

TENTATIVE MEETING AGENDA June 12, 2019 – 6:00 PM

A - Agenda Approval

Discussion and approval of Council Meeting Agenda for Wednesday, May 8, 2019

B – Presentations

C - Public Comments to the Council

D - Mayor's Report

Focus on Safety Health Nuisance Abatement Notice

E - Committee Reports

Culture and Recreation

F - Unfinished Business

1. Third (3rd) reading, discussion, and approval of revised Sewer Ordinances 99.02

G - New Business

- 1. Discussion and approval of Council Meetings Minutes from May 8, 2019
- 2. Discussion and approval of Expenses
- 3. Discussion and approval of monthly Financial Statements
- 4. Discussion and approval of street repair bid
- 5. Discussion of a potential fence ordinance
- 6. Discussion of potential changes to the dilapidated building ordinance

H - Adjournment



City of Panorama Park City Council Meeting Minutes May 08, 2019

The City Council of Panorama Park, Iowa met in regular session on Wednesday, May 08, 2019 in the City Hall at 6:00 p.m.

Council Members Present: Beth Elmore, Jacque Krause, Shawn Rice, and David White

Council Members Absent: Mandi Lauritzson **Also Present:** Treasurer, Gary Gleason

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 6:01 p.m. A quorum was reached.

Agenda Approval

Mayor Rice asked if there were any questions on the agenda and hearing none, asked for a motion to approve. A motion was made by Council Member Rice, seconded by Krause to approve the Agenda as presented. With no further discussion, Roll Call: Elmore – aye, White - aye. Agenda was approved.

Presentations

None.

Public Comments to the Council

No comments from the public.

Mayor's Report

- Mayor Rice said he had sent a letter to Scott County Sheriff Lane regarding the speed check, but had not received a response yet.
- Mayor Rice said he had been contacted by Bettendorf City Administrator, Decker Ploehn, notifying him that the sewer capacity was under pressure and raw sewage would be released into the Mississippi River.
- Mayor Rice said he had received a quote from Tri City Blacktop for the repair of an area of Park Avenue between 2nd and 4th Street which has deteriorated, Short Street, and North Street to the city border. Mayor Rice discussed with council members various cost options and will ask Tri City Blacktop to provide a revised estimate. Mayor Rice said the cost may be delayed until FY20, which begins after July 1, 2019.
- Mayor Rice said the City had received a check for \$1,871 from Wells Fargo Bank as part of a settlement (Wells Fargo had not paid interest on accounts), for three accounts.
- Mayor Rice said he had received a letter from the Scott County Auditor regarding proposed changes to the school and municipal elections. Mayor Rice said he had responded with a letter of concern regarding the City of Panorama Park election, but had not received a response.

Committee Reports

Council Member Rice, Culture and Recreation Committee, reported that several residents had participated in the May basket making event. Council Member Rice said she had distributed May baskets to all residents. The next event is scheduled for Saturday, June 22 for a summer festival, with the resident blue grass band playing.

