

## MINUTES

### PARKWOOD VILLAS HOMEOWNERS' ASSOCIATION II, INC.

Meeting of the Board of Directors  
April 6, 2023  
Management Professionals, Inc.  
530 Construction Lane  
Lehigh Acres, FL 33936

---

**DETERMINATION OF A QUORUM.** Board members present were Jackie Miller and Lee Osborne. Joe Michel was absent. Allison Cefalu, CAM was in attendance for Management Professionals, Inc.

**CALL TO ORDER.** Lee Osborne called the meeting to order at 6:42p.m. at the office of Management Professionals, Inc., the location specified in the notice for this meeting.

**PROOF OF NOTICE OF MEETING.** In accordance with bylaw and statutory requirements the notice of this meeting was posted at the designated Bulletin Board on March 30, 2023.

**WELCOME GUESTS.** No guests.

**READING AND DISPOSAL OF MINUTES.** Jackie Miller made a motion to approve the minutes of the March 2, 2023, Board of Directors meeting. Lee Osborne seconded the motion. Motion passed unanimously.

**FINANCIAL REPORT.** Allison Cefalu reported the preliminary financials as of March 31, 2023. Balance Sheet items: Operating Acct. \$61,657.61, CD 7/15/16 \$10,296.92, Accounts Receivables \$3,648.49 Total Assets/Liabilities & Equity \$75,603.02.

#### **UNFINISHED BUSINESS.**

**NEW BUSINESS.** It was reported that unit 230 Oakmont Pkwy is renting the unit without notifying the Association. Management will send notice to owner with notification forms.

It was also reported the kids residing at 230 Oakmont Pkwy have been vandalizing property at the pool, disregarding the pool rules, and swimming after dark. Management will send notice to owner informing them of the violations.

It was reported the chain on the shower at the pool house is broken. Lee Osborne will see if he can replace it.

The Board of Directors requested that the next reminder letter management sends out request resident's register their dog's with the Association and ask for volunteers to clean the pool restrooms and test chemicals

Board of Directors requested management obtain a price to paint the fence around the pool.

**DETERMINATION OF NEXT MEETING.** The next Board of Directors Meeting will be TBD. at the offices of Management Professionals, Inc., 530 Construction Lane, Lehigh Acres, FL 33936

**ADJOURNMENT.** There being no further business, the meeting was adjourned 7:10 pm.