



# COVID-19 EXPOSURE PREVENTION & RESPONSE PLAN

## Personal Responsibilities

- If someone is sick with fever, flu, etc. they are to stay home and not report to work
  - Call your supervisor immediately and determine the next steps as it relates to work
- When a person is observed or states they are sick with fever, flu, etc. they are to be immediately sent home (this includes subcontractors)
  - DO NOT send them to go see someone else; send them home – SEE SOMETHING, SAY SOMETHING!

## Social Distancing

- All employees are to maintain 6' of separation and wear a face covering
  - Jobsite offices are to rearrange to maintain proper distancing/spacing
- No gatherings of more than 10 people when required to meet
  - Maintain 6' minimum rule
- For stand-down meetings, disseminate information electronically and have each trade conduct the training on their own – No group meetings exceeding 10 or more regardless if they are outside
- Discourage hand shaking and other forms of personal contact
- Common water coolers are discouraged
- Where possible and safe, prop doors open
- Do not stack trades on top of each other – maintain 6' of separation and floor by floor when possible

## Hand Washing Stations/Sanitation

- AJFX Corp understands that due to the nature of our work, access to running water maybe impracticable at all jobsites, but we have provided hand washing stations wherever possible provided alcohol-based hand sanitizer sand/or wipes.
  - If possible, locate stations at other strategic areas near offices, trailers, and jobsite egress areas
- Encourage employees to wash hands frequently
- Clean common surfaces frequently (doorknobs, handles, counters, etc.)
- Identify specific areas for daily trash disposal throughout the project
  - Have persons removing trash utilize gloves

## Subcontractors

- Subcontractors are responsible for their preparedness plans and to manage the wellness of their workforce.
- Subcontractors must document all jobsite workers and contact information, providing daily reports to Project Manager and Superintendent.

## Lunch Trucks

- Ensure all lunch trucks are utilizing servers for bulk food trays
  - No Self Serving from food trays
- Food items are to be individually wrapped when possible
- While it is not always possible, please encourage employees to bring their own lunch
- Do not congregate in lunch serving areas
  - Maintain proper social distancing if having to wait in a line

**IT IS UP TO YOU TO KEEP US ALL SAFE AND WORKING!**