

Business Name

First and Last Name

Phone#

Address

City, State, Zip

To whom this may concern,

I _____ (First & Last Name) of _____ (Company)

Regarding Builders Risk Policy # _____ wish to request an extension of my Builders Risk policy because my policy is not completed.

1- I am requesting an extension of _____ Months

2- The following work is still needing to be completed on the

job _____
_____.

3- The work was not completed in the original terms

because _____
_____.

4- There is currently a contract on the home.