



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

OCTOBER 10, 2020 – 9:00 AM

Agenda Approval

Discussion and approval of Council Meeting Agenda for Saturday, October 10, 2020.

Public Comments to the Council

Presentations

Mayor's Report

Committee Reports

Unfinished Business

New Business

1. Discussion and approval of Halloween activities and times.
2. Discussion and approval of bids to install a road closed barrier on Second Street.
3. Discussion and approval of the minutes from the September 12, 2020 Council Meeting.
4. Discussion and approval of the monthly financial statements.
5. Discussion and approval for payment of outstanding bills.

Adjournment

Pursuant to Code of Iowa Section 362.3 [1], the regular or special City Council meeting agendas for October 10, 2020 have been posted at least once, not less than four nor more than twenty days before the date of the meeting in the three public places per Code of Ordinances, Panorama Park, Iowa, Chapter 18, Section 18.05 [2].

I certify under penalty of perjury and pursuant to the laws of the state of Iowa that the preceding is true and correct.

Affiant: _____ Date: _____ Witness: _____ Date: _____

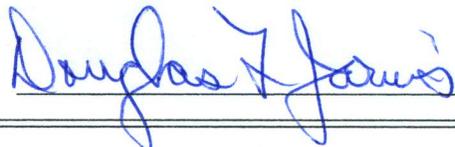


PROPOSAL SUBMITTED TO:		DATE: October 7, 2020	
NAME: Panorama Park		JOB NAME: Signage	
STREET: 120 Short Street		STREET:	
CITY: Bettendorf	STATE: Iowa 52722	CITY:	STATE:
ATT:		FAX:	

The Acme Sign Co., Inc. will furnish a 6"x 30" double faced street sign with reflective yellow background & black copy reading Dead End with an arrow. We will furnish this sign with a bracket & install it under the Park Avenue sign. We will furnish four 12', 2"x 2" posts with holes to match existing street sign posts. We will install them at the end of Park Ave. We will furnish one 24"x 24" diamond shaped aluminum sign with yellow reflective background & black copy reading Dead End. We will mount the sign along with two 3" diameter reflectors on one of the 2"x 2" posts. The other 3 posts will get 3 reflectors each. The reflectors are aluminum backed.

Total cost: \$1,522.95.

Thank you for the opportunity to quote.

Authorized Signature 

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted:

Signature _____ Date _____

NOTE: This Proposal may be withdrawn by us if not accepted within 30 days.



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

September 12, 2020 – 9:00 a.m.

The City Council of Panorama Park, Iowa met in regular session at 9:00 a.m., Saturday, September 12, 2020.

In Attendance: T. Huber, S. Perry, S. Rice, D. White

Council Members Absent: D. Smith

Also Present: Mayor Ronald Rice, Treasurer Gary Gleason, Betty Leach, Jennifer Frantz, Jacob Lund

Presiding: Mayor Ronald Rice

Call to Order

Mayor Rice called the meeting to order at 9:01 a.m. A quorum was reached.

Agenda Approval

Discussion and approval of Council Meeting Agenda for Saturday, September 12, 2020. Mayor Rice asked if there were any other questions or changes regarding the agenda. Hearing no comments, Mayor Rice called for a vote. A motion was made by S. Rice and seconded by S. Perry. Roll Call: T. Huber - aye, D. White - aye. The motion was approved.

Public Comments to the Council

Betty Leach expressed concern about her neighbor's tree that was damaged by a recent storm. Ms. Leach cleaned up the debris that fell on her property and damaged the roof of her home. Ms. Leach asked what action the Council could take regarding a broken branch that is lodged between two trees. City Attorney Jeff McDaniel suggested that Ms. Leach send a letter to notify her neighbor of the potential danger. Mayor Rice will also send a letter to request that the homeowner mitigate the hazard.

