



CITY OF PANORAMA PARK

TENTATIVE MEETING AGENDA

NOVEMBER 13, 2019 – 6:00 PM

Agenda Approval

Discussion and approval of Council Meeting Agenda for Wednesday, November 13, 2019

Presentations

- Advantage Tree Service will present their quotation for FY2019-2020 plowing season

Public Comments to the Council

Mayor's Report

- Election Results
- Sanitary Sewer/Road Repairs
- Sanitary Sewer System inspection update

Committee Reports

Unfinished Business

New Business

1. Discussion and approval to accept the snow plowing bid from Advantage Tree Service.
2. Discussion and approval of Resolution 2019-10 to accept resignation of Susan Dazey as City Clerk.
3. Discussion and approval of Resolution 2019-11 to appoint Gary Gleason as City Clerk/Treasurer.
4. Discussion and approval of Council Meeting Minutes from October 8, 2019.
5. Discussion and approval of Special Meeting Minutes from October 15, 2019.
6. Discussion and approval of monthly Expenses.
7. Discussion and approval of monthly Financial Statements.
8. Discussion and approval of Resolution 2019-12 to accept the Annual Financial Report for Fiscal Year ended June 30, 2019.
9. Discussion and approval of Resolution 2019-13 to accept a new intergovernmental agreement providing for operations, maintenance and improvements for the joint use interceptor sewers, regional water pollution control plant, and appurtenances.

Adjournment



CITY OF PANORAMA PARK
RESOLUTION 2019-10
NOVEMBER 13, 2019

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE RESIGNATION OF SUSAN DAZEY AS CITY CLERK.

WHEREAS, the Mayor and City Council of the City of Panorama Park has reviewed Susan Dazey's resignation letter.

NOW, THEREFORE, BE IT RESOLVED by the City of Panorama Park, Iowa, that the resignation of Susan Dazey as City Clerk effective November 3, 2019 is hereby approved and adopted.

PASSED BY THE COUNCIL THE 13TH DAY OF NOVEMBER, 2019, AND APPROVED THIS 13TH DAY OF NOVEMBER, 2019.

Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting Mayor Pro Tem of Panorama Park, hereby certify that the foregoing Resolution No. 2019-10 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of August, 2019.

David White, Mayor Pro Tem



CITY OF PANORAMA PARK

RESOLUTION 2019-11

NOVEMBER 13, 2019

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE APPOINTMENT OF GARY GLEASON AS CITY CLERK/TREASURER.

WHEREAS, the City of Panorama Park, Iowa authorizes the appointment of Gary Gleason to serve as City Clerk/Treasurer and assume all responsibilities consistent with the position as stated in the City of Panorama Park Code of Ordinances; and

WHEREAS, Gary Gleason will serve at the pleasure of the Panorama Park City Council and will perform the duties of City Clerk/Treasurer until replaced by the City Council; and

WHEREAS, Gary Gleason will serve as a volunteer and not receive any compensation; and

WHEREAS, it has been reviewed by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City of Panorama Park, Iowa, that the appointment of Gary Gleason to serve as City Clerk/Treasurer is hereby approved and adopted.

PASSED BY THE COUNCIL THE 13TH DAY OF NOVEMBER, 2019, AND APPROVED THIS 13TH DAY OF NOVEMBER, 2019.

Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting Mayor Pro Tem of Panorama Park, hereby certify that the foregoing Resolution No. 2019-11 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of November, 2019.

David White, Mayor Pro Tem



CITY OF PANORAMA PARK

MEETING MINUTES

October 9, 2019 – 6:00 PM

The City Council of Panorama Park, Iowa met in regular session at 6:00 pm, Wednesday, October 9, 2019 in the City Hall.

In Attendance: M. Lauritzson; S. Rice; D. White

Council Members Absent: B. Elmore; J. Krause

Also Present: Mayor Ronald Rice; Treasurer Gary Gleason; Clerk Susan Dazey; Steve Perry; Josh Lauritzson

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 6:00 PM. A quorum was reached.

Agenda Approval

Mayor Rice asked if there were any questions on the agenda and hearing none, asked for a motion to approve. *A motion was made by S. Rice, seconded by M. Lauritzson, to approve the Agenda as presented. With no further discussion, Roll Call: D. White – aye. Agenda was approved.*

Presentations

None

Public Comments to the Council

None

Mayor's Report

- Street repair update. Mayor Rice recommends that street repairs be delayed until Spring 2020. Given the need for sanitary sewer repairs, this will allow time for the patched section to settle.
- North Street update. According to Brent Morlok with the City of Bettendorf, they have awarded the contract to repair North Street to Corson Excavating. Completion is expected by October 17th.
- Sanitary Sewer System update. The video inspection has been completed and confirmed the pipe collapse near Second (2nd) Street and Park Avenue. Chris Cooper with MSA Professional Services estimates that the repair costs could be as much as \$15,000. MSA has provided written specifications for the repair and recommended several contractors that could perform the needed repairs. MSA is still reviewing the video for the remainder of the system and will provide their recommendations once they are finished.
- Health Nuisance Abatement Notice. 5734 Valley Drive continues to improve. It is now being mowed regularly and some of the junk piles have been cleaned up. There are still piles of junk that have not been disposed of. A Final Notice to Abate was sent to 106 6th Street regarding mowing and weeds. The weeds have since been cut and the property is now in compliance.

Committee Reports

Culture and Recreation. S. Rice stated that the 4th Annual Chili Cook Off was a success with about sixty (60) people in attendance. Sally Haugun was this years winner for the best chili. S. Rice also informed the Council that Halloween will be celebrated from 5-7 PM on October 31st. Residents are encourage to congregate at City Hall to pass out candy to the neighborhood children.

Unfinished Business

1. Discussion and approval of bid to excavate the ditch along North Street. Mayor Rice recommended delaying the ditch improvements until the North Street reconstruction and the sanitary sewer repairs were completed. With no further discussion, *no motion was made to accept any of the bids.*
2. Discussion of Health Abatement Plan for 5734 Valley Drive. Mayor Rice indicated that the Abatement Notices have yielded some results and that no further action is recommended at this time. Mayor Rice also expressed his desire to update all of the ordinances relating to dilapidated buildings and nuisance abatement.

New Business

1. Discussion and approval of Council Meeting Minutes from September 11, 2019. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no other comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by D. White to approve the September 11, 2019 meeting minutes as presented. With no further discussion, Roll Call: M. Lauritzson – aye. The motion was approved.*
2. Discussion and approval of Expenses. Council members reviewed expenses. Mayor Rice asked if there were any questions. Hearing no other comments, Mayor Rice called for a vote to approve expenses. *A motion was made by M. Lauritzson and seconded by D. White to approve the expenses as presented. With no further discussion, Roll Call: S. Rice – aye. The motion was approved.*
3. Discussion and approval of monthly Financial Statements. Council members reviewed the Financial Statements. Mayor Rice asked if there were any questions or correction and hearing none, Mayor Rice called for a vote. *A motion was made by M. Lauritzson and seconded by S. Rice to approve the Financial Statements as presented. With no further discussion, Roll Call: D. White – aye, the motion was approved.*

Adjournment

With no other business before the Council, Mayor Rice asked for a motion to adjourn the meeting. A motion was made by D. White and seconded by S. Rice to adjourn. With no further discussion, Roll Call: M. Lauritzson – aye. The meeting was adjourned at 7:10 PM.

Approved: _____ Attest: _____
 Ronald D. Rice, Mayor Susan Dazey, City Clerk

Cincinnati Insurance \$1,527.00
 Irvin Foltz \$90.00
 Scott County Library \$2,504.75

City of Davenport \$852.83
 MidAmerican Energy \$88.58

Iowa American Water \$14.00
 Republic Services \$724.08



CITY OF PANORAMA PARK

SPECIAL MEETING MINUTES

October 15, 2019 – 6:00 PM

The City Council of Panorama Park, Iowa met in special session at 6:00 pm, Tuesday, October 15, 2019 in the City Hall.

In Attendance: B. Elmore; J. Krause; M. Lauritzson; S. Rice; D. White

Council Members Absent: None

Also Present: Mayor Ronald Rice; Treasurer Gary Gleason; Steve Perry

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 6:00 PM. A quorum was reached.

Agenda Approval

Mayor Rice asked if there were any questions on the agenda and hearing none, asked for a motion to approve. *A motion was made by M. Lauritzson, seconded by J. Krause, to approve the Agenda as presented. With no further discussion, Roll Call: B. Elmore – aye, S. Rice – aye, D. White – aye. Agenda was approved.*

Presentations

None

Public Comments to the Council

None

New Business

1. Discussion and approval of bids to repair the sanitary sewer system pipe collapse at Second (2nd) and Park Avenue. Mayor Rice stated that seven (7) bid requests were sent out and only one (1) was received. McClintock Trucking & Excavating submitted a bid of \$9,000.00 to make the repairs and patch Park Avenue. Chris Cooper of MSA Professional Services had previously suggested to Mayor Rice to expect bids in excess of \$10,000. Mayor Rice asked if there were any questions. Hearing no other comments, Mayor Rice called for a vote to approve the McClintock Trucking & Excavating bid. *A motion was made by D. White and seconded by M. Lauritzson to approve the bid as presented. With no further discussion, Roll Call: B. Elmore – aye, J. Krause – aye, S. Rice – aye. The motion was approved.*

