discussion and approval of Council Meeting Agenda for Wednesday, April 10, 2019

B - Presentations

C - Public Comments to the Council

D - Mayor's Report

1. Investments
2. Focus on Safety
3. Message Center for City Hall
4. City Signage

E - Committee Reports

F - Unfinished Business

G - New Business

1. Discussion and approval of Council Meetings Minutes from March 20, 2019
2. Discussion and approval of Expenses
3. Discussion and approval of monthly Financial Statements
4. First reading, discussion, and approval of revised Sewer Ordinances

H – Adjournment



**City of Panorama Park
City Council Meeting Minutes
March 20, 2019**

The City Council of Panorama Park, Iowa met in regular session on Wednesday, March 20, 2019 in the City Hall at 6:00 p.m. The meeting was rescheduled from Wednesday, March 13, 2019 due to lack of quorum.

Council Members Present: Jacque Krause, Mandi Lauritzson, Shawn Rice, and David White

Council Members Absent: Beth Elmore

Also Present: Treasurer, Gary Gleason

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 6:03 p.m. A quorum was reached.

Agenda Approval

Mayor Rice made changes to the agenda included in the Council's packets to delete the discussion of the Sewer Ordinance and add as Item 6 'Discussion and approval of Resolution 2019-5 authorizing the investment of excess funds' and added Item 7 as 'Discussion of City Clerk'. Mayor Rice asked if there were any questions about the changes to the agenda and hearing none, asked for a motion to approve. *A motion was made by White, seconded by Council Member Rice to approve the Agenda with the changes. With no further discussion, Roll Call: Krause – aye, Lauritzson - aye. Agenda was approved.*

Presentations

None.

Public Comments to the Council

No comments from the public.

Mayor's Report

- Mayor Rice said he had received an email reminder from the Iowa League of Cities about the Home Rule Resolution requested earlier this year. Mayor said he would prepare the resolution for council member discussion and approval at the next meeting, in April.
- Mayor Rice brought up the anticipated record flooding in April of the Mississippi River, and how it might impact Panorama Park. Mayor said that part of Valley Drive was impassable during the record 1993 flood, when the nearby creek backed up and access to Panorama Park was blocked off. Council discussed briefly possible ramifications of a record flood. Council agreed an alternate route should be considered, with the likely possibility of North Street to Moenck's Road. It was noted that North Street has huge holes in the road and has not been maintained beyond Panorama Park borders. Council member Lauritzson, Public Works & Roads Committee, said she had recently contacted the Bettendorf City Engineer about emergency vehicles getting stuck in the road due to the conditions a few months ago, creating a safety issue for both Panorama Park and Bettendorf residents on North Street. Lauritzson said the City Engineer had indicated he would evaluate the road condition, but noted that outside the borders of Panorama Park, it is considered a private drive. Lauritzson will follow up with the City Engineer. Council to discuss North Street further.
- Mayor Rice said that Short Street will need to be resurfaced soon, and estimates cost at approximately \$10,000. Mayor said the money will be taken from the Road Fund and noted that the repairs would likely be paid in July 2019, from the next fiscal year budget.

Committee Reports

The Culture and Recreation Committee reported that the Spring get-together to make May baskets will be scheduled for Saturday, April 27th. No other committees reported.

