

MINUTES

**PARKWOOD VILLAS HOMEOWNERS' ASSOCIATION, II, INC.**

Annual Meeting of the Homeowners

February 6, 2020

Management Professionals, Inc.

530 Construction Lane

Lehigh Acres, Florida 33936

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**CERTIFYING QUORUM – CALL TO ORDER.** A quorum was established not established with only 8 of the 44 units represented in person or by proxy. Allison Cefalu, CAM, was in attendance for Management Professionals, Inc. A meeting could not be called to order due to lack of quorum

**CONFIRMATION OF PROPER MEETING NOTICE.** In accordance with bylaw and statutory requirements the notice for this meeting was mailed to all owners on January 23, 2020. A notarized mailing affidavit is on file with the minutes.

*Minutes typed by Management Professionals, Inc. but have not yet been approved by the Members.*