Unfinished Business

None

New Business

- 1. Discussion and approval of Council meeting minutes from April 10, 2019. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no other comments, he called for a vote. A motion was made by Krause and seconded by Elmore to approve the April 10, 2019 meeting minutes as presented. With no further discussion, White –aye, Council Member Rice aye, motion was approved.
- 2. Discussion and approval of expenses. Council members reviewed expenses. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve expenses. A motion was made by Council Member Rice and seconded by Krause to approve expenses as presented. With no further discussion, Elmore aye, White aye, and motion was approved.
- 3. Discussion and approval of monthly Financial Statements. Council members reviewed the financial statements. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve the Financial Statements as presented. A motion was made by Krause and seconded by Elmore to approve the Financial Statements as presented. With no further discussion, White- aye, Council Member Rice –aye, and motion was approved.
- 4. Second reading, discussion and approval of the revised City of Panorama Park Sewer Service Charges, Chapter 99, 99.02 Rate, Code of Iowa, Sec. 384.84, to repeal and replace one section, Article 99.02, Rate *Each customer shall pay sewer service charges in the amount of \$25.00 per month* and replace with "The regular residential monthly sewer service charges of \$25.00 shall be suspended indefinitely, effective July 1, 2019. Property owners shall be responsible for any unpaid sewer service charges incurred prior to July 1, 2019." Mayor Rice asked if there were any questions and hearing none, asked if there was a motion to approve. *A motion was made by Krause and seconded by Council Member Rice to approve the repeal and replacement of Article 99.02 as presented. With no further discussion, Elmore- aye, White aye, and motion was approved.*
- 5. Discussion and approval of attending Iowa League of Cities seminar on abatement. Mayor Rice said the Iowa League of Cities will be holding an all-day seminar on abatement issues next week, Wednesday, May 15 in Coralville. Mayor Rice asked if any of the council members would be interested in attending. None were available except for Council Member Rice. Mayor Rice said he would also attend. A motion was made by Krause and seconded by White to approve registration of \$75 each and travel expenses for Mayor Rice and Council Member Rice to attend the abatement seminar. With no further discussion, Elmore- aye, White aye, and motion was approved.

<u>Adjournment</u>

With no other business before the Council, the meeting was adjourned at 6:55 p.m.

Approved:	Attest:	
Ronald D. Rice, Mayor	City Clerk	

APPROVED Expenses:

MidAmerican Energy \$34.97 Iowa American Water \$14.00 Republic Services \$724.08

BILL PAYMENT LIST

May 9 - June 12, 2019

DATE	NUM	VENDOR	AMOUNT
Checking			
General Fund GSB			
05/10/2019	1069	MIDAMERICAN ENERGY	-61.87
05/21/2019	1071	MIDAMERICAN ENERGY	-27.41
05/29/2019	1074	AUDITOR OF STATE	-475.00
05/29/2019	1075	REPUBLIC SERVICES	-724.08
05/29/2019	1076	IOWA AMERICAN WATER CO.	-14.00
Total for General Fund	d GSB		\$ -1,302.36
Road Fund GSB			
06/12/2019		MIDAMERICAN ENERGY	-61.90
Total for Road Fund G	iSB		\$ -61.90
Sewer Fund GSB			
05/10/2019	1063	CITY OF DAVENPORT	-909.00
06/12/2019		CITY OF DAVENPORT	-371.78
Total for Sewer Fund	GSB		\$ -1,280.78
Total for Checking			\$ -2,645.04
Credit Cards			
Wells Fargo Visa			\$62.30
Total for Credit Cards			\$62.30

BALANCE SHEET

As of June 12, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Certificates	
General Fund	95,000.00
Road Fund	60,000.00
Sewer Fund	145,000.00
Total Certificates	300,000.00
Checking	0.00
General Fund GSB	22,365.34
Road Fund GSB	8,637.28
Sewer Fund GSB	7,765.80
Total Checking	38,768.42
Savings	
General Fund FCU	25.00
Total Savings	25.00
z - Closed Bank Accounts	0.00
Total Bank Accounts	\$338,793.42
Other Current Assets	\$ -445.41
Total Current Assets	\$338,348.01
TOTAL ASSETS	\$338,348.01
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	\$128.95
Total Current Liabilities	\$128.95
Total Liabilities	\$128.95
Equity	\$338,219.06
TOTAL LIABILITIES AND EQUITY	\$338,348.01

