

16390 Bright Stars Childcare

82nd Avenue Surrey BC

V4N 0N8

Contact: Faith Henderson

Email:Brightstarschildcarefacility@gmail.com

Telephone number: 604-[710-9437](tel:604-710-9437)

Welcome Parents,

I want to introduce myself to tell you about my centre and my experience.

My name is Faith Henderson, and I have always loved working with children. I am a Licensed Early Childhood Educator who holds an emergency childcare first aid certificate and has submitted a full criminal record check.

I am a mother of two beautiful girls and have been an Early Childhood Educator since 2001. I have taught preschool in an elementary school and worked in large childcare facilities in the past.

At Bright Stars, I strive to help children develop new skills and relationships with the understanding that I am assisting in building the foundation for each child's success as a healthy, productive community member.

I am committed to providing a safe, nurturing environment of inclusiveness, respect, and patience for all children in my care.

My program encompasses all areas of child development, including the cognitive, creative, emotional, social, and physical well-being of each child.

Our Program

Our program stimulates learning through play activities. Program routines are structured daily, but each child has much flexibility to develop at their own pace within these routines.

Our learning environment provides a wide range of hands-on experiences that invite the child to explore, experiment, and create.

Our centre includes areas for motor play, construction, and building, art, sensory play, language, books, music, dance, drama, fine motor and sensory table toys areas.

Discipline Policy

At Bright Stars, we do not believe in punishing a child.

Instead, we guide, care, and direct the child towards acceptable behavior.

We set limits to prevent children from injuring themselves & so children know what acceptable/non-acceptable behavior entails.

We promote and facilitate children in their problem-solving skills and giving them the proper tools they need for positive conflict resolution.

Examples of Themes Included in Our Program

*All about me/Family * Feelings/Emotions * Community Workers *Under the Sea *Dinosaurs
*Farm *Castles *Transportation *Garden/Insects *Seasonal Celebrations

(We also include a Daily Calendar / Weather and ABC's & 123's)

Sample Schedule

7:15 am Centre opens

7:30-8:00 am Early arrivals may eat breakfast

8:05 am Bathroom routine/diaper change

8:10 am Walk to Walnut road to drop off elementary kids

9:05 Free play/Art/Pre-K worksheets

9:30-10:00 am Morning Snack

10:00-10:20am Circle / Story-time / Calendar

10:30-10:50am Free play / table toys

11 am Lunch

11:50 am Bathroom Routine/Diaper Change

Noon Nap/Rest Time/Library

1:00 pm Wake uptime

Bathroom Routine/Diaper Change

2:00 pm Walk to Walnut Road Elementary

3:00pm Outdoor/Indoor Free play

3:45 pm Bathroom routine/Diaper Change

4:00 pm Afternoon Snack

4:30 pm Afternoon Art

5:00 pm Indoor free play/tv time

5:30 pm Centre closed

*** there is a \$20 late fee if the child is picked up after 5:30 pm**

Other Notes

~ Please dress your child in warm, washable clothing, as they will be doing messy art activities and will be going outside daily.

~ All children's clothing, soft toys, shoes, and blankets must be labeled with your child's name.

~You will need to provide the following:

1. Inside slippers (non-slippery)\socks with non-slip grips
2. One crib-sized sheet & one blanket
3. Changes of extra clothing ex) socks, pants, shirt
4. Pair of rubber boots and muddy-buddy pants
5. Diapers/underwear/wipes
6. Diaper rash cream
7. Feeding milk bottle or sippy cup
8. Formula/Baby food

***Parents are responsible for bringing their child two nutritious snacks and a healthy lunch.**

PLEASE NOTE THAT BRIGHT STARS CHILDCARE IS A NO NUT ZONE!!!!

Enrolment

~ It is crucial due to licensing regulations and your child's safety, and all forms are kept up-to-date. Please notify us immediately regarding any changes in your child's information. (ex. Telephone numbers, emergency contacts, custody agreements, allergies, etc.)