Adjournment

With no other business before the Council, Mayor Rice asked for a motion to adjourn the meeting. *A motion was made by D. White and seconded by J. Krause to adjourn. With no further discussion, Roll Call: B. Elmore – aye, M. Lauritzson – aye, S. Rice – aye. The meeting was adjourned at 6:15 PM.*

Approved: _____ Attest: _____
Ronald D. Rice, Mayor Susan Dazey, City Clerk

12:25 PM

11/09/19

Cash Basis

CITY OF PANORAMA PARK
Expenses
October 10 through November 13, 2019

Date	Memo	Account	Class	Paid Amount
CITY OF DAVENPORT				
10/31/2019		6413 Payments to other Agencies	SEWER FUND	418.80
Total CITY OF DAVENPORT				418.80
GODADDY.COM				
10/16/2019	Website Hosting & Domain Name Renewal	Ask Accountant - Expense	GENERAL FUND	146.57
Total GODADDY.COM				146.57
IOWA AMERICAN WATER CO.				
10/21/2019	City Hall 09/14/2019 to 10/15/2019	6374 Water / Sewer Expense	GENERAL FUND	18.44
Total IOWA AMERICAN WATER CO.				18.44
MIDAMERICAN ENERGY				
10/15/2019	City Hall 10/10/2019 to 09/11/2019	6371 Electric / Gas Expense	GENERAL FUND	24.37
11/05/2019	10/01/2019 to 10/30/2019	230 Street Lighting	ROAD FUND	61.74
Total MIDAMERICAN ENERGY				86.11
MSA PROFESSIONAL SERVICES, INC.				
11/05/2019	Project R19924000.0 09/15/2019 to 10/19/2019	6499 Other Contractual Service	SEWER FUND	4,625.00
Total MSA PROFESSIONAL SERVICES, INC.				4,625.00
REPUBLIC SERVICES				
10/25/2019	Garbage & Recycling 10/01/2019 to 10/31/2019	290 Garbage	GENERAL FUND	724.08
Total REPUBLIC SERVICES				724.08
SAM'S CLUB - DAVENPORT				
10/12/2019	Stamps (100)	6508 Postage / Shipping	GENERAL FUND	55.00
10/12/2019	Printer Paper (1 ream)	6506 Office Supplies	GENERAL FUND	6.98
Total SAM'S CLUB - DAVENPORT				61.98
TOTAL				<u>6,080.98</u>

CITY OF PANORAMA PARK
Balance Sheet
As of November 9, 2019

	<u>Nov 9, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates	
General Fund	95,631.88
Road Fund	60,637.72
Sewer Fund	146,444.45
Total Certificates	302,714.05
Checking	
General Fund GSB	34,319.05
Road Fund GSB	17,636.03
Sewer Fund GSB	2,607.57
Total Checking	54,562.65
Savings	
General Fund FCU	25.00
Total Savings	25.00
Total Checking/Savings	357,301.70
Other Current Assets	
Collections	683.47
Total Other Current Assets	683.47
Total Current Assets	357,985.17
TOTAL ASSETS	357,985.17
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	146.57
Total Current Liabilities	146.57
Total Liabilities	146.57
Equity	357,838.60
TOTAL LIABILITIES & EQUITY	357,985.17

