



A Quick Self-Audit Tool for EHS Managers, Safety Coordinators, and Maintenance Personnel.

Checklist aligned with OSHA 29 CFR 1910.147 and ANSI Z244.1-2020

1. WRITTEN LOTO PROGRAM [29 CFR 1910.147(c)(1) / ANSI Z244.1 §5.1]		Yes	No	N/A	Comments
Does your organization have a written LOTO program in place?		☐	☐	☐	
Is the program reviewed annually?		☐	☐	☐	
Is the program specific to your equipment and processes?		☐	☐	☐	

2. EQUIPMENT SPECIFIC PROCEDURES [29 CFR 1910.147(c)(4) / ANSI Z244.1 §5.2]		Yes	No	N/A	Comments
Are there LOTO procedures for every piece of equipment that requires it?		☐	☐	☐	
Do procedures identify all energy sources (electrical, pneumatic, hydraulic, thermal, etc.)?		☐	☐	☐	
Do procedures include clear shutdown, lockout, verification, and restart steps?		☐	☐	☐	

3. EMPLOYEE TRAINING [29 CFR 1910.147(c)(7) / ANSI Z244.1 §6.2]		Yes	No	N/A	Comments
Have all authorized employees been trained in LOTO procedures?		☐	☐	☐	
Have all affected employees been informed of the LOTO program?		☐	☐	☐	
Are new employees trained during onboarding?		☐	☐	☐	
Is training refreshed annually or after changes to the equipment?		☐	☐	☐	

4. LOTO DEVICES, LABELING & SIGNAGE [29 CFR 1910.147(c)(5) / ANSI Z244.1 §7.3]		Yes	No	N/A	Comments
Are all isolation points (valves, breakers, disconnects) labeled clearly?	☐	☐	☐		
Are LOTO devices (locks, tags) standardized and color-coded?	☐	☐	☐		
Are warning signs or LOTO instructions posted near critical machinery?	☐	☐	☐		
Are locks, tags, hasps, and devices in good condition?	☐	☐	☐		
Are there enough devices for all shifts and tasks?	☐	☐	☐		
Are devices stored in designated, accessible locations?	☐	☐	☐		

5. VERIFICATION, TESTING & DOCUMENTATION [ANSI Z244.1 §5.4, §7.4]		Yes	No	N/A	Comments
Is energy de-energization verified before work begins?	☐	☐	☐		
Are procedures in place for stored energy (residual, gravity, etc.)?	☐	☐	☐		
Are test-restart steps clearly outlined?	☐	☐	☐		
Are annual LOTO audits being performed?	☐	☐	☐		
Do audits include both procedure and employee performance?	☐	☐	☐		
Are audit findings documented and retained?	☐	☐	☐		

Next Steps

! Not 100% Compliant?

You're not alone — many facilities miss critical elements and risk OSHA violations.

Let Us Help

LockoutSafetyPros offers:

- Full LOTO Audits
- Procedure Development
- Equipment Labeling

Reach out to us today:

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