

## **MINUTES OF THE REGULAR MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2**

A regular meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, August 11, 2020 at 9:00 a.m. at the office of the District, 106<sup>th</sup> S. 4th Street, Parma, Idaho.

### **PRESENT:**

Commissioners William Hartman, Tom Sells, and Gary Hickman, Director of Highways Lynn Troxel, Secretary/Clerk Genia Watkins, JUB Engineer Tim Blair, and Attorney Carlie Foster.

### **VISITORS:**

None

\*Chairman William Hartman proceeded to lead all in attendance in the Pledge of Allegiance.

### **APPROVAL OF AGENDA:**

Secretary/Clerk Watkins reported that the original agenda was posted on Thursday, August 6, 2020 at 12:00 p.m. **Motion made by Commissioner Tom Sells to approve agenda as posted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **APPROVAL OF BOARD MEETING MINUTES:**

Secretary/Clerk Watkins provided copies of July 14, 2020 regular meeting and July 28, 2020 special meeting minutes for approval. **Motion made by Commissioner Tom Sells to approve minutes as drafted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **TREASURER'S REPORT & BOARD APPROVAL OF BILLS:**

Secretary/Clerk Watkins provided copies of financial reports for discussion. Expenses for July 15, 2020 through August 11, 2020 were \$65,293.14 and payroll for the same period was \$35,762.59 for a total of \$101,055.73. **Motion made by Commissioner Tom Sells to approve accounts payable and financial statements as drafted, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

### **OLD BUSINESS:**

#### **➤ ROAD & BRIDGE REPAIR MAINTENANCE:**

Director Troxel discussed attached report. themselves on the job. The District's upgraded GIS system was completed, Director Troxel gave the Commissioners a tour of the new software and how the crew will be using it.

Mr. Blair gave Commissioner update on Rural Prioritization meeting that he attended. Mr. Blair stated that NPHD was in 4<sup>th</sup> place for funding for a new project. Discussion was held regarding what project might be the best fit and whether applying this round is the best option. Mr. Blair will bring back more information for the next meeting.

#### **NEW BUSINESS:**

➤ **APPROVE REVISED FY2021 BUDGET HEARING DATE**

Secretary/Clerk Genia Watkins stated that after speaking with Canyon County regarding property values for the upcoming budget, it was decided to reschedule the District FY2021 Budget Hearing date to August 26, 2020 at 8:00 a.m. **Motion made by Commissioner Tom Sells to set FY2021 budget public hearing for August 26, 2020 at 8:00 a.m., seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ **APPROVE REVISED FY2021 BUDGET HEARING PUBLICATION**

**Motion made by Commissioner Tom Sells to approve FY2021 budget hearing publication, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ **APPROVE PURCHASE OF 2021 CHEVY 1500 PICKUP**

Director Troxel stated that the Dodge pickup that the assistant director drives is needing serious repairs that might ultimately end up being very steep for a few more years of being operational. Approval is needed to purchase 2021 Chevy pickup from Mountain Home Auto Group piggybacked off City of Boise contract. **Motion made by Commissioner Gary Hickman to approve purchase of 2021 Chevy 1500 pickup not to exceed \$35,000, seconded by Commissioner Tom Sells.** Motion passed unanimously.

#### **MOJO REPORT:**

Crew is stockpiling pit run at MOJO in preparation of Marker Road rebuild.

#### **CORRESPONDENCE:**

None

#### **PUBLIC INPUT:**

None

#### **EXECUTIVE SESSION UNDER IDAHO CODE § 74-206 (1) (a), (b), (c), (d), (e), (f), or (i):**

None

*These minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.*

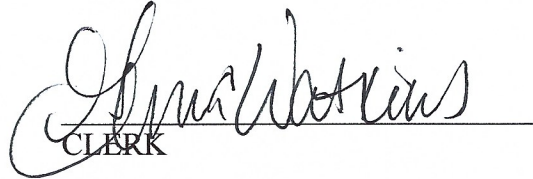
**NEXT BOARD MEETING:**

Public Hearing for FY2021 Budget will be at 8:00 a.m. on August 26, 2020. Next regular board meeting will be held at 9:00 a.m. on September 15, 2020.

**ADJOURNMENT:**

With no further business to come before the Commissioners, the meeting was adjourned 9:50 a.m.

  
CHAIRMAN

  
CLERK