BUDGET VS. ACTUALS: 2019 BUDGET - FY19 P&L CLASSES

July 2018 - June 2019

		001 GENER	AL FUND			110 ROAD FUND				610 SEWER FUND			TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING REMAINI	% ACTUAL NG	BUDGET	REMAINING	REMAINING	
Income																
1 TAXES												\$0.00	\$0.00	\$0.00	0.009	
General Property Taxes												\$0.00	\$0.00	\$0.00	0.009	
4000.4 Property Taxes - Current	24,980.71	26,194.00	1,213.29	4.63 %								\$24,980.71	\$26,194.00	\$1,213.29	4.63 %	
4001.4 Property Taxes - Prior	232.46		-232.46									\$232.46	\$0.00	\$ -232.46	0.00%	
Total General Property Taxes	25,213.17	26,194.00	980.83	3.74 %								\$25,213.17	\$26,194.00	\$980.83	3.74 9	
Other City Taxes												\$0.00	\$0.00	\$0.00	0.009	
4060.4 Utility Excise Tax	2,916.74	2,221.00	-695.74	-31.33 %								\$2,916.74	\$2,221.00	\$ -695.74	-31.33 9	
4065.4 Utility Franchise Tax	590.07	1,200.00	609.93	50.83 %								\$590.07	\$1,200.00	\$609.93	50.83 9	
4090.4 Local Option Sales	18,835.36	27,500.00	8,664.64	31.51 %								\$18,835.36	\$27,500.00	\$8,664.64	31.51 9	
Tax				27.74 %												
Total Other City Taxes	22,342.17	30,921.00	8,578.83									\$22,342.17		\$8,578.83		
Total 1 TAXES	47,555.34	57,115.00	9,559.66	16.74 %								\$47,555.34		\$9,559.66		
2 LICENSES AND PERMITS												\$0.00	\$0.00	\$0.00		
Building Structure & Equipment												\$0.00	\$0.00	\$0.00	0.009	
4120.1 Building & Construction	20.00		-20.00									\$20.00	\$0.00	\$ -20.00	0.00%	
Total Building Structure & Equipment	20.00		-20.00									\$20.00	\$0.00	\$ -20.00	0.009	
Total 2 LICENSES AND PERMITS	20.00		-20.00									\$20.00	\$0.00	\$ -20.00	0.00	
3 USE OF MONEY &												\$0.00	\$0.00	\$0.00	0.009	
PROPERTY	0.457.04		0.457.04						4 04 4 70		4 04 4 70	\$4.070.07	Φ0.00	A 4070 07		
4300.2, 3, or 4 Interest	3,157.31		-3,157.31						1,214.76		-1,214.76	\$4,372.07	\$0.00	\$ -4,372.07		
4340.2, 3, or 4 Other Misc Use	94.02		-94.02						4 04 4 70		4 04 4 70	\$94.02	\$0.00	\$ -94.02		
Total 3 USE OF MONEY & PROPERTY	3,251.33		-3,251.33						1,214.76		-1,214.76	\$4,466.09	\$0.00	\$ -4,466.09		
4 INTERGOVERNMENTAL												\$0.00	\$0.00	\$0.00		
State Shared Revenues												\$0.00	\$0.00	\$0.00	0.009	
4430.2 Road Use Taxes					15,314.80	16,000.00	685.20	4.28 %				\$15,314.80	\$16,000.00	\$685.20	4.28 %	
Total State Shared Revenues					15,314.80	16,000.00	685.20	4.28 %				\$15,314.80	\$16,000.00	\$685.20	4.28 %	
Total 4 INTERGOVERNMENTAL					15,314.80	16,000.00	685.20	4.28 %				\$15,314.80	\$16,000.00	\$685.20	4.28 9	
5 CHARGES FOR SERVICES												\$0.00	\$0.00	\$0.00	0.009	
Sewer Service												\$0.00	\$0.00	\$0.00	0.009	
4510.1 Non-metered Service									15,949.27	17,000.00	1,050.73 6.18		\$17,000.00	\$1,050.73		
4530.1 Forfeitures/Penalties									451.59		-451.59	\$451.59	\$0.00	\$ -451.59		
Total Sewer Service									16,400.86	17,000.00	599.14 3.52			\$599.14		
Total 5 CHARGES FOR SERVICES									16,400.86	17,000.00	599.14 3.52	% \$16,400.86	\$17,000.00	\$599.14	3.52 9	
7 MISCELLANEOUS												\$0.00	\$0.00	\$0.00	0.009	
4745 Sale of Salvage	187.00		-187.00									\$187.00	\$0.00	\$ -187.00		
Total 7 MISCELLANEOUS	187.00		-187.00									\$187.00	\$0.00	\$ -187.00		
Total Income	\$51,013.67	\$57,115.00	\$6,101.33	10.68 %	\$15,314.80	\$16,000.00	\$685.20	4.28 %	\$17,615.62	\$17,000.00	\$ -615.62 -3.62		\$90,115.00	\$6,170.91		
GROSS PROFIT	\$51,013.67	\$57,115.00	\$6,101.33	10.68 %	\$15,314.80	\$16,000.00	\$685.20		\$17,615.62	\$17,000.00	\$ -615.62 -3.62		\$90,115.00	\$6,170.91		
Expenses 1 GOVERNMENTAL												\$0.00	\$0.00	\$0.00	0.00%	
ACTIVITIES													.			
a. Public Safety												\$0.00	\$0.00	\$0.00	0.00%	