Presentations

City Attorney Jeff McDaniel made a presentation to the Council regarding Second Street parking issues. The existing 28E Agreement City of Bettendorf is a simple agreement to provide fire and rescue service. It does not contain any provisions or recommendations about on-street parking. Attorney McDaniel contacted the Bettendorf Fire Chief about Second Street access in an emergency. Chief Knorrek responded by mail and stated, "From the research that the Scott County Sheriff's Office and the Scott County Attorney's Office have done, it appears that there is no requirement for 5660 Valley Drive to have access to Second Street. The property has access from Valley Drive." Attorney McDaniel stated that it is within the authority of the Council to designate a dead-end street. The current Iowa Code does not restrict the Council's authority to regulate parking and the Panorama Park Code of Ordinances does not limit parking on any city streets.

Mayor's Report

- Update on city street repairs. Mayor Rice stated that the repairs to Park Avenue, Short Street, and North Street have been completed. Mayor Rice does not believe that any more repairs will need to be done this year..
- Update on sanitary sewer system repairs. Mayor Rice hosted a meeting with Mayor Bawdin of Riverdale and Chris Cooper of MSA to suggest consolidating sanitary sewer repairs into a combined project. There could be significant cost savings by combining the projects. MSA will manage the project for both cities, but the billing could be handled separately. The Riverdale Clerk, Kent Royster will complete a draft 28E Agreement by December 1, 2020.

Committee Reports

S. Rice suggested that Panorama Park follow the Bettendorf guidelines for Halloween Trick or Treat. Once they are established by Bettendorf, the guidelines will be published in a newsletter and on the website.

Unfinished Business

None

New Business

1. Discussion and approval of Resolution 2020-12 accepting and approving the City Street Finance Report for the fiscal year ending June 30, 2020. Mayor Rice presented the supporting data and asked if there were any questions. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Perry and seconded by D. White. Roll Call: T. Huber - aye, S. Rice - aye. The motion was approved.*
2. Discussion of on-street parking. On most occasions when cars are parked on-street, it is temporary. Emergency vehicles have limited room to maneuver on most streets, but they will do what they can to access homes regardless of whether cars are parked on the street or not. Adopting no-parking zones would require an ordinance change.
3. Discussion and approval of Resolution 2020-13 to install a road closed barrier on Second Street. Mayor Rice recommended that Second street be designated as a dead-end and for the appropriate signage be installed. Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by D. White. Roll Call: S. Perry - aye, S. Rice - aye. The motion was approved.*
4. Discussion and approval of Resolution 2020-14 authorizing a 28E agreement with the City of Bettendorf for snow removal. Mayor Rice reviewed the details of the agreement and fielded questions. Hearing no comments, Mayor Rice called for a vote. *A motion was made by T. Huber and seconded by S. Perry. Roll Call: S. Rice - aye, D. White - aye. The motion was approved.*
5. Discussion and approval of the minutes from the August 15, 2020 Council Meeting. Mayor Rice asked if there were any questions or corrections to the minutes. Hearing no comments, Mayor Rice called for a vote. *A motion was made by S. Rice and seconded by D. White. Roll Call: T. Huber - aye, S. Perry - aye. The motion was approved.*
6. Discussion and approval of monthly financial statements. Mayor Rice asked if there were any questions or corrections to the financial statements. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by S. Perry. Roll Call: T. Huber - aye, S. Rice - aye. The motion was approved.*
7. Discussion and approval for payment of outstanding bills. Mayor Rice asked if there were any questions or corrections to the expenses. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by S. Rice. Roll Call: Tim Huber - aye, S. Perry - aye. The motion was approved.*

Adjournment

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 10:30 a.m. *A motion was made by S. Perry and seconded by D. White. Roll Call: T. Huber - aye, S. Rice aye. The motion was approved.*

THE COUNCIL MEETING MINUTES FOR SEPTEMBER 12, 2020 WERE PASSED BY THE COUNCIL OCTOBER 10, 2020, AND APPROVED THIS 10TH DAY OF OCTOBER, 2020.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Gary Gleason, City Clerk/Treasurer

