



# **CITY OF PANORAMA PARK**

## **COUNCIL MEETING AGENDA**

July 11, 2020 – 9:00 a.m.

### **Agenda Approval**

Discussion and approval of Council Meeting Agenda for Saturday, July 11, 2020.

### **Presentations**

### **Public Comments to the Council**

### **Mayor's Report**

- Update on snow removal bids
- Update on city street repairs
- Update on sanitary sewer system repairs

### **Committee Reports**

### **Unfinished Business**

1. Discussion and approval for hydroseeding (grass) North Street and Park Avenue ditches.

### **New Business**

1. Discussion of on-street parking on city streets.
2. Discussion and approval to restore internet service to City Hall.
3. Discussion and approval of minutes from the June 13, 2020 Council Meeting.
4. Discussion and approval of monthly financial statements.
5. Discussion and approval for payment of outstanding bills.
6. Discussion and approval to change the date of the next council meeting.

### **Adjournment**



# CITY OF PANORAMA PARK

## COUNCIL MEETING MINUTES

June 13, 2020 – 9:00 a.m.

The City Council of Panorama Park, Iowa met in regular session at 9:00 a.m., Saturday, June 13, 2020.

**In Attendance:** T. Huber, S. Rice, D. Smith, D. White

**Council Members Absent:** S. Perry

**Also Present:** Mayor Ronald Rice, Treasurer Gary Gleason

**Presiding:** Mayor Ronald Rice

### Call to Order

Mayor Rice called the meeting to order at 9:05 a.m. A quorum was reached.

### Agenda Approval

Discussion and approval of Council Meeting Agenda for Saturday, June 13, 2020. Mayor Rice asked if there were any questions or changes regarding the agenda. Hearing no comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by D. Smith. Roll Call: D. White - aye, S. Rice - aye. The motion was approved.*

### Presentations

None

### Public Comments to the Council

None

### Mayor's Report

- Mayor Rice stated that bids for snow removal have not been obtained.
- Mayor Rice stated that bids on the sanitary sewer system repairs have not been obtained.
- Mayor Rice updated the council on city street repairs. TriCity needs dry weather before they can begin road work on North Street and repairs on Park Ave. and Short St. TriCity estimates they will begin the work at the end of June.

### Committee Reports

- Due to Covid-19 restrictions, all events have been cancelled for the summer; council will reevaluate in the fall
- Community Big Garbage Cleanup is scheduled for July 13. A flyer will be distributed and information will be posted on the website.
- Summer Reading Challenge- S. Rice has books to distribute, and she will donate gift cards for residents who read ten books over the summer
- Mayor Rice wondered if the city could provide can collection and use the funds for public events. S. Rice will solicit information from other cities who offer this service.

### Unfinished Business

1. Discussion and approval of request from resident to raise chickens at 117 2nd Street. Mayor Rice presented the conditional agreement between the city and the resident. Mayor Rice asked if there were any questions concerning the agreement. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by T. Huber. With no further discussion, Roll Call: D. Smith - aye, S. Rice - aye. The motion was approved.*

**New Business**

1. Discussion on bids for hydroseeding (grass) North Street and Park Avenue ditches. Mayor Rice provided two bids from area businesses. Both were determined to be higher than expected. The council suggested that other methods should be investigated. S. Rice will call the DNR for suggestions and look into grass seed mats. Mayor Rice asked if there were any questions. Hearing no other comments, Mayor Rice called for a vote to table the discussion. *A motion was made by D. White and seconded by T. Huber. With no further discussion, Roll Call: D. Smith - aye, S. Rice - aye. The motion was approved.*
2. Discussion and approval of minutes from the May 9, 2020 Council Meeting. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by D. Smith. With no further discussion, Roll Call: T. Huber- aye, S. Rice - aye. The motion was approved.*
3. Discussion and approval of Expenses. Mayor Rice asked if there were any questions or corrections to the expenses. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by D. Smith. With no further discussion, Roll Call: D. White - aye, T. Huber- aye. The motion was approved.*
4. Discussion and approval of monthly Financial Statements. Mayor Rice asked if there were any questions or corrections to the financial statements. Hearing no other comments, Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by T. Huber. With no further discussion, Roll Call: D. White - aye, S. Rice - aye. The motion was approved.*

**Adjournment**

With no other business before the council, Mayor Rice called for adjournment of the meeting at 10:02 a.m. *A motion was made by D. Smith and seconded by T. Huber. Roll Call: D. White- aye, S. Rice - aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR JUNE 13, 2020 WERE PASSED BY THE COUNCIL THE 13TH DAY OF JULY 11, 2020, AND APPROVED THIS 11TH DAY OF JULY, 2020.