		001 GENER	RAL FUND			110 ROA	D FUND			610 SEWE	ER FUND			ТОТ	AL	
	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING I	% REMAINING	ACTUAL	BUDGET	REMAINING	REMAINING	ACTUAL	BUDGET	REMAINING	REMAINI
140 Flood Control		1,000.00	1,000.00	100.00 %									\$0.00	\$1,000.00	\$1,000.00	100.00
150 Fire Department	2,741.71	3,000.00	258.29	8.61 %									\$2,741.71	\$3,000.00	\$258.29	8.61
190 Animal Control		250.00	250.00	100.00 %									\$0.00	\$250.00	\$250.00	100.00
Total a. Public Safety	2,741.71	4,250.00	1,508.29	35.49 %									\$2,741.71	\$4,250.00	\$1,508.29	35.49
b. Public Works	·		•										\$0.00	\$0.00	\$0.00	0.0
210 Roads, Bridges,													\$0.00	\$0.00	\$0.00	0.0
Sidewalks 6417 Street Maintenance					2,905.00	8,500.00	5,595.00	65.82 %					\$2,905.00	\$8,500.00	\$5,595.00	65.8
Expense																
Total 210 Roads, Bridges, Sidewalks					2,905.00	8,500.00	5,595.00	65.82 %					\$2,905.00	\$8,500.00	\$5,595.00	65.8
230 Street Lighting	61.90		-61.90		624.35	1,500.00	875.65	58.38 %					\$686.25	\$1,500.00	\$813.75	54.2
250 Snow Removal					5,510.00	6,000.00	490.00	8.17 %					\$5,510.00	\$6,000.00	\$490.00	8.1
290 Garbage	7,712.88	10,000.00	2,287.12	22.87 %									\$7,712.88	\$10,000.00	\$2,287.12	22.8
299 Other Public Works	17.10	3,000.00	2,982.90	99.43 %	4.24		-4.24						\$21.34	\$3,000.00	\$2,978.66	99.2
Total b. Public Works	7,791.88	13,000.00	5,208.12	40.06 %	9,043.59	16,000.00	6,956.41	43.48 %					\$16,835.47	\$29,000.00	\$12,164.53	41.9
	7,701.00	10,000100	0,200.12	10.00 /0	0,0 10100	. 0,000.00	3,000	101.10 /0								
d. Culture & Recreation	4 04E 00	E 000 00	55.00	1.10 %									\$0.00	\$0.00	\$0.00 \$55.00	0. 1.
410 Library Services	4,945.00	5,000.00											\$4,945.00	\$5,000.00	\$55.00	
499 Other Culture & Recreation		1,000.00	1,000.00	100.00 %									\$0.00	\$1,000.00	\$1,000.00	100.0
Total d. Culture & Recreation	4,945.00	6,000.00	1,055.00	17.58 %									\$4,945.00	\$6,000.00	\$1,055.00	17.
. General Government													\$0.00	\$0.00	\$0.00	0.
610 Mayor & Council													\$0.00	\$0.00	\$0.00	0
6210 Association Dues	337.00		-337.00										\$337.00	\$0.00	\$ -337.00	0
6240 Meetings and Conferences	191.01		-191.01										\$191.01	\$0.00	\$ -191.01	0
Total 610 Mayor & Council	528.01		-528.01										\$528.01	\$0.00	\$ -528.01	0
<u>-</u>		10 500 00		100.00.0/									•			
620 Clerk, Treasurer, Finance	0.00	13,500.00	13,500.00	100.00 %									\$0.00	\$13,500.00	\$13,500.00	100.
6240 Meetings and Conferences	120.00	250.00	130.00	52.00 %									\$120.00	\$250.00	\$130.00	52.
6401 Accounting & Auditing	1,270.00	1,000.00	-270.00	-27.00 %									\$1,270.00	\$1,000.00	\$ -270.00	-27.
6506 Office Supplies	118.16	250.00	131.84	52.74 %									\$118.16	\$250.00	\$131.84	52.
Total 620 Clerk, Treasurer, Finance	1,508.16	15,000.00	13,491.84	89.95 %									\$1,508.16	\$15,000.00	\$13,491.84	89.
640 Legal Services & City Attorney	295.00	10,000.00	9,705.00	97.05 %									\$295.00	\$10,000.00	\$9,705.00	97.0
650 City Hall / General													\$0.00	\$0.00	\$0.00	0
Buildings 6310 Building Maintenance &	3,406.40	3,500.00	93.60	2.67 %									\$3,406.40	\$3,500.00	\$93.60	2.
Repair 6320 Grounds Maintenance	2,664.02	2,500.00	-164.02	-6.56 %									\$2,664.02	\$2,500.00	\$ -164.02	-6.
& Repair 6371 Electric / Gas Expense	458.31	500.00	41.69	8.34 %									\$458.31	\$500.00	\$41.69	8.
6373 Telecommunication	491.20	750.00	258.80	34.51 %									\$491.20	\$750.00	\$258.80	34.
6374 Water / Sewer Expense	156.23	250.00	93.77	37.51 %									\$156.23	\$250.00	\$93.77	37.
Total 650 City Hall / General Buildings	7,176.16	7,500.00	323.84	4.32 %									\$7,176.16	\$7,500.00	\$323.84	4.
660 Tort Liability													\$0.00	\$0.00	\$0.00	0
6408 Insurance Expense	1,469.00		-1,469.00										\$1,469.00	\$0.00	\$ -1,469.00	0.
Total 660 Tort Liability	1,469.00		-1,469.00										\$1,469.00	\$0.00 \$0.00	\$ -1,469.00 \$ -1,469.00	0.
699 Other General	1,409.00		-1,409.00										\$0.00	\$0.00	\$0.00	0
Government 6490 Other Professional	120.24	250.00	129.76	51.90 %									\$120.24	\$250.00	\$129.76	51.
Services																
6505 Other Equipment	182.33	250.00	67.67	27.07 %									\$182.33	\$250.00	\$67.67	27.
6506 Office Supplies	123.90	250.00	126.10	50.44 %									\$123.90	\$250.00	\$126.10	50.4
6508 Postage / Shipping	387.40	500.00	112.60	22.52 %									\$387.40	\$500.00	\$112.60	22.

