

## MINUTES OF SPECIAL MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2

A special meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, July 28, 2020 at 8:00 a.m. at the office of the District, 106<sup>th</sup> S. 4th Street, Parma, Idaho.

### PRESENT:

Commissioners William Hartman, Tom Sells, and Gary Hickman, Director of Highways Lynn Troxel, and Secretary/Clerk Genia Watkins.

\*Chairman William Hartman proceeded to lead all in attendance of the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Secretary/Clerk Genia Watkins reported that the original agenda was posted on Thursday, July 22, 2020 at 1:30 p.m. **Motion made by Commissioner Tom Sells to approve agenda as posted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### SPECIAL BUSINESS:

#### ➤ APPROVE FY2021 COLA

Secretary/Clerk Genia Watkins stated that approval of the Board is needed to approve the District's COLA of 3% increase of all employees. Discussion was held regarding impacts of COVID 19 regarding proposed budget figures. **Motion made by Commissioner Tom Sells to approve COLA of 3% increase effective October 1, 2020, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

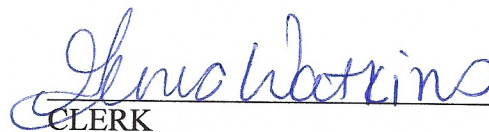
#### ➤ APPROVE FY2021 BUDGET HEARING PUBLICATION

Budget Hearing Publication has been prepared from figures that have been previously discussed. Public hearing for FY2021 Budget is scheduled for August 11, 2020 at 8:30 a.m. **Motion made by Commissioner Tom Sells to approve FY2021 budget hearing publication, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### ADJOURNMENT:

With no further business to come before the Commissioners, the meeting was adjourned 8:13 a.m.

  
CHAIRMAN

  
CLERK