



Event Rental Rooms & Rates

Hastings only event venue with an attached hotel!

C3 Convention Center	NRA	Saturday	Sunday-Friday
Convention Center: (3 Sections) Clarke, Kipp & Lanning Rooms Capacity 350	\$200	\$700	\$500
Convention Center: (2 Sections) Clarke & Kipp or Kipp & Lanning Capacity 225	\$150	\$450	\$350
Convention Center: (1 Section) Clarke, Kipp or Lanning Room. Capacity 100	\$100	\$300	\$250
Daily			
Courtyard: (10am-11pm) Black tables (9 card, 9 cocktail): Seats 50 daily Capacity 200	\$200	4hrs/\$150	
Platte Conference Room: Boardroom Style: 12-16 6ft Classroom Style: 9 Lecture: 20	\$125	Hourly/\$35	
Poolside Meeting Room: (9am-11pm) Boardroom Style: 12 6ft Classroom Style: 9 Lecture: 20 No swimming.	\$125	Hourly/\$35	
Pool Party Room: (9am-11pm) Seating: 12-15 Swimming for 20 outside guests. Outside guests must bring their own towels. Poolside towels reserved for guests only. Food & n/a beverages allowed.	\$200	4hrs/\$150	
Hospitality/Honeymoon Suite: 3 Suites available – King w/ Sofa Bed King Bed Removal: \$25.00/night Seating: 15	\$150-\$200 (Prices vary seasonally.)		
Bar Services: Cash Only. ATM on site. Free soda for all guests: \$75.00 2hr service upon request for special events: \$50.00 Drink tickets, wristbands, open bar, budget bar and kegs available through vendor, call 970.946.0871.	\$150		

All information and rates are subject to change without notice.

Updated 2/14/19



Wedding & Special Event Packages

Hastings only event venue with an attached hotel!

ELEGANT:

\$2,500

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- | | | |
|--------------------------------|-----------------|-----------------------------|
| • Convention Center | Friday - Sunday | 9am Friday – 5pm Sunday |
| • King Suite - 2 night stay | Friday - Sunday | Check in 3pm/Check out 11am |
| • Courtyard Rehearsal | Friday | 6:00 pm – 10pm |
| • Full Service Cash Bar | Saturday | Event Start – Midnight |
| • Pool Party Room Gift Opening | Sunday | 9am – 12pm |
- Discounted Group Hotel Block
 - 5 Cocktail Tables for Foyer Guest Reception
 - Trash receptacles and liners
 - Table and Chair Set Up/Tear Down - Personalized Table Layout
 - Built in 20x20 wood dance floor
 - Add Courtyard Rehearsal Cash Bar for cash \$150
 - Add Courtyard Rehearsal 2hr cash bar for \$50
 - Add Cocktail Tables \$10/each
 - Add Projector Rental \$50

CLASSIC:

\$2,000

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- | | | |
|-----------------------------|-----------------|-----------------------------|
| • Convention Center | Friday - Sunday | 12pm Friday – 12pm Sunday |
| • King Suite – 1 night stay | Saturday | Check in 3pm/Check out 11am |
| • Full Service Cash Bar | Saturday | Event Start – Midnight |
- Discounted Group Hotel Block
 - 3 Cocktail Tables for Foyer Guest Reception
 - Trash receptacles and liners
 - Table and Chair Set Up/Tear Down - Personalized Table Layout
 - Built in 20x20 wood dance floor.
 - Add Courtyard Rehearsal for \$150
 - Add Courtyard Rehearsal Cash Bar for cash \$150
 - Add Courtyard Rehearsal 2hr cash bar for \$50
 - Add Cocktail Tables \$10/each
 - Add Projector Rental \$50

TRADITIONAL:

\$1,500

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- | | | |
|-------------------------|-----------------|--------------------------|
| • Convention Center | Friday - Sunday | 5pm Friday – 12pm Sunday |
| • Full Service Cash Bar | Saturday | Event Start – Midnight |
- Discounted Group Hotel Block
 - Trash receptacles and liners
 - Table and Chair Set Up/Tear Down - Personalized Table Layout
 - Built in 20x20 wood dance floor.
 - Add Courtyard Rehearsal for \$150
 - Add Courtyard Rehearsal Cash Bar for cash \$150
 - Add Courtyard Rehearsal 2hr cash bar for \$50
 - Add Cocktail Tables \$10/each
 - Add Projector Rental \$50



Rental Application

Event Date: ____/____/____ Day of week: _____ Est. # of people: _____

First Name: _____ Last Name: _____

Contact Phone: _____ Email: _____

Event Type: _____ Event Name: _____


Check all that apply.

