

Personal Information



Giuseppe F. Nardi

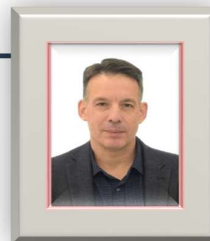
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Surrey, B.C.

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ACCOUNTANT / FINANCIAL ANALYST

Work and Volunteer Experience

RONA/Dick's Lumber & Building Supplies

RONA was founded in Quebec in 1939, Where the Builder's Buy

Lumber Industry | Burnaby, B.C.

SENIOR ACCOUNTANT May 2025 – April 2026 | Reported to Controller

- Managed all internal and external audit requests, Burnaby HQ, ensuring timely responses and complete documentation.
- Led month-end close: prepared adjusting entries, trial balance, and sent financial reporting packages to senior leadership.
- Supervised a three-person cash management team, overseeing daily cash application workflows and providing mentorship and performance guidance. I also entertained a VCC student.
- Reviewed and validated weekly cash-management statistics, stepping in for coverage as needed and supporting workflow.
- Oversaw financial activity for a portfolio of more than \$40M CAD in monthly transactions, maintaining internal controls.
- Drove continuous improvement in month-end quality, with accurate and consistent reporting.

WINNERS ONLY (CANADA) ENT LTD.

Since 1989, an industry leader in case goods furniture.

Furniture Distribution Industry | Delta, B.C.

CORPORATE ACCOUNTANT Nov 2022 – Apr 2025 | Reported to Vice-President

- Managed full-cycle accounting, including accounts payable, payroll, accounts receivable, and daily general-ledger activity.
- Led month-end close: prepared adjusting entries, prepaid schedules, fixed asset schedules, finalized trial balance, issued reporting packages to the Vice-President, and coordinated year-end with external accountants.
- Oversaw AR and sales support functions within a headquarters team, maintaining clear communication through the Customer Relationship Database and ensuring accurate customer and revenue data.
- Validated overseas shipment costs ranging from more than \$40K USD, ensuring proper costing and inventory treatment.
- Played a key role in discontinued operation accounting, including final inventory disposition and charitable donation of remaining stock.

JJM CONSTRUCTION LTD.

B.C.'s premiere heavy civil and marine construction firm. Built to Last

Heavy Civil and Marine Construction | Delta, B.C.

PROJECT ACCOUNTANT Sep/2021 - Sep/2022 | Reported to Controller

- Managed progress draws and accounts receivables, including supervising cash receipts from major construction contractors.
- Performed general ledger reconciliations, month-end processes, and project budget-to-actual analysis.
- Held regular meetings with project managers to review financial performance and resolve variances
- Worked within a small headquarters team consisting of the controller, accounts payable manager, and project accountant.
- Supported the controller in cash flow management by providing timely reporting for banking discussions and coordinating closely with the accounts payable manager to maintain stable customer credit activity.
- Conducted a safety walkaround and delivered a construction safety officer-style Teams meeting to approximately fifty employees.
- Projects: North Burnaby Interceptor, Richmond Sanitary Sewer, Oceanfront Squamish, and Crescent Beach Watermain.

Volunteer

- Surrey Crime Prevention Society – Community Safety Watch
- British Columbia Alzheimer's Society – Climb for the Cure
- CIBC – Relay for Life
- Rick Hanson Institute – Scotiabank Wheels in Motion Events
- SurDel Soccer Association – Coach

- Toastmaster Club 2590 Surrey table setups and President and VP, Education for Taxmasters Toastmasters
- Board Member - Treasurer for Grace Rwanda Society
- Financial Literacy Program Volunteer
- P.L.E.A. - Community Services Society
- St. Vincent's Hospital Youth Volunteer ('90)
- Les Beaux Parleurs Francophone Toastmasters in Newton
- Legionaire Branch 168 and Legionaire currently at Branch 240 (Crescent Beach)

Related Skills

- Numeracy and Financially Literacy
- Full Cycle Accounting – AR, AP, Payroll, GJ/GL to Post-Closing Trial Balance, Financial Statements and Ratios
- Program Planning Budgeting and Reporting – Canadian Public Service Version
- Tech Savvy – ACCPAC 6.1, Simply Accounting, Great Plains Dynamics, SAP ERP (ten years), Agresso (one year) SAGE50, FreeBalance, Quantel, Explorer, SAGE 300, CSD, MS Office Suite (some Access, intermediate PowerPoint, advanced Excel)
- Tech Savvy – Quickbooks Online Certified
- Trade Credentials: dipl. T, Micro financial Systems, BTech, Accounting & CPA in good standing

Relevant Education

BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY

Job Ready for a Complex World

Financial Management | Burnaby-Downtown Vancouver, B.C.

