



Team Leadership

The role of a great leader is not to give greatness to others but to help them extract the greatness they already have inside them. - J. Buchan

Team Member Connections List

| Name | Contact Method | Notes | Date | Follow Up |
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Team Member Information

| Name | Bday | Ann. | Address | Phone | Email |
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Team Prizes

| Date | Name | Prize(s) | Achievement | Sent |
|------|------|----------|-------------|------|
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Team Meeting Ideas

| Month / Date | Theme / Focus | Notes |
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Weekly Team Training Plan

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|----|----|----|----|
| 1 | 14 | 27 | 40 |
| 2 | 15 | 28 | 41 |
| 3 | 16 | 29 | 42 |
| 4 | 17 | 30 | 43 |
| 5 | 18 | 31 | 44 |
| 6 | 19 | 32 | 45 |
| 7 | 20 | 33 | 46 |
| 8 | 21 | 34 | 47 |
| 9 | 22 | 35 | 48 |
| 10 | 23 | 36 | 49 |
| 11 | 24 | 37 | 50 |
| 12 | 25 | 38 | 51 |
| 13 | 26 | 39 | 52 |

Team Meeting planner

Meeting Date: _____ Time: _____ Place: _____

Theme/Focus: _____

Assistants & Guest Trainers:

Name: _____ Help with/Train on: _____

Name: _____ Help with/Train on: _____

Name: _____ Help with/Train on: _____

Name: _____ Help with/Train on: _____

Welcome Activity:

Recognition:

Training:

Group Activity:

Call to Action:

Supplies to Bring:

Products & Materials:

Follow Up Notes: