



FRANCIS KOROMA

Founder & President of Francis Koroma Foundation

Highly organized and detail-oriented professional with a proven track record of managing multiple tasks simultaneously. Exceptional time management skills and the ability to prioritize tasks effectively to meet deadlines without compromising quality. demonstrated the ability to adapt quickly to new tasks and environments, showcasing flexibility and versatility. Strong problem-solving skills and the ability to think critically are needed to overcome challenges. Excellent communication skills, both written and verbal, and a team player who thrives in collaborative environments. I am committed to continuous learning and personal growth.

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📍 New York, United States

🌐 www.franciskoroma.com

🌐 [linkedin.com/in/Franciskoroma](https://www.linkedin.com/in/Franciskoroma)

📷 [instagram.com/franciskoromaofficial](https://www.instagram.com/franciskoromaofficial)

SKILLS

Tech Entrepreneur	● ● ● ● ●	Mentorship	● ● ● ● ●
Cinematographer	● ● ● ● ●	Youth Ambassador	● ● ● ● ●
Live Broadcast	● ● ● ● ●	Organization Skills	● ● ● ● ○
Youth Empowerment	● ● ● ● ●	Podcasting	● ● ● ● ○
Problem Solving	● ● ● ● ●	Leadership	● ● ● ● ●
Camera Operation	● ● ● ● ●	Networking	● ● ● ● ●
Transparent Data Encryption	● ● ● ● ○	Motivate	● ● ● ● ●
Personal Branding	● ● ● ● ●	Public Speaker	● ● ● ● ●
Digital camera (DSLR, medium format, etc.) operation	● ● ● ● ●	Event Planning and Management	● ● ● ● ○
Newsletters	● ● ● ● ○	Artist Management	● ● ● ● ○
Communication	● ● ● ● ●	Public Service	● ● ● ● ○
Nonprofit Organization	● ● ● ● ●	Time Management	● ● ● ● ○
Decision Making	● ● ● ● ●		

SOFT SKILLS

Digital Marketing

Presentation Skills

Social Media

Microsoft Excel

Microsoft Office

Microsoft Azure



SOFT SKILLS

Graphic Designer

Audio Editing

Microsoft SQL Server

Backup and Restore

Cloud Computing

Video Editing

Spreadsheet

Data Analysis

Social Media Marketing and Management

High Availability Disaster Recovery Solution

3D Printing

Photoshop

Analytical Skills

Transact-SQL (T-SQL)

Data Administration



EDUCATION

Associate of Sciences (AS)

Borough of Manhattan Community College

08/2022 - Present

New York, USA

Business Administrations

- 3.78
- Dean's List Fall and Spring 2023
- BMCC Foundation Scholar
- National Society of Leadership and Success
- CUNY Honors Business Hub

SQL Server Database Administration + Performance Tuning

Poshem Technologies Institute

11/2021 - 02/2022

Raliegh NC, USA



WORK EXPERIENCE

Recruitment Specialist (Admission)

Borough of Manhattan Community College

02/2023 - 07/2023

New York, USA

BMCC Express is the first stop for prospective students, family members, high school counselors, and agency counselors in New York City and surrounding communities, as well as any other individuals interested in learning more about BMCC. Located in Tribeca near all main campus buildings, BMCC Express provides assistance to students as well as information about what BMCC has to offer, our degree programs, and the academic and financial support programs the college provides.

Achievements/Tasks

- Continuous Learning: Staying updated with the latest trends in college admissions and recruitment strategies, as well as changes in educational policies and regulations.
- Daily outreach call campaign.
- Lead information sessions twice a week to discuss the application process, the campus, and help answer questions as to why prospective students should choose BMCC.
- Event Planning: Organising and participating in recruitment events such as open houses, information sessions, and led a campus tour for prospective students in the five boroughs of New York.
- School photographer for admissions events.
- Information Provision: Providing accurate and timely information to prospective students and their families about the college's programs, admission requirements, financial aid options, and campus life.
- Reporting: Preparing and presenting reports on recruitment activities and outcomes to college management.
- Collaboration: Working closely with other departments such as financial aid, student services, and academic departments to ensure a smooth admission process for students.



Founder and President **Francis Koroma Foundation Corporation**

01/2023 – Present

New Jersey, USA

The Francis Koroma Foundation is a U.S.-based non-profit foundation that intends to support the next generation of global leaders and changemakers by providing necessary academic support and mentorship programs and helping guide them throughout their transition from being young adults into becoming better leaders for society.

Achievements/Tasks

- **Vision and Strategy:** Establishing the foundation's vision, mission, and strategic direction. This includes setting long-term goals and strategies and ensuring they align with the foundation's mission.
- **Fundraising and Resource Mobilization:** Leading fundraising efforts to ensure the foundation has the necessary resources to achieve its objectives. This includes developing fundraising strategies, building relationships with donors, and securing grants.
- **Financial Management:** Overseeing the foundation's financial operations, including budgeting, financial reporting, and ensuring the proper use of funds.
- **Governance and Compliance:** Ensuring the foundation complies with all legal and regulatory requirements. This includes maintaining the foundation's non-profit status and overseeing all legal matters.
- **Program Development and Management:** Overseeing the development and implementation of the foundation's programs and initiatives. This includes monitoring program effectiveness and making necessary adjustments.
- **Stakeholder Management:** Building and maintaining relationships with key stakeholders, including donors, beneficiaries, community leaders, and partner organizations.
- **Advocacy and Public Relations:** Representing the foundation in public and advocating for its mission. This includes speaking at public events, engaging with the media, and promoting the foundation's work.
- **Team Leadership:** Leading and managing the foundation's staff and volunteers. This includes hiring, training, and providing ongoing support and guidance.
- **Evaluation and Impact Assessment:** Regularly evaluating the foundation's programs and operations to assess their impact and effectiveness. This includes implementing changes based on these evaluations to ensure the foundation is achieving its mission.
- **Continuous Learning and Improvement:** Staying informed about trends and best practices in the non-profit sector and implementing improvements to the foundation's operations and programs.

Contact: Francis Koroma Foundation HR – info@franciskoromafoundation.org

Secretary General **Organization of African Youth**

03/2017 – Present

United States of America
(Diaspora)

The Organization of African Youth (OAYouth) is a continental, member-based, non-profit organization registered in 11 countries.

Achievements/Tasks

- Is chief administration officer of the OA Youth in Africa, supervising national coordinators and the NBC Secretaries.
- Ensures adherence to OAYouth procedures.
- Follows up on progress from YEC members and branches.
- Prepares meetings of YEC, including drafting the agenda.
- Prepares annual reports on the overall activities of the organization in Africa.
- Forms part of the Finance and Administration Committee Other duties, including tasks issued by the YEC Together with the Treasurer or President, they shall be responsible for fundraising and be alternative core signatories to any OA Youth financial transactions in accordance with the Finance and Administration Policy.

Contact: Arkie Jairus Tarr – arkie@oayouth.org



Youth Speaker

United Nations Headquarter

03/2023 - Present

New York, USA

Achievements/Tasks

- Serve as a youth speaker at several high-level events.
- Lead discussant on making interventions on behalf of young people.
- SDGs champion.
- Receive the African Pacesetter Award during the Africa Day celebration.
- ECOSOC NGO Representative for the Organization of African Youth.
- SDGs Advocate.
- Lead Discussant at High Level Political Forum July 10-19, 2023.
- 2023 United Nations ECOSOC Youth Forum in April.
- the International Youth Conference (IYC4,5, and IYC8).
- Speaker and Award winner during African Day celebration at United Nation May 25, 2022.

Contact: Hawa Diallo - diallog@un.org

Fashion Model

New York Fashion Model

02/2021 - Present

New York, USA

Achievements/Tasks

- I walked the runway for The Model Experience during the NYFW23 in New York, USA.
- collaborated closely with the creative director to ensure the looks were executed perfectly.
- I did a photo shoot for the KAIDEN LE'ROY clothing brand and showcased the first collection, "Through the Wind."
- member of vogue first global fashion community.
- Gained recognition and worked with Designer like Tyler Grosso on his collection Concrete Jungles for New York Fashion 2023.

SQL Database Administrator Intern

Poshem Technologies Institue

12/2021 - 11/2022

Raleigh, NC

Achievements/Tasks

- Installed configured and upgraded production SQL server instances from 2008, 2012, 2014, 2016, 2017, and 2019 in a virtual environment.
- Lead efforts to guide teams to best practices for database usage, high availability, and business continuity.
- Experienced in configuring, monitoring, and troubleshooting Multi subnets Always On Availability Groups for High Availability and disaster recovery for critical business applications.
- Analyze existing database applications to migrate into or improve the functioning of the platform. Monitors database performance.
- Performs routine checks and updates, as necessary, and Creating logins and granting permissions in Security.
- Responsible for reliable backup/recovery methodology.
- Day-to-day data administration of SQL server in a clustered environment.
- Configure SQL Server monitoring utilities to reduce the number of false alarms and monitor backups to ensure they are being performed regularly.
- Set up high availability as part of the disaster recovery strategy for the database and ensure the database is backed up with a Full, Differential Transaction Log and can be recovered.
- Manage maintenance plans for index reorg, index rebuild, and updating statistics.

Contact: Simon Akhamie - sakhmie@gmail.com



Podcast Host

DECADE GOAL PODCAST

12/2020 - Present

NEW JERSEY, USA

Decade Goal is a podcast designed to discuss everything in regard to how we can prepare and take action in the next decade.

Achievements/Tasks

- Planned shows by selecting music and topics and writing content.
- Researched topics before writing scripts and reporting on findings.
- I found and researched stories and cutting-edge news to maintain the accuracy of the station.
- organized call and answer system for shows to increase audience participation.
- completed in-depth research and interviews in subjects to develop comprehensive stories.
- cultivated relationships with sources and key figures in local area to reliably produce top-notch news coverage.
- met deadlines with reliable, in-depth news coverage.
- posted on social media sites frequently to increase news broadcast traffic.
- Social Media marketing and promotion.

Contact: Organiser - Info@decadegoal.com

Media Production Crew

Hillsong East Coast

03/2020 - Present

New York, USA

Hillsong Church NYC

Achievements/Tasks

- Live Broadcasting of Service.
- Scout locations for the shoot and prepare availability reports.
- Take care of all the formalities concerning the shooting locations and the production process, so it moves ahead without any stoppages.
- Keeping a tab on the production equipment and staying in touch with the suppliers ensures quick delivery when necessary.
- Preparing and rehearsing scripts for upcoming shows Collaborating with directors/producers.
- Assist in the recruitment process for crew members and stay in constant touch with them to provide constructive feedback.
- Live shooting and camera transition.
- Graphics and lyrics during church service.
- Event Management

Contact: Tyne Philips - 917 496 3824

Youth Ambassador

Ministry of Youth Affairs

07/2018 - Present

Freetown, Sierra Leone

Achievements/Tasks

- The Youth Ambassadors Program brings together high school students and adult mentors from throughout the Western Hemisphere to foster mutual understanding, develop leadership skills, and equip young people to make a difference in their communities.
- Country Representative for Sierra Leone at the United Nation.
- Provide educational opportunities for the youth of Sierra Leone.
- Led Delegation for high level youth conferences representation for the country.

Contact: Deputy Mins. Lusine Kallon - +232 78 202084



WORK EXPERIENCE

Freelance Photographer FK SHOT MEDIA

09/2022 - Present

Website: <https://www.fkshotmedia.com>

New Jersey, USA

Achievements/Tasks

- Consistently capture high quality portraits.
- Worked to continuously improve photography skills.
- Conduct all photo shoots in a calm and professional demeanor.
- Photograph baby birthdays, college events, families, corporate events, sports, travel shots, and professional headshots.
- Successful time management.



HONOR AWARDS

25 Under 25 Global Legacy Award (03/2023 - 03/2023)

Common Purpose Global Legacy (Common Wealth)

Dean's List (06/2023 - Present)

Borough of Manhattan Community College

CUNY Honors Business Hub (11/2023 - Present)

Macaulay Honors College

BMCC FOUNDATION SCHOLARSHIP

(09/2023 - Present)

Borough of Manhattan Community College

FOUNDATIONS OF LEADERSHIP CERTIFICATE. (03/2023 - Present)

NATIONAL SOCIETY OF LEADERSHIP AND SUCCESS

African Pacesetter for Development Award

(05/2022 - Present)

AFRICAN RENAISSANCE AND DIASPORA NETWORK at United Nation

2020 New Business Model Competition Winner (12/2020 - 12/2020)

New Jersey Institutes of Technology

Yale Young African and Global Scholars Ambassador (08/2018 - Present)

Yale University



CERTIFICATES

Microsoft Certified: Azure AI Fundamentals (11/2022 - Present)

Earners of the Azure AI Fundamentals certification have demonstrated foundational knowledge of machine learning (ML) and artificial intelligence (AI) concepts and related Microsoft Azure services.

Common Purpose Legacy Badge (07/2023 - Present)

Legacy is a global campaign by Common Purpose, which invests in young people across the world so they can become a connected generation of leaders with a clear vision for what their legacy will be.

Marketing in a Digital World (09/2022 - 10/2022)

Level 2: Excel Yellow Belt (05/2023 - Present)

A Level 2 Excel Yellow Belt is awarded to individuals that have proven basic proficiency in Microsoft Excel as assessed by the McGraw-Hill SIMnet platform.

Learning Personal Branding (11/2020 - Present)

<https://www.linkedin.com/learning/certificates/fbc8778a02f89ea383b9156ed5bbfe86e032e739a3eb0566a693de26a13750ca>

Speaking Confidently and Effectively (11/2021 - Present)

<https://www.linkedin.com/learning/certificates/90d43d1e97097a2493766aeab72492f38aa519b474ed3f886cad263b9ad4a0ce>

SQL Server Administration Part 3 (04/2022 - Present)

This certificate above verifies that [Francis Koroma](#) successfully completed the course [SQL Server Administration Part 3](#) on 05/28/2022 as taught by [Raphael Asghar](#) on Udemy. The certificate indicates the entire course was completed as validated by the student. The course duration represents the total video hours of the course at time of most recent completion.

SQL Server Administration Part 2 (03/2022 - Present)

This certificate above verifies that [Francis Koroma](#) successfully completed the course [SQL Server Administration Part 2](#) on 04/01/2022 as taught by [Raphael Asghar](#) on Udemy. The certificate indicates the entire course was completed as validated by the student. The course duration represents the total video hours of the course at time of most recent completion.



CERTIFICATES

SQL Server Administration Part1 (02/2022 - Present)

This certificate above verifies that [Francis Koroma](#) successfully completed the course [SQL Server Administration Part1](#) on 02/09/2022 as taught by [Raphael Asghar](#) on Udemy. The certificate indicates the entire course was completed as validated by the student. The course duration represents the total video hours of the course at time of most recent completion.

IDEAS FOR A BETTER WORLD: LEADING CHANGE THROUGH POLICYMAKING (06/2019 - 07/2019)

This course was aimed at people who wanted to learn how to use policy to make a positive change.
<https://www.futurelearn.com/certificates/usou305>

Health Hackathon on Risk Communication (05/2018 - Present)



VOLUNTEER EXPERIENCE

District Advocate The Recording Academy (Grammy)

03/2023 - Present

New Jersey, USA

Tasks/Achievements

- On October 5, I joined The Recording Academy along with members from Philadelphia, New Jersey, and New York as a District advocate for empowering the voice behind the fight for sustainable music industry for artist and their work.

Contact: Alex Otey - asotey@gmail.com

Volunteer Instructor Poshem Technologies Institute

02/2022 - Present

Remote

Contact: Simon Akhamie - sakhamie@gmail.com

Thanksgiving Free Food Distribution BMCC|TRINTIY

11/2023 - 11/2023

New York, USA

International Youth Day Donation Drive Francis Koroma Foundation

08/2023 - 08/2023

New York, USA.



ORGANIZATIONS

Organization of African Youth (03/2017 - Present)

Secretary General

National Society Of Leadership and Success (03/2023 - Present)

Member

The Recording Academy (Grammy U) (07/2023 - Present)

Member

Wake Up Youth Program (06/2017 - Present)

Ambassador

FORBES BLk (06/2023 - Present)

Member

Francis Koroma Foundation (01/2023 - Present)

Founder and President

Vogue Club (05/2023 - Present)

Member