



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

August 15, 2020 – 9:00 a.m.

Agenda Approval

Discussion and approval of Council Meeting Agenda for Saturday, August 15, 2020

Public Comments to the Council

Presentations

Mayor's Report

- Update on city street repairs
- Update on sanitary sewer system repairs
- Update for repairs and purchases of office equipment

Committee Reports

Unfinished Business

1. Discussion of snow removal for winter of 2020/2021

New Business

1. Discussion of listing for sale of the city-owned lot at 2nd & Park Avenue
2. Discussion of installation for a fence at City Hall
3. Discussion and approval of minutes from the July 11, 2020 Council Meeting
4. Discussion and approval of monthly financial statements
5. Discussion and approval for payment of outstanding bills

Adjournment



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

July 11, 2020 – 9:00 a.m.

The City Council of Panorama Park, Iowa met in regular session at 9:00 a.m., Saturday, June 13, 2020.

In Attendance: S. Perry, S. Rice, D. White

Council Members Absent: T. Huber, D. Smith

Also Present: Mayor Ronald Rice, Treasurer Gary Gleason, Sheriff Dept. Sgt. Loge, Residents Eric and Susie Nichol.

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 9:01 a.m. A quorum was reached.

Agenda Approval

Discussion and approval of Council Meeting Agenda for Saturday, July 11, 2020. Mayor Rice asked if there were any questions or changes regarding the agenda. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. White. Roll Call: S. Rice aye. The motion was approved.*

Public Comments to the Council

Eric and Susie Nichol, 119 2nd Street: The Nichol's presented the background for an on-going dispute with an adjacent Bettendorf resident about dead end parking at the end of 2nd Street. Sgt. Loge presented the Scott County Sheriff Department's involvement and stated that the county considers the case closed. The city agreed to take the situation under advisement.

Presentations

None

Mayor's Report

- Mayor Rice stated that additional bids for snow removal have not been obtained.
- Mayor Rice presented three bids for jetting and rooting the sanitary sewer system: Kline - \$2.50/ft.; Environmark \$1.50/ft.; Kline \$2.50/ft. Mayor Rice will request more detailed bids before the council votes to select a contractor.
- Mayor Rice updated the council on city street repairs. Tri-City Blacktop can't proceed until the Bettendorf portions of Park Avenue and North Street have been completed.

Committee Reports

- Big Garbage Cleanup is scheduled for July 13. A flyer has been distributed and information has been posted on the website and message boards.
- Summer Reading Challenge- S. Rice distributed books and has given out the first award for the reading challenge.
- Mayor Rice wondered if the city could provide can collection and use the funds for public events. S. Rice will solicit information from other cities who offer this service.

Unfinished Business

1. Discussion on bids for hydroseeding (grass) North Street and Park Avenue ditches. Mayor Rice asked if there were any questions. Hearing no other comments, Mayor Rice called for a vote. *No motion was made. The motion failed.*

New Business

1. Discussion of on-street parking on city streets. Reviewed current ordinances and discussed possible changes to remediate dispute at the end of Second Street. S. Perry will contact the Bettendorf homeowner about possible changes to parking ordinances and invite the homeowner to the next council meeting. Mayor Rice will send a letter to the Bettendorf homeowner inviting her to the next council meeting.
2. Discussion and approval of minutes from the June 13, 2020 Council Meeting. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by S. Rice. Roll Call: S. Perry abstained. The motion was approved.*
3. Discussion and approval to restore internet service to City Hall. Mayor Rice asked if there were any questions. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. White. Roll Call: S. Rice aye. The motion was approved.*
4. Discussion and approval of Expenses. Mayor Rice asked if there were any questions or corrections to the expenses. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. White. Roll Call: S. Rice aye. The motion was approved.*
5. Discussion and approval of monthly Financial Statements. Mayor Rice asked if there were any questions or corrections to the financial statements. Hearing no other comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by S. Perry. Roll Call: S. Rice aye. The motion was approved.*
6. Discussion and approval to change the date of the next council meeting to Saturday, Aug 15 at 9am. Mayor Rice asked if there were any questions. Hearing no other comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by S. Perry. Roll Call: D. White aye. The motion was approved.*

Adjournment

With no other business before the council, Mayor Rice called for adjournment of the meeting at 11:02 a.m. *A motion was made by D. White and seconded by S. Perry. Roll Call: S. Rice aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR JULY 1!, 2020 WERE PASSED BY THE COUNCIL AUGUST 15, 2020, AND APPROVED THIS 15TH DAY OF AUGUST, 2020.

