



CITY COUNCIL MEETING AGENDA
November 28, 2018 - 6:00 PM

A - Agenda Approval

Discussion and approval of Council Meeting Agenda for Wednesday, November 28, 2018

B - Presentations

C - Public Comments to the Council

D - Mayor's Report

Surety Bond, City Hall Sign/Message Center, Budget Preparation, Annual Financial Report

E - Committee Reports

F - Unfinished Business

1. Discussion of Scott County Multi-jurisdictional Hazard Mitigation Plan
2. Discussion of the "Focus on Safety" program
3. Discussion of changes to the Sewer Ordinances

G - New Business

1. Discussion and approval of Council Meetings Minutes from November 14, 2018
2. Discussion and Approval of Expenses
3. Resolution 2018-33 to modify the FY2019 Naming Depositories Policy list to include additional financial institutions
4. Resolution 2018-34 to invest in additional CDs
5. Resolution 2018-35 to approve the FY2018 Annual Financial Report.

H – Adjournment



**City of Panorama Park
City Council Meeting Minutes
November 14, 2018**

The City Council of Panorama Park, Iowa met in regular session on Wednesday, November 14, 2018 in the City Hall at 6:01 p.m.

Council Members Present: Jacque Krause, Mandi Lauritzson, Shawn Rice, David White

Council Members Absent: Beth Elmore

Also Present: Treasurer, Gary Gleason

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 6:01 p.m. A quorum was reached.

Agenda Approval

Mayor Rice asked if there were any questions on the agenda and hearing none, asked for a motion to approve. *A motion was made by Lauritzson, seconded by Council Member Rice to approve the Agenda as presented. With no further discussion, Roll Call: Krause – aye, White - aye. Agenda was approved.*

Presentations

No presentations.

Public Comments to the Council

No comments from the public.

Mayor's Report

- Pursuing possible provider for Surety Bond, will check with other cities at upcoming budget workshop.
- Continuing search for City Hall message center.
- Budget preparation to begin, Treasurer Gleason and Mayor to attend budget workshop tomorrow. Treasurer Gleason and Mayor will prepare a working draft before the next Council meeting.
- AFR almost completed except for discrepancy found. Mayor to review with Treasurer Gleason for completed AFR and Council's approval before submitting.

Committee Reports

Culture and Recreation: Council member Rice reported several items: 1) the Halloween event at City Hall was well attended 2) a possible date for the 'Cookie Exchange' is Saturday, December 15th and 3) a resident will be using City Hall for Thanksgiving Day family gathering. Council Member Rice said several longtime residents had passed away recently and asked if more than a sympathy card should be sent to the families. Council members discussed and agreed that a sympathy card and attendance to the service (if available) was appropriate. No other committees reported.

Unfinished Business

1. Discussion of the Scott County Multi-Jurisdictional Hazard Mitigation Plan. Council Member Rice said she was reviewing the reports and hoped to have proposed amendments for the Council's review in December, as the next opportunity to amend the plan is January 2019. Council members will discuss further.
2. Mayor Rice said he had received a response from the request to the Scott County Sheriff's office for a test speed enforcement shift for the City's 'Focus on Safety' program. Council discussed what the parameters should be for the first test. Mayor Rice said he has requested to be present at the start of the test shift.

New Business

1. Discussion and approval of Council meeting minutes from October 24, 2018. Mayor Rice provided an update to council members absent from the October 24th meeting on the damage to the City mailbox. Mayor Rice also expressed appreciation to new resident Josh Pierson for his help in clearing some of the overgrown brush and trees on North Street. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing none, he called for a vote. *A motion was made by White and seconded by Council Member Rice to approve the October 24, 2018 meeting minutes as presented. With no further discussion, Krause – aye, Lauritzson - aye, motion was approved.*

2. Discussion and approval of October expenses. Council Member Rice said she had researched Iowa State law regarding payments for the library and confirmed the payments are required every six months and are based on property taxes. Mayor Rice noted that the next Republic bill will increase slightly. Mayor Rice asked if there were any questions, and hearing none, called for a vote to approve expenses. *A motion was made by Lauritzson and seconded by Krause to approve October expenses as presented. With no further discussion, White – aye, Council Member Rice - aye, motion was approved.*