	001 GENERAL FUND			110 ROAD FUND				610 SEWER FUND				TOTAL				
	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING	ACTUAL	BUDGET	REMAINING	% REMAINING
6599 Other Supplies	41.62	3,750.00	3,708.38	98.89 %									\$41.62	\$3,750.00	\$3,708.38	98.89 %
Total 699 Other General Government	855.49	5,000.00	4,144.51	82.89 %									\$855.49	\$5,000.00	\$4,144.51	82.89 %
Total f. General Government	11,831.82	37,500.00	25,668.18	68.45 %									\$11,831.82	\$37,500.00	\$25,668.18	68.45 %
Total 1 GOVERNMENTAL ACTIVITIES	27,310.41	60,750.00	33,439.59	55.04 %	9,043.59	16,000.00	6,956.41	43.48 %					\$36,354.00	\$76,750.00	\$40,396.00	52.63 %
2. BUSINESS TYPE ACTIVITIES													\$0.00	\$0.00	\$0.00	0.00%
Sewer Utility													\$0.00	\$0.00	\$0.00	0.00%
815 Sewer & Sewage													\$0.00	\$0.00	\$0.00	0.00%
Disposal																
6413 Payments to other Agencies									5,892.47	7,000.00	1,107.53	15.82 %	\$5,892.47	\$7,000.00	\$1,107.53	15.82 %
6499 Other Contractual Service									1,150.00	2,500.00	1,350.00	54.00 %	\$1,150.00	\$2,500.00	\$1,350.00	54.00 %
Total 815 Sewer & Sewage Disposal									7,042.47	9,500.00	2,457.53	25.87 %	\$7,042.47	\$9,500.00	\$2,457.53	25.87 %
Total Sewer Utility									7,042.47	9,500.00	2,457.53	25.87 %	\$7,042.47	\$9,500.00	\$2,457.53	25.87 %
Total 2. BUSINESS TYPE ACTIVITIES									7,042.47	9,500.00	2,457.53	25.87 %	\$7,042.47	\$9,500.00	\$2,457.53	25.87 %
Unapplied Cash Bill Payment Expense	1,565.40		-1,565.40										\$1,565.40	\$0.00	\$ -1,565.40	0.00%
Total Expenses	\$28,875.81	\$60,750.00	\$31,874.19	52.47 %	\$9,043.59	\$16,000.00	\$6,956.41	43.48 %	\$7,042.47	\$9,500.00	\$2,457.53	25.87 %	\$44,961.87	\$86,250.00	\$41,288.13	47.87 %
NET OPERATING INCOME	\$22,137.86	\$ -3,635.00	\$ -25,772.86	709.02 %	\$6,271.21	\$0.00	\$ -6,271.21	0.00%	\$10,573.15	\$7,500.00	\$ -3,073.15	-40.98 %	\$38,982.22	\$3,865.00	\$ -35,117.22	-908.60 %
NET INCOME	\$22,137.86	\$ -3,635.00	\$ -25,772.86	709.02 %	\$6,271.21	\$0.00	\$ -6,271.21	0.00%	\$10,573.15	\$7,500.00	\$ -3,073.15	-40.98 %	\$38,982.22	\$3,865.00	\$ -35,117.22	-908.60 %

