

These minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

MINUTES OF THE REGULAR MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, April 14, 2026, at 9:02 a.m. at the office of the District, 106th S. 4th Street, Parma, Idaho.

**Chairman William Hartman proceeded to lead all in the Pledge of Allegiance.*

PRESENT:

Commissioners William Hartman and Gary Hickman, Director of Highways Lynn Troxel, District Secretary/Clerk Genia Watkins, Attorney Jay Kiiha, and Engineer Tim Blair

VISITORS:

None

APPROVAL OF AGENDA:

District Secretary Watkins reported that the original agenda was posted on Thursday, April 8, 2026, at 1:45 p.m. **Motion made by Commissioner Gary Hickman to approve agenda, seconded by Chairman William Hartman.** Motion passed unanimously.

APPROVAL OF BOARD MEETING MINUTES:

District Secretary Watkins provided copies of regular meeting minutes for March 10, 2026, for approval. **Motion made by Commissioner Gary Hickman to approve meeting minutes, seconded by Chairman William Hartman.** Motion passed unanimously.

TREASURER'S REPORT & BOARD APPROVAL OF BILLS:

Copies of financial reports were presented for discussion. Expenses for March 11, 2026, through April 14, 2026, were \$150,909.60 and payroll for the same period was \$79,928.32 for a total of \$230,837.92.

Motion made by Commissioner Gary Hickman to receive the treasurer's monthly financial report and place it on file for the fiscal year audit, seconded by Chairman William Hartman. Motion passed unanimously.

Motion made by Commissioner Gary Hickman to authorize the disbursement of funds from the District's treasury in the sum of \$230,837.92 for payment of the bills as presented by the Treasurer, seconded by Chairman William Hartman. Motion passed unanimously.

PUBLIC INPUT:

Director Troxel stated that he responded to a request for reduced speed limit on Conway Road, between HWY 20-26 and Purple Sage to 35 m.p.h. After speaking with engineer, it was decided that the request was valid and signs have been ordered and will be placed when they get here.

SPECIAL BUSINESS:

None

OLD BUSINESS:

➤ ROAD & BRIDGE REPAIR MAINTENANCE

Director Troxel discussed the attached report. Galloway Road rebuild is progressing, Nampa Paving should be paving within the next two weeks.

NEW BUSINESS:

➤ SET FY2027 BUDGET PUBLIC HEARING DATE

District Secretary/Clerk Watkins stated that proposed budget hearing is on August 25, 2026 at 8:30 a.m. **Motion made by Commissioner Gary Hickman to set FY2027 Budget Hearing date for August 25, 2026 at 8:30 a.m., seconded by Chairman William Hartman.** Motion passed unanimously.

➤ APPROVE PURCHASE OF SM74J SUPERIOR BROOM SOURCEWELL CONTRACT #111522-SBM

Director Troxel stated that current broom is 10 years old and needs to be replaced. The new Superior broom would have brush in front instead of underneath which could improve the safety of sweeping intersections as well as keep repair costs of ball bearings down. Keeping the old one would be beneficial for times that two brooms are needed, as well as cleaning debris from roadways near the dairies. **Motion made by Chairman William Hartman to approve purchase of SM74J Superior broom from Sourcewell Contract #111522-SBM, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

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➤ DISCUSS & APPROVE PURCHASE FROM NHD OF 2007 KENWORTH TRUCK

Director Lynn Troxel stated that Director Lehman offered 2007 Kenworth Truck with sander attachments to our District for an amount not to exceed \$50,000. **Motion made by Commissioner Gary Hickman to approve purchase of 2007 Kenworth Truck from Nampa Highway District up to \$50,000, seconded by Chairman William Hartman.** Motion passed unanimously.

ACCHD/IAHD REPORT:

IAHD Regional Meeting will be held on Tuesday, May 5, 2026 at 11:00 a.m. at the Holiday Inn near the Marketplace.

MOJO REPORT:

None

ENGINEERS REPORT:

Engineer Tim Blair discussed attached report.

CORRESPONDENCE:

None

GENERAL MATTERS:

None

EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):

Motion made by Chairman William Hartman to go into executive section per I.C. §§ 74.206 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student at 9:38 a.m., Seconded by Commissioner Gary Hickman. Motion passed unanimously.

Roll call vote was taken by District Secretary/Clerk Watkins:

William Hartman – Aye

Gary Hickman – Aye

Lynn Troxel – Aye

Genia Watkins – Aye

Tim Blair – Aye

Jay Kiiha - Aye

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**Motion made by Chairman William Hartman to end executive section at 9:46 a.m.,
Seconded by Commissioner Gary Hickman. Motion passed unanimously.**

- APPROVE OF SICK TIME BANK TRANSFER BETWEEN EMPLOYEES

No decision was made during executive session.

NEXT BOARD MEETING:

The next regular meeting will be May 12, 2026, at 9:00 a.m.

ADJOURNMENT:

With no further business to come before the Commissioners, the meeting was adjourned.
**Motion made by Commissioner Gary Hickman to adjourn at 9:50 a.m., seconded by
Chairman William Hartman. Motion passed unanimously.**


CHAIRMAN


CLERK