



Bless-Ed Day Academy Enrollment Packet

ENROLLMENT AGREEMENT

This Enrollment Agreement outlines the terms and conditions of enrollment at Bless-Ed Day Academy. By signing this agreement, parents/guardians accept responsibility for tuition, enrollment fees, and compliance with all academy policies as described in the Parent Handbook.

1. Enrollment Fee: A non-refundable enrollment fee of \$800 is due at the time of registration to reserve your child's placement. This fee supports:

- Academic and behavioral intake assessment materials
- Student records creation and onboarding
- Curriculum setup, classroom supplies, and readiness resources
- Administrative processing and licensing compliance costs

Enrollment is not finalized until this payment and all required forms are submitted.

2. Tuition: Tuition payments must be made according to the schedule selected at enrollment. Late fees will apply as outlined in the Parent Handbook.

3. Withdrawal: A 30-day written notice is required for withdrawal. Tuition remains due during this period.

4. Policies: Parents/guardians acknowledge receipt and review of the Parent Handbook and agree to follow all policies.

5. Program Continuity & Readiness: Bless-Ed Day Academy reserves the right to delay or deny enrollment if required documentation, health plans, or tuition arrangements are incomplete prior to the scheduled start date.

6. Refund & Cancellation Policy: Enrollment and tuition payments are considered earned upon receipt and are not refundable except where prohibited by law. Families facing relocation or documented medical hardship may submit a written request for review.

Parent/Guardian Name: _____

Signature: _____ Date: _____

Administrator Name: _____



Signature: _____ Date: _____

ENROLLMENT FEE AGREEMENT

I/We understand that the enrollment fee of \$800 is non-refundable and required to confirm my child's admission. These funds offset administrative, licensing, and individualized preparation expenses incurred before the first day of attendance. I/We acknowledge that placement cannot be guaranteed until payment and documentation are complete.

This process ensures each student begins the school year with personalized planning, materials, and support tailored to their success in Bless-Ed Day Academy's integrated academic and therapeutic environment.

Parent/Guardian Name: _____

Signature: _____ Date: _____

HANDBOOK ACKNOWLEDGMENT

I/We acknowledge that we have received, read, and understand the Bless-Ed Day Academy Parent Handbook. I/We agree to abide by all policies, procedures, and expectations outlined therein.

Parent/Guardian Name: _____

Signature: _____ Date: _____

EMERGENCY CONSENT & LIABILITY WAIVER

In the event of a medical or dental emergency, I/We authorize Bless-Ed Day Academy staff to seek emergency care for my child at my/our expense. I/We release Bless-Ed Day Academy, its staff, and affiliates from liability for injury or illness, except in cases of gross negligence or willful misconduct.

Child's Name: _____

Parent/Guardian Name: _____

Signature: _____ Date: _____

PARENT TRAINING COMMITMENT FORM



As part of the Bless-Ed Day Academy program, parents/guardians agree to participate in required monthly training sessions. These trainings are designed to strengthen the partnership between home and school, ensure consistency in student support, and provide strategies to enhance learning and development at home.

By signing this form, I/We commit to:

1. Attend monthly parent training sessions as scheduled by Bless-Ed Day Academy.
2. Communicate with staff if unable to attend and schedule a make-up session as required.
3. Understand that continued enrollment is contingent upon fulfilling this training requirement.

Parent/Guardian Name: _____

Signature: _____ Date: _____

Administrator Name: _____

Signature: _____ Date: _____

PHOTO & MEDIA RELEASE FORM

I/We hereby grant permission to Bless-Ed Day Academy to photograph or video my child during school activities, events, and classroom projects. These images may be used in newsletters, the school website, social media, or other school-related publications. I/We understand that no compensation will be provided and that the use of images will be limited to educational, promotional, and informational purposes.

I/We understand that I may revoke this permission in writing at any time.

Child's Name: _____

Parent/Guardian Name: _____

Signature: _____ Date: _____

FIELD TRIP & TRANSPORTATION CONSENT

I/We give permission for my child to participate in school-organized field trips, educational outings, and community-based activities supervised by Bless-Ed Day Academy staff. Transportation may include walking, school van, or other approved means of travel.

I/We release Bless-Ed Day Academy, its staff, and affiliates from liability in case of



accident or injury that may occur during these activities, except in cases of gross negligence or willful misconduct. I/We understand that I will be notified in advance of all trips and have the right to decline participation for specific events.

Child's Name: _____

Parent/Guardian Name: _____

Signature: _____ Date: _____

Administrator Name: _____

Signature: _____ Date: _____

ALLERGY / HEALTH PLAN AGREEMENT

To ensure the safety and well-being of all students, parents/guardians of children with diagnosed allergies, asthma, or chronic health conditions are required to provide Bless-Ed Day Academy with a written Health Care Plan. This plan must be signed by the child's licensed physician and detail symptoms, reactions, treatments, medications, and emergency procedures.

By signing below, I/We agree to:

1. Provide a current individualized health care plan, signed by a physician, before enrollment.
2. Update the Academy immediately of any changes in my child's condition, medications, or treatment plan.
3. Supply all necessary medications, medical equipment, and instructions in clearly labeled containers.
4. Understand that Bless-Ed Day Academy staff are not authorized to administer medications beyond what is outlined in the physician's health plan, and emergency medical services will be contacted if needed.

Child's Name: _____

Parent/Guardian Name: _____

Signature: _____ Date: _____

Administrator Name: _____

Signature: _____ Date: _____

Bless-Ed Day Academy Enrollment Packet Checklist

Parents/Guardians: Please initial each section below to confirm completion and submission of required forms. All documents must be signed and returned before your



child's enrollment is finalized.

- ☐ Enrollment Agreement
- ☐ Enrollment Fee Agreement
- ☐ Handbook Acknowledgment
- ☐ Emergency Consent & Liability Waiver
- ☐ Parent Training Commitment Form
- ☐ Photo & Media Release Form
- ☐ Field Trip & Transportation Consent Form
- ☐ Allergy / Health Plan Agreement (if applicable)

Parent/Guardian Name: _____

Signature: _____ Date: _____