A/R Aging Summary

As of June 12, 2019

			91 and	
	Current	1 - 90	over	Total
905 PARK AVE	40.26	100.13	52.50	192.89
504 PARK AVE	36.60	91.03	25.00	152.63
702 PARK AVE	35.18	101.78		136.96
740 PARK AVE	33.28	82.75		116.03
5708 VALLEY DR	32.18	71.83		104.01
119 2ND ST	30.83	58.28		89.11
209 PARK AVE	27.53	25.31		52.84
429 PARK AVE	27.50	25.00		52.50
926 PARK AVE	27.50	25.00		52.50

Wednesday, Jun 12, 2019 09:50:12 AM GMT-7

IOW A

CITY OF PANORAMA PARK

MODIFICATION OR CHANGE OF EXISTING ORDINANCE ORDINANCE NO. 99.02

AN ORDINANCE AMMENDING THE CODE OF ORDINANCES OF THE CITY OF PANORAMA PARK, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER SERVICE CHARGES

BE IT ENACTED by the City Council of the City of Panorama Park, Iowa:

SECTION 1. SECTION MODIFIED. Section 99.02 of the Code of Ordinances of the City of Panorama Park is repealed and the following adopted in lieu thereof:

99.02 RATE. The regular residential monthly sewer service charges of \$25.00 shall be suspended indefinitely, effective July 1, 2019. Property owners shall be responsible for any unpaid sewer service charges incurred prior to July 1, 2019.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the 12th day of June, 2019, and approved this 12th day of June, 2019.

Ronald D. Rice, Mayor	
ATTEST:	
I Certify that the foregoing was published as Ordina	nce No. 99.02 on the 5th day of June, 2019.