

## **MINUTES OF SPECIAL MEETING OF THE NOTUS-PARMA HIGHWAY DISTRICT NO. 2**

A special meeting of the Commissioners of the Notus-Parma Highway District #2 was held Tuesday, August 22, 2023 at 9:01 a.m. at the office of the District, 106<sup>th</sup> S. 4th Street, Parma, Idaho.

*\*Chairman William Hartman proceeded to lead all in attendance of the Pledge of Allegiance.*

### **PRESENT:**

Commissioners William Hartman, and Gary Hickman, Director of Highways Lynn Troxel, and Secretary/Clerk Genia Watkins.

### **APPROVAL OF AGENDA:**

Secretary/Clerk Genia Watkins reported that the original agenda was posted on Thursday, August 17, 2023 at 12:25 p.m. **Motion made by Commissioner Gary Hickman to approve agenda as posted, seconded by Commissioner William Hartman.** Motion passed unanimously.

### **VISITORS:**

None

### **PUBLIC INPUT:**

None

### **SPECIAL BUSINESS:**

- **FY2023-2024 BUDGET PUBLIC HEARING @ 9:00 A.M.**

**Motion made by Commissioner Gary Hickman at 9:03 a.m. to open public hearing for FY2023-2024 Budget, seconded by Commissioner William Hartman.** Motion passed unanimously.

Chairman William Hartman stated that no patrons were in attendance during public hearing.

**Motion made by Commissioner Gary Hickman at 9:10 a.m. to close public hearing for FY2023-2024 Budget, seconded by Commissioner William Hartman.** Motion passed unanimously.

➤ APPROVE RESOLUTION 2023-09; 2023-2024 FISCAL YEAR ANNUAL APPROPRIATION

District Secretary/Clerk Genia Watkins presented the board with Resolution 2023-09, 2023-2024 Fiscal Year Annual Appropriation. Figures from the resolution are what was published in the paper for public input. **Motion made by Commissioner William Hartman to approve Resolution 2023-09 FY 2023-2024 Annual Appropriation, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

➤ APPROVE & AUTHORIZE SIGNATURE FOR 2023 DOLLAR CERTIFICATION OF BUDGET REQUEST TO BOARD OF COUNTY COMMISSIONERS L-2

District Secretary/Clerk Genia Watkins provided the board with 2023 Dollar Certification of Budget Request to Board of County Commissioners L-2. This report summarizes all of the budget information that was approved, and what property tax revenue the District will be able to levy to receive. Figures from the county changed from the time the budget was set for publication leaving a small amount available to reserve for future forgone reserve. **Motion made by Commissioner William Hartman to approve 2023 Dollar Certification of Budget Request to Board of County Commissioners L-2 and authorize chairman to sign, seconded by Commissioner Gary Hickman.** Motion passed unanimously.

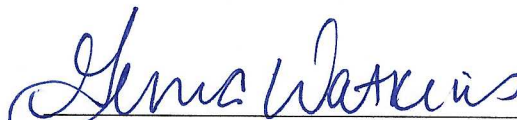
➤ APPROVE & AUTHORIZE PROFESSIONAL SERVICE CONTRACT – NEGOTIATION SERVICES, L.L.C.

Director Troxel stated that agreement is needed with Negotiation Services, L.L.C. to inquire about land purchase. **Motion made by Commissioner William Hartman to Approve & Authorize Chairman to Sign Professional Service Contract with Negotiation Services, L.L.C., seconded by Commissioner Gary Hickman.** Motion passed unanimously.

**ADJOURNMENT:**

With no further business to come before the Commissioners, the meeting was adjourned at 9:20 a.m.

  
CHAIRMAN

  
CLERK