Unfinished Business

None

New Business

1. Discussion and approval of Council meeting minutes from February 13, 2019. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no other comments, he called for a vote. *A motion was made by Council Member Rice and seconded by White to approve the February 13, 2019 meeting minutes as presented. With no further discussion, Krause -aye, and Lauritzson – aye, motion was approved.*
2. Discussion and approval of expenses. Council members reviewed the check requests and invoices. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve expenses. *A motion was made by Lauritzson and seconded by White to approve expenses as presented. With no further discussion, Krause – aye, Council Member Rice – aye, and motion was approved.*
3. Discussion and approval of monthly Financial Statements. Council members reviewed the financial statements. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve the Financial Statements as presented. *A motion was made by Council Member Rice and seconded by Krause to approve the Financial Statements as presented. With no further discussion, Lauritzson- aye, White - aye, and motion was approved.*
4. Discussion and approval of Resolution 2019-03 in support of the approval to amend the FY2019 Naming Depositories Policy to include Ascentra Credit Union for a maximum deposit of \$150,000 and Family Credit Union for a maximum deposit of \$150,000. Treasurer Gary Gleason explained the process he and the Mayor used to determine the best rates available for the CD's, to maximize interest. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve Resolution 2019-03 as presented. *A motion was made by Council Member Rice and seconded by Lauritzson to approve the Resolution 2019-03 in support of the approval to amend the FY2019 Naming Depositories Policy to include Ascentra Credit Union for a maximum deposit of \$150,000 and Family Credit Union for a maximum deposit of \$150,000. With no further discussion, Krause- aye, White - aye, and motion was approved.*
5. Discussion and approval of Resolution 2019-04 authorizing the Treasurer to withdraw money from Great Southern Bank checking for investment in certificates of deposit. The Treasurer Gary Gleason will withdraw \$140,000 and purchase seven CD's from Family Credit Union at \$20,000 each at a rate of approximately 3.14% for a period of forty-eight months. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve Resolution 2019-04 as presented. *A motion was made by Council Member Rice and seconded by Lauritzson to approve the Resolution 2019-04 to approve the Treasurer withdraw \$140,000 and purchase seven CD's from Family Credit Union at \$20,000 each at a rate of approximately 3.14% for a period of forty-eight months. With no further discussion, Krause- aye, White - aye, and motion was approved.*
6. Discussion and approval of Resolution 2019-05 authorizing the Treasurer to withdraw money from Great Southern Bank checking for investment in certificates of deposit. The Treasurer Gary Gleason will withdraw \$40,000 and purchase four CD's from Great Southern Bank with one at \$20,000, one at \$10,000, and two at \$5,000 at a rate of approximately 2.6% APY for a period of twelve months. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve Resolution 2019-05 as presented. *A motion was made by Council Member Rice and seconded by Lauritzson to approve the Resolution 2019-05 to approve the Treasurer withdraw \$40,000 and purchase four CD's from Great Southern Bank with one at \$20,000, one at \$10,000, and two at \$5,000 at a rate of approximately 2.6% APY for a period of twelve months. With no further discussion, Krause- aye, White - aye, and motion was approved.*
7. Mayor Rice said the City Clerk has submitted a letter of resignation effective May 2019. The position is voluntary. Council members thanked the City Clerk for her service. The City Clerk thanked the Council for the opportunity to serve and expressed her appreciation of their understanding.

Adjournment

With no other business before the Council, the meeting was adjourned at 7:15 p.m.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Elaine Schilling, City Clerk

APPROVED Expenses:

MidAmerican Energy	\$70.05	Republic Services	\$696.08
Wells Fargo Bank	\$64.93	Advantage Tree Service	\$320.00
Iowa American Water	\$14.00	Advantage Tree Service	\$840.00
Republic Services	\$696.08	MidAmerican Energy	\$62.30
Scott County Library	\$2,472.50	City of Davenport	\$381.40
MidAmerican Energy	\$59.07	Enviromark	\$575.00
Wells Fargo Bank	\$218.66	City of Davenport	\$386.19
Advantage Tree Service	\$890.00	Mediacom	\$60.69
MidAmerican Energy	\$62.26	MidAmerican Energy	\$56.42

CITY OF PANORAMA PARK

BILL PAYMENT LIST

April 1-10, 2019

DATE	NUM	VENDOR	AMOUNT
Checking			
General Fund GSB			
04/02/2019	1061	IOWA AMERICAN WATER CO.	-14.00
Total for General Fund GSB			\$ -14.00
Road Fund GSB			
04/10/2019	1063	MIDAMERICAN ENERGY	-62.31
Total for Road Fund GSB			\$ -62.31
Sewer Fund GSB			
04/02/2019	1062	CITY OF DAVENPORT	-442.63
Total for Sewer Fund GSB			\$ -442.63
Total for Checking			\$ -518.94
Credit Cards			
Wells Fargo Visa			
Ronald Rice			
04/01/2019		MEDIACOM	60.69
Total for Ronald Rice			\$60.69
Total for Wells Fargo Visa			\$60.69
Total for Credit Cards			\$60.69

