

MINUTES

PARKWOOD VILLAS HOMEOWNERS' ASSOCIATION, II, INC.

Annual Meeting of the Homeowners

February 1, 2024

Management Professionals, Inc.

530 Construction Lane

Lehigh Acres, Florida 33936

CERTIFYING QUORUM – CALL TO ORDER. A quorum was established with 16 of the 44 units represented in person or by proxy. Allison Cefalu, CAM, was in attendance for Management Professionals, Inc. Ian (Joe) Michel, President, called the meeting to order at 6:36 p.m.

CONFIRMATION OF PROPER MEETING NOTICE. In accordance with bylaw and statutory requirements the notice for this meeting was mailed to all owners on January 18, 2024. A notarized mailing affidavit is on file with the minutes.

READING AND DISPOSAL OF UNAPPROVED MINUTES. Jackie Miller made a motion to approve the minutes of the February 2, 2023 Annual Meeting as submitted. Joe Michel seconded the motion. Motion passed unanimously.

OPEN FORUM. Violations were discussed such as commercial vehicles being parked on grass and trash being stored in the rear of units and windows being broken. Management has been doing violation checks and can only send out notices. The fining process will have to begin.

NEW BUSINESS. *Vote on Rollover of Excess Funds.* Allison collected and counted the ballots and reported the vote to rollover any excess funds, if any, passed.

Announcement of 2024 Board of Directors. The only nominations were Ernesto Aguilera, Joe (Ian) Michel, Jackie Miller, Kimberly Stroder and Lee Osborne.

Allison Cefalu announced Ernesto Aguilera, Joe (Ian) Michel, Jackie Miller, Kimberly Stroder and Lee Osborne are the 2024 Board of Directors.

ADJOURNMENT. Joe Michel adjourned the meeting at 6:35 pm.

Minutes typed by Management Professionals, Inc. but have not yet been approved by the Members.