Approved: \_\_\_\_\_ Attest: \_\_\_\_\_  
 Ronald D. Rice, Mayor Gary Gleason, City Clerk/Treasurer

Expenses:

CITY OF DAVENPORT \$337.37	CORSON EXCAVATING \$4,600.00	IOWA AMERICAN WATER \$14.00
IOWA LEAGUE OF CITIES \$337.00	MIDAMERICAN ENERGY \$92.38	REPUBLIC SERVICES \$753.20

**CITY OF PANORAMA PARK**  
**Balance Sheet**  
As of June 30, 2020

	<u>Jun 30, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Certificates</b>	
General Fund	42,206.42
Road Fund	41,261.44
Sewer Fund	161,424.78
<b>Total Certificates</b>	244,892.64
<b>Checking</b>	
General Fund GSB	2,275.37
Road Fund GSB	772.03
<b>Total Checking</b>	3,047.40
<b>Savings</b>	
General Fund FCU	25.00
General Fund GSB	19,527.95
Road Fund GSB	39,632.87
Sewer Fund GSB	27,489.63
<b>Total Savings</b>	86,675.45
<b>Total Checking/Savings</b>	334,615.49
<b>Other Current Assets</b>	492.94
<b>Total Current Assets</b>	335,108.43
<b>TOTAL ASSETS</b>	<b>335,108.43</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Credit Cards	-0.24
<b>Total Current Liabilities</b>	-0.24
<b>Total Liabilities</b>	-0.24
<b>Equity</b>	335,108.67
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>335,108.43</b>

**CITY OF PANORAMA PARK**  
**Budget vs. Actual**  
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>1 TAXES</b>			
General Property Taxes	27,417	27,377	100%
<b>Other City Taxes</b>			
4060 Utility Excise Tax	1,366	2,001	68%
4065 Utility Franchise Tax	805	800	101%
4090 Local Option Sales Tax	20,757	18,500	112%
<b>Total Other City Taxes</b>	<u>22,929</u>	<u>21,301</u>	<u>108%</u>
<b>Total 1 TAXES</b>	50,345	48,678	103%
<b>3 USE OF MONEY &amp; PROPERTY</b>	8,392	6,000	140%
<b>4 INTERGOVERNMENTAL</b>	16,581	16,000	104%
<b>5 CHARGES FOR SERVICES</b>	2,185	0	100%
Billable Expense Income	125		
<b>Total Income</b>	<u>77,629</u>	<u>70,678</u>	<u>110%</u>
<b>Gross Profit</b>	77,629	70,678	110%
<b>Expense</b>			
<b>1 GOVERNMENTAL ACTIVITIES</b>			
<b>a. Public Safety</b>			
110 Police Dept/Crime Preventio	0	1,500	0%
150 Fire Department	2,865	2,800	102%
190 Animal Control	0	250	0%
199 Other Public Safety	125		
<b>Total a. Public Safety</b>	2,990	4,550	66%
<b>b. Public Works</b>	16,163	33,600	48%
<b>d. Culture &amp; Recreation</b>	5,010	5,260	95%
<b>f. General Government</b>			
610 Mayor & Council	596	1,500	40%
620 Clerk, Treasurer, Finance	203	1,500	14%
630 Elections	44	650	7%
640 Legal Services & City Attor	575	2,000	29%
650 City Hall / General Buildin	5,415	3,500	155%
660 Tort Liability	1,527	2,500	61%
699 Other General Government	866	600	144%
<b>Total f. General Government</b>	<u>9,226</u>	<u>12,250</u>	<u>75%</u>
<b>Total 1 GOVERNMENTAL ACTIVITIES</b>	33,389	55,660	60%
<b>2. BUSINESS TYPE ACTIVITIES</b>			
Sewer Utility	49,967	55,000	91%
<b>Total 2. BUSINESS TYPE ACTIVITIES</b>	49,967	55,000	91%
<b>Total Expense</b>	<u>83,356</u>	<u>110,660</u>	<u>75%</u>
<b>Net Ordinary Income</b>	<u>(5,727)</u>	<u>(39,982)</u>	<u>14%</u>
<b>Net Income</b>	<u><b>(5,727)</b></u>	<u><b>(39,982)</b></u>	<u><b>14%</b></u>

