



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

June 13, 2020 – 9:00 a.m.

Agenda Approval

Discussion and approval of Council Meeting Agenda for Saturday, June 13, 2020.

Presentations

Public Comments to the Council

Mayor's Report

- Update on snow removal bids
- Update on city street repairs
- Update on sanitary sewer system repairs

Committee Reports

Unfinished Business

1. Discussion and approval of request from resident to raise chickens at 117 2nd Street.

New Business

1. Discussion on bids for hydroseeding (grass) North Street and Park Avenue ditches.
2. Discussion and approval of minutes from the May 9, 2020 Council Meeting.
3. Discussion and approval of monthly financial statements.
4. Discussion and approval for payment of outstanding bills.

Adjournment

Pursuant to Code of Iowa Section 362.3 [1], the regular or special City Council meeting agendas for June 13, 2020 have been posted at least once, not less than four nor more than twenty days before the date of the meeting in the three public places per Code of Ordinances, Panorama Park, Iowa, Chapter 18, Section 18.05 [2].

I certify under penalty of perjury and pursuant to the laws of the state of Iowa that the preceding is true and correct.

Affiant: _____ Date: _____

Witness: _____ Date: _____

Subject: Hydro-seeding.

From: Tony Showers <tony@qcsiltfence.com>

Date: 6/11/2020, 6:00 PM

To: "Mayor@panoramaparkiowa.com" <Mayor@panoramaparkiowa.com>

Dear Ron,

Estimate for the hydroseeding in the ditches is \$1,200.00. This is spraying the ditch as is, no soil preparation.

Estimate for finish grade soil preparation and seeding the vacant lot area is \$2,200. This includes shaping the slope so it can be mow-able.

If we do all the work at the same time \$3,000. total for both.

Sent from my iPhone
Tony Showers
QC Silt Fence
563-529-1610

Total Landscape Services
 PO BOX 1633
 Bettendorf, IA 52722 US
 (563)340-5709
 totallandscapeservicesqca@gmail.com
 http://www.LandscapingQuadCities.com



Estimate

ADDRESS

Ron Rice
 910 Park Ave
 Panorama Park, Iowa 52722

ESTIMATE # 1620

DATE 06/06/2020

EXPIRATION DATE 07/31/2020

ACTIVITY	QTY	RATE	AMOUNT
Grading and Seeding Only Hydro Seeding the Ditches that were dug up on North St and Park St- Hydro seed with have Yard mix seed with (red rye, tall fescue, and Kentucky blue grass) starter fertilizer and hydro mulch with (Tac) and 8 straw wattles installed in the ditches to slow water down for seed growth and erosion barrier	1	1,975.00	1,975.00
Grading and Seeding Add on* Only hydro seeding empty lot where dirt was dumped on off of park ave- Hydro seed with have Yard mix seed with (red rye, tall fescue, and Kentucky blue grass) starter fertilizer and hydro mulch	1	775.00	775.00

TOTAL **\$2,750.00**

Accepted By

Accepted Date

A 50% payment is required to reserve position; remaining balance is due on completion. Optimum results are dependent on proper care by the customer. We are not responsible for seed germination and erosion caused weather or other variables beyond our control. We are not liable for damages done to driving surfaces due to equipment or deliveries. By signing you agree to the terms of this agreement



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

May 9, 2020 – 9:00 a.m.

The City Council of Panorama Park, Iowa met in regular session at 9:00 a.m., Saturday, May 9, 2020.

In Attendance: S. Perry, S. Rice, D. Smith, D. White

Council Members Absent: T. Huber

Also Present: Mayor Ronald Rice, Treasurer Gary Gleason

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 9:01 a.m. A quorum was reached.

Agenda Approval

Discussion and approval of Council Meeting Agenda for Saturday, May 9, 2020. Mayor Rice asked if there were any questions or changes regarding the agenda. Mayor Rice added a request from a resident on Second Street. D. Smith added discussion on dogs roaming in the neighborhood. Mayor Rice called for a motion to approve the agenda with the additions. *A motion was made by S. Perry, seconded by D. Smith. With no further discussion Roll Call: D. White- aye, S. Rice - aye. The agenda was approved.*

Presentations

None

Public Comments to the Council

None

Mayor's Report

Mayor Rice provided information on his negotiation with Bettendorf for snow removal and to sealcoat their section of North Street.

Committee Reports

No events due to the global Coronavirus (COVID-19) pandemic.