- | | |
|--|--|
| <input type="checkbox"/> Convention Center | <input type="checkbox"/> Hospitality/Honeymoon Suite \$150-\$200 |
| o Elegant-Classic-Traditional (if applicable) | <input type="checkbox"/> King Bed Removal \$25/night |
| <input type="checkbox"/> 2 Sections (circle one) | <input type="checkbox"/> Cocktail Table \$10/each (9 available) |
| o Clarke & Kipp or Kipp & Lanning | <input type="checkbox"/> Projector Rental w/ Clicker \$50 |
| <input type="checkbox"/> 1 Section (circle one) | <input type="checkbox"/> Wireless Microphone \$10 (Convention Center only) |
| o Clarke Kipp Lanning | <input type="checkbox"/> Lavalier Microphone \$20 (Convention Center only) |
| <input type="checkbox"/> Courtyard Full Day ____ 4hrs ____ | <input type="checkbox"/> Projection Screen - FREE |
| <input type="checkbox"/> Platte Conference Room Full Day ____ Hrs. ____ | <input type="checkbox"/> Podium - FREE |
| <input type="checkbox"/> Poolside Meeting Room - Full Day ____ Hrs. ____ | <input type="checkbox"/> American Flag & Nebraska State Flag - FREE |
| <input type="checkbox"/> Pool Party Room Full Day ____ 4hrs ____ | <input type="checkbox"/> Cleaning Fee if applicable \$25 |
| <input type="checkbox"/> Full Service Cash Bar \$150 | |

Event Set Up: _____ am/pm Event Start: _____ am/pm Event End: _____ am/pm

Cash Bar: _____ Bar Start: _____ pm Bar End: _____ am/pm

Breakout Services:

- | | | |
|---|---------------|-------------|
| <input type="checkbox"/> C3 Koozie and C3 Pen/per chair @ table | \$1.00/person | # ppl. ____ |
| <input type="checkbox"/> Bottled Water/per chair @ table | \$1.00/person | # ppl. ____ |
| <input type="checkbox"/> Coffee & Water Station | \$1.25/person | # ppl. ____ |
| <input type="checkbox"/> Coffee – Water Station – Tea | \$1.75/person | # ppl. ____ |
| <input type="checkbox"/> Coffee – Water Station – Tea + Variety Danishes & Rolls | \$3.00/person | # ppl. ____ |
| <input type="checkbox"/> Coffee – Water Station – Tea +  | \$3.50/person | # ppl. ____ |
| <input type="checkbox"/> Hot Breakfast Bar (served in Courtyard from 6:30am-9:30am) | \$4.00/person | # ppl. ____ |

Outside Vendor Information: (if known)

Music/DJ: _____ Cakes/Desserts: _____

Caterer: _____ Linens: _____



Liability Waiver

DEPOSITS & CANCELLATIONS – All bookings are based on a first come first serve basis. **Rentals made 30 days or less, full payment will be due upon booking.** Non-refundable deposit is due at the time of reservation and will go towards total amount due. Final payment is due 30 days prior to event date. Certain rental rooms, all sales final. C3HCC reserves the right to cancel due to unforeseen circumstances. In such case, all rental fees paid to date (including non-refundable deposit) will be refunded. Changes or cancellations by Renter must be made in writing.

CANCELLATIONS -

30 Day Notice – 100% *minus non-refundable deposit*

21 Day Notice – 50% *minus non-refundable deposit*

14 Day Notice – 25% *minus non-refundable deposit*

Less than 14 days' notice - *No refund applicable.*

All events booked less than 14 days – *All sales final.*

Courtyard - All sales final.

Platte Conference Room - All sales final.

Pool Room – All sales final.

PLEASE NOTE: *Pool parties must bring their own towels.*

ALCOHOL –All on site bar services are provided by Roadhouse Catering, LLC. Consumption of alcohol by a minor is unlawful and not permitted. The right to refuse service to any guest for any reason is solely the responsibility and at the discretion of Roadhouse Catering, LLC. Card on account will be charged \$100 for any bodily fluid accidents/messes. Events will end by midnight unless other arrangements have been made.

OUTSIDE VENDORS – Renter will be responsible for arranging outside vendors and for all vendors to follow time restraints and clean up requirements. Renter is responsible for any damages incurred by outside vendors.

DECORATING/CLEAN UP – The Renter is responsible for leaving the facility in the condition, which it was provided. C3HCC must approve decorations to the walls or ceilings (*12ft*). Nails, tacs or staples are not permitted on any walls. Painters tape or command hooks are recommended. Renter is responsible for the cost of repairing any part of the site to its previous condition. Card on account file will be charged for any repair fees. Any items left by the Renter is the sole responsibility of the Renter. Trash items, such as cups, beer bottles, napkins and plates must be thrown away. Extra trash bags are available at the Front Desk. Trash cans and liners are taken out and provided by C3. **If trash is not cleaned away from tables and/or surfaces an additional \$40 fee will be charged to your account.**

RENTER RESPONSIBILITIES – C3HCC does not relinquish the right to manage and control the facility. Any rules or regulations will be enforced as necessary. Any official, employee, or designated representative may enter the property at any time. Renter's use of the facility shall not violate any local, state or federal laws. C3HCC reserves the right to rent the facility to multiple renters, if there is no conflict of use or time. Please read waiver carefully before signing.

Release of Liability

I agree that I have carefully read the terms & conditions, and as Signer, I sign it with full knowledge of its contents, significance, responsibilities, and potential consequences. By Signing, I understand that I forfeit all rights to bring any legal action, including but not limited to lawsuit(s) against C3 Hotels, LLC., C3 Hotel & Convention Center, Roadhouse Catering, LLC. and any employees or representatives, for any reason, including negligence or gross negligence. I have read and agree to the policies and regulations as set forth for the use of the facilities for the purposes described.