~ Upon registration, you will need to submit a non-refundable registration fee (per child*), a month's tuition equivalent refundable deposit, and three months of post-dated cheques payable to **Faith Henderson.**

If you accepted a space and registered but withdrew before your child starts childcare, you will be responsible for one month's fee.

~ You will also provide us with two photos of your child.

Please be aware that Community Care facilities Licensing will be provided access to records as legislation requires.

Care will be taken to ensure the confidentiality of all documents.

Withdrawal Policy

If you need to withdraw your child from Bright Stars Childcare, you will be required to give our staff two months' written and verbal notice.

This notice will be expected on the 1st of the month. If you do not give two months notice, you will be responsible for paying the entire two months fee for your child (whether they are attending or not)

Fees:

Fees are due on the 1st Day of each month.

Bright Stars Childcare requires three months of post-dated cheques at enrolment and will request additional post-dated cheques throughout your child's enrolment.

A \$10 fine per day will be applied if payment is still not received after the 5th of the month.

NSF cheques must be repaid within five days and subject to a \$25 surcharge.

***Fees are required to hold**

your child's spot at our childcare facility.*

***No deductions or refunds will be given**

for absences, including illness or vacation.*

Hours

Bright Stars Childcare is open daily Monday-Friday from 7:15 to 5:30.

We are closed for two weeks during Christmas break.

We are also closed one week before Labour Day.

We are closed on all statutory holidays.

***Normal fees remain payable during this time.**

Fees (All fees effective from Jan. 2022)

Infants/toddlers 12 months to 30 months*

Full-time monthly \$1350

Part-time daily \$70

Over 30 months

Full-time monthly \$850

Part-time daily rates. \$45

School-aged / Kindergarten

Full-time monthly. \$600 (pro d days not included in monthly fee)*

If space is available, there will be a \$20 top-up for Pro d days.

Part-time daily rates=\$40

***Parents may be eligible for government subsidy the cost of childcare**

Ask for more info.

Nap Time/Rest

Children are not required to sleep.

If they are not tired, they are expected to lie on their mat for some quiet, relaxing time. (the child may look at a book during this time or play quietly on a mat with a stuffed toy from home.)

These children may "get up" early and play in the playroom quietly or enjoy doing some arts & crafts.

Dress Code

Do not dress your child in anything you are worried about getting dirty or stained. Your child will be using art materials such as paint, glue, and marker crayons.

Toys

We only ask that you bring in one special stuffed toy for your child, specifically for Nap/Rest Time.

Please do not bring any more toys from home.

We have toys for your child to enjoy while they are here. We do not want your child to lose or have one of the other children damage their toy, so we ask that you leave them at home.

Toilet Learning

If your child is showing signs, you feel they are ready to learn to use the potty. You will be required to bring in extra changes of clothes and pull-up diapers for your child. We will work together as a team to make your child successful:)

Custody Issues

If there is a custody agreement/issue between the child's parents, we need to be aware and be fully informed both verbal and written.

We may require copies of court documents for our files. * Depending on individual situations

* Please submit these documents upon request.

Child Abuse Policy

If we have any reason to suspect abuse /neglect of a child, this concern will be reported to Community Care Facilities Licensing, as required by law.

Release of Child Policy

If we suspect the authorized pick up person is unable to provide safe care for the child due to being under the influence of drugs or alcohol, we will:

1. Offer to call another parent/guardian
2. Offer to call a friend or a relative to pick up parent and child from the facility.
3. Offer to call a cab
4. Call the Police

*If we feel the child needs protection at any time, we will call

the Ministry of Family Development at [604 660-8180](tel:6046608180)

Preventing Illness

Children are exposed to many germs from their play environment. As they are still developing their immune system, they can be very susceptible to the spread of illness. They can frequently catch common colds, viruses, and other contagious childhood illnesses.