Unfinished Business

None

New Business

1. Discussion of proposed 28E agreement with the City of Bettendorf for snow removal. Mayor Rice presented Bettendorf's proposal. It was determined that the city should seek out other bids before making a decision.
2. Discussion of proposed 28E agreement with the City of Bettendorf for sanitary sewer system maintenance and repairs. Mayor Rice presented Bettendorf's proposal. It was determined that the city should seek out other bids before making a decision.
3. Discussion and approval of expense to level the city-owned lot a Park Avenue and 2nd Street. Mayor Rice asked if there were any questions concerning the bids. After reviewing the bids the council determined that Corson Excavating would be awarded the contract. Hearing no other comments, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by S. Perry. With no further discussion, Roll Call: D. White - aye, S. Rice - aye. The motion was approved.*
4. Discussion of storm water runoff issues related to the Bettendorf portion of Park Avenue. Per Mayor Rice, the City of Bettendorf has agreed to seal-coat their portion of Park Avenue. This should greatly reduce the sediment runoff.
5. Discussion and approval of bids to mitigate storm water drainage issues. Mayor Rice presented a plan to remove several trees along North Street so that the drainage ditch can be restored. The plan also includes excavating the sediment from the drainage ditch on the west side of Park Avenue between North and Short Streets. After reviewing the bid for tree removal, the council determined that Discount Tree Service would be awarded the contract. Hearing no other comments, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by S. Perry. With no further discussion, Roll Call: D. White - aye, S. Rice - aye.* After reviewing the bids for excavating, the council determined that Corson Excavating would be awarded the contract. Hearing no other comments, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by S. Perry. With no further discussion, Roll Call: D. White - aye, S. Rice - aye.*

6. Discussion and approval of agreement with the City of Bettendorf for their portion of street repairs. Mayor Rice asked if there were any questions. The council asked if the agreement could be modified so that the City of Bettendorf would be billed directly rather than reimbursing Panorama Park for the work. The approval of the agreement was tabled until the modification is made.
7. Discussion and approval of bids to repair city streets. After reviewing the bids for street repairs, the council determined that Tri-City Blacktop would be awarded the contract. The council asked to separate the Panorama Park and City of Bettendorf sections of the bid and approve only the Panorama Park section on page one. Mayor Rice asked if there were any other questions. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. White. With no further discussion, Roll Call: D. Smith - aye, S. Rice - aye. The motion was approved.*
8. Discussion and approval of Resolution 2020-11 to add money to the existing SENB CD that matures December 31, 2020. It was determined that excess money in the savings account could earn more interest in the CD. Mayor Rice asked if there were any questions. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by D. White. With no further discussion, Roll Call: D. Smith - aye, S. Perry - aye. The motion was approved.*
9. Discussion and approval of minutes from the April 11, 2020 FY2020 Budget Amendment Hearing. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by D. White. With no further discussion, Roll Call: S. Perry - aye, S. Rice - aye. The motion was approved.*
10. Discussion and approval of minutes from the April 11, 2020 Council Meeting. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. White. With no further discussion, Roll Call: D. Smith - aye, S. Rice - aye. The motion was approved.*
11. Discussion and approval of Expenses. Mayor Rice asked if there were any questions or corrections to the expenses. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by D. Smith. With no further discussion, Roll Call: D. White - aye, S. Perry - aye. The motion was approved.*
12. Discussion and approval of monthly Financial Statements. Mayor Rice asked if there were any questions or corrections to the financial statements. Hearing no other comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. Smith. With no further discussion, Roll Call: D. White - aye, S. Rice - aye. The motion was approved.*
13. Discussion and approval of request from resident to raise chickens at 117 2nd Street. Council determined that the resident may raise two chickens with a signed agreement. Vote tabled until the June 13, 2020 Council Meeting, pending agreement.
14. D. Smith raised the issue of two wandering dogs defecating in his yard. A letter will go to the one dog's owner, and the other dog's owner is undetermined.

Adjournment

With no other business before the council, Mayor Rice called for adjournment of the meeting at 10:54 a.m. *A motion was made by D. White and seconded by S. Perry. Roll Call: D. Smith- aye, S. Rice - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR MAY 9, 2020 WERE PASSED BY THE COUNCIL THE 13TH DAY OF JUNE, 2020, AND APPROVED THIS 13TH DAY OF JUNE, 2020.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Gary Gleason, City Clerk/Treasurer

Expenses:

CITY OF BETTENDORF \$2,865.45	CITY OF DAVENPORT \$338.73	IOWA AMERICAN WATER \$14.00
MIDAMERICAN ENERGY \$92.36	MSA SERVICES \$4,400.00	REPUBLIC SERVICES \$753.20