CITY OF PANORAMA PARK

BALANCE SHEET

As of April 10, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Certificates	
General Fund	95,000.00
Road Fund	60,000.00
Sewer Fund	145,000.00
Total Certificates	300,000.00
Checking	0.00
General Fund GSB	7,031.62
Road Fund GSB	7,143.99
Sewer Fund GSB	7,020.82
Total Checking	21,196.43
Savings	
General Fund FCU	25.00
Total Savings	25.00
z - Closed Bank Accounts	0.00
Total Bank Accounts	\$321,221.43
Other Current Assets	\$ -284.91
Total Current Assets	\$320,936.52
TOTAL ASSETS	\$320,936.52
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	\$89.92
Total Current Liabilities	\$89.92
Total Liabilities	\$89.92
Equity	\$320,846.60
TOTAL LIABILITIES AND EQUITY	\$320,936.52

CITY OF PANORAMA PARK

BUDGET VS. ACTUALS: 2019 BUDGET - FY19 P&L FUNDS

July 1, 2018 - April 10, 2019

	001 GENERAL FUND				110 ROAD FUND				610 SEWER FUND				TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING
Income																
1 TAXES	33,286	47,596	14,310	30.00 %									\$33,286	\$47,596	\$14,310	30.00 %
2 LICENSES AND PERMITS	10		-10										\$10	\$0	\$ -10	0%
3 USE OF MONEY & PROPERTY													\$0	\$0	\$0	0%
4300.2, 3, or 4 Interest	1,286		-1,286						1,215		-1,215		\$2,501	\$0	\$ -2,501	0%
4340.2, 3, or 4 Other Misc Use	94		-94										\$94	\$0	\$ -94	0%
Total 3 USE OF MONEY & PROPERTY	1,380		-1,380						1,215		-1,215		\$2,595	\$0	\$ -2,595	0%
4 INTERGOVERNMENTAL													\$0	\$0	\$0	0%
State Shared Revenues					13,058	13,333	276	2.00 %					\$13,058	\$13,333	\$276	2.00 %
Total 4 INTERGOVERNMENTAL					13,058	13,333	276	2.00 %					\$13,058	\$13,333	\$276	2.00 %
5 CHARGES FOR SERVICES									13,213	14,167	953	7.00 %	\$13,213	\$14,167	\$953	7.00 %
7 MISCELLANEOUS													\$0	\$0	\$0	0%
4745 Sale of Salvage	187		-187										\$187	\$0	\$ -187	0%
Total 7 MISCELLANEOUS	187		-187										\$187	\$0	\$ -187	0%
Total Income	\$34,863	\$47,596	\$12,733	27.00 %	\$13,058	\$13,333	\$276	2.00 %	\$14,428	\$14,167	\$ -262	-2.00 %	\$62,348	\$75,096	\$12,747	17.00 %
GROSS PROFIT	\$34,863	\$47,596	\$12,733	27.00 %	\$13,058	\$13,333	\$276	2.00 %	\$14,428	\$14,167	\$ -262	-2.00 %	\$62,348	\$75,096	\$12,747	17.00 %
Expenses																
1 GOVERNMENTAL ACTIVITIES													\$0	\$0	\$0	0%
a. Public Safety													\$0	\$0	\$0	0%
140 Flood Control		833	833	100.00 %									\$0	\$833	\$833	100.00 %
150 Fire Department	2,742	2,500	-242	-10.00 %									\$2,742	\$2,500	\$ -242	-10.00 %
190 Animal Control		208	208	100.00 %									\$0	\$208	\$208	100.00 %
Total a. Public Safety	2,742	3,542	800	23.00 %									\$2,742	\$3,542	\$800	23.00 %
b. Public Works													\$0	\$0	\$0	0%
210 Roads, Bridges, Sidewalks					2,905	7,083	4,178	59.00 %					\$2,905	\$7,083	\$4,178	59.00 %
230 Street Lighting					562	1,250	688	55.00 %					\$562	\$1,250	\$688	55.00 %
250 Snow Removal					5,510	5,000	-510	-10.00 %					\$5,510	\$5,000	\$ -510	-10.00 %
290 Garbage	6,265	8,333	2,069	25.00 %									\$6,265	\$8,333	\$2,069	25.00 %
299 Other Public Works	17	2,500	2,483	99.00 %	4		-4						\$21	\$2,500	\$2,479	99.00 %
Total b. Public Works	6,282	10,833	4,551	42.00 %	8,982	13,333	4,352	33.00 %					\$15,264	\$24,167	\$8,903	37.00 %
d. Culture & Recreation	4,945	5,000	55	1.00 %									\$4,945	\$5,000	\$55	1.00 %