3. Discussion and approval of October financial reports. Council members reviewed the financial reports. Council discussed possibility of moving some monies from the General Fund to the Road or Sewer Fund, and possible investment in more CD’s. Council discussed possibility of black top for Park Avenue, but to accomplish in sections to spread out costs. Council reviewed aging report on the sewer bills. Mayor Rice said resident 5708 Valley Drive had been turned over for collection in October due to late payments. Mayor Rice asked if there were any questions on the financial report and hearing none, called for a vote. *A motion was made by Krause and seconded by Lauritzson to approve the October financial reports as presented. With no further discussion, White – aye, Council Member Rice - aye, motion was approved.*

4. Council members discussed the State Auditor’s Exam Report. Mayor Rice reviewed the recommendations from the State Auditor, noting the items that have been completed and recommendations still being worked on.

5. Discussion of proposed changes to the Sewer Ordinances. Mayor Rice said he had sent Council the proposed sewer ordinance changes from the City of Davenport, who have recently reviewed and updated their ordinance. The City of Davenport is asking the City of Panorama Park to adopt their changes. Mayor Rice shared with Council additional possible changes to the ordinance as well. Council discussed having a study on the sewer system in Panorama Park to determine any problem areas and how long the current system will last, before making any changes to the ordinance. Council will discuss further.

Adjournment

The meeting was adjourned at 7:20 p.m.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Elaine Schilling, City Clerk

APPROVED Expenses:

Bettendorf Office Supply	\$36.00	K&K Hardware	\$7.98
Mid America Energy	\$62.61	Mid America Energy	\$32.45
Wells Fargo	\$1,039.52	City of Davenport	\$352.63



RESOLUTION 2018-33
Date: November 28, 2018

RESOLUTION OF THE CITY OF PANORAMA PARK IN SUPPORT OF THE APPROVAL TO AMEND THE FY2019 NAMING DEPOSITORIES POLICY.

WHEREAS, the City of Panorama Park; that we do hereby designate the following named banks to be depositories of the City of Panorama Park fund in amounts not to exceed the amount named opposite each of said designated depositories and the Treasurer is hereby authorized to deposit the city funds in the amounts not to exceed in the aggregate the amounts named for said banks as follows, to wit:

Name of Depository	Location	Maximum Deposit in effect under prior Resolution	Maximum Deposit under this Resolution
Great Southern Bank	Bettendorf	N/A	\$350,000
Quad City Bank	Bettendorf	N/A	\$150,000
SENB Bank	Bettendorf	N/A	\$150,000
Vibrant Credit Union	Bettendorf	N/A	\$150,000
IPAIT	Des Moines	N/A	\$150,000

; and

WHEREAS, the Mayor and City Council of the City of Panorama Park has reviewed the Policy; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Panorama Park that the City of Panorama Park hereby approves amending the FY2019 City of Panorama Park Naming Depositories Policy.

PASSED BY THE COUNCIL THE 28TH DAY OF NOVEMBER, 2018, AND APPROVED THIS 28TH DAY OF NOVEMBER, 2018.

Ronald Rice, Mayor

ATTEST:

Elaine Schilling, City Clerk



RESOLUTION 2018-34
Date: November 28, 2018

RESOLUTION OF PANORAMA PARK, IOWA AUTHORIZING THE TREASURER TO WITHDRAW MONEY FROM GREAT SOUTHERN BANK CHECKING FOR INVESTMENT IN CERTIFICATES OF DEPOSIT.

The Council of the City of Panorama Park, Iowa authorizes Treasurer Gary Gleason to withdraw twenty thousand dollars (\$20,000.00) from Great Southern Bank Checking Account XXX2607 and purchase one (1) Certificates of Deposit (CD). The CD to be purchased from SENB Bank is to be valued at twenty thousand dollars (\$20,000.00), at a rate of approximately 2.40%, and for a period of thirteen(13) months.