CITY OF PANORAMA PARK
Budget vs. Actual
July 1 through November 9, 2019

	<u>Jul 1 - Nov 9, 19</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes			
4000 Property Taxes - Current	15,170	27,377	55%
Total General Property Taxes	15,170	27,377	55%
Other City Taxes			
4060 Utility Excise Tax	0	2,001	0%
4065 Utility Franchise Tax	191	800	24%
4090 Local Option Sales Tax	6,227	18,500	34%
Total Other City Taxes	6,418	21,301	30%
Total 1 TAXES	21,588	48,678	44%
3 USE OF MONEY & PROPERTY			
4300 Interest	1,598	6,000	27%
4340 Other Misc Use	10	0	100%
Total 3 USE OF MONEY & PROPERTY	1,608	6,000	27%
4 INTERGOVERNMENTAL			
State Shared Revenues			
4430 Road Use Taxes	6,653	16,000	42%
Total State Shared Revenues	6,653	16,000	42%
Total 4 INTERGOVERNMENTAL	6,653	16,000	42%
5 CHARGES FOR SERVICES			
Sewer Service			
4510 Non-metered Service	1,885	0	100%
4530 Forfeitures/Penalties	300	0	100%
Total Sewer Service	2,185	0	100%
Total 5 CHARGES FOR SERVICES	2,185	0	100%
Billable Expense Income	125	0	100%
Total Income	32,158	70,678	45%
Gross Profit	32,158	70,678	45%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety			
110 Police Dept/Crime Preventio	0	1,500	0%
150 Fire Department	0	2,800	0%
190 Animal Control	0	250	0%
199 Other Public Safety	125	0	100%
Total a. Public Safety	125	4,550	3%
b. Public Works			
210 Roads, Bridges, Sidewalks	0	2,200	0%
230 Street Lighting	309	800	39%
250 Snow Removal	0	5,000	0%
290 Garbage	2,896	10,000	29%
299 Other Public Works	5	100	5%
Total b. Public Works	3,211	18,100	18%
d. Culture & Recreation			
410 Library Services	2,505	5,010	50%
499 Other Culture & Recreation	0	250	0%
Total d. Culture & Recreation	2,505	5,260	48%

CITY OF PANORAMA PARK
Budget vs. Actual
 July 1 through November 9, 2019

	Jul 1 - Nov 9, 19	Budget	% of Budget
f. General Government			
610 Mayor & Council	0	1,500	0%
620 Clerk, Treasurer, Finance			
6401 Accounting & Auditing	203	0	100%
620 Clerk, Treasurer, Finance - Other	0	1,500	0%
Total 620 Clerk, Treasurer, Finance	203	1,500	14%
630 Elections	0	650	0%
640 Legal Services & City Attor	0	2,000	0%
650 City Hall / General Buildin			
6320 Grounds Maintenance & Repa	283	0	100%
6371 Electric / Gas Expense	113	0	100%
6373 Telecommunication	66	0	100%
6374 Water / Sewer Expense	60	0	100%
650 City Hall / General Buildin - Other	0	3,500	0%
Total 650 City Hall / General Buildin	523	3,500	15%
660 Tort Liability			
6408 Insurance Expense	1,527	0	100%
660 Tort Liability - Other	0	2,500	0%
Total 660 Tort Liability	1,527	2,500	61%
699 Other General Government			
6505 Other Equipment	499	0	100%
6506 Office Supplies	31	0	100%
6508 Postage / Shipping	126	0	100%
699 Other General Government - Other	0	600	0%
Total 699 Other General Government	656	600	109%
Total f. General Government	2,909	12,250	24%
Total 1 GOVERNMENTAL ACTIVITIES	8,750	40,160	22%
2. BUSINESS TYPE ACTIVITIES			
Sewer Utility			
815 Sewer & Sewage Disposal			
6413 Payments to other Agencies	1,824	0	100%
6499 Other Contractual Service	4,625	0	100%
Total 815 Sewer & Sewage Disposal	6,449	0	100%
Sewer Utility - Other	0	9,250	0%
Total Sewer Utility	6,449	9,250	70%
Total 2. BUSINESS TYPE ACTIVITIES	6,449	9,250	70%
Total Expense	15,199	49,410	31%
Net Ordinary Income	16,959	21,268	80%
Other Income/Expense			
Other Income			
Ask Accountant - Income	191	0	100%
Total Other Income	191	0	100%
Other Expense			
Ask Accountant - Expense	147	0	100%
Total Other Expense	147	0	100%
Net Other Income	44	0	100%
Net Income	17,003	21,268	80%



CITY OF PANORAMA PARK

RESOLUTION 2019-12

NOVEMBER 13, 2019

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2019.

WHEREAS, in accordance with the requirements of the Iowa Department of Revenue & Finance and the State Auditor's Office; and

WHEREAS, the Mayor and City Council of the City of Panorama Park has reviewed the report that included the city expenditures, revenues, and funds transfers for periods July 1, 2018 through June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED by the City of Panorama Park, Iowa, that the proposed City Street Finance Report for the fiscal year ending June 30, 2019 is hereby approved and adopted, and the Mayor is hereby authorized and directed to file the adopted report with the Office of Local Systems of the Iowa Department of Transportation.

PASSED BY THE COUNCIL THE 13TH DAY OF NOVEMBER, 2019, AND APPROVED THIS 13TH DAY OF NOVEMBER, 2019.

Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2019-12 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of November, 2019.

