



THINK BIG
CONSTRUCTION
ACCOUNTING

LIST OF SERVICES FOR CONTRACTORS

Monthly Accounting & Reconciliations

Transaction Entry and Coding
Bank and Credit Card Reconciliations
Loan and Liability Account Reconciliations
Monthly Financial Reports

Accounts Payable

Collecting Supplier Lien Waivers
Bill Entry and Project Cost Tracking
Managing Subcontractor W-9s & 1099 Filing
Bill Payment Through Third Party Platforms
Monthly Vendor Statement Reconciliations

Accounts Receivable

Invoicing & Pay Applications (AIA & Non-AIA)
Customer Communication
Pre-Lien Management
Retention Tracking & Billing
Sub-Tier Contractor & Supplier Tracking

Job Cost Reporting

Budget-to-Actual Reporting
Committed Cost Tracking
Change Order Tracking
Work-in-Progress (WIP) Reporting
Project Cost Review

Project Set-Up

Schedule of Values (SOV) Set-Up
Budget Set-Up
Requesting Certificates of Insurance (COIs)
Contract Review for Accounting Terms

New Job Setup in Accounting Software

Payroll

Time Coding by Jobs and Cost Codes

Employee Deduction and Garnishment Management

New Employee Payroll Set-Up

Payroll Submission to Third Party Providers

Union Reporting, Dues & Fringe Benefit Payments

Certified Payroll

Certified Payroll Reporting (DIR, Davis-Bacon, LCP Tracker)

Compliance Documentation Management

Consulting Services

Cash Flow Planning

Internal Control Review

Financial Check-In Meetings

Construction Accounting Training

Financial Health & Accounting Workflow Reviews

Other Services

Book Cleanup & Catch-Up

Software Setup, Training and Migration

Chart of Accounts Design

Job Costing System Setup

Need a bookkeeper, project accountant, or controller who actually understands construction? Maybe all three?

We are your people.

We build our services around how you run jobs, so the books follow the work, not the other way around.

Construction isn't one of the industries we serve. It's the only one.