Expenses:

IOWA AMERICAN WATER \$14.00	K&K HARDWARE \$20.29	MIDAMERICAN ENERGY \$90.59
REPUBLIC SERVICES \$753.20	Tri-City Blacktop \$18,535.00	

CITY OF PANORAMA PARK
Balance Sheet
As of September 30, 2020

	<u>Sep 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Certificates	
General Fund	42,528.82
Road Fund	41,583.84
Sewer Fund	161,908.38
Total Certificates	246,021.04
Checking	
General Fund GSB	3,524.15
Sewer Fund GSB	571.07
Total Checking	4,095.22
Savings	
General Fund FCU	25.00
General Fund GSB	20,052.24
Road Fund GSB	27,027.69
Sewer Fund GSB	26,623.41
Total Savings	73,728.34
Total Checking/Savings	323,844.60
Other Current Assets	492.94
Total Current Assets	324,337.54
TOTAL ASSETS	324,337.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Cards	-5.69
Total Credit Cards	-5.69
Total Current Liabilities	-5.69
Total Liabilities	-5.69
Equity	324,343.23
TOTAL LIABILITIES & EQUITY	324,337.54

CITY OF PANORAMA PARK
Budget vs. Actual
 July through September 2020

	Jul - Sep 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes	1,663	29,950	6%
Other City Taxes			
4065 Utility Franchise Tax	204	600	34%
4090 Local Option Sales Tax	5,060	20,000	25%
Total Other City Taxes	<u>5,264</u>	<u>20,600</u>	<u>26%</u>
Total 1 TAXES	6,927	50,550	14%
2 LICENSES AND PERMITS	10	0	100%
3 USE OF MONEY & PROPERTY	107	0	100%
4 INTERGOVERNMENTAL	5,366	17,000	32%
Total Income	<u>12,410</u>	<u>67,550</u>	<u>18%</u>
Gross Profit	12,410	67,550	18%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety	0	4,150	0%
b. Public Works	21,023	52,600	40%
d. Culture & Recreation	0	5,350	0%
f. General Government			
610 Mayor & Council	0	1,500	0%
620 Clerk, Treasurer, Finance	0	800	0%
640 Legal Services & City Attor	752	2,000	38%
650 City Hall / General Buildin	378	8,550	4%
660 Tort Liability	1,527	2,000	76%
699 Other General Government	240	600	40%
Total f. General Government	<u>2,896</u>	<u>15,450</u>	<u>19%</u>
Total 1 GOVERNMENTAL ACTIVITIES	23,920	77,550	31%
2. BUSINESS TYPE ACTIVITIES			
Sewer Utility	295	170,000	0%
Total 2. BUSINESS TYPE ACTIVITIES	<u>295</u>	<u>170,000</u>	<u>0%</u>
Total Expense	<u>24,215</u>	<u>247,550</u>	<u>10%</u>
Net Ordinary Income	<u>(11,805)</u>	<u>(180,000)</u>	<u>7%</u>
Net Income	<u>(11,805)</u>	<u>(180,000)</u>	<u>7%</u>