	001 GENERAL FUND				110 ROAD FUND				610 SEWER FUND				TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING
f. General Government													\$0	\$0	\$0	0%
610 Mayor & Council	110		-110										\$110	\$0	\$-110	0%
620 Clerk, Treasurer, Finance	0	11,250	11,250	100.00 %									\$0	\$11,250	\$11,250	100.00 %
6240 Meetings and Conferences	45	208	163	78.00 %									\$45	\$208	\$163	78.00 %
6401 Accounting & Auditing	795	833	38	5.00 %									\$795	\$833	\$38	5.00 %
6506 Office Supplies	117	208	91	44.00 %									\$117	\$208	\$91	44.00 %
Total 620 Clerk, Treasurer, Finance	957	12,500	11,542	92.00 %									\$957	\$12,500	\$11,542	92.00 %
640 Legal Services & City Attorney	295	8,333	8,038	96.00 %									\$295	\$8,333	\$8,038	96.00 %
650 City Hall / General Buildings													\$0	\$0	\$0	0%
6310 Building Maintenance & Repair	3,406	2,917	-490	-17.00 %									\$3,406	\$2,917	\$-490	-17.00 %
6320 Grounds Maintenance & Repair	2,644	2,083	-561	-27.00 %									\$2,644	\$2,083	\$-561	-27.00 %
6371 Electric / Gas Expense	396	417	21	5.00 %									\$396	\$417	\$21	5.00 %
6373 Telecommunication	552	625	73	12.00 %									\$552	\$625	\$73	12.00 %
6374 Water / Sewer Expense	128	208	80	38.00 %									\$128	\$208	\$80	38.00 %
Total 650 City Hall / General Buildings	7,126	6,250	-876	-14.00 %									\$7,126	\$6,250	\$-876	-14.00 %
660 Tort Liability	1,527		-1,527										\$1,527	\$0	\$-1,527	0%
699 Other General Government													\$0	\$0	\$0	0%
6490 Other Professional Services	120	208	88	42.00 %									\$120	\$208	\$88	42.00 %
6505 Other Equipment	182	208	26	12.00 %									\$182	\$208	\$26	12.00 %
6506 Office Supplies	105	208	104	50.00 %									\$105	\$208	\$104	50.00 %
6508 Postage / Shipping	366	417	51	12.00 %									\$366	\$417	\$51	12.00 %
6599 Other Supplies	42	3,125	3,083	99.00 %									\$42	\$3,125	\$3,083	99.00 %
Total 699 Other General Government	815	4,167	3,352	80.00 %									\$815	\$4,167	\$3,352	80.00 %
Total f. General Government	10,831	31,250	20,419	65.00 %									\$10,831	\$31,250	\$20,419	65.00 %
Total 1 GOVERNMENTAL ACTIVITIES	24,799	50,625	25,826	51.00 %	8,982	13,333	4,352	33.00 %					\$33,781	\$63,958	\$30,177	47.00 %
2. BUSINESS TYPE ACTIVITIES													\$0	\$0	\$0	0%
Sewer Utility													\$0	\$0	\$0	0%
815 Sewer & Sewage Disposal									5,320	7,917	2,597	33.00 %	\$5,320	\$7,917	\$2,597	33.00 %
Total Sewer Utility									5,320	7,917	2,597	33.00 %	\$5,320	\$7,917	\$2,597	33.00 %

