



# CITY OF PANORAMA PARK

## COUNCIL MEETING AGENDA

### JANUARY 13, 2021 – 7:00 PM

#### 1. CALL TO ORDER

#### 2. MAYOR'S CONSENT AGENDA ANNOUNCEMENT

A consent agenda is contained in this meeting agenda. The consent agenda is designed to assist making the meeting shorter and more efficient. Items left on the consent agenda may not be discussed when the consent agenda comes before the council. If any council member wishes to discuss a consent agenda item please tell me now and I will remove the item from the consent agenda and place it in an appropriate place on the meeting agenda so it can be discussed when that item is taken up by the council. Does any council member request removal of a consent agenda item?

#### 3. AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the council meeting agenda for Wednesday, January 13, 2021.

#### 4. CONSENT AGENDA ITEMS

- a. Approval of December 12, 2020 meeting minutes.
- b. Approval of the monthly financial statements.
- c. Approval for payment of outstanding bills.
- d. Approval of Resolution 2021-01 authorizing Mayor Rice to redeem the SENB Bank certificate and deposit the monies to the Great Southern Bank savings account.
- e. Approval of Resolution 2021-02 to appoint members to the Emergency Planning Commission.
- f. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

#### 5. PUBLIC COMMENTS TO THE COUNCIL (Please sign in if you wish to speak.)

Individual comments limited to 5 minutes and group comments limited to 10 minutes.

#### 6. PRESENTATIONS

#### 7. MAYOR'S REPORT

Update on proposed 28E Agreement with Riverdale for sewer repairs.

#### 8. COMMITTEE REPORTS

- a. Public Safety
- b. Public Works
- c. Culture & Recreation

#### 9. UNFINISHED BUSINESS

#### 10. NEW BUSINESS

- a. Discussion and approval of committee assignments.
- b. Discussion and approval of the date and time for the max levy public hearing.

#### 11. ADJOURNMENT



# CITY OF PANORAMA PARK

## COUNCIL MEETING MINUTES

December 12, 2020 – 9:00 a.m.

The City Council of Panorama Park, Iowa met in regular session at 9:00 a.m., Saturday, December 12, 2020 in the City Hall.

**In Attendance:** S. Perry, S. Rice, D. Smith, D. White

**Council Members Absent:** T. Huber

**Also Present:** Mayor Ronald Rice, Treasurer Gary Gleason

**Presiding:** Mayor Ronald Rice

### **Call to Order**

Mayor Rice called the meeting to order at 9:02 a.m. A quorum was reached.

### **Agenda Approval**

Discussion and approval of Council Meeting Agenda for Saturday, December 12, 2020. Mayor Rice asked if there were any other questions or changes regarding the agenda. Hearing no comments, Mayor Rice called for a vote. A motion was made by D. White and seconded by S. Perry. Roll Call: S. Rice - aye, D. Smith - absent. The motion was approved.

### **Presentations**

#### **Public Comments to the Council**

#### **Mayor's Report**

Update on proposed 28E Agreement with Riverdale for sewer repairs. Mayor Rice stated that the 28E agreement is on hold until MSA presents how the billing will be distributed.

#### **Committee Reports**

S. Rice will be distributing holiday cards and ornaments to residents, due to covid restrictions preventing a holiday gathering.

Council Member D. Smith arrived at 9:15 a.m.

#### **New Business**

1. Discussion and approval of the minutes from the November 13, 2020 council meeting. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by S. Rice. Roll Call: D. Smith - aye, D. White - aye. The motion was approved.*
2. Discussion and approval of Resolution 2020-17 to form a commission to create a community emergency plan. Mayor Rice reviewed the resolution and asked if there were any questions or amendments. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. White. Roll Call: S. Rice - aye, D. Smith - aye. The motion was approved.*
3. Discussion and approval of Resolution 2020-18 to establish a consent agenda procedure. Mayor Rice reviewed the resolution and asked if there were any questions or amendments. S. Perry asked for clarification on how the consent agenda would be used. Mayor Rice explained that only non-controversial items could be added to the consent agenda and called for a vote. *A motion was made by D. White and seconded by D. Smith. Roll Call: S. Rice - aye, S. Perry - Aye. The motion was approved.*

Council Member S. Perry departed at 9:25 a.m.

4. Discussion and approval of the monthly financial statements. Mayor Rice reviewed the reports and asked if there were any questions or corrections. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by S. Rice. Roll Call: D. Smith - aye. The motion was approved.*
5. Discussion and approval for payment of outstanding bills. Mayor Rice reviewed the unpaid bills and asked if there were any questions or corrections. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by D. White. Roll Call: S. Rice - aye. The motion was approved.*

**Adjournment**

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 9:32 a.m. *A motion was made by D. White and seconded by S. Rice. Roll Call: D. Smith - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR DECEMBER 12, 2020 WERE PASSED BY THE COUNCIL JANUARY 13, 2020, AND APPROVED THIS 13TH DAY OF DECEMBER, 2020.