CITY OF PANORAMA PARK
Expenses by Vendor Detail

September 2020

Date	Memo	Account	Class	Paid Amount
BROOKS LAW FIRM				
09/30/2020	File No: 103013-000B	640 Legal Services & City Attor	GENERAL FUND	560.50
Total BROOKS LAW FIRM				560.50
CINCINNATI INSURANCE COMPANY				
09/30/2020	Policy No: 0045226	6408 Insurance Expense	GENERAL FUND	1,527.00
Total CINCINNATI INSURANCE COMPANY				1,527.00
GREAT SOUTHERN BANK				
09/30/2020	September 2020 Interest	4300 Interest	GENERAL FUND	-28.19
Total GREAT SOUTHERN BANK				-28.19
IOWA AMERICAN WATER CO.				
09/14/2020	07/17/2020 to 08/17/2020	6374 Water / Sewer Expense	GENERAL FUND	14.00
Total IOWA AMERICAN WATER CO.				14.00
K&K HARDWARE				
09/14/2020	Tube Sand for 2nd St. Barricade	299 Other Public Works	ROAD FUND	5.30
09/14/2020	Sign Post for 2nd St.	299 Other Public Works	ROAD FUND	9.99
09/14/2020	Rental - Post Driver for 2nd St. Signs	299 Other Public Works	ROAD FUND	5.00
Total K&K HARDWARE				20.29
MEDIACOM				
09/01/2020	07/20/2020 to 09/19/2020 for Internet	6373 Telecommunication	GENERAL FUND	7.68
Total MEDIACOM				7.68
MIDAMERICAN ENERGY				
09/14/2020	07/14/2020 to 08/13/2020	6371 Electric / Gas Expense	GENERAL FUND	27.76
09/14/2020	08/03/2020 to 09/01/2020	230 Street Lighting	ROAD FUND	62.83
Total MIDAMERICAN ENERGY				90.59
REPUBLIC SERVICES				
09/14/2020	08/01/2020 to 08/312020	290 Garbage	GENERAL FUND	753.20
Total REPUBLIC SERVICES				753.20
TRI-CITY BLACKTOP, INC				
09/14/2020	Street Repairs	6417 Street Maintenance Expense	ROAD FUND	18,535.00
Total TRI-CITY BLACKTOP, INC				18,535.00
VOID *** VOID *** VOID				
09/14/2020	VOID:	Ask Accountant - Expense	GENERAL FUND	0.00
Total VOID *** VOID *** VOID				0.00
WELLS FARGO BANK				
09/13/2020	Cash Back - Credit	4340 Other Misc Use	GENERAL FUND	-5.69
Total WELLS FARGO BANK				-5.69
TOTAL				21,474.38

CITY OF PANORAMA PARK
Unpaid Bills by Vendor Detail
September 29 through October 10, 2020

Date	Memo	Account	Class	Paid Amount
BROOKS LAW FIRM				
09/30/2020	File No: 103013-000B	640 Legal Services & City Attor	GENERAL FUND	560.50
Total BROOKS LAW FIRM				560.50
CINCINNATI INSURANCE COMPANY				
09/30/2020	Policy No: 0045226	6408 Insurance Expense	GENERAL FUND	1,527.00
Total CINCINNATI INSURANCE COMPANY				1,527.00
CITY OF DAVENPORT				
10/01/2020	June 2020 Operational Fund	6413 Payments to other Agencies	SEWER FUND	571.07
Total CITY OF DAVENPORT				571.07
GREAT SOUTHERN BANK				
09/30/2020	September 2020 Interest	4300 Interest	GENERAL FUND	-28.19
Total GREAT SOUTHERN BANK				-28.19
IOWA AMERICAN WATER CO.				
10/01/2020	08/18/2020 to 09/16/2020	6374 Water / Sewer Expense	GENERAL FUND	14.00
Total IOWA AMERICAN WATER CO.				14.00
MEDIACOM				
10/01/2020	09/20/2020 to 10/19/2020	6373 Telecommunication	GENERAL FUND	18.06
Total MEDIACOM				18.06
MIDAMERICAN ENERGY				
10/01/2020	Account No: 03600-81019	6371 Electric / Gas Expense	GENERAL FUND	33.05
10/12/2020	09/01/2020 to 10/01/2020	230 Street Lighting	ROAD FUND	62.76
Total MIDAMERICAN ENERGY				95.81
REPUBLIC SERVICES				
10/01/2020	09/01/2020 to 09/30/2020	290 Garbage	GENERAL FUND	753.20
Total REPUBLIC SERVICES				753.20
VOID *** VOID *** VOID				
10/01/2020	VOID:	Ask Accountant - Expense		0.00
10/01/2020	VOID:	Ask Accountant - Expense		0.00
Total VOID *** VOID *** VOID				0.00
TOTAL				3,511.45