Approved: _____ Attest: _____
 Ronald D. Rice, Mayor Gary Gleason, City Clerk/Treasurer

Expenses:

CITY OF DAVENPORT \$295.15	IOWA AMERICAN WATER \$14.00	K&K HARDWARE \$178.97
MIDAMERICAN ENERGY \$150.31	REPUBLIC SERVICES \$753.20	

CITY OF PANORAMA PARK
Balance Sheet
As of July 31, 2020

	<u>Jul 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates	
General Fund	42,528.82
Road Fund	41,583.84
Sewer Fund	161,908.38
Total Certificates	<u>246,021.04</u>
Checking	
General Fund GSB	2,209.86
Road Fund GSB	2,168.86
Total Checking	<u>4,378.72</u>
Savings	
General Fund FCU	25.00
General Fund GSB	19,872.39
Road Fund GSB	40,279.90
Sewer Fund GSB	27,194.48
Total Savings	<u>87,371.77</u>
Total Checking/Savings	<u>337,771.53</u>
Other Current Assets	
Collections	492.94
Total Other Current Assets	<u>492.94</u>
Total Current Assets	<u>338,264.47</u>
TOTAL ASSETS	<u>338,264.47</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	281.98
Total Current Liabilities	<u>281.98</u>
Total Liabilities	281.98
Equity	337,982.49
TOTAL LIABILITIES & EQUITY	<u>338,264.47</u>

CITY OF PANORAMA PARK

Budget vs. Actual

July 2020

08/14/20

Cash Basis

	Jul 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes	288	29,950	1%
Other City Taxes			
4065 Utility Franchise Tax	204	600	34%
4090 Local Option Sales Tax	1,612	20,000	8%
Total Other City Taxes	1,816	20,600	9%
Total 1 TAXES	2,104	50,550	4%
2 LICENSES AND PERMITS			
Building Structure & Equipment	10	0	100%
Total 2 LICENSES AND PERMITS	10	0	100%
3 USE OF MONEY & PROPERTY			
4300 Interest	41	0	100%
Total 3 USE OF MONEY & PROPERTY	41	0	100%
4 INTERGOVERNMENTAL			
State Shared Revenues			
4430 Road Use Taxes	2,169	17,000	13%
Total State Shared Revenues	2,169	17,000	13%
Total 4 INTERGOVERNMENTAL	2,169	17,000	13%
Total Income	4,324	67,550	6%
Gross Profit	4,324	67,550	6%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety	0	4,150	0%
b. Public Works	1,652	52,600	3%
d. Culture & Recreation	0	5,350	0%
f. General Government			
610 Mayor & Council	0	1,500	0%
620 Clerk, Treasurer, Finance	0	800	0%
640 Legal Services & City Attor	0	2,000	0%
650 City Hall / General Buildin			
6310 Building Maintenance & Rep	0	1,000	0%
6320 Grounds Maintenance & Repa	179	3,500	5%
6371 Electric / Gas Expense	53	600	9%
6373 Telecommunication	42	0	100%
6374 Water / Sewer Expense	28	200	14%
6511 New Posts / Signs	0	250	0%
6750 Buildings	0	3,000	0%
Total 650 City Hall / General Buildin	302	8,550	4%
660 Tort Liability	0	2,000	0%
699 Other General Government	240	600	40%
Total f. General Government	542	15,450	4%
Total 1 GOVERNMENTAL ACTIVITIES	2,194	77,550	3%
2. BUSINESS TYPE ACTIVITIES			
Sewer Utility	295	170,000	0%
Total 2. BUSINESS TYPE ACTIVITIES	295	170,000	0%
Total Expense	2,489	247,550	1%
Net Ordinary Income	1,835	(180,000)	(1)%
Net Income	1,835	(180,000)	(1)%