Bachelor's of Technology in Accounting [BTech, Accounting]

July 2002

Diploma in Financial Management [Dipl. T, Microfinancial Systems]

SIMON FRASER UNIVERSITY

Engaging the World

Faculty of Communications, Arts, and Technology | Burnaby-Surrey-Downtown Vancouver, B.C.

Bachelor's of Arts Major: Communications [BA, Comms]

February 2019

CERTIFIED MANAGEMENT ACCOUNTANTS

Certified Management Accountants Society of B.C.

Downtown Vancouver, B.C.

Chartered Professional Accountants [CPA, CMA]

November 2003

Curriculum Vitae

BUY LOW FOODS LTD.

Western Canada's largest food distributor, part of the Jim Pattison Food Group

Associated Grocers | Port Kells, B.C.

AP ACCOUNTANT

Start Oct/2018 - End Jul/2021 | Reported to Nam Parhar, AP Manager, and Sherrie Lahaie, Senior Accountant

- Oversaw full-cycle accounts payable for three high-volume locations (Buy-Low Kindersley SK, Nesters Market Gateway Surrey, Nesters Market Gastown Vancouver), maintaining direct communication with store managers and vendors to ensure accurate, timely processing.
- Processed hundreds of invoices weekly, completed month-end reconciliations, supported interdepartmental transfers, and collaborated with over a dozen AP Clerks while sustaining strong supplier relationships to prevent workflow bottlenecks and reduce accrual requirements.
- Managed AP responsibilities within a portfolio exceeding \$100M CAD, delivering consistent accuracy and reliability throughout the COVID-19 period as a frontline worker.

KERRIAN METALHOUSE LTD.

Metro Vancouver's most trusted architectural sheet metal cladding company.

Metal Cladding Industry | Langley, B.C.

FULL CHARGE BOOKKEEPER / ACCOUNTANT

Start Jul/2014 - End Nov/2017 | Reported to Adam Tutte, VP Operations, and Kerry Gladson, President

- Managed the full administrative backbone of the company as office manager, accounting manager, website manager, payroll lead, benefits coordinator, and construction safety officer, supporting the President, VP of Operations, and Superintendent.
- Oversaw budgeting (~\$200K CAD), HR compliance, trade-ticket verification, and operational workflow for metal-cladding crews while coordinating all accounting functions for a small-medium enterprise after transitioning from large, structured government environments.
- Built the company's entire website from scratch (domain, pages, security), modernizing the firm's digital presence while maintaining smooth day-to-day office operations and cross-departmental communication.

EMCON SERVICES LTD.

The largest road paving and bridge repair company east of Metro Vancouver.

Bridge Building and Road Paving Industry | Merritt, B.C.

AP ACCOUNTANT / FINANCIAL ANALYST

Start Oct/2013 - End Apr/2014 | Reported to Shane Jarvie, Controller, and Kevin Baxter, Controller

- Processed weekly payables and delivered financial analysis, including budget-to-actual reporting for Emcon Services Ltd.
- Managed full-cycle accounting for Salmon Arm Trucking and completed energy-consumption analysis for Nicola Valley Seniors Residences.
- Built strong professional relationships, including mentorship collaboration with a CPA-candidate colleague who later became Controller and who taught me construction accounting using MS Access.
- Supported ministry-funded contracts worth tens of millions CAD and produced MS Access-based exception reports directly for the President.

GOVERNMENT OF NUNAVUT

Inuit Territories – Kitikmeot, Kivalliq, and Qikiqtaaluk

Health and Social Services | Iqaluit, NU / Cambridge Bay, NU

A/DIRECTOR OF FINANCE / Finance & Admin Manager

Start Aug/2011 - End Aug/2013 | Reported to Judy Gabuna, Financial Manager and Bill Neish, Executive Corporate Director

- Led Vote 1 Operating Budget planning and reporting, supporting executive accountants with submissions to Parliament.
- Served as Finance Manager for the Kitikmeot Region, signing payroll and managing administrative staff.
- Supervised multiple finance professionals, including managers and senior analysts across operating, capital, and contract portfolios, and completed performance review on the summer student from Dalhousie.
- Oversaw a \$200M CAD budget and delivered expenditure-management workshops across Nunavut's three northern regions.