	001 GENERAL FUND				110 ROAD FUND				610 SEWER FUND				TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING
Total 2. BUSINESS TYPE ACTIVITIES									5,320	7,917	2,597	33.00 %	\$5,320	\$7,917	\$2,597	33.00 %
Unapplied Cash Bill Payment Expense	1,475		-1,475										\$1,475	\$0	\$ -1,475	0%
Total Expenses	\$26,274	\$50,625	\$24,351	48.00 %	\$8,982	\$13,333	\$4,352	33.00 %	\$5,320	\$7,917	\$2,597	33.00 %	\$40,576	\$71,875	\$31,299	44.00 %
NET OPERATING INCOME	\$8,589	\$ -3,029	\$ -11,618	384.00 %	\$4,076	\$0	\$ -4,076	0%	\$9,108	\$6,250	\$ -2,858	-46.00 %	\$21,773	\$3,221	\$ -18,552	-576.00 %
NET INCOME	\$8,589	\$ -3,029	\$ -11,618	384.00 %	\$4,076	\$0	\$ -4,076	0%	\$9,108	\$6,250	\$ -2,858	-46.00 %	\$21,773	\$3,221	\$ -18,552	-576.00 %

CITY OF PANORAMA PARK

BILL PAYMENT LIST

March 2019

DATE	NUM	VENDOR	AMOUNT
Checking			
General Fund GSB			
03/15/2019	1052	MIDAMERICAN ENERGY	-59.07
03/15/2019	1050	SCOTT COUNTY LIBRARY	-2,472.50
03/21/2019	1054	WELLS FARGO BANK	-218.66
03/21/2019	1055	MIDAMERICAN ENERGY	-56.42
03/25/2019	1060	REPUBLIC SERVICES	-696.08
Total for General Fund GSB			\$ -3,502.73
Road Fund GSB			
03/15/2019	1051	MIDAMERICAN ENERGY	-62.30
Total for Road Fund GSB			\$ -62.30
Sewer Fund GSB			
03/15/2019	1053	CITY OF DAVENPORT	-386.19
Total for Sewer Fund GSB			\$ -386.19
Total for Checking			\$ -3,951.22
Credit Cards			
Wells Fargo Visa			
Ronald Rice			
03/04/2019	1	MEDIACOM	60.69
Total for Ronald Rice			\$60.69
Total for Wells Fargo Visa			\$60.69
Total for Credit Cards			\$60.69

CITY OF PANORAMA PARK
A/R Aging Summary
As of April 10, 2019

	Current	1 - 90	91 and over	Total
106 6TH ST	33.28	82.75		116.03
515 PARK AVE	33.28	82.75		116.03
905 PARK AVE	33.28	82.75		116.03
504 PARK AVE	30.25	52.50		82.75
702 PARK AVE	29.07	40.73		69.80
5808 VALLEY DR	27.83	28.33		56.16
740 PARK AVE	27.50	25.00		52.50
926 PARK AVE	27.44	24.41		51.85
906 PARK AVE	25.00	25.00		50.00
121 SHORT ST	27.25	22.50		49.75
5708 VALLEY DR	42.57			42.57
119 2ND ST	30.25			30.25

Wednesday, Apr 10, 2019 09:28:25 AM GMT-7



CITY OF PANORAMA PARK

ORDINANCE 99.02

APRIL 10, 2019

ORDINANCE OF THE CITY OF PANORAMA PARK TO REPEAL AND REPLACE ARTICLE 99.02 "RATE" OF CHAPTER 99 OF THE CODE OF ORDINANCES.

Chapter 99 is amended to repeal and replace Article 99.02 to read as follows:

99.02 RATE. The regular residential monthly sewer service charges of \$25.00 shall be suspended indefinitely, effective July 1, 2019. Property owners shall be responsible for any unpaid sewer service charges incurred prior to July 1, 2019.

PASSED, ADOPTED, AND APPROVED this 10th day of April, 2019.

Ronald Rice
Mayor

I, the undersigned, being the duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Ordinance 99.02 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 10th day of April, 2019.

Elaine Schilling
City Clerk