The health and well-being of all the children attending Bright Stars childcare are integral to us. Because of this, we ask that you make other arrangements for the care of your child if they are ill, has a known contagious condition, or has any of the following symptoms:

- Diarrhoea (2 or more watery stools in 24 hours)
- Vomiting (two or more times in 24 hours)
- A fever (a temperature of 100 degrees Fahrenheit or more)
- A sore throat (with fever and swollen glands)
- An eye infection (Pink Eye/Conjunctivitis)
- Rash (especially with fever or itching)
- Lice or nits (please call and alert us; we will examine everyone without mentioning any names or causing any child embarrassment)
- Feeling ill (unusually tired, pale, lack of appetite, confused, or cranky)
- Active Sneezing or Coughing
- Discharge from eyes or ears
- Coloured discharge from nose
- Or any other symptom that indicates illness or a potentially contagious condition.

A child brought to daycare with any of these signs or symptoms *will not be allowed to attend.

If these symptoms develop after the child has arrived at the centre, the parent will be called and will have to make arrangements to pick up the child.

If a parent can't be reached, we will call the emergency contact person in the child's file to come and pick them up.

When the child is no longer contagious, only then will they be permitted back into the daycare*.*

A doctor's note is required stating that the child is no longer contagious

and can return to the daycare this policy is for the health and well being of all the children and the staff at Bright Stars Childcare**

To stop the spread of infectious disease, please inform Bright Stars if your child has been exposed to the following :

-Chickenpox - The child will need to go home until no longer contagious (a Doctor's note will be required)

-Diarrhoea - If your child has it 2-3 times, they will have to go home.

May return after symptoms is gone.

-Vomiting - If your child does this two or more times, they will have to go home. They may return after symptoms are gone.

- Strep throat - The child will need to go home. May return with a Doctors note.

-Fever - The child will be sent home if their temperature is 100 degrees Fahrenheit or higher.

They can return when symptoms are gone.

-Scarlet Fever - The child will be sent home & may return with a Doctor's note.

-Head Lice - The child will be sent home and may return when the lice are gone.,

-Pink Eye - The child will be sent home & can only return with a Doctor's note.

-Ear Infection - We will call the parent. The child may remain for the rest of the Day but may not return without a Doctors note.

-Impetigo - The child will be sent home & can only return with a Doctor's note.

-Scabies - The child will be sent home & can only return to the daycare when the rash is gone. Must bring a Doctor's note.

Everyone else around them needs to be treated and seen by a Doctor.

Please call and inform us if your child is unable to attend daycare. *Please

*****Note: Fees remain payable if your child when they are ill or has an appointment*****

Medication: Do's and Don'ts

Don'ts:

*We don't administer TYLENOL (If parents think their child may need it for teething or light fever, please give to your child at home)

Do's: *We do administer prescribed medication with a Doctor's note, but we ask first that the parent fill out and sign the **Medication Consent Form**.*

Safety and Emergency Procedures:

Your child's safety is our top priority! The facility and its equipment have set many safety guidelines regarding safe play.

We will communicate guidelines to the children, and continuously reinforced by staff.

* We will be practicing our fire and earthquake drill once a month.

*In case of an emergency, children will be brought to Walnut Road Elementary, where they will stay on the grounds until a recognized guardian comes to pick them up.

Please note:

*The non-refundable registration fee includes an Earthquake Kit (which will contain nonperishable food items, drinking water) (if your child wears diapers-you will be responsible for providing the diapers & wipes to be added to the kit)

Holidays

Bright Stars Childcare will also be closed on all statutory holidays and Christmas break. We are also closed the week before Labour Day.

During that time, the usual fees remain payable*

Please note

On the following holiday's Bright Stars will be closed:

New Year's Day, BC Day, Canada Day, Good Friday, Labour Day, Thanksgiving Day,

Easter Monday, Remembrance Day, Victoria Day, Christmas Break is the same as Walnut Road Elementary School closure.

Thank you for choosing Bright Stars Childcare Facility~

A Place Where Your Child Will Shine!

If you ever have any questions or concerns, please feel free to talk to

Ms. Faith