Print Name: _____

Phone: _____

Address: _____

Email: _____

City/State/Zip _____

Event Date: _____

Event Name: _____

X SIGN HERE

Today's Date: _____



Recommended Vendors

Listed alphabetically. Tell them C3 sent you!

CATERING:

Bullseye Sports Bar & Grille
402-463-9022
www.bullseyesportsbar.com

Kitty's Roadhouse
Roadhouse Catering, LLC.
402-463-9225
www.kittysroadhouse.com

Murphy's Wagon Wheel
402-463-3011
www.murphyswagonwheel.com

Runcie's Catering
402-984-8459
www.runciescatering.com

MISC:

A Perfect Gift - Flowers
402-462-6060
www.aperfectgiftllc.com

Allen's Market – Cakes/Desserts/Meat, Cheese, Fruit Trays/Catering
402-463-5633
<https://www.allensfoodmart.com/departments/bakery>

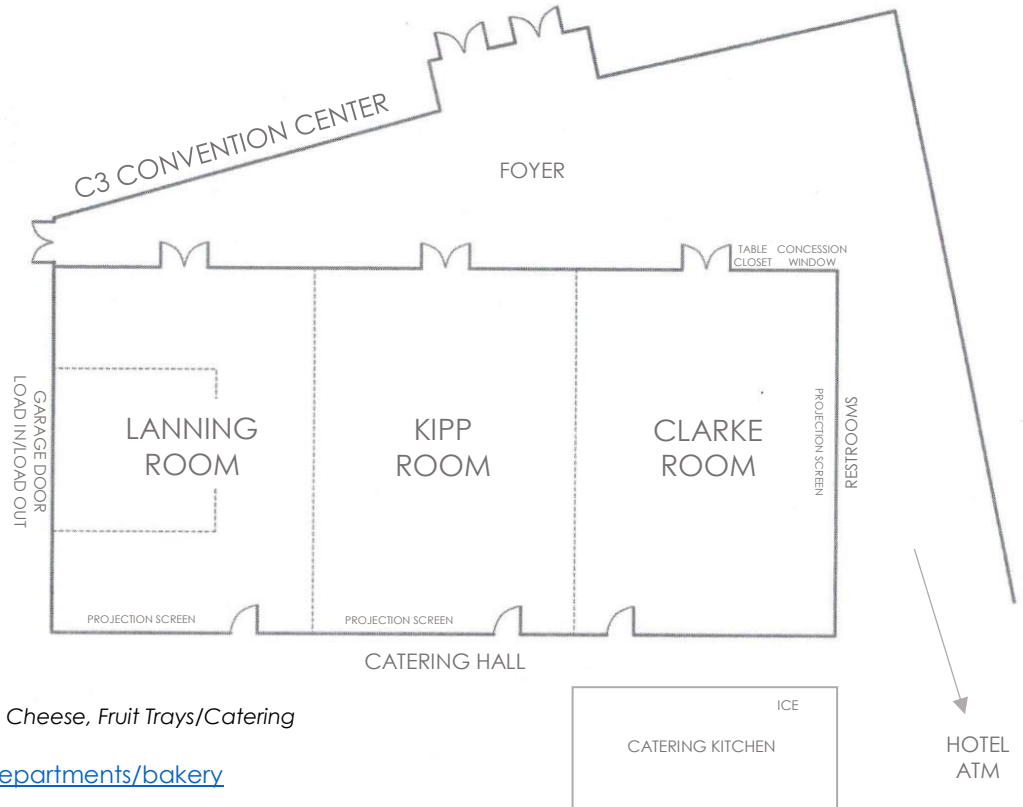
Big G Ace – Linens
402-462-5181
www.acehardware.com

Russ's Market – Cakes/Desserts/Meat, Cheese, Fruit Trays/Catering
402-463-3574
www.russmarket.com/catering-to-you/

Steve's Lighting & Sound – DJ – Karaoke - Up Lighting -Photo Booth Rental
402-463-5942
steve@tri-citydj.com

What the Dickens? – Cakes/Desserts
402-303-9573
<https://www.whatthedickensbakery.com/>

Xtreme Ride – Party Bus/Transportation
402-984-0447
www.Xtremeridellc.com



Additional Information:
375 - Gold Banquet Chairs (37.5 tall, 16in. seat)
35 - 5ft Reception Rounds/seat 10
9 - Black Cocktail Tables
9 - Black Card Tables
40 - 6ft Buffet Tables
45 - 6ft Classroom Tables
Convention Center is approximately 145x96.
Catering Kitchen is available to all rentals.
Linens are provided for bar service tables only.
Hotel Check In: 3pm/Check Out: 11am
Pool, Whirlpool & Game Area: 9am-11pm

C3 Hotel & Convention Center
2205 Osborne Drive East
Hastings, NE 68901
402.463.6721
www.c3hotels.com



#C3Hastings

Updated 2/14/19