JUSTICE INSTITUTE OF B.C.

JIBC trains firefighters, policeman, paramedics, community and social justice workers, and provides motorcycle and firearms training

First Responder Training Institution | New Westminster, B.C.

FINANCE AND ADMINISTRATION MANAGER

Start Oct/2009 - End May/2010 | Reported to Kayoko Takeuchi

- Supervised a printshop team of two full-time staff and one part-time clerk responsible for producing student training manuals.
- Performed full-cycle accounting for both the Justice Institute and its JIBC Charitable Foundation, including in-kind work on a Department of Defense contract: CBRNE
- Conducted performance reviews and held bi-monthly meetings with printshop managers and staff while overseeing budgets in the tens of millions CAD.
- Served as Treasurer for a high-profile fundraising gala, led a conflict-management workshop for staff accountants, and earned personal recognition from team members, especially the Director of Finance.

ROYAL CANADIAN MOUNTED POLICE (RCMP)

Our national police force. The new E-Division HQ is in Surrey

Regional Policing | Vancouver, B.C.

Senior Financial Analyst / A/Financial Manager

Start Sep/2006 - End Oct/2009 | Reported to Mohinder Oppal and Maricar Bains

- Managed program planning, budgeting, and reporting for core services including IT, HR, Finance & Administration, Environment, and the E-Division Relocation Project, and Pacific Region Training Centre.
- Completed provincial and federal policing contract allocation 30/70 calculations and maintained depreciation schedules for vehicles.
- Supervised the Senior Financial Analyst for Corporate Infrastructure, a Financial Analyst, and a summer student, conducted formal performance reviews, and served on the hiring board for twelve new FI-01 analysts.
- Oversaw a \$60M CAD budget supporting major operational and corporate infrastructure portfolios.

CANADA CUSTOMS AND REVENUE AGENCY

CRA's business lines include verification & enforcement, customer service, and collections, and special investigations

National Revenue Agency for the Government of Canada | Burnaby-Fraser Tax Services Office (T.S.O.), B.C.

Senior Financial Analyst / A/Financial Manager Start Dec/1999 – End Sep/2006 | Reported to Hardeep Kainth and Tim Philps

- Served as the sole accountant in the Director's Office, delivering weekly financial presentations at SMT meetings and providing program planning, budgeting, and reporting for IT, HR, F&A, the Assistant Commissioners Office, Director's Office BFTSO, tax collections, verification and enforcement, client service, and special investigations.
- Delivered expenditure-management workshops and supported the budgeting process.
- Supervised senior financial analysts, led Pacific Region SAP Personnel Cost Planning rollout activities from Ottawa, participated in the mentorship program as a neutral service provider, and took part in the mentorship program.
- Began public service career as a GS-03 promoted quickly to GS-04, storesperson.

Warren Paving and Materials Group (Toronto) – Columbia Bitulithic Ltd. and Hub City Paving Ltd. (B.C.)

Columbia Bitulithic established in 1911 on Granville Island is now part of Lafarge Concrete, Canada's most popular construction company

Paving Industry | Coquitlam-Nanaimo, B.C.

Junior Accountant->Regional Accountant->Cost Accountant, Vancouver District-> District Accountant for four Vancouver Island Companies
Start Jan/1997 – End Apr/1999 | Reported to Shawn Bacchus, Accounting Manager and Doug Beaver, Accounting Manager

- Intercompany Transactions: Columbia Bit, Pitt River Quarries, McTar Paving, Hub City Paving, Raynar Bracht Construction, R& E Paving, and Island Slipform
- Accounting, full cycle: AR, AP, Bank Deposits, Financial Reports Consolidation in JD Edwards, and Financial Reporting
- Managed three accountants, one Certified General Accountant, and had a part-time Administrative Assistant
- Began private sector career as a Junior Accountant promoted quickly to a Regional Accountant with supervisory.