Approved: \_\_\_\_\_  
Ronald D. Rice, Mayor

Attest: \_\_\_\_\_  
Gary Gleason, City Clerk/Treasurer

Expenses:

Brooks Law \$398.25	City of Davenport \$870.53	IA American Water \$14.00
Iowa One Call \$19.80	MidAmerican Energy \$93.83	Republic Services \$753.20
Mediacom \$19.99		

10:51 AM  
 01/05/21  
 Cash Basis

**CITY OF PANORAMA PARK (FY2021)**  
**Expenses by Vendor Detail**  
 December 2020

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Paid Amount</u>
<b>BROOKS LAW FIRM</b>				
12/14/2020	2nd Street Dead End	640 Legal Services & City Attor	GENERAL FU...	(398.25)
	Total BROOKS LAW FIRM			(398.25)
<b>CITY OF DAVENPORT</b>				
12/14/2020	September 2020 Plant Operational Fund	6413 Payments to other Agencies	SEWER FUND	(472.98)
12/14/2020	October 2020 Operational Fund	6413 Payments to other Agencies	SEWER FUND	(397.55)
	Total CITY OF DAVENPORT			(870.53)
<b>IOWA AMERICAN WATER CO.</b>				
12/14/2020	10/16/2020 to 11/16/2020	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
	Total IOWA AMERICAN WATER CO.			(14.00)
<b>IOWA ONE CALL</b>				
12/14/2020	Billing For: July 2020	299 Other Public Works	GENERAL FU...	(19.80)
	Total IOWA ONE CALL			(19.80)
<b>MIDAMERICAN ENERGY</b>				
12/14/2020	10/12/2020 to 11/10/2020	6371 Electric / Gas Expense	GENERAL FU...	(30.86)
12/14/2020	10/30/2020 to 12/02/2020	230 Street Lighting	ROAD FUND	(62.97)
	Total MIDAMERICAN ENERGY			(93.83)
<b>REPUBLIC SERVICES</b>				
12/14/2020	11/01/2020 to 11/30/2020	290 Garbage	GENERAL FU...	(753.20)
	Total REPUBLIC SERVICES			(753.20)
<b>WELLS FARGO VISA</b>				
12/14/2020	Mediacom Internet 11/20/2020 to 12/19/2020	6373 Telecommunication	GENERAL FU...	(19.99)
	Total WELLS FARGO VISA			(19.99)
<b>TOTAL</b>				<b>(2,169.60)</b>

## CITY OF PANORAMA PARK (FY2021)

01/06/21

**Budget vs. Actual**

Cash Basis

July through December 2020

	Jul - Dec 20	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>1 TAXES</b>			
General Property Taxes	15,185	29,950	51%
<b>Other City Taxes</b>			
4060 Utility Excise Tax	1,566		
4065 Utility Franchise Tax	353	600	59%
4090 Local Option Sales Tax	13,046	20,000	65%
<b>Total Other City Taxes</b>	<u>14,965</u>	<u>20,600</u>	<u>73%</u>
<b>Total 1 TAXES</b>	30,149	50,550	60%
<b>2 LICENSES AND PERMITS</b>	10		
<b>3 USE OF MONEY &amp; PROPERTY</b>	2,450		
<b>4 INTERGOVERNMENTAL</b>	9,670	17,000	57%
<b>5 CHARGES FOR SERVICES</b>	497		
<b>Total Income</b>	<u>42,776</u>	<u>67,550</u>	<u>63%</u>
<b>Gross Profit</b>	42,776	67,550	63%
<b>Expense</b>			
<b>1 GOVERNMENTAL ACTIVITIES</b>			
a. Public Safety		4,150	
b. Public Works	25,014	52,600	48%
d. Culture & Recreation	2,538	5,350	47%
f. General Government	3,800	15,450	25%
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	<u>31,352</u>	<u>77,550</u>	<u>40%</u>
<b>2. BUSINESS TYPE ACTIVITIES</b>			
Sewer Utility			
815 Sewer & Sewage Disposal	2,603		
Sewer Utility - Other		170,000	
<b>Total Sewer Utility</b>	<u>2,603</u>	<u>170,000</u>	<u>2%</u>
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	<u>2,603</u>	<u>170,000</u>	<u>2%</u>
<b>Total Expense</b>	<u>33,955</u>	<u>247,550</u>	<u>14%</u>
<b>Net Ordinary Income</b>	8,822	(180,000)	(5)%
<b>Other Income/Expense</b>			
<b>Net Income</b>	<u><u>8,822</u></u>	<u><u>(180,000)</u></u>	<u><u>(5)%</u></u>