CITY OF PANORAMA PARK
Expenses by Vendor Detail

July 2020

Date	Memo	Account	Class	Paid Amount
AMAZON.COM				
07/21/2020	Canon All-in-one Laser Printer	6505 Other Equipment	GENERAL FUND	199.00
07/21/2020	Replacement Battery for Dell Notebook	6505 Other Equipment	GENERAL FUND	29.99
07/25/2020	Replacement Charger for Dell Notebook	6505 Other Equipment	GENERAL FUND	10.69
Total AMAZON.COM				239.68
CITY OF DAVENPORT				
07/13/2020	Plant Operations - May 2020	6413 Payments to other Agencies	SEWER FUND	295.15
Total CITY OF DAVENPORT				295.15
IOWA AMERICAN WATER CO.				
07/13/2020	05/16/2020 to 06/15/2020	6374 Water / Sewer Expense	GENERAL FUND	14.00
07/29/2020	06/16/2020 to 07/16/2020	6374 Water / Sewer Expense	GENERAL FUND	14.00
Total IOWA AMERICAN WATER CO.				28.00
IOWA ONE CALL				
07/29/2020	Location Services	299 Other Public Works	GENERAL FUND	20.70
Total IOWA ONE CALL				20.70
K&K HARDWARE				
07/13/2020	50 lbs. Grass Seed & 2 Straw Mats	6320 Grounds Maintenance & Repa	GENERAL FUND	178.97
Total K&K HARDWARE				178.97
MEDIACOM				
07/15/2020		6373 Telecommunication	GENERAL FUND	42.30
07/29/2020	04/01/2020 to 06/30/2020	4065 Utility Franchise Tax	GENERAL FUND	-203.98
Total MEDIACOM				-161.68
MIDAMERICAN ENERGY				
07/13/2020	05/05/2020 to 06/04/2020	230 Street Lighting	ROAD FUND	62.51
07/13/2020	05/15/2020 to 06/15/2020	6371 Electric / Gas Expense	GENERAL FUND	25.31
07/13/2020	06/04/2020 to 07/03/2020	230 Street Lighting	ROAD FUND	62.49
07/29/2020	06/15/2020 to 07/14/2020	6371 Electric / Gas Expense	GENERAL FUND	27.51
Total MIDAMERICAN ENERGY				177.82
REPUBLIC SERVICES				
07/13/2020	06/01/2020 to 06/30/2020	290 Garbage	GENERAL FUND	753.20
07/29/2020	07/01/2020 to 07/31/2020	290 Garbage	GENERAL FUND	753.20
Total REPUBLIC SERVICES				1,506.40
TOTAL				2,285.04

6:25 PM

08/14/20

Cash Basis

CITY OF PANORAMA PARK

Unpaid Bills Detail

July 14 through August 31, 2020

Date	Memo	Account	Class	Paid Amount
AMAZON.COM				
07/21/2020	Canon All-in-one Laser Printer	6505 Other Equipment	GENERAL FUND	199.00
07/21/2020	Replacement Battery for Dell Notebook	6505 Other Equipment	GENERAL FUND	29.99
07/25/2020	Replacement Charger for Dell Notebook	6505 Other Equipment	GENERAL FUND	10.69
Total AMAZON.COM				239.68
IOWA AMERICAN WATER CO.				
07/29/2020	06/16/2020 to 07/16/2020	6374 Water / Sewer Expense	GENERAL FUND	14.00
Total IOWA AMERICAN WATER CO.				14.00
IOWA ONE CALL				
07/29/2020	Location Services	299 Other Public Works	GENERAL FUND	20.70
Total IOWA ONE CALL				20.70
K&K HARDWARE				
08/17/2020	(1) Straw Mat	6320 Grounds Maintenance & Repa	GENERAL FUND	25.99
Total K&K HARDWARE				25.99
MEDIACOM				
07/15/2020		6373 Telecommunication	GENERAL FUND	42.30
07/29/2020	04/01/2020 to 06/30/2020	4065 Utility Franchise Tax	GENERAL FUND	-203.98
Total MEDIACOM				-161.68
MIDAMERICAN ENERGY				
07/29/2020	06/15/2020 to 07/14/2020	6371 Electric / Gas Expense	GENERAL FUND	27.51
Total MIDAMERICAN ENERGY				27.51
REPUBLIC SERVICES				
07/29/2020	07/01/2020 to 07/31/2020	290 Garbage	GENERAL FUND	753.20
Total REPUBLIC SERVICES				753.20
TOTAL				919.40