**CITY OF PANORAMA PARK**  
**Expenses by Vendor Detail**

June 2020

Date	Memo	Account	Class	Paid Amount
<b>CITY OF DAVENPORT</b>				
06/15/2020	Plant Operational Fund - April 2020	6413 Payments to other Agencies	SEWER FUND	337.37
Total CITY OF DAVENPORT				337.37
<b>CORSON EXCAVATING, LLC</b>				
06/15/2020	Dig out ditch along Park Avenue	6417 Street Maintenance Expense	ROAD FUND	1,400.00
06/15/2020	Dig out ditch along North Street	6417 Street Maintenance Expense	ROAD FUND	2,600.00
06/15/2020	Grading of City-owned lot	6320 Grounds Maintenance & Repa	GENERAL FUND	600.00
Total CORSON EXCAVATING, LLC				4,600.00
<b>GREAT SOUTHERN BANK</b>				
06/30/2020	Interest Deposit 06/30/2020	4300 Interest	GENERAL FUND	-42.34
Total GREAT SOUTHERN BANK				-42.34
<b>IOWA AMERICAN WATER CO.</b>				
06/15/2020	04/17/2020 to 05/15/2020	6374 Water / Sewer Expense	GENERAL FUND	14.00
Total IOWA AMERICAN WATER CO.				14.00
<b>IOWA LEAGUE OF CITIES</b>				
06/15/2020		6210 Association Dues	GENERAL FUND	337.00
Total IOWA LEAGUE OF CITIES				337.00
<b>MIDAMERICAN ENERGY</b>				
06/15/2020	04/15/2020 to 05/14/2020	6371 Electric / Gas Expense	GENERAL FUND	29.87
06/15/2020	05/05/2020 to 06/04/2020	230 Street Lighting	ROAD FUND	62.51
Total MIDAMERICAN ENERGY				92.38
<b>REPUBLIC SERVICES</b>				
06/15/2020	05/01/2020 to 05/31/2020	290 Garbage	GENERAL FUND	753.20
Total REPUBLIC SERVICES				753.20
<b>WELLS FARGO BANK</b>				
06/12/2020	Cash Back Credit	4340 Other Misc Use	GENERAL FUND	-0.24
Total WELLS FARGO BANK				-0.24
<b>TOTAL</b>				<b>6,091.37</b>

**CITY OF PANORAMA PARK**  
**Unpaid Bills Detail**  
As of July 10, 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
<b>CITY OF DAVENPORT</b>					
Bill	06/12/2020	1323137	07/12/2020		295.15
Total CITY OF DAVENPORT					295.15
<b>IOWA AMERICAN WATER CO.</b>					
Bill	06/17/2020		07/09/2020	1	14.00
Total IOWA AMERICAN WATER CO.					14.00
<b>K&amp;K HARDWARE</b>					
Bill	06/30/2020		07/30/2020		178.97
Total K&K HARDWARE					178.97
<b>MIDAMERICAN ENERGY</b>					
Bill	06/04/2020	00009...	06/26/2020	14	62.51
Bill	06/16/2020	00055...	06/26/2020	14	25.31
Bill	07/03/2020	00118...	07/27/2020		62.49
Total MIDAMERICAN ENERGY					150.31
<b>REPUBLIC SERVICES</b>					
Bill	06/15/2020	0400-...	06/25/2020	15	753.20
Total REPUBLIC SERVICES					753.20
<b>TOTAL</b>					<b>1,391.63</b>