**CITY OF PANORAMA PARK (FY2021)**  
**Fund Balance Sheet**  
**Dec 31, 2020**

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**Current Assets**

**General Fund**

<b>Certificates</b>	\$	63,348.99	
<b>Checking</b>	\$	3,755.15	
<b>Savings</b>	\$	17,343.30	
		<u>                    </u>	
<b>Total General Fund</b>			\$ 84,447.44

**Road Fund**

<b>Certificates</b>	\$	63,348.99	
<b>Checking</b>	\$	1,582.04	
<b>Savings</b>	\$	6,921.91	
		<u>                    </u>	
<b>Total Road Fund</b>			\$ 71,852.94

**Sewer Fund**

<b>Certificates</b>	\$	123,074.11	
<b>Checking</b>	\$	-	
<b>Savings</b>	\$	66,671.27	
		<u>                    </u>	
<b>Total Sewer Fund</b>			\$ 189,745.38

**Total Current Assets**                      **\$ 346,045.76**



# CITY OF PANORAMA PARK

RESOLUTION 2021-01

JANUARY 13, 2021

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE REDEMPTION OF CERTIFICATE SENB-5269 AND THE DEPOSIT OF THE MONIES TO THE GREAT SOUTHERN BANK SAVINGS ACCOUNT.

**WHEREAS**, certificate SENB-5269 reached maturity on December 30, 2020; and

**WHEREAS**, redemption of certificate SENB-5269 must be completed no later than January 9, 2021; and

**WHEREAS**, the council for the City of Panorama Park Council desires to use the monies for future repairs and improvements to the sanitary sewer system; and

**WHEREAS**, depositing the monies to the Great Southern Bank savings account provides the necessary liquidity; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of City of Panorama Park, Iowa, accepts and approves as follows:

1. Mayor Rice's action to redeem the SENB Bank certificate of deposit.
2. Mayor Rice's action to deposit the monies to the Great Southern Bank savings account.

ADOPTED AND APPROVED THIS 13TH DAY OF JANUARY, 2021.

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Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-01 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of January, 2021.

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Gary L. Gleason, City Clerk/Treasurer



# CITY OF PANORAMA PARK

RESOLUTION 2021-02

JANUARY 13, 2020

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE MAYOR'S APPOINTMENTS TO THE EMERGENCY PLANNING COMMISSION.

**WHEREAS**, Resolution 2020-17 of the City of Panorama Park, Iowa authorizes the mayor to appoint three (3) members and two (2) advisory members to the Emergency Planning Commission; and

**WHEREAS**, Mayor Rice has selected Tim Huber, Shawn Rice, and David White to serve as commissioners; and

**WHEREAS**, Mayor Rice has selected Gary Gleason and Josh Lauritzson to serve as advisory members; and

**WHEREAS**, the commission and advisory members shall serve for a 1 year period with overlapping terms.

**NOW, THEREFORE, BE IT RESOLVED** that the council of the City of Panorama Park, Iowa, hereby approves the mayor's appointments to the Panorama Park Emergency Planning Commission.

ADOPTED AND APPROVED THIS 13TH DAY OF JANUARY, 2021.

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Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-02 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of January, 2021.

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Gary L. Gleason, City Clerk/Treasurer



## CITY OF PANORAMA PARK (FY2021)

## Unpaid Bills Detail

As of January 12, 2021

<u>Date</u>	<u>Memo</u>	<u>Due Date</u>	<u>Open Balance</u>
<b>CITY OF DAVENPORT</b>			
12/11/2020		01/10/2021	301.34
Total CITY OF DAVENPORT			301.34
<b>IOWA AMERICAN WATER CO.</b>			
12/17/2020		01/08/2021	14.00
Total IOWA AMERICAN WATER CO.			14.00
<b>MIDAMERICAN ENERGY</b>			
12/16/2020	Account No.: 03600-81019	01/15/2021	37.84
01/05/2021	Account No.: 03390-81017	01/27/2021	62.99
Total MIDAMERICAN ENERGY			100.83
<b>REPUBLIC SERVICES</b>			
12/15/2020		01/04/2021	753.20
Total REPUBLIC SERVICES			753.20
<b>WELLS FARGO VISA</b>			
12/14/2020	Cash Back Credit		-4.25
12/10/2020	Mediacom - Internet	01/01/2021	19.99
01/07/2021	Sam's Club - File Folders	01/07/2021	9.68
Total WELLS FARGO VISA			25.42
<b>TOTAL</b>			<b>1,194.79</b>