These minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

MINUTES OF THE REGULAR MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, October 13, 2026, at 10:58 a.m. at the office of the District, 106th S. 4th Street, Parma, Idaho.

**Chairman William Hartman proceeded to lead all in the Pledge of Allegiance.*

PRESENT:

Commissioners William Hartman, Tom Sells and Gary Hickman, Director of Highways Lynn Troxel, District Secretary/Clerk Genia Watkins, Engineer Tim Blair, Attorney Jay Kiiha

VISITORS:

Kimberly Perrine

APPROVAL OF AGENDA:

District Secretary Watkins reported that the original agenda was posted on Thursday, October 8, 2026, at 3:00 p.m. **Motion made by Commissioner Tom Sells to approve agenda, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

APPROVAL OF BOARD MEETING MINUTES:

District Secretary Watkins provided copies of regular meeting minutes for September 8, 2026, for approval. **Motion made by Commissioner Gary Hickman to approve presented meeting minutes, seconded by Commissioner Tom Sells.** Motion passed unanimously.

TREASURER'S REPORT & BOARD APPROVAL OF BILLS:

Copies of financial reports were presented for discussion. Expenses for September 9, 2026, through October 13, 2026, were $165,884.96 and payroll for the same period was $82,108.57 for a total of $247,993.53.

Motion made by Commissioner Tom Sells to receive the treasurer's monthly financial report and place it on file for the fiscal year audit, seconded by Commissioner Gary Hickman. Motion passed unanimously.

Motion made by Commissioner Gary Hickman to authorize the disbursement of funds from the District's treasury in the sum of $247,993.53 for payment of the bills as presented by the Treasurer, seconded by Commissioner Tom Sells. Motion passed unanimously.

PUBLIC INPUT:

Kimberly Perrine stated that they are having problems getting their manufactured home configured on their property and is requesting a ROW vacation. The Board stated that she will have to go through the formal process which could be timely. She will talk with her husband and confirm what their next step is.

OLD BUSINESS:

- ROAD & BRIDGE REPAIR MAINTENANCE

  Director Troxel discussed attached report.

- CANYON COUNTY REGISTRATION FEE

  Director Troxel will send an email to Crystal Craig with the City of Nampa to let her know the Board's recommendation for the Canyon County Registration Fee initiative. **Motion made by Commissioner Tom Sells to authorize Director Troxel to communicate the Board's decision to support Option 1 – funding split 70/30 with guaranteed $60,000 to small cities, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

NEW BUSINESS:

- APPOINT CHAIRMAN OF THE BOARD

  Motion made by Commissioner Tom Sells to appoint William Hartman as Chairman of the Board, seconded by Commissioner Gary Hickman. Motion passed unanimously.

- APPOINT VICE-CHAIRMAN OF THE BOARD

  Motion made by Commissioner Gary Hickman to appoint Tom Sells as Vice-Chairman of the Board, seconded by Commissioner William Hartman. Motion passed unanimously.

- APPROVE CHAIRMAN SIGNATURE FOR BOISE RIVER/HEXON ROAD BRIDGE EASEMENT

  Motion made by Commissioner Gary Hickman to authorize Chairman to sign Boise River/Hexon Road Bridge Easement No. ES600156 with the Idaho Department of Lands, seconded by Commissioner Tom Sells. Motion passed unanimously.

- APPROVE MOJO CERTIFICATE OF VALUE FY 2026/2027

Motion made by Commissioner Gary Hickman to approve the FY2026/2027 MOJO Certificate of Value and authorize Chairman signature, seconded by Commissioner Tom Sells. Motion passed unanimously.

- APPROVE & AUTHORIZE CHAIRMAN SIGNATURE J-U-B ENGINEERS, INC. FY27 AGREEMENT

  Motion made by Commissioner Tom Sells to approve J-U-B Engineers, Inc. FY27 Services Agreement and authorize Chairman signature, seconded by Commissioner Gary Hickman. Motion passed unanimously.

- DISCUSS NOVEMBER BOARD MEETING DATE

  IAHD Convention will be the week of our regular scheduled meeting date. **Motion made by Commissioner Tom Sells to change the next regular scheduled Board Meeting to November 16, 2026 at 2:00 p.m., seconded by Commissioner Gary Hickman**. Motion passed unanimously.

ACCHD/IAHD REPORT:

None

MOJO REPORT:

Director Troxel stated that joint operations with GGHD have been going good, renting the large excavator and rock trucks has been proven to be a time saving decision.

ENGINEERS REPORT:

Engineer Tim Blair discussed attached report.

CORRESPONDENCE/GENERAL MATTERS:

The public hearing for the District's Rezone application will be on Thursday, November 5, 2026 at 1:30 p.m.

EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):

NEXT BOARD MEETING:

Next regular board meeting will be November 16, 2026 at 2:00 p.m.

ADJOURNMENT:

These minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

With no further business to come before the Commissioners, the meeting was adjourned. **Motion made by Commissioner Tom Sells to adjourn at 12:08 p.m., seconded by Commissioner Gary Hickman.** Motion passed unanimously.

CHAIRMAN

CLERK