PASSED BY THE COUNCIL THE 28TH DAY OF NOVEMBER, 2018, AND APPROVED THIS 28TH DAY OF NOVEMBER, 2018.

Ronald Rice, Mayor

ATTEST:

Elaine Schilling, City Clerk



RESOLUTION 2018-35
Date: November 28, 2018

RESOLUTION OF THE CITY OF PANORAMA PARK APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2018.

WHEREAS, in accordance with the requirements of the Iowa Department of Revenue & Finance and the State Auditor's Office, and

WHEREAS, the Mayor and City Council of the City of Panorama Park has reviewed the report that included city expenditures, revenues, and funds transfers for periods July 1, 2017 through June 30, 2018

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Panorama Park does hereby approve the City of Panorama Park Annual Financial Report for Fiscal Year Ended June 30, 2018.

PASSED BY THE COUNCIL THE 28TH DAY OF NOVEMBER, 2018, AND APPROVED THIS 28TH DAY OF NOVEMBER, 2018.

Ronald Rice, Mayor

ATTEST:

Elaine Schilling, City Clerk

STATE OF IOWA
2018
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2018

16208201300000

City of Panorama Park
120 Short St
Bettendorf, IA 52722-5669

UPLOAD ANNUAL
FINANCIAL REPORT

CITY OF PANORAMA PARK, IOWA
DUE: December 1, 2018

(Please correct any error in name, address, and ZIP Code)

**WHEN
COMPLETED,
PLEASE
RETURN TO**

Mary Mosiman, CPA
Office of Auditor of State
Lucas State Office Building
321 E. 12th Street, 2nd Floor
Des Moines, IA 50319

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes levied on property	27,581		27,581	26,511
Less: Uncollected property taxes-levy year	0		0	
Net current property taxes	27,581		27,581	26,511
Delinquent property taxes	0		0	
TIF revenues	0		0	
Other city taxes	18,925	0	18,925	29,049
Licenses and permits	10		10	
Use of money and property	285	0	285	
Intergovernmental	16,539	0	16,539	16,000
Charges for fees and service	0	19,042	19,042	16,700
Special assessments	0		0	
Miscellaneous	0	0	0	
Other financing sources, including transfers in	0	0	0	
Total revenues and other sources	63,340	19,042	82,383	88,260
Expenditures and Other Financing Uses				
Public safety	2,775		2,775	3,900
Public works	10,295	0	10,295	29,700
Health and social services	0	0	0	
Culture and recreation	5,013	0	5,013	5,100
Community and economic development	0	0	0	
General government	28,804	0	28,804	36,500
Debt service	0	0	0	
Capital projects	0	0	0	
Total governmental activities expenditures	46,887	0	46,887	75,200
Business type activities	0	7,134	7,134	
Total ALL expenditures	46,887	7,134	54,021	75,200
Other financing uses, including transfers out	0	0	0	
Total ALL expenditures/And other financing uses	46,887	7,134	54,021	75,200
Excess revenues and other sources over (Under) Expenditures/And other financing uses	16,453	11,909	28,362	13,060
Beginning fund balance July 1, 2017	140,351	128,592	268,944	266,049
Ending fund balance June 30, 2018	156,805	140,501	297,305	279,109

Note - These balances do not include \$ _____ held in non-budgeted internal service funds; \$ _____ held in Pension Trust Funds; \$ _____ held in Private Purpose Trust funds and \$ _____ held in agency funds which were not budgeted and are not available for city operations.

Indebtedness at June 30, 2018	Amount - Omit cents	Indebtedness at June 30, 2018	Amount - Omit cents
General obligation debt	\$ 0	Other long-term debt	\$ 0
Revenue debt	\$ 0	Short-term debt	\$
TIF Revenue debt	\$ 0		
		General obligation debt limit	\$ 433,771

CERTIFICATION

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Signature of city clerk		Date Published/Posted	Mark (x) one <input type="checkbox"/> Date Published <input type="checkbox"/> Date Posted	
Printed name of city clerk	Telephone →	Area Code	Number	Extension
Signature of Mayor or other City official (Name and Title)			Date signed	

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