Gary L. Gleason, City Clerk/Treasurer

STATE OF IOWA
2019
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2019
CITY OF PANORAMA PARK, IOWA
DUE: December 1, 2019

16208201300000
CITY OF PANORAMA PARK
120 SHORT ST
PANORAMA PARK IA 52722-5669
POPULATION: 129

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	25,157		25,157	26,194
Less: Uncollected Property Taxes-Levy Year	0		0	
Net Current Property Taxes	25,157		25,157	26,194
Delinquent Property Taxes	232		232	
TIF Revenues	0		0	
Other City Taxes	23,799	0	23,799	30,921
Licenses and Permits	40	0	40	
Use of Money and Property	3,406	2,184	5,590	
Intergovernmental	16,665	0	16,665	16,000
Charges for Fees and Service	0	17,615	17,615	17,000
Special Assessments	0	0	0	
Miscellaneous	287	0	287	
Other Financing Sources	0	0	0	
Transfers In	0	0	0	
Total Revenues and Other Sources	69,586	19,799	89,385	90,115
Expenditures and Other Financing Uses				
Public Safety	2,742		2,742	4,250
Public Works	18,255		18,255	29,000
Health and Social Services	0		0	
Culture and Recreation	4,945		4,945	6,000
Community and Economic Development	0		0	
General Government	12,537		12,537	37,500
Debt Service	0		0	
Capital Projects	0		0	
Total Governmental Activities Expenditures	38,479	0	38,479	76,750
BUSINESS TYPE ACTIVITIES		7,374	7,374	9,500
Total All Expenditures	38,479	7,374	45,853	86,250
Other Financing Uses	0	0	0	
Transfers Out	0	0	0	
Total All Expenditures/and Other Financing Uses	38,479	7,374	45,853	86,250
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	31,107	12,425	43,532	3,865
Beginning Fund Balance July 1, 2018	156,804	140,500	297,304	269,609
Ending Fund Balance June 30, 2019	187,911	152,925	340,836	273,474

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds		Pension Trust Funds	
Private Purpose Trust Funds		Agency Funds	
Indebtedness at June 30, 2019	Amount	Indebtedness at June 30, 2019	Amount
General Obligation Debt	0	Other Long-Term Debt	0
Revenue Debt	0	Short-Term Debt	0
TIF Revenue Debt	0		
		General Obligation Debt Limit	875,552

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

Gary S. Gleason - TREASURER	Posted 11/9/2019
Signature of Preparer	
Printed name of Preparer Gary Gleason, Treasurer	Phone Number (563) 293-1293
Ronald R. - Mayor	Date Signed November 8, 2019
Signature of Mavor or other City official (Name and Title)	



CITY OF PANORAMA PARK

RESOLUTION 2019-13

NOVEMBER 13, 2019

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING A NEW INTERGOVERNMENTAL AGREEMENT PROVIDING FOR OPERATIONS, MAINTENANCE AND IMPROVEMENTS FOR THE JOINT USE INTERCEPTOR SEWERS, REGIONAL WATER POLLUTION CONTROL PLANT, AND APPURTENANCES, EFFECTIVE JULY 1, 2020.

WHEREAS, the Cities of Davenport, Bettendorf, Riverdale, and Panorama Park (collectively referred to as the "Municipalities") desire to work together for the purpose of delivering regional waste water treatment services; and

WHEREAS, the Municipalities entered into an intergovernmental agreement on January 5, 1974, and amended from time to time (such intergovernmental agreement and amendments, the "IGA") to jointly contract, construct, acquire, maintain, and use certain sanitary sewers and appurtenances thereto and a sewerage treatment facility; and

WHEREAS, the Municipalities desire to repeal the IGA and to create a new agreement for the mutual benefit of the Municipalities; and

WHEREAS, all Municipalities desire to jointly own, use, maintain, and improve certain interceptor sewers and appurtenances across their respective jurisdictions, a water pollution control plant, and a compost facility; and

WHEREAS, intergovernmental cooperation between units of local government to contract, further combine, or transfer lawful power or function in any manner not prohibited by law or ordinance is authorized by and pursuant to Chapter 28E, of the 2019 Code of Iowa; and

WHEREAS, all aspects of this Agreement are designed and intended to enhance the public health, safety, morals and welfare, as related to the Municipalities.

NOW, THEREFORE, BE IT RESOLVED in a spirit of comity, and pursuant to the appropriate constitutional and statutory provisions, that this resolution approving a new intergovernmental agreement providing for operations, maintenance and improvements for the joint use interceptor sewers, regional water pollution control plant, and appurtenances, effective July 1, 2020 is hereby approved by the City Council.

PASSED BY THE COUNCIL THE 13TH DAY OF NOVEMBER, 2019, AND APPROVED THIS 13TH DAY OF NOVEMBER, 2019.

Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2019-13 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 13th day of November, 2019.

Gary L. Gleason, City Clerk/Treasurer