



# Recruiting

Spread love wherever you go. Let no one  
ever come to you without leaving happier..

- Mother Teresa







# Future Team Member

Name: \_\_\_\_\_ Date of First Contact: \_\_\_\_\_

Phone #: C: \_\_\_\_\_ H: \_\_\_\_\_ W: \_\_\_\_\_

Email: \_\_\_\_\_ Pref. Contact: Phone Email Text FB

Address: \_\_\_\_\_

Met at / Referred by: \_\_\_\_\_

## Interested in:

- Full Time Income
- Part Time Income
- Leadership
- Fundraiser Specialist
- Product Discount

## Info. Given / Sent:

- Recruiting Packet
- Link to Online Info.
- Opportunity Call Invite
- Opportunity Event Invite
- Other:

## Follow Up:

- Add to Customer/Lead Database
- Information Given/Sent within 24 Hours
- Contact within 24 hours
- Contact again in 3 Days
- Mail Postcard
- 1 Week

### If No Reply after first 3 Contacts:

- Add to Newsletter List
- Add to Opportunity Call/Invite List
- Invite to FB Page/Group

### Follow Up Again:

- 2 Weeks
- 1 Month
- 2 Months
- 3 Months
- 6 Months
- 12 Months

### Additional Follow Up:

Join Date: \_\_\_\_\_

- Registered / Enrolled/ Account Set Up
- Begin Successful Start Process

## Notes:

# New Team Member Successful Start

Name: \_\_\_\_\_ Recruiter: \_\_\_\_\_

Join Date: \_\_\_\_\_ Birthday: \_\_\_\_\_ Email: \_\_\_\_\_

Phone #: C: \_\_\_\_\_ H: \_\_\_\_\_ W: \_\_\_\_\_ Time Zone: \_\_\_\_\_

Address: \_\_\_\_\_

30 Days: \_\_\_\_\_ 60 Days: \_\_\_\_\_ 90 Days: \_\_\_\_\_ 120 Days: \_\_\_\_\_ Pref. Contact: •Phone •Email •Text •FB

## Successful Start Coaching Checklist

- Welcome Email Sent
- Help Set Up Website & Go Over Basics
- Register for Email Training Series
- Set Date for 1st Party: \_\_\_\_\_ @ \_\_\_\_\_
- 48 Hour Follow Up
- Schedule Business Planning Session \_\_\_\_\_ @ \_\_\_\_\_
- Send Welcome Postcard / Packet
- Remind to Attend New Cons. Success Class
- Assist with Kick Off Party

## Weekly Connect & Goal Check

Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Wk 6
Wk 7	Wk 8	Wk 9	Wk 10	Wk 11	Wk 12

## Achievements & Prizes Earned

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Notes:

## Business Planning Session

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Family, Work & Hobbies:

Personality Type:

Reason for Joining:

Business Focus:

Monthly Income Goal: \_\_\_\_\_

3 Mo. Goals: \_\_\_\_\_

6 Mo. Goals: \_\_\_\_\_

1 Year Goals: \_\_\_\_\_

Leadership Thoughts:

Learning Style:

Strengths:

Potential Obstacles:

Plan of Action: