



CITY OF PANORAMA PARK

COUNCIL MEETING AGENDA

FEBRUARY 10, 2021 – 7:00 PM

CALL TO ORDER

MAYOR'S CONSENT AGENDA ANNOUNCEMENT

A consent agenda is contained in this meeting agenda. The consent agenda is designed to assist making the meeting shorter and more efficient. Items left on the consent agenda may not be discussed when the consent agenda comes before the council. If any council member wishes to discuss a consent agenda item please tell me now and I will remove the item from the consent agenda and place it in an appropriate place on the meeting agenda so it can be discussed when that item is taken up by the council. Does any council member request removal of a consent agenda item?

AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the council meeting agenda for Wednesday, February 10, 2021.

CONSENT AGENDA ITEMS

1. Approval of the January 13, 2021 meeting minutes.
2. Approval of the January 27, 2021 property tax levy hearing minutes.
3. Approval of the January 27, 2021 special meeting minutes.
4. Approval of the monthly financial statements.
5. Approval for payment of outstanding bills.
6. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement council decisions made at this meeting.

PUBLIC COMMENTS TO THE COUNCIL

Individual comments limited to 5 minutes and group comments limited to 10 minutes. Please sign in if you wish to speak.

PRESENTATIONS

MAYOR'S REPORT

Update on proposed agreement with Riverdale for sewer repairs.

COMMITTEE REPORTS

UNFINISHED BUSINESS

1. Discussion and approval of committee assignments.

NEW BUSINESS

1. Discussion and approval of Resolution 2021-04 establishing the fiscal year 2021-2022 budget.

ADJOURNMENT



CITY OF PANORAMA PARK

COUNCIL MEETING MINUTES

JANUARY 13, 2021 – 7:00 PM

The City Council of Panorama Park, Iowa met in regular session at 7:00 PM, Wednesday, January 13, 2021 in the City Hall.

In Attendance: T. Huber, S. Rice, D. Smith, D. White

Council Members Absent: S. Perry

Also Present: Mayor Ronald Rice, Treasurer, Gary Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:03 PM. A quorum was reached.

MAYOR'S CONSENT AGENDA ANNOUNCEMENT

Mayor Rice explained how the consent agenda functions and asked if any item should be removed. Council Member S. Rice asked that Resolution 2021-02 be removed from the consent agenda and be added as New Business.

AGENDA APPROVAL

Discussion and approval (including additions and deletions) of the council meeting agenda for Wednesday, January 13, 2021. Mayor Rice asked if there were any questions or changes regarding the agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by D. Smith. T. Huber - aye, S. Rice - aye. The motion was approved.*

CONSENT AGENDA ITEMS

- A. Approval of December 12, 2020 meeting minutes.
- B. Approval of the monthly financial statements.
- C. Approval for payment of outstanding bills.
- D. Approval of Resolution 2021-01 authorizing Mayor Rice to redeem the SENB Bank certificate and deposit the monies to the Great Southern Bank savings account.
- E. ~~Approval of Resolution 2021-02 to appoint members to the Emergency Planning Commission.~~
- F. Authorize the mayor to sign all documents adopted or approved at this meeting, and all documents required to implement Council decisions made at this meeting.

Mayor Rice called for a vote. *A motion was made by D. White and seconded by T. Huber. Roll Call: S. Rice - aya, D. Smith - aye. The motion was approved.*

PUBLIC COMMENTS TO THE COUNCIL

None

PRESENTATIONS

None

MAYOR'S REPORT

Mayor Rice updated the council on the proposed 28E Agreement with the City of Riverdale for sanitary sewer repairs. Chris Cooper with MSA suggested that Riverdale should receive their report within the next two weeks. To date, the city has not received any additional correspondence from Riverdale.

COMMITTEE REPORTS

- A. Public Safety: S. Rice reported that she is working with Iowa DNR to update the Floodplain Ordinance, which must be updated by March 23, 2021. She will have a revised version by the next meeting. The current ordinance will be repealed, then the revised ordinance will be voted as resolute.
- B. Public Works:
- C. Culture & Recreation: - S. Rice stated that a resident has requested the use of City Hall for a family event. S. Rice will complete a signed liability waiver prior to the use of the building.

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. Discussion and approval of committee assignments. By unanimous consent the council chose to table this item until the next regular council meeting.
- B. Discussion and approval of the date and time for the max levy public hearing. Mayor Rice suggested Wednesday, January 27 at 7:00pm, with a budget workshop to follow immediately afterwards. Mayor Rice called for a vote. *A motion was made by D. Smith and seconded by D. White. Roll Call: T. Huber - aye, S. Rice - aye. The motion was approved.*
- C. Discussion and approval of Resolution 2021-02 to appoint members to the Emergency Planning Commission. The resolution failed due to a lack of a motion.

ADJOURNMENT

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 8:00 PM. *A motion was made by D. Smith, and seconded by T. Huber. Roll Call: S. Rice - aye, D. White - aye.*

THE COUNCIL MEETING MINUTES FOR JANUARY 13, 2021 WERE PASSED BY THE COUNCIL AND APPROVED THIS 10TH DAY OF FEBRUARY, 2021.

Approved: _____
Ronald D. Rice, Mayor

Attest: _____
Gary Gleason, City Clerk/Treasurer



CITY OF PANORAMA PARK

PROPERTY TAX LEVY HEARING MINUTES

JANUARY 27, 2021 – 7:00 PM

The City Council of Panorama Park, Iowa met in special session at 7:00 PM, Wednesday, January 27, 2021 in the City Hall.

In Attendance: T. Huber, S. Rice, D. Smith, D. White

Council Members Absent: S. Perry

Also Present: Mayor Ronald Rice, Treasurer, Gary Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:05 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the property tax levy hearing agenda for Wednesday, January 27, 2021. Mayor Rice asked if there were any questions or changes regarding the agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by D. Smith. T. Huber - aye, S. Rice - aye. The motion was approved.*

PRESENTATIONS

Treasurer Gary Gleason presented the reasons for holding the property tax levy hearing and the need to pass Resolution 2021-03.

Mayor Rice expects an anticipated increase in the city's population (post-census) and an increase in inflation could strain the city's future finances. Mayor Rice proposed that there could be a possible need to raise the maximum property tax levy by 1.99%.

PUBLIC COMMENTS TO THE COUNCIL

None

COUNCIL DISCUSSION

None

ADJOURNMENT

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 7:10 PM. *A motion was made by D. Smith, and seconded by T. Huber. Roll Call: S. Rice - aye, D. White - aye.*



CITY OF PANORAMA PARK

SPECIAL MEETING MINUTES

JANUARY 27, 2021 – 7:15 PM

The City Council of Panorama Park, Iowa met in special session at 7:15 PM, Wednesday, January 27, 2021 in the City Hall.

In Attendance: T. Huber, S. Rice, D. Smith, D. White

Council Members Absent: S. Perry

Also Present: Mayor Ronald Rice, Treasurer, Gary Gleason

Presiding: Mayor Ronald Rice

CALL TO ORDER

Mayor Rice called the meeting to order at 7:15 PM. A quorum was reached.

AGENDA APPROVAL

Discussion and approval of the special meeting agenda for Wednesday, January 27, 2021. Mayor Rice asked if there were any questions or changes regarding the agenda. Hearing no additional comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by D. Smith. T. Huber - aye, S. Rice - aye. The motion was approved.*

PRESENTATIONS

Mayor Rice provided an overview of the budget process.

NEW BUSINESS

- A. Discussion and approval of Resolution 2021-03 establishing the maximum property tax levy for fiscal year 2021-2022. Mayor Rice recited the resolution and asked if there were any questions. Hearing no comments, Mayor Rice called for a vote. *A motion was made by D. White and seconded by D. Smith. Roll Call: T. Huber - aye, S. Rice - aye. The motion was approved.*
- B. Discussion of anticipated expenses.
- C. Review and discussion of past expenditures.
- D. Discussion of budgetary priorities. Mayor Rice recommended that the sanitary sewer repairs should be the top priority for FY2022.
- E. Discussion of optional expenditures.
- F. The consensus of the council was that taxes for FY2022 should remain the same as FY2021.

ADJOURNMENT

With no other business before the Council, Mayor Rice called for adjournment of the meeting at 8:20 PM. *A motion was made by D. Smith, and seconded by D. White. Roll Call: T. Huber - aye, S. Rice - aye.*

4:07 PM

02/04/21

Cash Basis

CITY OF PANORAMA PARK (FY2021)

Expenses by Vendor Detail

January 2021

Date	Memo	Account	Class	Paid Amount
CITY OF DAVENPORT				
01/15/2021	November 2020 Operational Fund	6413 Payments to other Agencies	SEWER FUND	(301.34)
01/29/2021	December 2020 Operational Fund	6413 Payments to other Agencies	SEWER FUND	(463.25)
Total CITY OF DAVENPORT				(764.59)
IOWA AMERICAN WATER CO.				
01/15/2021	11/17/2020 to 12/15/2020	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
01/29/2021	12/26/2020 to 01/19/2021	6374 Water / Sewer Expense	GENERAL FU...	(14.00)
Total IOWA AMERICAN WATER CO.				(28.00)
IOWA ONE CALL				
01/29/2021		299 Other Public Works	GENERAL FU...	(4.50)
Total IOWA ONE CALL				(4.50)
MIDAMERICAN ENERGY				
01/15/2021	11/10/2020 to 12/15/2020	6371 Electric / Gas Expense	GENERAL FU...	(37.84)
01/15/2021	12/02/2020 to 01/05/2021	230 Street Lighting	ROAD FUND	(62.99)
01/29/2021	12/15/2020 to 01/15/2021	6371 Electric / Gas Expense	GENERAL FU...	(50.68)
Total MIDAMERICAN ENERGY				(151.51)
REPUBLIC SERVICES				
01/15/2021	12/01/2020 to 12/31/2020	290 Garbage	GENERAL FU...	(753.20)
01/29/2021	01/01/2021 to 01/31/2021	290 Garbage	GENERAL FU...	(753.20)
Total REPUBLIC SERVICES				(1,506.40)
VOID *** VOID *** VOID				
01/26/2021	VOID *** VOID *** VOID	Ask Accountant - Expense	GENERAL FU...	0.00
Total VOID *** VOID *** VOID				0.00
WELLS FARGO VISA				
01/15/2021	Mediacom Internet 12/20/2020 to 01/19/2021	6373 Telecommunication	GENERAL FU...	(15.74)
01/15/2021	(50) Hanging File Folders	6506 Office Supplies	GENERAL FU...	(9.68)
Total WELLS FARGO VISA				(25.42)
TOTAL				(2,480.42)

CITY OF PANORAMA PARK (FY2021)

02/04/21

Budget vs. Actual

Cash Basis

July 2020 through January 2021

	Jul '20 - Jan 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
1 TAXES			
General Property Taxes	15,384	29,950	51%
Other City Taxes			
4060 Utility Excise Tax	1,566		
4065 Utility Franchise Tax	353	600	59%
4090 Local Option Sales Tax	14,800	20,000	74%
Total Other City Taxes	16,719	20,600	81%
Total 1 TAXES	32,103	50,550	64%
2 LICENSES AND PERMITS	10		
3 USE OF MONEY & PROPERTY	2,455		
4 INTERGOVERNMENTAL	11,162	17,000	66%
5 CHARGES FOR SERVICES	497		
Total Income	46,227	67,550	68%
Gross Profit	46,227	67,550	68%
Expense			
1 GOVERNMENTAL ACTIVITIES			
a. Public Safety		4,150	
b. Public Works	26,588	52,600	51%
d. Culture & Recreation	2,538	5,350	47%
f. General Government	3,946	15,450	26%
Total 1 GOVERNMENTAL ACTIVITIES	33,072	77,550	43%
2. BUSINESS TYPE ACTIVITIES			
Sewer Utility	3,367	170,000	2%
Total 2. BUSINESS TYPE ACTIVITIES	3,367	170,000	2%
Total Expense	36,439	247,550	15%
Net Ordinary Income	9,787	(180,000)	(5)%
Other Income/Expense			
Net Income	9,787	(180,000)	(5)%

CITY OF PANORAMA PARK (FY2021)
Fund Balance Sheet
Jan 31, 21

Current Assets

General Fund

Certificates	\$	63,348.99	
Checking	\$	2,754.19	
Savings	\$	18,644.92	
		<hr/>	
Total General Fund			\$ 84,748.10

Road Fund

Certificates	\$	63,348.99	
Checking	\$	-	
Savings	\$	9,933.31	
		<hr/>	
Total Road Fund			\$ 73,282.30

Sewer Fund

Certificates	\$	21,116.33	
Checking	\$	-	
Savings	\$	167,864.46	
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Total Sewer Fund			\$ 188,980.79

Total Current Assets			<hr/> <hr/> \$ 347,011.19
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2:11 PM

02/09/21

CITY OF PANORAMA PARK (FY2021)

Unpaid Bills Detail

As of February 9, 2021

Date	Memo	Due Date	Open Balance
AUDITOR OF STATE			
01/28/2021	Periodic Exam Fee	03/31/2021	200.00
Total AUDITOR OF STATE			200.00
CITY OF DAVENPORT			
01/29/2021		02/28/2021	1,004.00
Total CITY OF DAVENPORT			1,004.00
MIDAMERICAN ENERGY			
02/04/2021	Account No.: 03390-81017	02/26/2021	62.62
Total MIDAMERICAN ENERGY			62.62
WELLS FARGO VISA			
01/21/2021		01/21/2021	79.16
02/01/2021		02/01/2021	19.99
Total WELLS FARGO VISA			99.15
TOTAL			1,365.77



CITY OF PANORAMA PARK

RESOLUTION 2021-04

FEBRUARY 10, 2021

RESOLUTION OF PANORAMA PARK, IOWA ACCEPTING AND APPROVING OF THE FISCAL YEAR 2021-2022 BUDGET AND CERTIFICATION OF TAXES.

WHEREAS, in accordance with Iowa Code 384.16 that a public hearing on the resolution be held before the date for adoption; and

WHEREAS, a public hearing concerning the proposed city budget was held on February 10, 2021; and

WHEREAS, the Panorama Park City Council has considered the fiscal year 2021-2022 proposed city budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Panorama Park, Iowa, that the city budget and certificate of taxes for fiscal year 2021-2022, as set forth in the budget summary, is hereby adopted and that the Panorama Park City Treasurer is directed to file said budget with the Scott County Auditor and the Treasurer for the State of Iowa.

T. Huber_____ S. Perry_____ S. Rice_____ D. Smith_____ D. White_____

ADOPTED BY THE COUNCIL AND APPROVED THIS 10TH DAY OF FEBRUARY, 2021.

Ronald D. Rice, Mayor

I, the undersigned, being duly appointed, qualified and acting City Clerk of Panorama Park, hereby certify that the foregoing Resolution No. 2021-04 is a true, correct and accurate copy as duly and lawfully passed and adopted by the governing body of the City of Panorama Park on the 10th day of February, 2021.

Gary L. Gleason, City Clerk/Treasurer

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2021 - June 30, 2022

The City of: PANORAMA PARK

The City Council will conduct a public hearing on the proposed budget as follows:

Location: City Hall 120 Short Street Panorama Park, Iowa Meeting Date: 2/10/2021 Meeting Time: 07:00 PM

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.				
The estimated Total tax levy rate per \$1000 valuation on regular property				6.11078
The estimated tax levy rate per \$1000 valuation on Agricultural land is				0
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.				
Phone Number (563) 293-1293			City Clerk/Finance Officer's NAME Ronald Rice	
		Budget FY 2022	Re-estimated FY 2021	Actual FY 2020
Revenues & Other Financing Sources				
Taxes Levied on Property	1	29,139	27,991	27,417
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	29,139	27,991	27,417
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	0	0	0
Other City Taxes	6	22,811	24,459	22,928
Licenses & Permits	7	0	0	0
Use of Money and Property	8	0	5,000	9,521
Intergovernmental	9	17,165	17,000	16,581
Charges for Fees & Service	10	0	497	2,310
Special Assessments	11	0	0	0
Miscellaneous	12	0	0	0
Other Financing Sources	13	0	0	0
Transfers In	14	80,000	0	80,000
Total Revenues and Other Sources	15	149,115	74,947	158,757
Expenditures & Other Financing Uses				
Public Safety	16	3,100	2,965	2,990
Public Works	17	28,261	37,900	16,163
Health and Social Services	18	0	0	0
Culture and Recreation	19	5,300	5,100	5,010
Community and Economic Development	20	0	0	0
General Government	21	10,450	14,100	9,226
Debt Service	22	0	0	0
Capital Projects	23	0	0	0
Total Government Activities Expenditures	24	47,111	60,065	33,389
Business Type / Enterprises	25	250,000	20,000	49,967
Total ALL Expenditures	26	297,111	80,065	83,356
Transfers Out	27	80,000	0	80,000
Total ALL Expenditures/Transfers Out	28	377,111	80,065	163,356
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-227,996	-5,118	-4,599
Beginning Fund Balance July 1	30	331,119	336,237	340,836
Ending Fund Balance June 30	31	103,123	331,119	336,237