CITY OF PANORAMA PARK
Balance Sheet
As of May 31, 2020

	<u>May 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates	
General Fund	42,206.42
Road Fund	41,261.44
Sewer Fund	161,424.78
Total Certificates	<u>244,892.64</u>
Checking	
General Fund GSB	3,238.59
Road Fund GSB	2,717.70
Total Checking	<u>5,956.29</u>
Savings	
General Fund FCU	25.00
General Fund GSB	18,644.09
Road Fund GSB	40,977.68
Sewer Fund GSB	27,827.00
Total Savings	<u>87,473.77</u>
Total Checking/Savings	<u>338,322.70</u>
Other Current Assets	
Collections	492.94
Total Other Current Assets	<u>492.94</u>
Total Current Assets	<u>338,815.64</u>
TOTAL ASSETS	<u><u>338,815.64</u></u>
LIABILITIES & EQUITY	
Equity	338,815.64
TOTAL LIABILITIES & EQUITY	<u><u>338,815.64</u></u>

CITY OF PANORAMA PARK
Budget vs. Actual
 July 2019 through May 2020

	<u>Jul '19 - May 20</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes	27,417	27,377	100%
Other City Taxes			
4060 Utility Excise Tax	1,366	2,001	68%
4065 Utility Franchise Tax	805	800	101%
4090 Local Option Sales Tax	19,145	18,500	103%
Total Other City Taxes	<u>21,316</u>	<u>21,301</u>	<u>100%</u>
Total 1 TAXES	48,733	48,678	100%
3 USE OF MONEY & PROPERTY	8,350	6,000	139%
4 INTERGOVERNMENTAL			
State Shared Revenues			
4430 Road Use Taxes	15,809	16,000	99%
Total State Shared Revenues	<u>15,809</u>	<u>16,000</u>	<u>99%</u>
Total 4 INTERGOVERNMENTAL	15,809	16,000	99%
5 CHARGES FOR SERVICES	2,185	0	100%
Billable Expense Income	125		
Total Income	<u>75,202</u>	<u>70,678</u>	<u>106%</u>
Gross Profit	75,202	70,678	106%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety	2,990	4,550	66%
b. Public Works	11,347	33,600	34%
d. Culture & Recreation	5,010	5,260	95%
f. General Government	8,245	12,250	67%
Total 1 GOVERNMENTAL ACTIVITIES	<u>27,592</u>	<u>55,660</u>	<u>50%</u>
2. BUSINESS TYPE ACTIVITIES			
Sewer Utility	49,630	55,000	90%
Total 2. BUSINESS TYPE ACTIVITIES	<u>49,630</u>	<u>55,000</u>	<u>90%</u>
Total Expense	<u>77,222</u>	<u>110,660</u>	<u>70%</u>
Net Ordinary Income	<u>(2,020)</u>	<u>(39,982)</u>	<u>5%</u>
Net Income	<u><u>(2,020)</u></u>	<u><u>(39,982)</u></u>	<u><u>5%</u></u>

10:17 AM

06/08/20

Cash Basis

CITY OF PANORAMA PARK
Expenses by Vendor Detail
 May 2020

Date	Memo	Account	Class	Paid Amount
CITY OF BETTENDORF				
05/11/2020	FY2020 Fire Protection Fee	150 Fire Department	GENERAL FUND	2,865.45
Total CITY OF BETTENDORF				2,865.45
CITY OF DAVENPORT				
05/11/2020	Plant Operation Fund - March 2020	6413 Payments to other Agencies	SEWER FUND	338.73
Total CITY OF DAVENPORT				338.73
DISCOUNT TREE SERVICE				
05/23/2020	North Street and City Hall tree removal	6320 Grounds Maintenance & Repa	GENERAL FUND	3,900.00
Total DISCOUNT TREE SERVICE				3,900.00
GREAT SOUTHERN BANK				
05/31/2020	Deposit	4300 Interest	GENERAL FUND	-67.90
Total GREAT SOUTHERN BANK				-67.90
IOWA AMERICAN WATER CO.				
05/11/2020	03/17/2020 to 04/16/2020	6374 Water / Sewer Expense	GENERAL FUND	14.00
Total IOWA AMERICAN WATER CO.				14.00
MIDAMERICAN ENERGY				
05/11/2020	03/16/2020 to 04/15/2020	6371 Electric / Gas Expense	GENERAL FUND	29.81
05/11/2020	04/06/2020 to 05/05/2020	230 Street Lighting	ROAD FUND	62.55
Total MIDAMERICAN ENERGY				92.36
MSA PROFESSIONAL SERVICES, INC.				
05/11/2020	Sanitary Sewer Investigation	6499 Other Contractual Service	SEWER FUND	4,400.00
Total MSA PROFESSIONAL SERVICES, INC.				4,400.00
REPUBLIC SERVICES				
05/11/2020	04/01/2020 to 04/30/2020	290 Garbage	GENERAL FUND	753.20
Total REPUBLIC SERVICES				753.20
TOTAL				12,295.84